

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, March 22, 2016
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**Rob Richardson
Vice President**

**John Palacio
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**José Alfredo Hernández, J.D.
Member**

**Valerie Amezcua
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

***We assure well-rounded learning experiences, which prepare our students for success in college and career.
We engage, inspire, and challenge all of our students to become productive citizens, ethical leaders, and positive contributors to our community, country and a global society.***

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
MARCH 22, 2016
6:00 PM

AGENDA

CALL TO ORDER

5:30 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9 of subdivision (a):

CONFERENCE WITH LEGAL COUNSEL: Existing Litigation – Case Number 14-17922 MH

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYMENT: Purchasing Manager

- D. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, SASPOA, CWA
Bargaining Units
Mark A. McKinney,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

HIGH SCHOOL STUDENT AMBASSADORS

Individual High School Ambassadors are allowed three-minutes to address the Board on school reports.

- Chavez – Jacqueline Flores; Saddleback – Neivy Lopez; Segerstrom – Hector Bustos; Santa Ana Valley – Alexandra Lomeli

RECOGNITIONS / ACKNOWLEDGMENTS

- Certificated Employee of the Month for March 2016, Laura Gomez
- Classified Employee of the Month for March 2016, Carmen Cerda

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Regular Board Meeting Minutes - March 8, 2016 and Special Board Meeting Minutes - March 17, 2016
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

- 1.5 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2015-16 School Year
- 1.6 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year
- 1.7 Approval of Submission of Refunding Application for Head Start Funding for 2016-17 Program Year
- 1.8 Approval of Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Policies and Procedures for 2016-17 Program Year
- 1.9 Approval of Agreement between Princeton Review and Valley High School for March 28 through 30, 2016
- 1.10 Approval of Agreement with Public Works for Period of March 23, 2016 through September 30, 2019
- 1.11 Approval of Agreement with WRiTE BRAiN WORLD for Period of March 23 through July 31, 2016
- 1.12 Approval of Consultant Agreement Increase for Natasha Adamo for 2015-16 School Year
- 1.13 Approval of Sub-Award Agreement with California State University, Fullerton for the Period of March 23, 2016 through June 30, 2019
- 1.14 Approval of Memorandum of Understanding with Casa de la Familia to Offer a Girls' Power Curriculum for 2015-16 School Year
- 1.15 Approval to Launch Free District Magazine for 2016-17 School Year
- 1.16 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of February 24, 2016 through March 8, 2016
- 1.17 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of February 24, 2016 through March 8, 2016
- 1.18 Approval of Eleven Deductive Change Orders for Projects at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools
 - 1.18.1 Approval of Deductive Change Order No. 1 for Bid Package No. 17 – Bleachers, Lighting, and Restroom Building at Century High School

- 1.18.2 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Demo and Abatement for Mitchell Child Development Center
- 1.18.3 Approval of Deductive Change Order No. 1 for Bid Package No. 3 - Structural Steel for Mitchell Child Development Center
- 1.18.4 Approval of Deductive Change Order No. 1 for Bid Package No. 4 - Rough Carpentry for Mitchell Child Development Center
- 1.18.5 Approval of Deductive Change Order No. 1 for Bid Package No. 6 - Roofing and Sheet Metal for Mitchell Child Development Center
- 1.18.6 Approval of Deductive Change Order No. 1 for Bid Package No. 9 - Glazing for Mitchell Child Development Center
- 1.18.7 Approval of Deductive Change Order No. 1 for Bid Package No. 10 - Painting for Mitchell Child Development Center
- 1.18.8 Approval of Deductive Change Order No. 1 for Bid Package No. 14 - HVAC for Mitchell Child Development Center
- 1.18.9 Approval of Deductive Change Order No. 1 for Bid Package No. 16 – Fire Protection Sprinkler for Mitchell Child Development Center
- 1.18.10 Approval of Deductive Change Order No. 1 for Bid Package No. 17 - Electrical/Low Voltage for Mitchell Child Development Center
- 1.18.11 Approval of Deductive Change Order No. 1 for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools
- 1.19 Acceptance of Fifteen Notices of Completion for Projects at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools
 - 1.19.1 Acceptance of Completion of Contract for Bid Package No. 17 – Bleachers, Lighting, and Restroom Building at Century High School
 - 1.19.2 Acceptance of Completion of Contract for Bid Package No. 1 – Demo and Abatement at Mitchell Child Development Center
 - 1.19.3 Acceptance of Completion of Contract for Bid Package No. 2 – Concrete and Reinforcement at Mitchell Child Development Center

- 1.19.4 Acceptance of Completion of Contract for Bid Package No. 3 – Structural Steel at Mitchell Child Development Center
- 1.19.5 Acceptance of Completion of Contract for Bid Package No. 4 – Rough Carpentry at Mitchell Child Development Center
- 1.19.6 Acceptance of Completion of Contract for Bid Package No. 6 – Roofing and Sheet Metal at Mitchell Child Development Center
- 1.19.7 Acceptance of Completion of Contract for Bid Package No. 7 – Lath and Plaster at Mitchell Child Development Center
- 1.19.8 Acceptance of Completion of Contract for Bid Package No. 9 – Glazing for Mitchell Child Development Center
- 1.19.9 Acceptance of Completion of Contract for Bid Package No. 10 – Painting at Mitchell Child Development Center
- 1.19.10 Acceptance of Completion of Contract for Bid Package No. 13 – Ceramic Tile at Mitchell Child Development Center
- 1.19.11 Acceptance of Completion of Contract for Bid Package No. 14 – HVAC at Mitchell Child Development Center
- 1.19.12 Acceptance of Completion of Contract for Bid Package No. 15 – Plumbing at Mitchell Child Development Center
- 1.19.13 Acceptance of Completion of Contract for Bid Package No. 16 – Fire Protection Sprinkler at Mitchell Child Development Center
- 1.19.14 Acceptance of Completion of Contract for Bid Package No. 17 – Electrical/Low Voltage at Mitchell Child Development Center
- 1.19.15 Acceptance of Completion of Contract for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools
- 1.20 Adoption of Resolution No. 15/16-3102 - Proclaiming March, 2016 as Arts Education Month
- 1.21 Adoption of Resolution No. 15/16-3100 – Authorization of Board Member’s Absence from Board Meeting
- 1.22 Ratification of Consultant Services Agreement with Hazard, Young, Attea & Associates - HYA Executive Search Firm

- 1.23 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

PUBLIC HEARING

- Approval to ReName Community Day School

- Public Disclosure of Tentative Agreement with Communications Workers of America

REGULAR AGENDA - ACTION ITEMS

- 2.0 Approval of Agreement with CARDEA Services for Period of April 1 through May 15, 2016
- 3.0 Approval of Academic Calendar for 2016-17 School Year
- 4.0 Approval of Summer Extended Learning Programs for 2016-17 School Year
 - 4.1 Approval of Engage 360° Summer Extended Learning Programs for 2016-17 School Year
 - 4.2 Approval of Summer Enrichment Programs for 2016-17 School Year
 - 4.3 Approval of Summer School Programs for 2016-17 School Year
- 5.0 Approval of Extended Work Year for Less than 12 month Certificated Administrators
- 6.0 Authorization to Award a Contract for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools and New Fitness Equipment at Community Day School
- 7.0 Approval of Budget and Scope of Work for New Construction of the Joint-Use Community Center at Roosevelt/Walker Elementary Schools
- 8.0 Adoption of Resolution No. 15/16-3097 – California Uniform Public Construction Cost Accounting Act Program and Adoption of Resolution No. 15/16-3098 – Approval of Informal Bidding Procedures Pursuant to the California Uniform Public Construction Cost Accounting Act
- 9.0 Adoption of Resolution No. 15/16-3099 – Authorizing the Closing of Various Inactive Funds and Transfer of Remaining Balance

NEW AND REVISION OF EXISTING BOARD POLICIES

The Board may direct the revision of any regulation which it finds inconsistent with Board policy. (*Board Bylaw 9312*)

- Board Policy (BP) 6152.1 – Placement in Mathematics Courses (For Adoption)
- Board Policy (BP) 5145.4 – Anti-Bullying (Revised: First Reading)
- Board Policy (BP) 5131 – Conduct (Revised: First Reading)

BOARD REPORTS

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, April 26, 2016, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Certificated Employee of the Month for March 2016, Laura Gomez**

ITEM: **Recognition**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Certificated Employee of the Month for March 2016.

RATIONALE:

A selection committee, consisting of certificated employees, has reviewed nominees and selected the Certificated Employee of the Month for March 2016. The members have selected Laura Gomez, Teacher on Special Assignment, Martin Elementary School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Laura Gomez as Certificated Employee of the Month for March 2016.


MAM:nr:ea

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Classified Employee of the Month for March 2016, Carmen Cerda

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Classified Employee of the Month for March 2016.

RATIONALE:

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for March 2016. The members have selected Carmen Cerda, Instructional Assistant Computer, Madison Elementary School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Carmen Cerda as Classified Employee of the Month for March 2016.


MAM:nr:ea

Santa Ana Unified School District
 1601 E. Chestnut Avenue
 Santa Ana, California 92701

MINUTES

REGULAR MEETING
 SANTA ANA BOARD OF EDUCATION

March 8, 2016

CALL TO ORDER

The meeting was called to order at 5:20 p.m. by Board President Palacio. Other members in attendance were Mr. Richardson and Mr. Hernández. Ms. Amezcua participated in the call to order and the closed session portion of meeting via teleconference from the location: The Cliffs Resort, 2757 Shell Beach Road, Pismo Beach, CA 93449. Ms. Iglesias was not in attendance.

CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:20 p.m. to consider student matters, anticipated litigation, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:07 p.m.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Dr. Rodriguez, Ms. Pueblos, Ms. Douglas, and Mr. Williams.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Angel Rios, 5th grade student at Greenville Fundamental Elementary School and Sofia Nevarez, 6th grade student at Washington Elementary School.

HIGH SCHOOL STUDENT AMBASSADORS

Century - Hector Guerrero; Godinez Fundamental - Melissa Ambario; Griset Academy - Nancy Resendiz; Santa Ana - Cesar Baranda

Melissa, Nancy, and Cesar provided highlights to the Board of current events, information, and activities at their respective high schools.

Ms. Iglesias arrived at 6:13 p.m.

RECOGNITION / ACKNOWLEDGMENT

Kiwanis Club of Santa Ana

The Kiwanis Club of Santa Ana was recognized for sponsoring the Speech and Debate Tournament.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report by stating that the First Annual SAUSD/Kiwanis Speech & Debate Competition was fabulous. He mentioned the SAHS NJROTC Area-11 Field Meet State Championship and the SAHS NFL recognition of alumnus Isaac Curtis. He stated that KinderCaminata at Santa Ana College was great. Superintendent Miller said that Jackson Elementary School's mini soccer field ribbon cutting with the LA Galaxy was exciting along with the visit of the president of Southern New Hampshire University and the deliverance of a full scholarship to Ms. Veronica Rodriguez, office staff at Jackson Elementary. He congratulated both Santa Ana High School and Godinez Fundamental soccer teams. Dr. Miller provided an update on the lawsuit regarding the disclosure of student records and concluded his report by mentioning the upcoming Artspiration on March 10th and the Community Fair on March 19th.

PUBLIC PRESENTATIONS

Peter Alvino addressed the Board related the Citrus Springs Charter petition. Denise Dennis and Rebecca Viveros addressed the Board related to Remington Elementary School. Marla Bock, Darlene McGowan, and Selene Ramos addressed the Board related to Taft Elementary DHH Program. Ana Gonzalez, Maria Lopez, and Nohemi Martinez addressed the Board related to Edward B. Cole Sr. Academy.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.4 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Regular Board Meeting Minutes - February 23, 2016
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trip
- 1.5 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year
- 1.6 Approval of Payment of Prior Year Reimbursement of Costs Incurred for Related Services for Students with Disabilities
- 1.7 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2015-16 School Year
- 1.8 Approval of Agreement between Revolution K12 and Middle College High School for March 9 through June 30, 2016
- 1.9 Approval of Agreement with Kid Healthy - Padres en Acción Program and Greenville Fundamental Elementary School for Period of March 9 through June 30, 2016
- 1.10 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of February 10, 2016 through February 23, 2016
- 1.11 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of February 10, 2016 through February 23, 2016
- 1.12 Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District - File Numbers: LBI 1501836 RV and LBI 1501895 MH
- 1.13 Approval of Two Deductive Change Orders for Proposition 39 Energy Efficient Projects at: Sepulveda and Walker Elementary Schools
 - 1.13.1 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - HVAC Replacement for a Proposition 39 Project at Sepulveda Elementary School
 - 1.13.2 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - HVAC Replacement for a Proposition 39 Project at Walker Elementary School

- 1.14 Acceptance of Two Notices of Completion for Proposition 39 Energy Efficient Projects at: Sepulveda and Walker Elementary School
 - 1.14.1 Acceptance of Completion of Contract for Bid Package No. 1 - HVAC Replacement for a Proposition 39 Project at Sepulveda Elementary School
 - 1.14.2 Acceptance of Completion of Contract for Bid Package No. 1 - HVAC Replacement for a Proposition 39 Project at Walker Elementary School
- 1.15 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

- 1.4 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-0, to approve expulsion of students changing recommended placement to Community Day High School for two students: ID# 436321 and ID# 304211.

365798 - Mendez

For the violation of Education Code Section 48900, paragraph A-B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 16, 2016.

401793 - Monte Vista

For the violation of Education Code Section 48900, paragraph N-R, 2.4 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 8, 2017.

436321 - Segerstrom

For the violation of Education Code Section 48900, paragraph N, 2, .4 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 8, 2017.

304211 - Segerstrom

For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 8, 2017.

349726 - Villa

For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 8, 2017.

350291 - Villa

For the violation of Education Code Section 48900, paragraph C-J that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 8, 2017.

313159 - Willard

For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 8, 2017.

REGULAR AGENDA - ACTION ITEMS

2.0 CERTIFICATION OF SECOND INTERIM FINANCIAL STATUS (POSITIVE)

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 3-1, Ms. Iglesias dissenting, to certify the District financial status as positive.

3.0 APPROVE OR DENY CHARTER PETITION FOR CITRUS SPRINGS CHARTER SCHOOL AND IF APPROVED ADOPT RESOLUTION NO. 15/16-3091 IMPLEMENTING THAT ACTION

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 3-1, Ms. Iglesias dissenting, to adopt Resolution No. 15/16-3091 - Denying the Charter Petition for Citrus Springs Charter School.

4.0 APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ANGELS REVIVING BASEBALL IN INNER- CITIES LEAGUE AND SANTA ANA UNIFIED SCHOOL DISTRICT FOR MARCH 9 THROUGH JUNE 30, 2016

It was moved by Mr. Richardson, seconded by Ms. Iglesias, and carried 4-0, to approve the Memorandum of Understanding between the Angels Reviving Baseball in Inner-Cities League and the Santa Ana Unified School District for March 9 through June 30, 2016.

5.0 APPROVAL OF RESOLUTION NO. 2015/16-3095 - NATIONAL DEAF HISTORY MONTH

It was moved by Ms. Iglesias, seconded by Mr. Richardson, and carried 4-0, to approve Resolution No. 2015/16-3095 - National Deaf History Month.

6.0 AUTHORIZATION TO AWARD A CONTRACT FOR BID PACKAGE 2 - CONCRETE RAMPS AND STAIRS FOR FRANKLIN ELEMENTARY SCHOOL UNDER STATE OVERCROWDING RELIEF GRANT PROGRAM

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 4-0, to authorize staff to award a contract to Bravo Concrete Construction Services for Bid Package 2 - Concrete Ramps and Stairs for Franklin Elementary School through the use of State Overcrowding Relief Grant Program.

Change in Order of Agenda

8.0 AUTHORIZATION TO AWARD A CONTRACT TO RUHNAU RUHNAU CLARKE ARCHITECTS FOR ARCHITECTURAL AND PLANNING SERVICES FOR KITCHEN FACILITIES IMPROVEMENTS AND MASTER PLANNING

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 3-1, Ms. Iglesias dissenting, to authorize staff to award a contract to Ruhnau Ruhnau Clarke Architects for architectural and planning services for kitchen facilities improvements and master planning.

9.0 AUTHORIZATION TO AWARD CONTRACT FOR LOW VOLTAGE ELECTRICAL PROJECTS TO DIGITAL NETWORKS GROUP, INC.

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-0, to authorize staff to award a contract to Digital Networks Group, Inc., pursuant to Bid No. 07-16 for low voltage electrical projects Districtwide.

NEW AND REVISION OF EXISTING BOARD POLICIES

- Board Policy (BP) 6152.1 - Placement in Mathematics Courses (New Adoption: First Reading)

No action required.

BOARD AND STAFF REPORTS/ACTIVITIES

Ms. Iglesias

- Attended the Jackson Elementary/LA Galaxy event, good turnout;
- Attended the Speech & Debate, awesome to see the collaboration;
- Thankful to the Taft DHH program for engaging the DHH community.

Mr. Richardson

- Complimented the Kiwanis Club for the Speech & Debate competition;
- Announced Artspiration at Bowers Museum on March 10, 2016;
- Enjoyed the LA Galaxy event at Jackson Elementary School;
- Congratulated the Santa Ana High School and Godinez Fundamental teams.

7.0 AUTHORIZATION TO AWARD A CONTRACT TO LEE & ASSOCIATES FOR EXCLUSIVE PROPERTY BROKER SERVICES

It was moved by Mr. Hernández, seconded by Richardson, and carried 3-1, Ms. Iglesias dissenting, to authorize staff to award a contract to Lee & Associates - Orange, Inc. for exclusive property broker services with an amended contract end date of March 8, 2017.

Mr. Palacio

- Congratulated Godinez Fundamental and Santa Ana High School;
- Participated in Read Across America at Heroes Elementary School;
- Attended the Kiwanis Speech & Debate event, well received.

Board of Education
Minutes
March 8, 2016

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ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned at 8:03 p.m. by Board President Palacio.

The next Regular Meeting will be held on Tuesday, March 22, 2016, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 8, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Ball, Rosita	Teacher	Lowell	June 17, 2016		Retirement - 23 years
Hulett, Ralph	Teacher	MacArthur	June 17, 2016		Retirement - 34 years
Hummel, Thomas	Assistant Principal	Santa Ana	June 30, 2016		Retirement - 25 years
Miller, Karen	Program Specialist	Special Education	June 30, 2016		Retirement - 7 years
Ramos, Barbro	Teacher	Muir	June 17, 2016		Retirement - 16 years
RESIGNATIONS					
Conlon, John	Teacher	Valley	June 17, 2016		Personal - 1 year
Cortez, Denise	Psychologist	Psychological Services	June 17, 2016		Personal - 1 year
Dugan, Heidi	Teacher	Lathrop	June 17, 2016		Other - 2 years
Espinosa, Miranda	Teacher	Special Education	June 17, 2016		Other - 2 years
Greer, William	Teacher	Valley	June 17, 2016		Personal - 2 years
Lucero, Jason	Teacher	Willard	June 17, 2016		Personal - 2 years
Martinez, Cynthia	Teacher	Willard	June 17, 2016		Other - 2 years
McCormick, Matthew	Teacher	Spurgeon	June 17, 2016		Personal - 1 year
McElearney, Timothy	Teacher	Esqueda	June 17, 2016		Moving, Family Responsibilities, other - 1 year

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 8, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS (Continued)					
Mendoza, Melissa	Teacher	Muir	June 17, 2016		Personal - 1 year
Michel, Raquel	Counselor	Migrant Education	June 30, 2016		Personal - 1 year
Morin, Kelley	Teacher	Martin	June 17, 2016		Personal - 2 years
Newton, Neil	Teacher	Godinez	June 17, 2016		Personal - 1 year
Rafter, Kimberly	Teacher	Lathrop	June 17, 2016		Personal - 1 year
Reuter, Nicholas	Teacher	McFadden	June 17, 2016		Personal - 1 year
Richter, Carey	Teacher	Willard	June 17, 2016		Personal - 1 year
Salio, Elizabeth	Teacher	Esqueda	June 17, 2016		Personal - 1 year
Simpson, Joy	Teacher	Santiago	June 17, 2016		Personal - 2 years
NEW HIRES/RE-HIRES 2015-16					
Kriesel, Darlene	Teacher	Chavez	February 19, 2016		New Hire - Probationary I
Wegman, Kyla	Counselor	Saddleback	February 23, 2016		New Hire - Probationary I
White, Molly	Teacher	Chavez	February 23, 2016		New Hire - Probationary I
ROP HOURLY TEACHERS					
Archuleta, Jacob	ROP Hourly Teacher	ROP	January 28, 2016		
Birmingham, Jim Jr.	ROP Hourly Teacher	ROP	January 22, 2016		

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - March 8, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENT						
Marroquin, Juan	Instr. Asst. Sp. Ed.	Carr	June 16, 2016			22 years, 7 months
RESIGNATIONS						
Ramirez, Corina	Activity Supervisor	Lowell	February 22, 2016			Personal - 9 months
Rodriguez, Gustavo	After School IP	Jefferson	February 11, 2016			Personal - 1 year, 1 month
Velez, Wendy	After School IP	Monroe	February 18, 2016			Personal - 1 year, 10 months
TERMINATIONS						
ID# 29704	Activity Supervisor	Lincoln	February 24, 2016			
ID# 29565	Preschool Teacher	ECE	February 29, 2016			
ABSENCES (3 to 20 duty days) - Without Pay						
Magana, Corina	Instr. Asst. Sev. Dis.	Transition Program	February 22, 2016	March 18, 2016		Personal
Sosa, Maria	Preschool Teacher	Davis	March 7, 2016	March 18, 2016		Personal

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - March 8, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES						
Aguilar Avellaneda, Julio	Site Coordinator	After School Program	March 4, 2016		\$25	Probation
Aguilera, Teresita	Activity Supervisor	Lathrop Valley	February 17, 2016		10/1	
Amezola, Jazmin	SSP Sp. Ed.		February 17, 2016		19/1	Probation
Arellano Arambula, Diana	SSP Sp. Ed.	Mitchell	February 16, 2016		19/1	Probation
Arzate-Calderon, Jenny	After School IP	After School Program	February 8, 2016		16/1	Probation
Azua, Stephanie	SSP Sp. Ed.	Special Ed.	February 24, 2016		19/1	Probation
Belsey, Franklyn	SSP Sp. Ed.	Adams	February 22, 2016		19/1	Probation
Camacho, Alicia	SSP Sp. Ed.	Lincoln	February 17, 2016		19/1	Probation
Castaneda-Ortega, Leonardo	Site Coordinator	After School Program	February 22, 2016		\$25	Probation
Castorena, Cassandra	SSP Sp. Ed.	Santa Ana High School	February 17, 2016		19/1	Probation
Cruz, Melida	SSP Sp. Ed.	McFdden	February 22, 2016		19/1	Probation
Curran, Alicia	Site Clerk	Edison	March 9, 2016		24/1	Probation
Cuevas, Cynthia	After School IP	After School Program	February 5, 2016		16/1	Probation
Estrella, Yesenia	Activity Supervisor	Carver	February 17, 2016		10/1	
Foerster, Aida	SSP Sp. Ed.	Valley	February 22, 2016		19/1	Probation
Garcia, David	Activity Supervisor	Santiago	February 23, 2016		10/1	
Gomez, Breanne	Activity Supervisor	Segerstrom High School	February 17, 2016		10/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - March 8, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Jaimes, Alexis	After School IP	After School Program	February 22, 2016		16/1	Probation
Johnston, Jayde	Activity Supervisor	Century	February 23, 2016		10/1	
Lopez de Arias, Rosalinda	Activity Supervisor	Madison	February 23, 2016		10/1	
Paulos, Megan	Prepress Operator	Publications	March 7, 2016		36/1	Probation
Pineda, Peggy	Licensed Vocational Nurse	PSS	March 16, 2016		24/1	Probation
Ramirez, Edgar	Library Media Tech.	Mendez	February 17, 2016		25/1	Probation
Rodriguez, Gustavo	After School IP	Jefferson	February 11, 2016			Probation
Vargas, Isaac	Activity Supervisor	Century	February 17, 2016		10/1	
Vega, Ruth	Licensed Vocational Nurse	PSS	February 9, 2016		24/1	Probation
Zarate, Maribel	Activity Supervisor	Wilson	February 17, 2016		10/1	
PROMOTIONAL APPOINTMENT						
Vega, Christopher	Fd. Svc. Spvr. Int.	Mendez	March 9, 2016		From 15/1 to 27/1	From Fd. Svc. Spvr. Elem.
REASSIGNMENTS						
Barajas, Jenesa	Activity Supervisor	Santa Ana High School	February 25, 2016		10/1	From Valley

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - March 8, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Continuation)						
Lara, Ingrid	Secretary	Advanced Learning Academy	February 3, 2016		25/6 + Bil.	From Bldg. Svcs.
TEMPORARY ASSIGNMENT - Out of Class Compensation						
Cortez, Jim	Rv. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	28/2	
Galeana, Wendy	Site Coordinator	After School Program	February 16, 2016	February 29, 2016	\$25	
Gonzalez, Maria	Sr. Fd. Svc. Wkr.	After School Program	October 5, 2015	November 5, 2015	13/6	
Gutierrez, Emmanuel	Site Coordinator	After School Program	February 16, 2016	February 19, 2016	\$25	
Harris, Brian	School Police Supervisor/Sergeant	School Police	January 30, 2016	June 30, 2016	46/6 + Graveyard	
Hernandez, Alvaro	Int. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	25/6 + Diff.	
Herrera, Angela	Site Coordinator	After School Program	February 8, 2016	February 12, 2016	\$25	
Lopez, Ana	Fd. Svc. Spvr. Int.	Nutrition Svcs.	February 4, 2016	March 31, 2016	27/1	
Martinez, Regina	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	February 5, 2016	February 11, 2016	13/6	
Peinado, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 6, 2015	March 30, 2016	13/6	
Santolalla, Ana	Pupil Hearing Tech.	PSS	February 9, 2016	March 7, 2016	34/5 + Bil.	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - March 8, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENT - Out of Class Compensation (Continuation)						
Solares, Stella	Department Spec.	PSS	February 9, 2016	March 7, 2016	28/4 + Bil.	
Torres, Margarito	Lead Custodian	Bldg. Svcs.	January 16, 2016	January 19, 2016	28/5 + Diff.	
HOURLY APPOINTMENTS						
Chavez-Luis, Jennifer	Instructional Provider	McFadden	February 18, 2016		16/1	
Davoodian, Adrian	Instructional Provider	Villa	February 17, 2016		16/1	
Meza, Lorena	Instructional Provider	Villa	February 17, 2016		16/1	
SUBSTITUTES						
Alonso, Yazmina	Instructional Asst.		January 15, 2016		19/1	
Aparicio Hernandez, Rubidia	Fd. Svc. Wkr.		February 8, 2016		11/1	
Brush, Jeffrey	Maint. Worker I		January 22, 2016		23/1	
Bumbul, Christopher	Maint. Worker I		January 21, 2016		23/1	
Galeana, Joel	Maint. Worker I		January 22, 2016		23/1	
Gomez, AnnMarie	Speech Language Pathology Assistant		January 22, 2016		19/1	
Gutierrez, Valerie	Instructional Asst.		January 20, 2016		19/1	
Negrette, Brittany	Instructional Asst.		January 22, 2016		19/1	
Parga, Frances	SSP Sp. Ed.		February 5, 2016		19/1	
Perez, Marisol	Fd. Svc. Wkr.		February 8, 2016		11/1	
Ramos, Raul	Alarm Monitor/Dispatcher		February 5, 2016		22/1	

Mark A. McKinney, Associate Superintendent, Human Resources

1 Da Vinci Academy, and a full online program. Accordingly, the information provided
2 in the Charter related to currently operating schools, resource centers, and programs
3 is incomplete, thereby leading to uncertainty regarding what other locations and
4 information may have been omitted from the Charter; and

5
6 **WHEREAS**, CSCS is proposed to replace the Harbor Springs location that is
7 currently operating within the District's boundaries pursuant to a charter granted by
8 Julian Union School District. There are concerns about whether the Harbor Springs
9 location within the District meets the definition of a resource center exclusively
10 used for the support of students in nonclassroom-based independent study as provided
11 for in Education Code Section 47605.1(c) and complies with the geographic location
12 requirements of the Charter Schools Act; and

13
14 **WHEREAS**, at the time of petitioner's previous submittal of the CSCS Charter for
15 Governing Board consideration, petitioner also submitted a petition to El Centro
16 Elementary School District for the Imperial Springs Charter School, to be operated
17 using the same model as CSCS; and

18
19 **WHEREAS**, the El Centro Elementary School District denied the Imperial Springs
20 Charter School Petition based on serious concerns related to its ability to follow
21 state mandated enrollment practices and its ability to successfully implement its
22 proposed special education program; and

23
24 **WHEREAS**, the Charter states that River Springs Charter School (RSCS) is the
25 "flagship school" of the Springs Charter Schools network and CSCS intends to offer
26 the same "unique program" utilized by RSCS; and

27
28 **WHEREAS** the Charter states that CSCS will contract with River Springs Charter
29 School for "back office services" pursuant to a "draft MOU" attached to the Charter,
30 which MOU has not been executed; and

31
32 **WHEREAS**, as a condition of renewal of the RSCS Charter in April 2013, RSCS was
33 required to engage the Fiscal Crisis and Management Assistance Team ("FCMAT") "to
34 conduct a comprehensive review of the school with a focus on, at a minimum, Personnel,
35 Student Achievement, and Finance" and the school was to comply with the FCMAT audit
36 within two years; and

37
38 **WHEREAS**, the RSCS has been the subject of numerous written and oral complaints
39 from former employees and parents of current students. These complaints alleged,

1 among other concerns, that RSCS engages in intake practices designed to discourage
2 enrollment of students with Individualized Education Programs (IEP's) pursuant to the
3 Individuals with Disabilities Education Improvement Act ("IDEIA"), particularly those
4 students with "high profile" needs that are costly or cannot be readily addressed by
5 the school, and that the school fails to implement the services required by students'
6 IEP's upon enrollment and transfer from another school. These complaints were
7 initially investigated by Riverside County Office of Education staff, which resulted
8 in a formal investigation conducted by the law firm of Best, Best & Krieger, which
9 found substantial evidence to support the complaints. As a result the Riverside
10 County Special Education Local Plan Area ("SELPA") conducted a special education
11 audit, which confirmed findings of noncompliance by River Springs Charter School.
12 The Riverside County Board of Education issued a Notice of Violations on April 8,
13 2015. A Notice of Violations is the written notice that a charter authorizer must
14 send to a charter school specifying alleged violations based on the statutory grounds
15 for revocation of a charter, and is the first mandated step that a charter authorizer
16 must follow in order to revoke a charter (Ed. Code Section 47607 and Cal. Code Regs.,
17 Tit. 5, § 11965 et seq.); and

18
19 **WHEREAS**, in response to the findings noted above, RSCS was forced by the
20 Riverside County Office of Education to make material revisions to its Charter in
21 order to prevent revocation of RSCS. Although RSCS's proposed revisions were approved
22 by the Riverside County Office of Education, it was ordered that the RSCS practices
23 and procedures be closely monitored for the first three months of the 2015-2016 school
24 year by the County and its SELPA to ensure compliance and fidelity to the newly
25 adopted plan. Moreover, there were no proposed revisions related to RSCS's second
26 violation, which involved a failure to implement services required by students' IEP's
27 upon enrollment and transfer from another school. According to RSCS, it corrected
28 its past failures to implement IEP's; and

29
30 **WHEREAS**, in accordance with the Charter Schools Act of 1992, the Charter was
31 brought to the District Governing Board meeting of January 12, 2016, at which time it
32 was received by the District Governing Board, thereby commencing the timelines for
33 District Governing Board action thereon; and

34
35 **WHEREAS**, a public hearing on the provisions of the CSCS Charter was conducted
36 on February 9, 2016, pursuant to Education Code Section 47605, at which time the
37 District Board considered the level of support for this Charter by teachers employed
38 by the District, other employees of the District, and parents; and

1 **WHEREAS**, at the public hearing the lead petitioner and three current
2 administrators for the Springs Charter Schools network spoke in favor of the Charter,
3 including the Principal for the Harbor Springs location within SAUSD. No District
4 teachers, other District employees, or parents spoke in favor of the Charter; and
5

6 **WHEREAS**, no other evidence of parent/guardian or student interest in attending
7 the proposed charter school was presented by the petitioners; and
8

9 **WHEREAS**, the Charter proposes three separate school programs: (1) Quest
10 Academy, a K-8 seat-based program; (2) Homeschool, a K-12 homeschool program which
11 appears to be primarily online; and (3) Delta Academy, another K-8 program based on
12 a new model for the Springs Charter Schools network, which is essentially an online
13 and home study program with two days of resource center classroom learning per week,
14 that aims to serve large numbers of students with Autism Spectrum disorders; and
15

16 **WHEREAS**, in reviewing the Charter for the CSCS, the Governing Board has been
17 cognizant of the intent of the Legislature that charter schools are and should become
18 an integral part of the California educational system and that establishment of
19 charter schools should be encouraged; and
20

21 **WHEREAS**, the District staff, working with an independent evaluator and District
22 legal counsel, have reviewed and analyzed all of the information received with respect
23 to the Charter, including information related to the operation and potential effects
24 of CSCS, and made a recommendation to the District Governing Board that the CSCS
25 Charter be denied based on that review; and
26

27 **WHEREAS**, the District Governing Board has fully considered the Charter submitted
28 for the establishment of CSCS and the recommendation provided by District staff; and
29

30 **WHEREAS**, the SAUSD Governing Board specifically notes that this Resolution No.
31 15/16-3091 does not include findings relative to every defect in the Charter
32 submitted, but is limited to a few significant issues in the Charter. Not only are
33 the findings set forth herein legally sufficient to support the SAUSD Board's denial
34 of the Charter, but also it is imperative, should these petitioners ever decide to
35 propose another charter, either to SAUSD or elsewhere, that such petition establish
36 that the petitioners themselves have the knowledge, understanding, and expertise
37 necessary both to write an educationally, fiscally, and practically sound charter
38 petition and to open and operate a sound charter school, not just respond directly to
39 findings of this Board;

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NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

- I. That the Governing Board of SAUSD finds the above listed recitals to be true and correct and incorporates them herein by this reference.
- II. That the Governing Board, having fully considered and evaluated the Charter for the establishment of the proposed Citrus Springs Charter School, hereby finds that it is not consistent with sound educational practice, based upon grounds and factual findings including, but not limited to, the following, and hereby denies the Charter pursuant to Education Code Section 47605:
 - A. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition. [Education Code Section 47605(b)(2)]
 - B. The petition does not contain the number of signatures required by Education Code Section 47605(a). [Education Code Section 47605(b)(3)]
 - C. The Charter School presents an unsound educational program for the pupils to be enrolled in the Charter School. [Education Code Section 47605(b)(1)]
 - D. The petition does not contain reasonably comprehensive descriptions of all of the required elements. [Education Code Section 47605(b)(5)]
- III. That the Governing Board of the Santa Ana Unified School District hereby determines the foregoing findings are supported by specific facts, including but not limited to the following:
 - A. THE PETITIONERS ARE DEMONSTRABLY UNLIKELY TO SUCCESSFULLY IMPLEMENT THE PROGRAM SET FORTH IN THE PETITION. [EDUCATION CODE SECTION 47605(B)(2)]
 - 1. The petitioners are currently operating a charter school (RSCS) that is marketed as Springs Charter School network's "flagship" school and which appears to be the model for programs intended to be implemented by CSCS. However, RSCS was recently the subject of a Notice of Violations (based on an independent investigation and SELPA special education audit, as explained above) that required material revisions to the charter petition to avoid revocation on the basis of serious educational and operational issues, including

1 the failure to comply with the requirements of the IDEIA. Not only
2 do petitioners market RSCS as the model for CSCS, the Charter states
3 that CSCS will contract with RSCS for back office services, thereby
4 further entangling CSCS with a school that has a concerning history
5 of serious misconduct.
6

7 Initially, the District Governing Board is concerned about
8 petitioners' attempt to expand its network of schools after such a
9 recent and serious institutional problem related to a very complex
10 and heavily regulated area of education law. Even with the
11 understanding that the Riverside County Office of Education
12 recently accepted RSCS's proposed material revisions to its
13 charter, there has been very little time to implement the cures at
14 RSCS and to determine whether RSCS can and will operate an
15 educationally and fiscally sound and legally compliant program.
16 This concern is underscored by the fact that RSCS did not propose
17 any revisions to its charter reflecting safeguards to ensure that
18 future IEP's are fully implemented. Accordingly, the District
19 Governing Board believes that before RSCS should be permitted to
20 expand its network, far more evidence of successful implementation
21 of these revisions and an ability to fully implement all
22 current/future IEP's is required to establish that RSCS and the
23 Springs Charter Schools network fully understand the legal
24 obligations they face and ensure that they have remedied the
25 educational and operational violations that were sustained.
26

27 This issue is exacerbated by the proposed operational structure of
28 CSCS. The Charter proposes significant overlap between RSCS and
29 CSCS. Not only is RSCS marketed as the "flagship" school in the
30 Springs Charter Schools network, the Charter suggests that CSCS
31 will help expand the "movement" initiated by RSCS. Along these
32 same lines, petitioners openly admit they intend to contract with
33 RSCS for "back office services." However, RSCS's proposed role in
34 the operation of CSCS also extends to Special Education Services,
35 the very program that caused RSCS's Notice of Violations. The
36 District is surprised that CSCS and the Springs Charter Schools
37 network would laud RSCS as their "flagship" given the lengthy and
38 serious issues that have plagued its operations.
39

Separately, the overall description of CSCS's governance is unclear

1 and therefore leaves some ambiguity as to the full role of RSCS in
2 CSCS. This is especially true given the fact that "senior
3 leadership will be shared by RSCS and CSCS." Furthermore, the full
4 array of "back office services" to be provided by RSCS is left
5 undefined and therefore CSCS has granted itself the ability to use
6 RSCS for whatever services it wishes. The potential for an ever
7 expanding list of services is supported by the previous MOU between
8 CSCS and RSCS submitted with the March 24, 2015, charter petition.
9 Specifically, the previous MOU contained an extensive list of
10 operations CSCS proposed to assign to RSCS, which went well beyond
11 "back office services" by including important tasks such as:
12 assessment, English Learner support and compliance, High School
13 advisement, curriculum development, school counseling services, 504
14 Plan administration, and board services. Unfortunately, the
15 modified MOU in the current Charter does nothing to alleviate any
16 of the problems with delegating such services, which were expressly
17 identified by the District's June 9, 2015, Resolution denying
18 petitioner's Charter. To the contrary, the current MOU simply
19 removes any limitation whatsoever on the type of services that can
20 be delegated. While this appears to be an effort by CSCS to
21 nominally address one of the factual findings supporting denial of
22 the prior CSCS charter, it is evident that the change was non-
23 substantive and appears to have been merely an effort to circumvent
24 rather than resolve the concern.
25

26 The Charter also proposes that CSCS will be its own LEA for purposes
27 of special education, but "Until such time as SELPA membership is
28 approved for the Charter School, the Charter School's students will
29 be students of the River Springs Charter School for purposes of
30 special education." This is problematic for two reasons. First,
31 CSCS is admittedly contracting with RSCS - at least temporarily -
32 for special education services from the same entity that almost had
33 its charter revoked as a result of widespread failures related to
34 special education. Second, the overall structure of the Charter
35 and its proposed open-ended relationship with RSCS makes it likely
36 that special education services will be permanently contracted out
37 to RSCS, the very entity that could not comply with the IDEIA less
38 than one year ago.
39

1 2. Petitioners intend to offer a program called the Delta Academy,
2 which is focused on providing joint services to "neurotypical
3 students and students with autism." As indicated above, a major
4 area of concern in the recent Notice of Violations issued to RSCS
5 was failure to comply with the IDEIA - specifically including both
6 attempting to counsel students with IEP's, particularly those with
7 costly or complex "high profile" needs, not to attend RSCS and
8 failure to implement required services. Accordingly, petitioner's
9 proposal to commence a new program that is focused on students with
10 disabilities less than a year after being found noncompliant with
11 the IDEIA and nearly having its charter revoked, demonstrates a
12 lack of judgment and indicates that the petitioners' priority is
13 expanding its network of schools rather than focusing on improving
14 its current educational operations.

15
16 3. The Charter does not adequately address the provision of services
17 pursuant to the IDEIA. The recent Notice of Violations for RSCS
18 relating to IDEIA compliance alone causes significant concerns
19 about this issue. Additionally, the Charter does not provide
20 verifiable written assurances that CSCS will participate in a SELPA
21 and instead indicates that CSCS "is in the process of seeking
22 membership" to a SELPA and intends to become its own LEA.
23 Accordingly, the plan set forth in the Charter is a non-binding
24 proposal. Moreover, as noted above, based on the rest of the
25 Charter, it seems likely that practical responsibility for IDEIA
26 compliance will be contracted to RSCS, which is not addressed in
27 the special education compliance proposal. Furthermore, the
28 Charter specifies that until CSCS can become its own LEA it will
29 operate as a school of the District for purposes of special
30 education services, and that the manner in which special education
31 services will be funded and delivered during that period of time
32 will be "governed by a mutually agreed upon Memorandum of
33 Understanding ("MOU") between CSCS and the District." Simply
34 stating that the plan for compliance with the IDEIA will be
35 negotiated and agreed to at some unspecified future time is not an
36 adequate plan for serving students with special needs, particularly
37 given the poor track record of IDEIA compliance with the Springs
38 Charter network's "flagship" school and model for CSCS.
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4. There is no evidence of parent support for the Charter. No parents signed the Charter and no parents spoke in support of the Charter at the public hearing, despite the fact that there are currently students attending a Springs Charter School location within the District. Additionally, another indicator of potential lack of interest is the fact that not a single teacher, either from the District or from the Springs Charter Schools network, spoke on behalf of the school. This creates significant suspicion regarding the actual teacher interest in the school, which is important given the fact that petitioners chose to provide teacher signatures pursuant to *Education Code* Section 47605(a)(1)(B). This is the second public hearing held by the District Governing Board on a proposal for CSCS at which there has been absolutely no indication of parent or student interest in and support for the proposed school. There are currently only 117 students enrolled at Harbor Springs' location within the District, but the CSCS Charter budget is premised on first year ADA of 330.15 expanding to 451.05 in its third year, which is unrealistic based on its efforts to date and lack of apparent interest in the school.
5. The Charter contains an estimation that CSCS will employ a total of 16 teachers during the first year of operation. However, the anticipated number of students for the first year (which should form the basis for the number of faculty) is unclear. Initially, the Charter estimates 355 total students for the first year. However, during the public hearing, the petitioner stated, "We are hoping we are able to address at least 500 students the first year." Thus, it appears the actual proposed student population for the first year is 145 students more than what is estimated in the Charter. With this in mind, the first year financial statements, which are based on an estimated student population of 355, fail to adequately budget compensation for a faculty that is capable of servicing 500 students. This insufficiency is supported by CSCS's own Three Year Financial Projection. Specifically, CSCS has budgeted \$848,000.00 for teacher salaries during its first year (2016-17). By comparison, year 3 (2018-19), which projects 485 students, has a teacher salary budget of \$1,351,315.00; a difference of \$503,315.00. Therefore, not only does petitioner's year one financial projection fall well short of what is required to service

1 500 students, the year three projection is also inadequate for a
2 target population of 500 students. Naturally, all other student-
3 driven expenses are also understated and the entire budget is
4 incorrect based on this disparity.
5

6 6. CSCS's budget is also infeasible because it unreasonably
7 understates expenditures. At present, SAUSD spends over \$175 per
8 student on custodial services, not including custodial benefits.
9 Even with a conservative estimate, based on students who will be
10 attending the Quest program (3 days in class), petitioner's
11 projected custodial/janitorial costs are far too low. The Charter
12 projects \$12,500 in expenditures, when it should assume, at a
13 minimum, \$32,025 (not including benefits). A reasonable charter
14 budget would include these costs. Similarly, the classroom
15 technology, furniture, and equipment budget projection for year one
16 is \$65,000. According to the Charter, CSCS anticipates using 13
17 classrooms, thus CSCS's budget equates to \$5,000 per classroom.
18 This budget is not feasible for technology equipment alone. Santa
19 Ana Unified School District's current average cost per classroom
20 for technology, including installation, is \$7,000 per classroom.
21 Accordingly, petitioner's budget is well below that required to
22 adequately subsidize a classroom equipped with similar amenities to
23 those in the Santa Ana Unified School District.
24

25 7. The Charter proposes "operating resource centers to meet the needs
26 of our families in Orange County and contiguous counties" and to
27 operate resource centers as permitted by Education Code Section
28 47605.1(c). However, the Charter also identifies multiple possible
29 resource center locations within Orange County, the county in which
30 the District is located. Education Code Section 47605.1(c) only
31 permits the location of resource centers in adjacent counties, not
32 within the same county as the authorizing district, and then only
33 a single resource center per county. As such, CSCS is proposing
34 operations that the District believes would violate the Charter
35 Schools Act and potentially subject CSCS and the authorizing agency
36 to unnecessary and costly litigation. As such, the District would
37 not permit CSCS to open resource centers as proposed in the Charter.
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B. THE PETITION DOES NOT CONTAIN THE NUMBER OF SIGNATURES REQUIRED BY EDUCATION CODE SECTION 47605(a). [Education Code Section 47605(b)(3)]

1. The Charter Schools Act specifies that a charter may not be submitted to a school district unless and until the petition is signed by a specified number of teachers or parents/guardians. Further, the petition that is signed by such teachers or parents/guardians must include a prominent statement that a signature thereon "means that the parent or legal guardian is meaningfully interested in having his or her child or ward attend the charter school, or in the case of a teacher's signature, means that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition." (Ed. Code Section 47605(a), emphasis added.) This signature requirement is a prerequisite to submission of a charter for school district consideration and action, evidently to establish that there is meaningful interest in the particular charter being proposed from either the parent or teacher community before a charter can be approved. A failure to comply with this signature requirement is also a basis for denial of the particular charter.

CSCS submitted teacher signatures and no parent signatures in order to meet this prerequisite to submittal of its Charter for District consideration. The submitted signature page includes eleven teacher signatures.

As noted above, the Charter states CSCS will employ sixteen teachers during its first year of operation. However, because of inconsistencies related to the total number of students anticipated for year one, it is unclear if the estimated number of teachers is accurate. In particular, the Charter estimates 355 total students for year one, but during the public hearing petitioner stated, "We are hoping we are able to address at least 500 students the first year." Based upon the Charter's teacher to student ratio, approximately 1:22, petitioner would require approximately twenty-three teachers to accommodate 500 students. Petitioner only provided eleven signatures of "interested" teachers, which is less than the amount required. Moreover, of the eleven signatures

1 provided, one appears to live in Arkansas and another is already
2 employed as an occupational therapist for the Springs Charter
3 Schools network with an office in Temecula. This calls into
4 question whether either of these two teachers is "meaningfully
5 interested in teaching at the charter school." Further, the
6 District was unable to verify that two of the signatories had valid
7 teaching credentials; one of the signers specified that she has an
8 Occupational Therapist, Registered, Licensed certification, which
9 is not a teaching credential that would permit her to be a teacher
10 at CSCS. By definition, in order for someone signing a charter
11 petition as a teacher who is "meaningfully interested" in teaching
12 at a proposed charter school, s/he would have to possess the minimum
13 qualifications (including a valid teaching credential) for that
14 position. As such the signatures of the two people without teaching
15 credentials cannot be counted by CSCS. Thus, petitioner has failed
16 to provide the requisite number of signatures for establishment of
17 a charter school.
18

19 C. THE CHARTER SCHOOL PRESENTS AN UNSOUND EDUCATIONAL PROGRAM FOR THE PUPILS
20 TO BE ENROLLED IN THE CHARTER SCHOOL. [Education Code Section
21 47605(b)(1)]

22 1. The various issues, concerns, and deficiencies discussed above
23 specifying that the petitioners are demonstrably unlikely to
24 successfully implement the program set forth in the Charter,
25 including but not limited to those related to the recent Notice of
26 Violations and issues related to the provision of services pursuant
27 to the IDEIA, are hereby incorporated herein by this reference. A
28 failure properly and fully to comply with these legal requirements
29 and successfully implement the proposed educational program
30 patently demonstrates that the educational program is unsound.
31

32 2. Overall, the description of the educational program lacks
33 specificity. Some instructional practices and delivery methods are
34 mentioned, but little or no detail is given about the assessments
35 that would be used. There are no examples of original teacher
36 products, such as sample lesson plans, portfolios, or teacher-
37 developed rubrics and measurements, teachers' adaptations for
38 English Learners, and modified assignments. It is surprising that
39 the Charter included no local examples of teacher or student

1 products, especially since the lack of actual examples was included
2 in the Board's findings supporting denial of the first petition.
3 While petitioners provided live links to outside proprietary
4 sources for lessons, there is no indication of the context, or how
5 and when these outside sources would be utilized as part of a whole
6 curriculum. Because there are no examples of any of the above-
7 mentioned measurements, it cannot be determined if the petitioner
8 has the capacity to implement and sustain consistent and accurate
9 formative and summative measurements as an essential component of
10 a sound educational program.
11

12 3. The petitioner names numerous curricula and online instruction
13 resources that will be used in all three proposed educational
14 programs and names many philosophical approaches, such as Co-
15 Teaching Model, Individualized, Interest-Driven, Organizational
16 Innovation School Model, Step Course, and Thematic Courses. The
17 Charter also names a number of instructional resources, such as
18 Khan Academy, Great Books, The Daily Five, and Singapore Math.
19 However, there are no samples or examples of how these various
20 approaches and resources would be coordinated with one another and
21 how that would actually be applied in the multiple settings of
22 classroom-based, online, and homeschool programs.
23

24 4. As a whole, the Charter narrative and the appendices do not present
25 any type of unified academic plan that a reader could follow to
26 obtain a clear idea of the instructional program or even what, if
27 any, services would be provided directly by CSCS staff (instead of
28 RSCS or Springs Charter Schools network). Because the Charter lacks
29 (1) original school product, (2) evidence of parent interest,
30 (3) cohesive curricula, and (4) specific qualified instructors for
31 9-12 subjects, the petitioner cannot demonstrate that it presents
32 a sound educational program.
33

34 D. THE PETITION DOES NOT CONTAIN REASONABLY COMPREHENSIVE DESCRIPTIONS OF
35 ALL OF THE REQUIRED ELEMENTS. [Education Code Section 47605(b)(5)]
36

37 1. DESCRIPTION OF THE EDUCATIONAL PROGRAM OF THE SCHOOL. [Ed. Code
38 Section 47605(b)(5)(A)(i)]
39

1 All of the above-described concerns regarding the unsoundness of
2 the educational program and the inadequacy of the Charter's
3 description thereof, including all issues related to the IDEIA, are
4 hereby incorporated herein by this reference.
5

6 2. THE GOVERNANCE STRUCTURE OF THE SCHOOL. [Ed. Code Section
7 47605(b)(5)(D)]
8

9 A. All of the above-described concerns regarding the proposed
10 governance structure, including, but not limited to, concerns
11 regarding the proposed relationship with RSCS and the lack of
12 clarity in the proposed governance of CSCS, are hereby
13 incorporated herein by this reference.
14

15 B. The description of the governance structure is unclear and
16 incomplete. The interplay between the various schools and
17 corporate entities as well as the staff is confusing,
18 internally inconsistent, and is vague and ambiguous.
19 Therefore, the description of the governance structure cannot
20 be fully assessed by the District and is not reasonably
21 comprehensive.
22

23 C. The August 30, 2013, FCMAT Report for River Springs Charter
24 School specifies that, "[b]ecause of the number of
25 individuals in positions of significant influence who are
26 related to one another, and to ensure best business
27 practices," that school should adopt board policies
28 regarding, among other things, Government Code Section 1090.
29 However, the Citrus Springs Charter School, Inc. Bylaws and
30 Conflict policy fail to contain any reference to Government
31 Code Section 1090 and the Bylaws contain conflict of interest
32 and interested persons provisions that are contrary to the
33 intent and requirements of Section 1090. The District is
34 concerned that FCMAT specifically recommended that such a
35 policy be adopted for RSCS based in part on the organizational
36 structure of the school, as well as best business practices,
37 yet CSCS, Inc. apparently decided to disregard that
38 recommendation. This action not only perpetuates the same
39 deficiencies found in petitioner's previous charter petition,

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it also raises questions regarding what other recommendations and requirements from FCMAT have not been implemented.

3. SUSPENSION AND EXPULSION PROCEDURES [Ed. Code Section 47605(b)(5)(J)]

A. Notwithstanding the fact that petitioner's "flagship school" was just required to make material revisions to its charter concerning its compliance with the IDEIA, the Charter as written does not fully comply with the IDEIA. In particular, it fails to clearly indicate that students with a disability may not be suspended or removed from their current placement for more than 10 school days unless and until a manifestation determination is conducted pursuant to 20 U.S.C. Section 1415(k)(1). The petitioner also fails to require proper notification of discipline pursuant to 20 U.S.C. Section 1415(k)(1)(H) and does not conform to the time restrictions identified in 20 U.S.C. Section 1415(k)(4). Charter schools are required to comply with all provisions of the IDEIA and its implementing regulations.

IV. That the terms of this Resolution are severable. Should it be determined that one or more of the findings and/or the factual determinations supporting the findings is invalid, the remaining findings and/or factual determinations and the denial of the Charter shall remain in full force and effect. In this regard, the District Board specifically finds that each factual determination, in and of itself, is a sufficient basis for the finding it supports, and each such finding, in and of itself, is a sufficient basis for denial.

[SIGNATURES ON NEXT PAGE]

1 The foregoing resolution was considered, passed, and adopted by this Board at its
2 regular meeting of March 8, 2016.

3
4 BOARD OF EDUCATION OF THE
5 SANTA ANA UNIFIED SCHOOL DISTRICT
6

7
8
9 By:



10 John Palacio
11 President of the Board of Education
12

13
14 STATE OF CALIFORNIA)
15) ss
16 ORANGE COUNTY)
17
18

19 I, Rob Richardson, do hereby certify that the foregoing is a true and correct copy of
20 Resolution No. 15/16-3091, which was duly adopted by the Board of Education of the
21 Santa Ana Unified School District at a meeting thereof held on the 8th day of March,
22 2016, and that it was so adopted by the following vote:
23

24 AYES: John Palacio, Rob Richardson, Jose A. Hernandez

25 NOES: Cecilia Iglesias

26 ABSENT: Valerie Amezcua

27 ABSTENTIONS:
28

29 By



30 Rob Richardson
31 Vice President of the Board of Education
32 Santa Ana Unified School District
33
34

RESOLUTION NO. 2015/16-3095

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

National Deaf History Month

WHEREAS, Approximately one in ten Americans is either born deaf or has acquired some forms of hearing loss due to accident, illness, noise, heredity, or aging; and

WHEREAS, although the term "deaf community" implies uniformity, it actually consists of diverse individuals with varying communication modes and backgrounds, both deaf and hearing, who share common characteristics of hearing loss and/or deaf culture; and

WHEREAS, the deaf community has been long unrecognized and misunderstood by most Americans; and

WHEREAS, numerous pioneers should be honored for their roles in transforming American culture, history, and politics as educators, artists, writers, inventors, informed citizens, and many other roles, as for example:

- A. Thomas Brown, deaf orator and grassroots community leader who planted the seed for the National Association of the Deaf in the 1870s;
- B. Thomas Alva Edison, inventor and scientists who received 1,093 patents and who said his deafness helped him concentrate on his experiments and research;
- C. Andrew J. Foster, deaf American educator who founded thirty-one schools and many other programs for deaf people in thirteen African countries;
- D. Sophia Fowler Gallaudet, an influential deaf advocate to the US Congress and who was known as "Queen of the Deaf Community;"

E. Helen Keller, deaf-blind author and lecturer, who received many honors for her global advocacy on human rights; and

WHEREAS, for thirty years since the 1970s, the general public has been becoming more aware of the deaf community and sign language through television and theatre, ranging from:

A. Children of a Lesser God, a Tony-Award winning play about the deaf culture which starred a deaf actress; and

B. Sesame Street, a children's educational television program with an award-winning deaf actress as "Linda the Librarian" to the recent smash hit,

C. Big River, The Adventures of Huckleberry Finn, multi-award winning musical play, produced by deaf-run Deaf West Theatre; and

WHEREAS, the heritage of the deaf community in America has been recognized in Deaf Heritage, the first history of the deaf community in America, published in 1981 by the National Association of the Deaf, and written by Jack R. Gannon, and American Sign Language has been acknowledged as a true language, and is taught throughout the United States, and

WHEREAS, libraries have been instrumental in promoting public awareness of American Sign Language, deaf culture, and the history of the deaf community, as for example:

A. Since 1974, the District of Columbia Public Library in Washington, D.C. has celebrated deaf awareness in the first full week of December, now known as Clerc-Gallaudet Week. This Week commemorates the anniversaries of the births of Laurent Clerc and Thomas Hopkins Gallaudet, two pioneers of deaf education in America, both born in December and who made a great impact on the deaf community when they founded the first permanent American school for deaf students in Hartford, Connecticut on April 15, 1817;

B. Public schools and academic libraries are acquiring literature and media concerning the deaf community in varied formats such as books, captioned media, American Sign Language video titles, large print, and Braille;

WHEREAS, the month of March 13-April 15 contains these important dates in American History;

A. March 13: The victory of the Deaf President Now movement at Gallaudet University located in Washington, D.C. when the first deaf person was selected to become president of this 124-year-old institution in 1988;

B. April 8: Charter signed in 1864 by the President of the United States, Abraham Lincoln, authorizing the Board of Directors of the Columbia Institution (now Gallaudet University) to grant college degrees to deaf students;

C. April 15: Establishment in 1817 of the first permanent school for deaf students in the Western Hemisphere, now known as the American School for the Deaf, located in Hartford, Connecticut; and

WHEREAS, in the history of California, the Santa Ana Unified School District, as a prominent leader in deaf education, in 1948, founded a program for students who are deaf or hard of hearing that has served over 4000 Orange County students and has continued for over a half century to provide a high standard of education;

NOW, THEREFORE, BE IT RESOLVED, that the Santa Ana Unified School District joins in the celebration of National Deaf History Month, held annually March 13 - April 15 and calls upon public officials, schools, and others to celebrate with programs and activities to highlight and honor the many contributions of the deaf community to American society.

Upon motion of Member Iglesias and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES: John Palacio, Rob Richardson, José A. Hernández, and Cecilia Iglesias


NOES:

ABSENT: Valerie Amezcua

STATE OF CALIFORNIA)
) SS:
COUNTY OF ORANGE)

I, Richard L. Miller, Secretary of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 8th day of March, 2016, and passed by a vote of 4-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of February, 2016.



Richard L. Miller, Ph.D., Secretary
Board of Education
Santa Ana Unified School District

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

SPECIAL BOARD MEETING
SANTA ANA BOARD OF EDUCATION

March 17, 2016

CALL TO ORDER

The meeting was called to order at 7:12 p.m. by Board President Palacio. Other members in attendance were Mr. Richardson, Ms. Amezcua and Ms. Iglesias. Mr. Hernández was not in attendance.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Ms. Amezcua.

PUBLIC PRESENTATIONS

There were no individuals wishing to address the Board.

PRESENTATION / DISCUSSION

Hazard, Young, Attea & Associates - HYA Executive Search

Maria Gutierrez Ott, Ph.D., representing the HYA Executive Search provided the Board with a proposal and description of services for selecting a superintendent.

Leadership Associates Executive Search Firm

Richard Thome and Michael Escalante, Ed.D. from Leadership Associates Search Firm provided the Board with a proposal to conduct a Superintendent search.

REGULAR AGENDA - ACTION ITEM

1.0 Approval of Executive Search Firm

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 4-0, to approve the HYA Executive Search firm, effective March 17, 2016.

ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned at 9:02 p.m. by Board President Palacio.

The next Regular Meeting will be held on Tuesday, March 22, 2016, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

ITEM SUMMARY:
<p>If the value of a gift exceeds \$500, the Superintendent shall bring the nature of the gift, with a specific recommendation, to the Board of Education for approval. The gifts under this item are all valued at more than \$500.</p>

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

ANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - March 22, 2016

School:	Gift:	Amount:	Donor:	Used for:
Greenville Fundamental		\$866	Target Corporation Take Charge of Education Program Ms. Laysha Ward President, Community Relations Minneapolis, MN	Instructional supplies
Muir Fundamental		\$8396	Muir PTA Ms. Andrea Schartz President Santa Ana	Field trip expenses
MacArthurFundamental		\$1,000	MacArthur PFO Mrs. Anabel Jimenez President Santa Ana	Field trip expenses for AVID students
March 22,2016 donations		\$10,262		
2016 Total donations	\$104,643	\$114,905		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

ITEM SUMMARY:
An extended school-sponsored trip requires the approval of the Board of Education. A trip is considered to be an extended school - sponsored trip when it takes students beyond neighboring counties or is over night.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - March 22, 2016

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone(s):
March 31-April 1, 2016 (Thursday - Friday)	MacArthur Fundamental Intermediate School Catalina Island Ecology Safari Ocean Institute Catalina Island, CA	\$1,037.00 per student(s) (cost paid by Adopt A Class & Site Discretionary funds)	35	5
April 7-9, 2016 (Thursday - Saturday)	Santa Ana High School Heritage Music Festival Universal Studios Hollywood, CA	\$240.00 per student (s) (cost paid by fundraising, sponsors, & scholarships)	55	5
April 7-10, 2016 (Thursday - Sunday)	Valley High School HOSA 2016 State Leadership Conference Anaheim Convention Center Anaheim, CA	\$700.00 per student (s) (cost paid by High School, Inc.)	13	2
April 25-27, 2016 (Monday - Wednesday)	Carr Intermediate School Catalina Island Science Trip Catalina Island, CA	\$203.00 per student(s) (cost paid by fundraising & parents of student)	80	8
April 29-May 1, 2016 (Friday - Sunday)	Godinez Fundamental High School 34 th Annual Southwest Dance Movement and Acro-Sports Workshop Palm Springs Convention Center Palm Springs, CA	\$296.00 per student (s) (cost paid by fundraising, parents of student, & ASB Dance)	13	3

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Date:	Schools/Location:	Funding and Cost:	Student(s) :	Staff and Chaperone(s) :
April 29-May 1, 2016 (Friday - Sunday)	Santa Ana High School 34 th Annual Southwest Dance Movement and Acro-Sports Workshop Palm Springs Convention Center Palm Springs, CA	\$296.00 per student (s) (cost paid by fundraising, parents of student, & ASB Dance)	23	3
June 17-19, 2016 (Friday - Sunday)	Santa Ana High School HOBY Leadership Conference Chapman University Orange, CA	\$195.00 per student(s) (cost paid by Site Discretionary funds)	1	1
June 17-25, 2016 (Friday - Saturday)	Santa Ana High School 79 th Annual Boys State Leadership Conference California State University Sacramento, CA	\$420.00 per student (s) (cost paid by Site Discretionary funds)	1	1

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

ITEM: Request of extended field trip for MacArthur Fundamental Intermediate School students to participate in the Catalina Island Safari Overnight Ecology Field Trip, through and starting at, the Ocean Institute in Dana Point, CA. The trip will be on March 31-April 1, 2016.

OVERVIEW: MacArthur Fundamental Intermediate School is requesting their students to participate in the Catalina Island Safari Overnight Ecology Field Trip, through and starting at, Dana Point, CA.

RATIONALE: The extended field trip will provide students with an exceptional enrichment opportunity to experience hands on science in a living classroom. Students will visit four different ecosystems, participate in animal classification exercises, study geological principals, and the comparative anatomy of both invertebrates and vertebrates. These exercises are aligned with both the 7th grade Life Science standards and the overall intent of our recently adopted common core standards. This unique experience will serve to enrich the overall education of our students and will most likely foster a deep interest in the sciences for years to come.

PARTICIPANTS: 35 students and 5 chaperones (4 certificated and 1 classified)

COSTS: \$37.00 per student – To include lodging, meals, and travel

***FUNDING:** Cost paid by Adopt a Classroom and fundraising

RECOMMENDATION: Approve the request for MacArthur Fundamental Intermediate School students to participate in the Catalina Island Safari Overnight Ecology Field Trip at the Ocean Institute in Dana Point, CA on March 31-April 1, 2016.

* EC 35330 No student shall be prevented from making a trip because of a lack of sufficient funds. No trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds.

Agenda Item Backup Sheet

ITEM: Request of extended field trip for Santa Ana High School students to participate in the Heritage Music Festival at Universal Studios in Hollywood, CA. The trip will be April 7-9, 2016.

OVERVIEW: Santa Ana High School is requesting authorization for their students to participate in the Heritage Music Festival in Hollywood, CA.

RATIONALE: Students who have been working on their instrument technique and artistry of playing music will participate in a national music competition where they will be ranked with other school music ensembles from all over the U.S. Clinicians and judges will provide valuable comments and constructive criticism to help students perform at their very best. Students will also have time to enjoy their spring break with their fellow classmates in Universal Studios. There will also be a unique awards ceremony where Heritage Festivals and Universal Studios will provide entertainment and present the awards to the kids inside the amusement park.

PARTICIPANTS: 55 students and 5 chaperones (1 certificated and 4 classified)

COSTS: \$240.00 per student – To include lodging, meals, and travel

***FUNDING:** Cost paid by fundraising, sponsorship, and scholarships

RECOMMENDATION: Approve the request of the extended field trip for Santa Ana School students to participate in the Heritage Music Festival at Universal Studios in Hollywood, CA on April 7-9, 2016.

Agenda Item Backup Sheet

ITEM: Request of extended field trip Valley High School HOSA (Health Occupation Student Association) students to compete at the HOSA 2016 National Leadership Conference at the Anaheim Convention Center in Anaheim, California on April 7-10, 2016.

OVERVIEW: Valley High School students will be competing at the HOSA 2016 National Leadership Conference in Sacramento, CA.

RATIONALE: Students of the Valley High School HOSA will compete in CPR and first aid, medical assisting, and public speaking at the event against other HOSA students from various schools throughout California. They will advance their competency skill, build leadership, and receive information regarding their future career in the health industry.

PARTICIPANTS: 13 students and 2 chaperones (all certificated)

COSTS: \$700.00 per student - To include travel, lodging, and meals

***FUNDING:** High School Inc., Foundation will cover all cost

RECOMMENDATION: Approve the request of the extended field trip for Valley High School HOSA students to compete in the HOSA 2016 National Leadership Conference at the Anaheim Convention Center in Anaheim, California. The trip will be on April 7-10, 2016

Agenda Item Backup Sheet

ITEM: Request of extended field trip for Carr Intermediate School students to participate in the Catalina Island Science Trip in Catalina Island, CA. The trip will be April 25-27, 2016.

OVERVIEW: Carr Intermediate School is requesting authorization for their students to participate in the Catalina Island Science Trip in Catalina Island, CA.

RATIONALE: Students will be engaging in hands on science experiments and observations. The students will be observing native sea life. At night the students will be observing the night sky with telescopes without the city's light pollution. Students will gain a working knowledge of air and water pressure, chemistry of the ocean and sea life, and lastly the size and scope of the solar system and its parts. The students will be completing journals of their experiences and their experiments.

PARTICIPANTS: 80 students and 8 chaperones (all certificated)

COSTS: \$203.00 per student – To include lodging, meals, and travel

***FUNDING:** Cost paid by fundraising and parents of student

RECOMMENDATION: Approve the request of the extended field trip for Carr Intermediate School students to participate in the Catalina Island Science Trip in Catalina Island, CA on April 25-27, 2016.

Agenda Item Backup Sheet

ITEM: Request of extended field trip for Godinez Fundamental High School students to participate in the 34th Annual Dance, Movement, and Acro-Sports workshop at the Palm Springs Convention Center in Palm Springs, California. The trip will be on April 29-May 1, 2016.

OVERVIEW: Godinez Fundamental High School is requesting their dance team students to participate in the 34th Annual Dance, Movement, and Acro-Sports workshop in Palm Springs, California.

RATIONALE: This conference offers a wide range of standards-based curriculum that will enrich student learning and challenge their skills of critical thinking. Students will study a variety of cultural dance styles (Afro-Caribbean, Greek, Middle Eastern, Flamenco, or Folk). Students will take classes in alternate movement vocabularies (Yoga, Tai Chi, Stretch I Strengthening, Pilates, or Athletic training). They will also explore new methods, techniques, and historical dance forms.

Rationale

- Students can study a variety of different dance genres from outstanding teachers in the fields of Ballet, Modern, Hip Hop, Multi-Cultural, Lyrical, and Jazz techniques.
- To encourage and inspire team collaboration and unity among students.

Follow Up

- To bring back a wide range and variety of dance information and choreographic material for use in the dance program and to share with other students.

PARTICIPANTS: 13 students and 3 chaperones (1 certificated and 2 classified)

COSTS: \$296.00 per student – To include lodging, meals, and travel

***FUNDING:** Cost paid by parents of student and ASB Dance

RECOMMENDATION: Approve the request for Godinez Fundamental High School students to participate in the 33rd Annual Dance, Movement, and Acro-Sports workshop at the Palm Springs Convention Center in Palm Springs, California on April 29-May 1, 2016.

Agenda Item Backup Sheet

ITEM: Request of extended field trip for Santa Ana High School students to participate in the 34th Annual Dance, Movement, and Acro-Sports workshop at the Palm Springs Convention Center in Palm Springs, California. The trip will be on April 29-May 1, 2016.

OVERVIEW: Santa Ana High School is requesting their dance team students to participate in the 34th Annual Dance, Movement, and Acro-Sports workshop in Palm Springs, California.

RATIONALE: This conference offers a wide range of standards-based curriculum that will enrich student learning and challenge their skills of critical thinking.
Students will study a variety of cultural dance styles (Afro-Caribbean, Greek, Middle Eastern, Flamenco, or Folk). Students will take classes in alternate movement vocabularies (Yoga, Tai Chi, Stretch I Strengthening, Pilates, or Athletic training). They will also explore new methods, techniques, and historical dance forms.

Rationale

- Students can study a variety of different dance genres from outstanding teachers in the fields of Ballet, Modern, Hip Hop, Multi-Cultural, Lyrical, and Jazz techniques.
- To encourage and inspire team collaboration and unity among students.

Follow Up

- To bring back a wide range and variety of dance information and choreographic material for use in the dance program and to share with other students.

PARTICIPANTS: 23 students and 3 chaperones (1 certificated and 2 classified)

COSTS: \$296.00 per student – To include lodging, meals, and travel

***FUNDING:** Cost paid by parents of student and ASB Dance

RECOMMENDATION: Approve the request for Santa Ana High School students to participate in the 33rd Annual Dance, Movement, and Acro-Sports workshop at the Palm Springs Convention Center in Palm Springs, California on April 29-May 1, 2016.

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for Santa Ana High School to have a student participate in the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California. The trip will be June 17-19, 2016.
<u>OVERVIEW:</u>	Santa Ana High School is requesting authorization for one student to participate in the HOBY Leadership Conference at Chapman University.
<u>RATIONALE:</u>	The HOBY Leadership Conference allows students to organize their leadership talents and apply them in becoming effective, ethical leaders in their home, school, and community. Selected students participate in hands-on leadership activities, meet leaders in their state, and explore their own personal leadership skills while learning how to lead others and make a positive impact in their community.
<u>PARTICIPANTS:</u>	1 student and 1 chaperone (Tisha More – HOBY representative)
<u>COSTS:</u>	\$195 per student – To include lodging, meals, and travel
<u>*FUNDING:</u>	Site Discretionary funds
<u>RECOMMENDATION:</u>	Approve the request of the extended field trip for Santa Ana High School to have a student participate in the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California on June 17-19, 2016.

* EC 35330

No student shall be prevented from making a trip because of a lack of sufficient funds. No trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for a Santa Ana High School student to attend the 79th Annual Boys State Leadership Conference at California State University in Sacramento, CA. The trip will be on June 17-25, 2016.
- OVERVIEW:** Santa Ana High School is requesting approval for a student to go to the 79th Annual Boys State Leadership Conference in Sacramento, California.
- RATIONALE:** One exceptional male delegate is selected to attend the conference at the end of his junior year. This is a nationally recognized program with a mission for participants to learn about city, county, and state government structure and responsibilities.
- PARTICIPANTS:** 1 student and 1 chaperone (Jess Lawson, conference trip supervisor at Leadership Conference)
- COSTS:** \$420.00 per student - To include lodging, meals, and auto
- *FUNDING:** Site Discretionary funds
- RECOMMENDATION:** Approve the request of the extended field trip for a Santa Ana High School student to attend the 79th Annual Boys State Leadership Conference at California State University in Sacramento, CA on June 17-25, 2016.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Sonia Rodarte-Llamas, Ed.D., Director, School Climate**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

ITEM SUMMARY:
<ul style="list-style-type: none"> • Number of student: <u>2</u> • Eligible to reapply: <u>03/22/17</u> • Placement: <u>Community Day Int.</u>

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

LCAP Goal 3.0: All students and staff will work in a healthy, safe, and secure environment that supports learning.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

Recommendations for Expulsions

Board Meeting: March 22, 2016

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	360549	Sierra/7	B	2A	Community Day Int.	03/22/17
2	351064	Villa/8	A, B	2A	Community Day Int.	03/22/17

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|---|
| <ul style="list-style-type: none"> (A) Caused, attempted, or threatened to cause physical injury (B) Possessed, sold, furnished a weapon, dangerous object, explosives (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance (E) Committed or attempted to commit robbery or extortion (F) Caused or attempted to cause damage to school or private property (G) Stole or attempted to steal school or private property (H) Possessed or used tobacco or tobacco products (I) Committed an obscene act or engaged in habitual profanity or vulgarity (J) Possessed, offered, or arranged to sell paraphernalia (K) Disrupted school activities or willfully defied valid authority (L) Knowingly received stolen school or private property (M) Possessed an imitation firearm | <ul style="list-style-type: none"> (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness (P) Offering to sell or selling SOMA (Q) Hazing (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel (T) Aids or abets in physical injury (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity (.3) Engaged in hate crime (Grades 4-12 only) (.4) Harassment, threat, intimidation (Grades 4-12 only) (.7) Terrorist threats against school officials, school property or both |
|--|---|

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2015-16 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred by parents for related services for students with disabilities.

ITEM SUMMARY:
<ul style="list-style-type: none"> • <u>2</u> Attorney fees reimbursements per mediation agreement. • <u>1</u> Parent mileage reimbursement per student's IEP.

RATIONALE:

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for related services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

FUNDING:

Special Education: Not to Exceed \$12,130

RECOMMENDATION:

Approve the payment and reimbursement of costs incurred for related services for students with disabilities for the 2015-16 school year.

Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2015-16 School Year

Board Meeting: March 22, 2016

Student ID#:	Amount:	Expenditure:	Law Office of:
337877	\$5,000	Attorney Fees	Augustin Egelsee, LLP
419817	\$6,700	Attorney Fees	Augustin Egelsee, LLP

Student ID#:	Amount:	Expenditure:	Parent of:
419847	\$ 430	Mileage	419847

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Darek Jaronczyk, Director, Special Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Individualized Education Programs (IEP) services for students with disabilities. These students require services that address academic, social-emotional, and other unique needs as identified in their IEPs. The IEP teams recommended placement at a nonpublic school and/or a nonpublic agency for services as necessary, pursuant to an IEP or settlement agreement.

RATIONALE:

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

FUNDING:

Special Education: Not to exceed \$ 12,930

ITEM SUMMARY:
<ul style="list-style-type: none"> • Agreement Starts: <u>Per student's IEPs/ 2015-16 school year</u> • Agreement Ends: <u>June 30, 2016</u> • Renewable according to students' IEP • <u>1</u> student will be served • Annual cost: <u>\$12,930</u> • Vendor is a certified nonpublic school which serves students with disabilities per the students' IEPs. • Required to comply with student's IEP

RECOMMENDATION:

Approve the master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2015-16 school year.

DL:kq:cvl

Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year

Board Meeting: March 22, 2016

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
346957	\$12,930	Mardan Center of Education Therapy

AGENDA ITEM BACKUP SHEET

March 22, 2016

Board Meeting

TITLE: Approval of Submission of Refunding Application for Head Start Funding for 2016-17 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Teaching and Learning

PREPARED BY: Charlotte Ervin, Coordinator, Head Start Program

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of submission of the refunding application for Head Start funding for the 2016-17 program year.

To support its commitment to high quality, low-cost preschool services, the District annually reapplies to Orange County Head Start (OCHS) for continued Head Start funding. As the grantee, OCHS receives Head Start funding for all of Orange County. The District is one of five delegate agencies of the OCHS.

ITEM SUMMARY:

Funds will be delegated to the District to serve 550 children from three to five years old at seven Head Start centers.

RATIONALE:

The District supports the philosophy that all children, particularly those from low-income families, have developmental needs and can benefit from a comprehensive developmentally appropriate program. The District Head Start program contains the following components: education, health, mental health, social services, nutrition, parent involvement, community assessment, program planning calendars, updates, training plans, and program goals and objectives.

Funds will be delegated to the District to serve 550 children from three to five years old at seven Head Start centers.

LCAP Goal 3: All students and staff will work in a healthy, safe and secure environment that supports learning.

FUNDING:

Orange County Head Start: \$3,368,953

Training and Technical Assistance: \$27,205

RECOMMENDATION:

Approve the submission of the refunding application for Head Start funding for the 2016-17 program year.

GRANT SUMMARY

Title:	Head Start Refunding Application 2016-17
Funding Source:	Orange County Head Start
Due Date:	March 25, 2016
Contact Person:	Michelle Rodriguez, Ed.D. - Assistant Superintendent, K-12 Teaching and Learning
Amount/Duration:	\$3,368,953 for 2016-17 Program Year T&TA \$27,205.00 \$849,040 (25% SAUSD In-kind contribution required)
Target Population (e.g., Grade Level/s)	Preschool three to five years of age Highest need populations: Latino, Asian, and White and any other identified students of need.
Budget Impact:	\$326,713.72
Indirect Rate:	None
Personnel Impact:	Maintain current personnel
Survey Questions:	There will not be a survey administered.
Grant Program Description	
Goals /Objectives:	<p>Head Start Five Year Strategic Goals: The Head Start Strategic Goals were developed based on the community needs assessment, and will be implemented for the next five years. Goals are updated annually.</p> <ul style="list-style-type: none"> • Goal 1: Quality teaching practices will be implemented consistently and purposefully throughout the agency to achieve successful child outcomes. • Goal 2: Integrated services to children and families will reach its maximum efficiency and effectiveness through intentional, meaningful parent engagement in accessing resources and follow-up services to meet the identified needs of the children and families. • Goal 3: The recordkeeping, reporting and data management systems will produce accurate, reliable and meaningful data used to measure outcomes and impact of services for children and families. • Goal 4: Families will practice good oral health habits as part of an overall healthy lifestyle. • Goal 5: Families will adopt ongoing practices that support family literacy and lifelong learning. • School Readiness Goals: Children transitioning to kindergarten from Santa Ana Unified School District Head Start Program will be able to demonstrate abilities and knowledge as stated in the expectations described in the California Department of Education Preschool Foundations at 60 months. These are aligned with the Head Start Child Development and Early Learning Framework.
Activities:	<p>Full-day preschool services-160 days (40 children)</p> <p>Part-day preschool services-140 days (510 children)</p>



**Santa Ana Unified School District-Head Start
2015-2020 Five Year Program Goals and Objectives**

Goal 1: Quality teaching practices will be implemented consistently and purposefully throughout the agency to achieve successful child outcomes.	
Objective 1:	Increase the average teacher CLASS score for the Emotional Support domain annually for the next five years reaching a score of 7 by the end of year 5 as measured through the ongoing monitoring system.
Objective 2:	Increase the average teacher CLASS score for the Classroom Organization domain annually for the next five years reaching a score of 7 by the end of year 5 as measured through the ongoing monitoring system.
Objective 3:	Increase the average teacher CLASS score for the Instructional Support domain annually for the next five years reaching a score of 5 by the end of year five as measured through the ongoing monitoring system.
Goal 2: Integrated services to children and families will reach its maximum efficiency and effectiveness through intentional, meaningful parent engagement in accessing resources and follow-up services to meet the identified needs of the children and families.	
Objective 1:	Increase successful follow-up on health requirements by 10% annually for the next five years as measured through the ongoing monitoring system.
Objective 2:	Increase timely and meaningful follow-up on family goals by 10% annually for the next five years as measured through the ongoing monitoring system.
Objective 3:	Reduce the percentage of enrolled children who are obese annually reaching 10% by the end of year five.

Goal 3: The recordkeeping, reporting and data management systems will produce accurate, reliable and meaningful data used to measure outcomes and impact of services for children and families.	
Objective 1:	Increase the accuracy of Child Plus data annually for the next five years to reach 100% accuracy by the end of year 5 as measured through the ongoing monitoring system.
Objective 2:	Increase the quality and breadth of meaningful data shared with staff, parents, governing bodies and the community annually over the next five years.

Goal 4: Families will practice good oral health habits as part of an overall healthy lifestyle.	
Objective 1:	Children enrolled in the HS programs will practice good oral health habits in the classroom and at home and 90% of the children will receive dental screenings and follow-up (as needed).
Objective 2:	For children identified as needing treatment, increase the percentage of children receiving treatment annually for the next five years reaching 90% by the end of year five.
Objective 3:	Increase parent awareness of the importance of preventive dental health practices throughout life, especially during the preschool years, annually for the next five years.
Objective 4:	Implement a minimum of one oral health education workshop at each of the centers annually for the next five years.
Objective 5:	To establish an MOU with community organizations to provide or provide for a variety of parent educational classes and oral health services to the families enrolled in the program.

Goal 5: Families will adopt ongoing practices that support family literacy and lifelong learning.	
Objective 1:	Increase the percentage of parents who read with their child daily, annually over the next five years.
Objective 2:	To provide initial and ongoing training to parents on the benefits of volunteering in the classrooms and participate in classroom activities. They will understand how their presence and activity enhances their children's development and contribute to the fiscal management of the program.
Objective 3:	Implement a minimum of one financial education workshop at each of the centers annually for the next five years.
Objective 4:	To establish an MOU with community organizations to provide or provide for a variety of literacy activities/trainings for families and staff.
<u>Activities Toward the Goals /Objective</u>	



SAUSD HEAD START PROGRAM PLANNING CALENDAR 2016-17

JULY 2016	AUGUST 2016	SEPTEMBER 2016	OCTOBER 2016
<ul style="list-style-type: none"> • P2 Monitoring Report to PC and Board • Complete PIR • PC Bylaws Board and PC Approval <p>Weekly Bulletin to the SAUSD Board of Education Program and Fiscal Information</p>	<ul style="list-style-type: none"> • Child Outcomes data analysis report for last fiscal year to PC and Board • School Readiness Goals Outcomes Report • Head Start Contract to PC and Board 	<ul style="list-style-type: none"> • Weekly Bulletin to the SAUSD Board of Education Program and Fiscal Information • Governance and Health and Safety Screeners to the Policy Committee and Board for Approval 	<ul style="list-style-type: none"> • Election of New Policy Committee Members • Policy Committee Training • Weekly Bulletin to the SAUSD Board of Education Program and Fiscal Information • Period One Monitoring Orange County Head Start Inc. • PIR Report to PC and Board
NOVEMBER 2016	DECEMBER 2016	JANUARY 2017	FEBRUARY 2017
<ul style="list-style-type: none"> • Results of grantee and delegate Risk Management to PC and Board • Head Start Bulletin to the SAUSD Board of Education –Program and Fiscal Information • Orange County Head Start Monitoring Period 1 Corrective Action Plan to PC and Board 	<ul style="list-style-type: none"> • Year 1 Community Assessment-Update • School Readiness Action Plan to Policy Committee and Board • Child Outcomes Report First Assessment to PC and Board • Weekly Bulletin to the SAUSD Board of Education Program and Fiscal Information • Financial Audit to PC and Board 	<ul style="list-style-type: none"> • Community Assessment update to PC and Board • Head Start Bulletin to the SAUSD Board of Education – Program and Fiscal Information 	<ul style="list-style-type: none"> • Final Revised ERSEA Plan with Selection Criteria to PC and Board • P1 Monitoring Report to PC and Board • Board Training • Head Start Bulletin to the SAUSD Board of Education –Program and Fiscal Information • Self Assessment
MARCH 2017	APRIL 2017	MAY 2017	JUNE 2017
<ul style="list-style-type: none"> • PC Refunding Application Study Group • Refunding application to PC and Board • Head Start Bulletin to the SAUSD Board of Education –Program and Fiscal Information • School Readiness Action Plan to Policy Committee and Board • Child Outcomes Report Second Assessment to PC and Board • Self Assessment Corrective Action to PC and Board 	<ul style="list-style-type: none"> • Head Start Bulletin to the SAUSD Board of Education –Program and Fiscal Information • ERSEA Procedures to Board and PC • OCHS Second Period Monitoring Corrective Action Plan 	<ul style="list-style-type: none"> • Head Start Bulletin to the SAUSD Board of Education Program and Fiscal Information • Revision of Service Area Plans Policies and Procedures 	<ul style="list-style-type: none"> • Head Start Bulletin to the SAUSD Board of Education –Program and Fiscal Information • School Readiness Action Plan to Policy Committee and Board • Child Outcomes Report Third Assessment to PC and Board • Program SAPPP revisions to Policy Committee for approval

**2016-2017 SAUSD HEAD START
TRAINING AND TECHNICAL ASSISTANCE**

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.)	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementa-tion Timelines	Projected Budget
General							
Record Keeping & Reporting-Goal 3: The recordkeeping, reporting and data management systems will produce accurate, reliable and meaningful data used to measure outcomes and impact of services for children and families.	Review and update staff on required program documents , Record keeping & reporting implementation in the Child Plus Data System in all service areas	SAUSD Head Start Coordinator Assist. Coordinator of Education and Disabilities Fiscal Assistants, In House /Child Plus Consultant	Lead Teachers Teachers Teacher's Aides Parent Ed Specialist CW/Nurse/ Social Service Manager Asst. Coord. of Ed and Disab	To increase the knowledge and skills of staff in understanding Child Plus and the use of the data base system to inform program planning and providing accurate program data across all service areas	Meeting sign in sheets and agendas , Child Plus Reports, Self Assessment , Coordinator and Manager Data Reports , Monthly Child Plus Reports , OCHS Progress	Sept. 2016-June 2017	No cost
Goals and Objectives 2014-2019	Review and update staff on current 5 year goals and objectives .	Head Start Coordinator- In-House	All Staff	To align goals with program policies and procedures	Meeting sign in sheets and agendas , Child Plus Reports	July 2016- June 2017 Ongoing throughout the year .	No cost
Nutrition Services							
Performance Standards, CACFP Regulations , Data PIR Childhood Obesity Oral Health	To train staff on the Performance Standards and program requirements; Annual CACFP Training; Healthy Eating and Exercise. Implement nutrition curriculum weekly in the Head Start classroom Healthy eating habits to promote good oral health	SAUSD Coordinator, Nutrition Consultant and SAUSD Nutrition Services SAUSD Nutrition Specialist/Consultant In House / Consultant	Lead Teachers Teachers Teacher's Aides	Increase staff knowledge of nutrition and implemntation of a curriculum that promotes healthy eating to reduce childhood obesity	CACFP Monitoring Ongoing monitoring, review lesson plans, nutrition curriculum, self-assessment	Sept. 2016-June 2017	\$1,000
Governance & Parent Involvement							

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Parent Committees member roles and responsibilities based on the Performance Standards Regulations in Program Governance-Shared Governance.	Review with Parent Committee the Responsibilities of the following: <ul style="list-style-type: none"> • PC Member Responsibilities • Parliamentary Procedures • Officer's Duties • Parent Activity Fund Review Service Area Plans Policies and Procedures	SAUSD Head Start Coordinator Assist. Coordinator of Education and Disabilities Parent Ed Specialist In House	Head Start Parents Center Parent Committees Policy Committee	To inform parents of their role in Head Start Governance and improve communication between Policy Committee and Parent Committees	Ongoing Monitoring Tools, Self assessment, Minutes of Policy Committee minutes	November 2016	No cost
Policy Committee Performance Standards Regulations -Shared Governance. Head Start Act	Review Appendix A and Head Start Act Roles & Responsibilities, Officer Expectations Policies & Procedures, and Shared Governance	SAUSD Head Start Coordinator. Parent Education Specialist Fiscal Assistants- In House	Policy Committee Representatives	Policy Committee representatives will be informed leaders and confident decision makers for the Head Start Program. PC members will attain understating of the entire Head Start program and its service area plans policies and procedures .	PC Training Documents sign in sheets and agendas ; Self Assessment Data ; Monitoring results in Program Governance	November 2016	No cost
SAUSD Board Of Education Performance Standards Regulations -Shared Governance. Head Start Act	Policy Committee Review Appendix A, Roles & Responsibilities, Officer Expectations, Policies & Procedures, and Shared Governance SAPP	SAUSD HS Coordinator Fiscal Assistants, Parent Education Specialist - In House	Board Representatives, PC Committee and officers	SAUSD Board of Education members will be informed leaders and confident decision makers for the Head Start Program. Increased knowledge of roles and responsibilities in the shared decision making process.	Ongoing Monitoring results , Self-Assessment results , Training Sign In sheets	December 2016	\$200

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
SAUSD Board Of Education and Policy Committee Performance Standards Regulations -Shared Governance. Head Start Act	Policy Committee Training- Fiscal Planning in the Head Start Program- Cost Allocation , Fiscal Service Area Plan Polices and Procedures	SAUSD Head Start Fiscal Assistants- In House	Policy Committee, Program Planning	To explain the budget development process in detail cost allocation and expenses. To explain the grant allocation	Policy Committee Meeting Minutes and sign in sheets	November 2016	\$200
SAUSD Board Of Education Performance Standards Regulations -Shared Governance. Head Start Act	Child Outcomes Data and Program Curriculum School Readiness	SAUSD HS Coordinator Parent Education Specialist Assistant Coordinator of Education and Disabilities- In House	Policy Committee Representatives	To prepare and inform Subcommittee Members of Planning Process Regulations	Self Assessment, Policy Committee Minutes Performance Standards	December 2016	no cost
Performance Standards, Self-Assessment, Ongoing Monitoring Governance	Program Planning Process , Community Assessment , Self Assessment , Child Outcomes	SAUSD HS Coordinator Parent Education Specialist- In House	Policy Committee Representatives	To prepare and inform committee members of personnel regulations	Self Assessment Minutes of Policy Committee Minutes Performance Standards	November 2016	No cost
Governance	Review and update the Five Year Goals & Objectives, Community Assessment, PIR	SAUSD HS Coordinator Parent Education Specialist- In House	Policy Committee Representatives Governance	To prepare and inform Sub Committee Members of the Governance Regulations	Self Assessment, Policy Committee Minutes Performance Standards	February 2017	No cost
Health Services							
Self Assessment, Monitoring, OCHS Grantee site reviews Program Goal #3	Review children's medical records at enrollment to ensure compliance with the performance standards deadlines- 30-day physicals , 45 day screening, oral examinations /Immunization Input health information into the Child Plus Data System for accurate and timely follow up	SAUSD HS Coordinator SAUSD Nurses Community Worker Social Service Manager - In House	All Staff	To provide training to implement procedures related to delivery of health services	Ongoing monitoring and self assessments and quarterly file checks	September 2016- June 2017	No cost

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Performance Standards, Program Goal 1, 4, Community Assessment and Self Assessment	Review and update health information in Child Plus, to complete follow up on oral examinations , physicals, and screenings in a timely manner ; Promote oral health implementing classroom curriculum and parent workshop	Consultants , Head Start Assistant Coordinator of Education and Disabilities - In House	Lead Teachers Teachers Teacher's Aides Community Workers	To increase staff knowledge of health services and functions to promote seamless service delivery to families and children	Child Plus Reports Training Sign in sheets, Ongoing monitoring Lesson	July 2016- June 2017 Ongoing throughout the year .	No cost
Performance Standards Mandated Health related training	Annually Performance Standards and Health procedures and polices ie Adminiatration of Medication policy and trainig on the use of inhalers , and the epipen, Bloodborn Pathogens and CPR /First Aid	Nurse- In House	All Staff	To increase staff knowledge/ performance related to training topics in the area of health	Monitoring • Performance • Standards • Area Plans • Policies & Procedures • Monitoring Protocol	August 2016 and ongoing	\$0
Performance Standards, Monitoring, Self-assessment	Training for all staff on monitoring, Performance Standards, Service Area Plans, Policies & Procedures, Monitoring Protocol	SAUSD HS Coordinator In House	All Staff	To increase staff knowledge/ performance related to training topics	Performance Standards and ongoing monitoring	August 2016 and ongoing	\$0
Performance Standards, health and safety monitoring, self-assessment, staff questionnaire	Emergency Disaster Preparedness Train staff on proper procedures, health and safety practices . provide accurate evacuation plans and earthquake kits for the sites , review with site staff on procedures, follow up, roles in an emergency, update First Aid kits-ensure two per center and enough food and	SAUSD HS Coordinator SAUSD Nurses, SAUSD Police Red Cross- In House/Consultant	All Staff	To increase staff knowledge/performance related to emergencies and disaster awareness	Surveys, performance standards, licensing, ongoing monitoring, self assessments, feedback from Health Consultants	September 2016- June 2017	\$500
Program Goal #4 Oral Health Performance Standards, monitoring, self-assessment monthly progress reports , community assesment	Curriculum and Instruction - Provide teaching staff with oral health activites that can be implemented monthly in the classroom . Provide children with onsite oral exams , provide parents with education on oral health in the newsletter and workshops	Healthy Smiles SAUSD Nurse Tooth Fairy Program- In House/ Consultant	Site Supervisor Teacher Teacher's Aides Com.wrkr./ Nurse	To provide knowledge and training for health procedures at the site level as needed	Agendas, sign in sheets	Sept 2016-June 2017	No Cost

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Performance Standards, Monitoring, Self-assessment, Goal 1	Nurse to conduct a health workshop with families, and Review with nurses and staff on the use of Health Assessment forms, follow up and case management plans and review: <ul style="list-style-type: none"> • Medication Policy • Use of Nebulizer/inhaler • Exclusion Long/Short • Dental Health and Hygiene • Hand washing 	SAUSD HS Coordinator SAUSD Nurse-In House	Lead Teachers Teacher Teacher's Aides CW's	To increase consistency and clarity of procedures among staff	Surveys, performance standards, licensing, ongoing monitoring, self assessments, feedback from Health Consultants	October 2016 and Ongoing	No cost
Disabilities Services							
Performance Standards	Conduct case management meetings on IEP goals, resources, and in house referral	SAUSD Coordinator Assist. Coordinator of Education and Disabilities	Lead Teachers Teacher's Aides Community Workers	Implementation of the goals on the IEP and individualizing to promote positive outcomes for children with disabilities	Ongoing Monitoring, self assessment, case management plans minutes	Monthly from October through May, 2017	No Cost
Performance Standards, Self Assessment ongoing Monitoring , Training needs assesment Parent surveys	Provide training for classroom staff/parents working with children needing Special Education, equipment, and related services social emotional development and children with challenging behaviors; Provide Staff with CEFL training and PBIS Training.	SAUSD Special Education Staff Assist. Coordinator of Education and Disabilities Mental Health Consultant - In House / Consultant	Lead Teachers Community Workers Teachers Teacher's Aide	Increase knowledge of staff on specific disabilities, intervention, and using specialized equipment as needed at centers	Disabilities Tracking referral forms and ongoing monitoring at sites	November 2016	\$2,000
Performance Standards, Self Assessment	Review and update staff on the referral procedures, Training on SAPPPS and forms and classroom management , review tracking forms for children receiving services at the site; implement Child Plus to track servies and follow up . □	SAUSD Director Assist. Coordinator of Education and Disabilities SAUSD Special Education Staff- In House	Assistant Coordinator of Education and Disabilities SAUSD Special Education Department	To increase knowledge of staff on new referral process and to ensure the timeline is met	Disabilities Tracking referral forms and ongoing monitoring at sites, Performance Standards	August 2016 and Ongoing	No cost
Mental Health							

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Mandated Training Performance Standards Licensing Regulations	Review with staff the mental health SAPPPS and forms ; Child Plus data entry for mental health services	SAUSD HS Coordinator Assistant Coordinator In House	Lead Teachers CW's Teachers Teacher's Aide	Increase knowledge and awareness of Mental Health related procedures, forms, and strategies for use in class and to help families in the home	Training on Performance Standards, ongoing monitoring, mental health tracking form; ChildPlus Reports	October 2016	No cost
Mandated Training	Review Child Abuse Policies and Procedures	SAUSD Head Start Coordinator Child Abuse Registry Consultant / In House	All Staff	Increase staff knowledge and awareness of child abuse reporting procedures, and to train parents on strategies to use to prevent child abuse	Training Sign In Sheets	September 2016	No cost
ERSEA							
Performance Standards	Training on ERSEA Performance Standards and practices to include the attendance policy, documentation of eligibilty in Child Plus and Child's file.	In house workshops and ongoing training from Social Service Manager-In House	All staff and Policy Committee	Ability to implement a comprehensive ERSEA system	Self-assessment, ongoing monitoring	July 2016	
ERSEA, Outside Monitoring, validation visits	Review ERSEA SAPPSS full implementation of the Child Plus data system in ERSEA	Social Services Manager In House	Policy Committee Community Workers	To inform staff and Policy Committee of ERSEA Regulations and requirements	Policy Committee Meeting minutes and staff meeting sign in sheets	April 2017	\$0
Community Assessment, Head Start Act, validation visits Program Goal 2, 3	Marketing to homeless populations, providing community resources to parents and promoting advocacy , Job skills for parents, ESL classes	District Homeless Liaison and various agencies that provide services to homeless children-In House	All staff	Enhanced services and information provided to homeless populations	Recruitment event sign in sheets, flyers distributed about enrollment	Ongoing	\$0
Family and Community Engagement							

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Self Assessment and Ongoing Monitoring , Goal #2, 5- Family Literacy	Utilize Child Plus data system at each site to identify family needs track and monitor family services and ensure that family goals are followed up in a timely manner. Provide family literacy event at the sites as well as literacy resources for parents , books for lending libraries at the Head Start	Social Services Manager Child Plus Consultant/ In House	CW's, HS Coordinator, Parent Ed Specialist, Social Service Manager Community Workers	All family services to be entered in Child Plus tracked and follow up	Ongoing Monitoring, monthly MPR feedback from delegate agency QS staff, self-assessment, ongoing monitoring, Child Plus Reports	Ongoing	\$1,800
Goal # 2	Implement system for intergrated services to to engage parents in accessing resources and follow up services to to meet identified needs	CHSA Managers & Directors Conference	CW's, Social Service Manager	To provide quality services and better collaboration between the program community and parents	Sign in sheets, agendas, file reviews	September. 2016	\$1,500
Transportation							
Vehicle and Pedestrian Safety, Performance Standards	Annually train staff parents , staff , and children on pedestrian safety	Head Start Coordinator, Teachers , Parent Education Specialist-Consultant and In House	Staff, parents and children	Increased knowledge of transportation issues, pedestrian safety, and vehicle safety	Parent/Staff meeting sign in sheets, training agendas and sign in sheets	September 2016- June 2017	no cost
Performance Standards							
Program Design & Management	Review required documents, program planning process, special needs documentation, monitoring, self assessment, communication and integration, governance , PDM Service Area Plans Policies and Procedures	SAUSD HS Coordinator SAUSD Assist. Coordinator of Education and Disabilities- Consultant and In House	Lead Teachers Teachers Teacher's Aides CW's All Staff	To ensure staff are current with program operation and activities	Agendas and Sign-In and Out sheets	February 2017	no cost

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.)	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Self Assessment	Self Assessment and Program Review	OCHS, Content Area Experts, Federal Review Team Consultant and In House	All Staff	Preparation for Federal Review	Self Assesment Results and Corrective Action Plan	By January 2017	\$500
Self Assessment	Provide Training to staff on Monitoring Protocol. Every Head Start staff will have a access to SAPPPS online	OCHS, Content Area Experts, Federal Review Team Consultant and In House	All Staff	To inform and educate staff on requirements for Self Assessment Provide staff with an up to date binder of policies and procedures	Self assessment reports	By March 2017	\$0
Program Design & Management	Provide staff training on the Staff Orientation Manual, Parent Handbook, Policies & Procedures Codes of Conduct ; Sexual Harrassment	SAUSD Coordinator Assist. Coordinator of Education and Disabilities Social Services Manager-Consultant and In House	All Staff	Review and update on program guidelines, expectation and requirements	Self assessment and T & TA plans	September 2016 and ongoing as needed	\$0
Family and Community Partnerships Goal #2	Conduct case management meetings on IEP goals, resources, and in house referral	SAUSD Director Community Partners Social Services Manager-Consultant and In House	Community Worker Parent Ed. Speciaist	To insure CW's are up to date on program procedures and required duties.	Agendas of meetings, sign in and out sheets	By December 2017	\$0
Required Annual CPR & First Aid Training	To ensure that all staff are current in their Pediatric & Adult CPR and First Aid	Qualified SAUSD Nurse-Consultant and In House	All Staff	To have all staff trained or retrained on pediatric and adult CPR & First Aid	CPR and First aid cards in the staff files	August 2016-June 2017	\$1,000
Program Design & Management, SAPPP's	Update staff on laws, Head Start Act, Requirements for Education requirements from the Head Start Act, review performance standard in Program Design and Management and use SAPPP's to show Integration of service areas	SAUSD Coordinator Assist. Coordinator of Education and Disabilities OCHS Managers SAUSDAdministrators In -House and Consultant	All Staff Policy Committee	To provide updated information of Federal, State, Licensing & Head Start regulations	Sign in and agendas from meetings, review of training binder	September 2016-June 2017	\$200

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
School Readiness Goals ,Child Outcomes, DRDP-PS 2 Assessment, Pre-Kindergarten Standards	Provide staff with training in assessments of children using the DRDP-PS and aligning them with the new Kindergarten Standards. Send staff to local trainings for PRE-K Learning Foundations to train staff on DRDP-PS	SAUSD Coordinator Assist. Coordinator of Education and Disabilities OCHS Managers SAUSD Administrators In -House and Consultant	Lead Teachers Teachers Teacher's Aides	To enhance classroom staff's ability to more effectively implement the DRDP Assessment system	Agenda's and sign in sheets	October 2016 and ongoing as trainings are available	\$2,000
Required Annual Blood borne Pathogens, Child Abuse and Health Procedures, Sexual Harrassment	<ul style="list-style-type: none"> Blood borne Pathogens Medical Policies TB Procedures Child Abuse Allergies 	Head Start Coordinator Nurse	All Staff	Review and train on health and mental health issues	Agendas, sign in sheets	September 2016- June 2017	\$0
Education							
Education -Performance Standards, Licensing Regulations, Head Start Act	Encourage staff to continue classes in Child Development, Curriculum, administration, Child Family & Community, and other related courses and review Head Start Act requirements specific with regards to Community Worker and Teacher qualifications	Head Start Coordinator, Assistant Coordinator of Education and Disabilities-In House	Lead Teachers Teachers Teacher's Aides Community Workers Parent Education Specialist	More staff to obtain higher teacher credentials, Continue education, obtain an Bachelors degree or higher in Child Development	College Transcripts , Professional Development Plans	Sept. 2016-June 2017	\$2,000
Education -Skill Development, and School Readiness Goal	ECE trainer to support and mentor staff at sites to implement the High/Scope Curriculum Focus on literacy and math. Train new staff on High/Scope Curriculum. Offer for parents to attend training on High/Scope.	Assistant Coordinator of Education and Disabilities Early Learning Specialist- In House	Lead Teachers Teachers Teacher's Aides SAUSD HS Coordinator Asst. Coordinator	To enhance classroom staff's understating of the High Scope Curriculum	Sign in sheets from sites and agendas from meetings	Sept. 2016-June 2017	\$500
Education -Skill Development, CLASS Scores , Ongoing Monitoring Program Goal #1	Provide staff training on specific areas of the CLASS - provide activities to enhance curriculum and increase scores, provide mentor and coaching to teachers on the CLASS. Train staff on providing effective ELL strategies and programs to ESL students .	Certified Class Observer Assistant Coordinator of Education and Disabitlies Early Learning Specialist - In House	Lead Teachers Teachers Teacher's Aides	To improve teachers skills in adult child interaction to to promote positive outcomes for children. Increase CLASS Scores in all doamins	Agenda's, sign in sheets, training binder CLASS Score Results Pre and Post Test	By June 2017	\$2,500

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.)	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Skill Development, and GoalSchool Readiness ,Child Outcomes Data	Focus-Language and Literacy blending and deleting words and syllables without the use of pictures;Recontion of letters of the alphabet Math- Number quantities and and duplication of patterns. Zoo phonics and CIRCLE	Assistant Coordinator of Education and Disabilitlies , Early Learning Specialist	HS Coordinator Asstistant Coordinator of Education and Disabilities Lead Teachers Teachers Teachers Aides	Provide teaching staff with training on phonemic awarenes and literacy s	Agenda's, sign in sheets, training binder	By December 2015	\$500
State developed PreK Learning Foundations tying to DRDP-PS state required assessment tool and School Readiness Goal	Training of staff on Head Start Outcomes Framework and California Preschool Learning Foundations to ensure children are kindergarten ready	Assist. Coordinator of Education and Disabilities Early Learning Specialist SAUSDAdministrators In -House and Consultant	Lead Teachers Teachers Teachers Aides Director Asst. Coordinator	To educate staff on the Content Standards for Pre K to address in lesson planning and classroom implementation at the site level	Staff Training Manual and Sign in sheets	Sept. 2016- June 2017	\$500
Goals and Objectives 2014-2019-School Readiness	Provide activites that will promote literacy and math development and include 15 minutes of literacy activities in the daily routine. Provide teachers with training on developeentally appropriate activities in math and literacy activities. Social Emotional Development -Conflict Resolution, Cogniton and General knowledge Patterning	SAUSD Coordinator Assist. Coordinator of Education and Disabilities OCHS Managers SAUSD Administrators In - House and Consultant	All Staff and 2 parents from Policy Committee to attend the CHSA conference locally	Attend workshops, conferences, and trainings to increase teaching skills, and competence in techniques, and assessment through activities for use with children	Agendas and sign in sheets	Sept. 2016-June 2017	\$2,000

Priorities And Data Sources	Strategies	Method Of T/TA (In-House, Conference, Consultants, RN(TA Network, Etc.))	Target Audience	Expected Outcomes And/Or Results	Method For Monitoring and Evaluation	Implementation Timelines	Projected Budget
Goals and Objectives 2014-2019	Attend conferences and leadership events CHSA Leadership Conference Education Conference Health Institute , Family and Community Engagement Conference	CHSA Managers & Directors Conference	Coordinator Asst Coordinator of Education and Disabilities, Fiscal and Parent Ed Staff, Parents	Learn Leadership skills and techniques specific to Head Start and working with children and families to implement for program improvement	Training agendas, certificates of completion, proof of attendance at events	Sept. 2016-June 2017	\$6,205
Monitoring and Training							
Validation Visits and Fiscal Monitoring Performance Standards Super Circular	To continue to improve fiscal policies and procedures is attending HS Fiscal conference	In-House with OCHS Grantee support , Consultant	Fiscal Asst I and II, and Director	Compliant and quality programming fiscally sound Head Start Program	Ongoing Monitoring Reports	July 2016-June 2017	\$2,100
Validation visits, self assessment	Ensure that "administration" and "program" cost do not exceed the 15% Admin rule	QS specialists at grantee level	Fiscal Assistants, Head Start Coordinator	To include policies and procedures that are written and included as part of the policies and procedures manual	Ongoing tracking on monthly documents to OCHS	Sept. 2016-June 2017	no cost
Validation Visit, Head Start Act	Monthly financial reports are to be provided to the Board of Education	QS specialists at grantee level and in house	Fiscal Assistants, Head Start Coordinator, Policy Committee, SAUSD Board of Education	Periodic reporting of financial information to go to board for review to control quality and monitor program quality	Agendas and Board Meeting Minutes	Sept. 2016-June 2017	no cost
							\$27,205

SANTA ANA UNIFIED SCHOOL DISTRICT

HEAD START Grant Application

BUDGET FOR PROGRAM YEAR 2016-2017

							Total Projected Salaries, 2016/2017	HS BASIC 2016/2017	HS T&TA
a. Personnel									
Name	Title	Grade	Annual	# Mos	HS FTE	OTHER FTE			
Preschool Administration Office & Multi Site									
TOTAL SALARIES							2,343,560	2,078,989	
b. Fringe Benefits @ 51%									
STRS		12.58%					151,146	133,764	
PERS		13.05%					148,063	131,036	
OASDI		6.20%					70,793	62,652	
Medicare		1.45%					33,978	30,071	
Health & Welfare							586,511	586,511	
SUI		0.05%					1,172	1,037	
WC		1.50%					35,150	31,108	
Retiree Benefits		4.35%					100,077	88,568	
Benefits for Non-Head Start District Staff									
TOTAL FRINGE BENEFITS							1,126,890	1,064,746	-
c. Travel									
d. Equipment									
e. Supplies									
<u>Classroom Supplies</u>									
Library books, manipulatives, consumable supplies, curriculum supplies, nutrition & wellness curriculum & activities, outside supplies, block area, photo development									
\$65/child (510) PD, \$85/child (40) FD								36,550	
<u>Transition Supplies</u>									
Transition folders, materials, & activities for transition to Kindergarten									
\$10/child x 550 children								5,500	
<u>ERSEA Supplies</u>									
Children's file folders, recruitment materials, enrollment forms and supplies									
								6,000	
<u>Medical & Dental Supplies for Children</u>									
First aid supplies, earthquake kits, toothbrushes, toothpaste									
\$5/child x 550 children								2,750	
<u>Paper goods/Food service supplies for Children's Meals</u>									
Disposable serving bowls, plates, cups, flatware, etc.									
								6,000	
<u>Custodial Supplies</u>									
Detergent, mops, brooms, buckets, disinfectant, soap, toilet paper, kleenex, trash can liners, etc. -- all sites									
								13,507	

SANTA ANA UNIFIED SCHOOL DISTRICT

HEAD START Grant Application

BUDGET FOR PROGRAM YEAR 2016-2017

						Total Projected Salaries, 2016/2017	HS BASIC 2016/2017	HS T&TA
<u>Office Supplies</u>								
Stationery, paper, consumable supplies, business cards, file folders, computer, etc.							9,118	
<u>Copy Machine, Computer, Printer Supplies</u>								
Print cartridges, supplies							11,202	
<u>Discounts on Products</u>								
TOTAL SUPPLIES						-	90,627	-
f. Contractual								
<u>Equipment Leases, copiers</u>								
Broadway	581.04/mo. x 12 mos.		6,972					
Center Street	\$70/mo. x 12 mos.		840					
Edison	\$211.68/mo. x 12 mos.		2,540					
Jackson	\$211.68/mo. x 12 mos.		2,540					
Kennedy	\$211.68/mo. x 12 mos.		2,540					
Mitchell	\$369.36/mo. x 12 mos.		4,432					
Monte Vista	\$211.68/mo. x 12 mos.		2,540					
Roosevelt	\$211.68/mo. x 12 mos.		2,540				24,946	
Child Plus annual subscription							8,397	
Mental Health Consultant	(\$70/hr. x 35.7 hrs./mo. x 10 mos.)						28,980	
Audiology Consultants							3,000	
Nutrition Consultant							10,000	
Classroom Consultant							3,000	
Field Trips	Entry Fees/Transportation						7,000	
<u>T & TA</u>								
School Readiness Goals, Child Outcomes, DRDP-PS 2 Assessment, Pre-Kindergarten Standards	Provide staff with training in assessments of children using the DRDP-PS and aligning them with the new Kindergarten Standards. Send staff to local trainings for Pre-K Learning Foundations and hire West Ed to train staff on DRDP-PS							2,000
Education- Skill Development and Goal# 3 School Readiness	High/Scope Trainer to support and mentor staff at sites to implement High/Scope Curriculum focus on literacy & math. Train new staff on High/Scope Curriculum. Offer for parents to attend training on High/Scope. Provide training on the CLASS							500

SANTA ANA UNIFIED SCHOOL DISTRICT

HEAD START Grant Application

BUDGET FOR PROGRAM YEAR 2016-2017

						Total Projected Salaries, 2016/2017	HS BASIC 2016/2017	HS T&TA
Skill Development and Goal #3 School Readiness	Train staff on the - Focus-Language and Literacy blending and deleting words and syllables without the use of pictures; recognition of letters of the alphabet; Math-							500
Total Contracts	TOTAL CONTRACTUAL					-	85,323	3,000
h. Other								
Finger Printing/Physicals for Licensing (Staff)							1,000	
DSS/CCL Fees							3,400	
Parent Activities								
Parent Activity Fund	\$5.30/child x 550				2,915			
Parent Activity, special activities, volunteer luncheon, etc.					2,000			
Baby Sitting/Parent Meetings					1,500			
Mileage Policy Committee Mtgs					1,000			
Policy & Ad Hoc Committee Meals/Snacks					1,000			
Center Committee Meals/Snacks, \$3.00/child					1,650		10,065	
Speakers, Parent Meetings								
Policy & Ad Hoc Committee Meetings (6 x 2 hrs. x 10 mos. X \$55.54)								
Center Committee meetings, business portions (4 mtgs x 14 people x 7 sites x 21.71 x .5 hr.)								
Printing Costs							4,000	
Training & Technical Assistance								
Performance Standards	Conduct Policy Committee orientation for new members.							200
Performance Standards/ Head Start Act	Policy Committee Training.							200
Performance Standards	Train staff on performance standards and program requirements.							1,000
Performance Standards	Train staff on proper procedures, health and safety practices.							500
Performance Standards	Training for classroom staff/parent working with children needing Special Education.							2,000
Validation Visits and Fiscal Monitoring Performance Standards Super Circular	Training to improve fiscal policies and procedures to attend HS Fiscal Conference.							2,100

SANTA ANA UNIFIED SCHOOL DISTRICT

HEAD START Grant Application

BUDGET FOR PROGRAM YEAR 2016-2017

								Total Projected Salaries, 2016/2017	HS BASIC 2016/2017	HS T&TA
Family & Community Engagement, Performance Standards	Provide training to staff on implementation of Family and Community Engagement Framework.									1,500
Self Assessment	Self Assessment and Program Review.									500
Self Assessment	Utilize Child Plus data system at each site to identify family needs track and monitor family services and ensure that family goals are followed in a timely manner.									1,800
Required Annual CPR & First Aid Training	To ensure that all staff are current in Pediatric & Adult CPR and First Aid.									1,000
Program Design & Management, SAPPPs	Update staff on laws, Head Start Act, Requirements for Education requirements from the Head Start Act, review performance standards in Program Design and Management and use SAPPP's to show integration of service areas.									200
Education-Performance Standards, Licensing Regulations, Head Start Act	Encourage staff to continue classes in Child Development, Curriculum, administration, Child Family & Community, and other related courses and review Head Start Act requirements specific to Community Worker and teacher qualifications.									2,000
Education- Skill Development, CLASS Scores, Ongoing Monitoring	Train staff on the CLASS - Instructional Support, provide activities to enhance curriculum and increase scores, provide mentor and coaching to teachers on the CLASS. Train staff on providing effective ELL strategies and programs to ESL students.									2,500
State developed PreK Learning Foundations tying to DRDP-PS state required assessment tool and School Readiness Goal.	Training of Staff on Head Start Outcomes Framework and California Preschool Learning Foundations to ensure children are kindergarten ready.									500
Goals & Objectives 2014-2019-School Readiness	Attend conference and leadership events CHSA Leadership Conference Education Conference Health Institute, Family and Community Engagement Conference.									6,205
Goals & Objectives 2014-2019-School Readiness	Provide activities that will promote literacy and math development and include 15 minutes of literacy activities in the daily routine. Provide teachers with training on developmentally appropriate activities in math and literacy. Social Emotional Development-Conflict Resolution, Cognition and General knowledge Patterning.									2,000
Rent/Lease										
Parking space, B'way 7th Day Adv. Church	\$225/mo. x 12 months		2,700							
Storage Unit	\$334/mo. x 12 months		4,008						6,708	
Utilities (Broadway)										
Electricity	\$808.33 ave./mo. x 12 mos.		9,700							

SANTA ANA UNIFIED SCHOOL DISTRICT

HEAD START Grant Application

BUDGET FOR PROGRAM YEAR 2016-2017

							Total Projected Salaries, 2016/2017	HS BASIC 2016/2017	HS T&TA	
Gas	\$137.5 ave./mo. x 12 mos.	1,650								
Water	\$100 ave./mo. x 12 mos.	1,200								
District Classrooms if portion not used for In-Kind		2,000						14,550		
Utilities (Paid by District)	15 classrooms x 394/mo. x 6 mos.									
Maintenance-Pest Control (District)										
Child Liability Insurance								1,788		
Bldg Alteration/Renovation/repairs										
Local Travel -- Staff 6956.5 miles per year x .54/mi.								3,757		
Head Start Vehicles Maintenance		1,500								
Operating Expense		2,500						4,000		
Volunteers										
Classroom, parents	30 vols. X 130 days x 3.5 hrs. x \$21.71)									
Book Reading/Backpack Programs based on individual school readiness goals	1.5 hrs./mo. x 550 children x 9.5 mos. X \$21.71									
Jump Start Volunteers	6 vols. X 6 classrooms x 6 hrs./wk x 26 wks x \$21.71									
							TOTAL OTHER	-	49,268	24,205
							Total Direct Costs	\$ 3,470,450	\$ 3,368,953	\$ 27,205
							Indirect Cost			
							Grand Total	\$ 3,470,450	\$ 3,368,953	\$ 27,205
								Base Grants	\$ 3,368,953	\$ 27,205
								Difference	0	0
								Total non-personnel	(225,217.1)	
								Total Personnel	3,470,450.08	\$ 3,143,736
								SAUSD Projection		326,713.72

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Policies and Procedures for 2016-17 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Charlotte Ervin, Coordinator, Head Start Program

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Policies, and Procedures for the 2016-17 program year. The District Board of Education is the Governing Body of the Head Start Program. As required by the Head Start Performance Standards Appendix A and the Head Start Act, the Board is to annually review and approve procedures, and criteria for recruitment, selection, and enrollment of children. They are to ensure the highest need population in Santa Ana, and serve by establishing enrollment priorities.

ITEM SUMMARY:

The District Board of Education is the Governing Body of the Head Start Program. As required by the Head Start Performance Standards Appendix A and the Head Start Act, the Board is to annually review and approve procedures, and criteria for recruitment, selection, and enrollment of children.

RATIONALE:

The Head Start Program follows the Performance Standards 45CFR. Each year ERSEA Service Area Plans, Policies, and Procedures must be reviewed and approved by the Policy Committee, and SAUSD Board of Education. The Board's oversight and approval of procedures ensures that the program is providing services to the high need families in Santa Ana, based on community assessment and the performance standards.

The District Board of Education is requested to approve the Head Start ERSEA Service Area Plans, Policies, and Procedures and Priority Points for 2016-17 program year.

LCAP Goal 3: All students and staff will work in a healthy, safe and secure environment that supports learning.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Policies, and Procedures for the 2016-17 program year.

EXECUTIVE SUMMARY

Pursuant to the Head Start Act 642(c) (1) (E) (VII Performance Standards 1304.50(d) (1)

The Board must approve policies and procedures for procedures and criteria for recruitment, selection, and enrollment of children for the Head Start Program.

Proposed changes to Head Start Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA) Policies and Procedures for the 2016-2017 School Year:

- **Intake and Eligibility:** The policy was updated to include family size as part of the verification that staff needs to inform parents to provide when submitting an application. Furthermore, when a family comes to a center to submit an application and supporting documents, the community worker (CW) will copy all documents and attach it to the application. The CW will store all materials into a cabinet and input application information into Child Plus within two working days of receiving it. The CW will submit applications to the CW-Administration on a weekly basis. The interview certification has been added as a document that needs be present in order for the CW-Administration to receive a completed application packet. Head Start administration office staff, not only the CW-Administration, will contact parents within three working days after eligibility is determined to notify them if their child was eligible or not for the program.
- **Recruitment:** The policy was updated to include that automated phone messages announcing recruitment sent by elementary schools may be used in place of flyers as a recruitment strategy. In addition, media or social mediums such as the local public cable channel and email list serves will be used to promote recruitment. Staff at all levels will participate in local community events to distribute program literature and recruit families. In an effort to recruit homeless students, flyers will be submitted to the motels that are identified by the SAUSD McKinney-Vento Liaison as establishments where many district homeless families reside. Local shelters, trailer parks, and programs serving the homeless population will also be targeted.
- **Selection:** The policy was updated to include for CW verifying that the information on page 1 of the application and all supporting documents parents submit are accurate by interviewing the parent and completing the second page of the application and the interview certification document. Moreover, the Social Services Manager (SSM), not the Head Start Coordinator, will now be the one responsible to monitor if the agency has not reached its 10% over income capacity. The SSM determines that if the agency is not at its 10% over income, the CW may enroll the family provided there are not other children on the waitlist who qualify with a higher eligibility rating.
- **Enrollment:** The policy was updated to include the new definition of enrollment as required by the Office of Head Start (OHS). Enrollment means a child has been accepted and attended at least one class, has received at least one home visit, or has received at least one direct service while pending completion of necessary documentation for attendance in a center, based on state and local licensing requirements. The policy was also updated by adding that when a family has accepted the program slot, the CW will document it in the enrollment notes section of Child Plus; no longer the Service Delivery Documentation. Furthermore, before a child can be officially enrolled, the nurse must review all health

documents. If a child has a health concern, then a case management meeting will be scheduled by the Coordinator to discuss the child's health status.

- **Attendance Monitoring:** The policy was updated to include that if necessary, during their home visit due to not having contact with the family for four days, the CW will provide support and resources to help the family improve the child's attendance. If a parent is not home, the CW will leave a Failure to Contact Letter requesting the parent contact them within 3 calendar days or otherwise, their child may be dropped from the program. Thus, the letter that was mailed on the 5th day of no contact is removed from this policy. If the parent fails to contact the CW by the seventh day, no longer the 10th day, the CW will contact the SSM and the child may be dropped from the program. In addition, if a child falls below 85% attendance for one month, not two, staff will take the necessary steps to help the child improve their attendance and remain in the program.



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Recruitment	SAPPP #:	ER -1
Part:	1305	Approval Date:	4/28/15 3/24/16
Subpart:	B.	Effective Date:	4/28/15 3/24/16
Section Title(s):	Eligibility, Recruitment, Selection, Enrollment, and Attendance Recruitment	Last Reviewed Date:	2/18/16 3/19/15
Related Performance Standard(s):	1305.5(b),45CFR 1305.6(c),45CFR 1308.5(f)	Lead Responsibility	Social Services Manager

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(A) Policy:	Santa Ana Unified School District (SAUSD) Head Start program works to reach those families who are most in need of services. The recruitment process utilizes a variety of ways for contacting families to ensure the neediest children from low-income families are recruited for the programs.
(B) Rationale:	The recruitment process is designed to inform the most eligible families of Head Start services in order to provide them with the opportunity to apply for enrollment. All families with children age three to five have the opportunity to apply for program services.
(C) Responsibility:	Community Workers (CW), Education and Disabilities Coordinator, Social Services Manager (SSM), Lead Teacher, Parent Education Specialist, and all staff when needed.
(D) Procedure:	<p><i>Recruitment</i> is defined as "the systematic way in which a Head Start program identifies families whose children are eligible for Head Start services, informs them of services available, and encourages them to apply for enrollment in the program." [45 CFR 1305.2 (n); 1308.5 (b)].</p> <p>The recruitment and service area of Santa Ana, California. Recruitment efforts will focus on the highest needs census tracts and their surrounding areas based on the agency's community assessment.</p> <p>The social services manager and Community Workers (CW) will facilitate the implementation of the recruitment plan to ensure that all Santa Ana parents</p>

with children three to five with the greatest need, who could benefit from a Head Start experience, have an opportunity to submit a application.

Recruitment efforts occur continuously and applications are accepted throughout the year. Intensive recruitment efforts for the following school year will begin shortly after the last day to fill a vacancy for the current year has passed.

RECRUITMENT PLAN:

The ~~Santa Ana Unified School District~~ SAUSD Head Start Program will implement the following procedures for recruitment of young children from income eligible families:

1. Recruitment notices in English ~~and~~, Spanish, ~~and Vietnamese~~ will be sent home to parents currently enrolled in Head Start and to elementary schools within Santa Ana School District target areas. Automated phone messages announcing recruitment sent by elementary schools may be used in place of flyers.
2. The ~~Santa Ana Unified School District~~ SAUSD Special Education Department will be contacted for referrals of children that are age eligible for the program year and who have an Individual Education Plan (IEP) in place prior to enrollment.
3. Community agencies (ie Regional Center, California Children’s Services, or Child Protective Services) will be contacted for referrals of preschool age children who are disabled, homeless, or at risk.
4. Community centers located in target areas will be requested to distribute program related information and applications to residents in their neighborhoods.
5. Community agencies working with children and families at risk (e.g. Cal-Works, TANF, WIC Health Clinics, Shelters, Salvation Army, Santa Ana Social Security office, etc.) will be solicited for referrals to Head Start.
6. Notices in English ~~and~~, Spanish ~~and Vietnamese~~ will be posted on bulletin boards in supermarkets, colleges, and small local neighborhood shops
7. Bilingual banners will be hung at Head Start recruitment sites.
8. Presentations describing program services and eligibility requirements will be presented at elementary school PTA meetings.
9. The Parent Education Specialist presents at parent meetings of elementary schools where Head Start programs are located.
10. Media or social mediums such as the local public cable channel and email listserves (ie, Help Me Grow) will be used to promote recruitment.
11. SSM, CW, Parent Education Specialist, lead teachers, teachers, and other Head Start staff will participate in local community events to distribute program literature and recruit families.

12. Flyers will be submitted to motels that are identified by the SAUSD McKinney-Vento Liaison as establishments where many district homeless families reside. Local shelters, trailer parks, and programs serving the homeless population will also be targeted.

13~~10~~. Staff will ensure a minimum of 10% of enrollment will be filled by children with disabilities who have a current Individual Education Plan (IEP) Staff will recruit children who have severe disabilities including children who have previously identified as having disabilities.

Forms:

[Annual Recruitment Plan](#) [Community Worker Monthly Report](#)



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Selection	SAPPP #:	ER-2
Part:	1305	Approval Date:	4/28/15 3/24/16
Subpart:	B. Eligibility, Recruitment, Selection, Enrollment, and Attendance in Head Start	Effective Date:	4/28/15 3/24/16
Section Title(s):	Eligibility, Recruitment, Selection, Enrollment, and Attendance	Last Reviewed Date:	2/18/16 3/19/15
Related Performance Standard(s):	1305.7	Lead Responsibility	Social Services Manager

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(A) Policy:	Head Start programs must consider all eligible applicants and have a formal process for establishing selection criteria for serving children and families.
(B) Rationale:	Santa Ana Unified School District (SAUSD) Head Start will determine the selection criteria according to the Community Assessment and Recruitment Plan. All eligible families will be selected according to the point ranking system in Child Plus as vacancies occur.
(C) Responsibility:	Community Workers (CW), Social Service Manager (SSM), and Head Start Secretary
(D) Procedure:	<p>SELECTION PLAN:</p> <p>The intake, eligibility, and selection plan and procedure will ensure that all eligible applicants are considered for Head Start services. Santa Ana Unified School District Head Start will determine the selection criteria according to the Community Assessment and Recruitment Plan. All eligible families will be selected according to the point ranking system at the beginning of the year and as vacancies occur.</p> <p>To meet the eligibility requirements, contained in Head Start Regulation 45 CFR 1305, all parents who express an interest in enrolling their child in Head Start will be referred to the community workers assigned to the center in the community in which the family resides. The first page of the application is to be completed by the parent with the assistance of the Community Worker (CW), if requested by the parent. The community worker will provide the parent with a list of documents and information that the parent is required to submit prior to determining eligibility. All eligible families will be selected according to the point ranking system.</p> <ol style="list-style-type: none"> 1. The parent submits the completed first page of the application with all of the

required documents. [To verify that the information on page 1 of the application and all the supporting documents they submitted are accurate, The the CW will interview the parent and complete the second page of the application and the interview certification document, and have the parent will review it before they sign it.](#) The CW will then submit the two page application along with the required documents to the CW-Administration, whom will screen the application for enrollment eligibility using the following criteria:

A. Age Eligibility:

To be eligible for Head Start, a child must be at least three years old at the time of enrollment and no older than five on or before the local minimum age for admittance to kindergarten or transitional kindergarten (See SB 1381, Kindergarten Readiness Act of 2010). Exception: If a child turns 5 years old during the local minimum admittance period to be kindergarten or transitional kindergarten eligible and he/she is deemed not fit to enter such a grade by a school district Individualized Education Plan (IEP) team. The IEP team is to recommend for the child to attend pre-school in order for that child to be eligible for Head Start. Parents will be required to submit a copy of the child's birth certificate.

B. Income Eligibility:

1. The family income must meet current Federal Income Guidelines. Enrollment of families is based on verified income from the family with the lowest income given priority. Determination of income will be calculated using : 1040, W-2 forms, pay stubs, pay envelopes, written statements [or employment verification forms](#) from employers, a self declaration, or documentation showing current status as recipients of public assistance. Priority and exceptions to the income guidelines will be given if the family has been identified as homeless. Families who meet the eligibility criteria for services provided under the McKinney Veto Assistance Act (Title IX Part C. of the No Child Left Behind Act) are considered homeless. In this case, the income will not be requested nor calculated for the previous 12 months. The child will take priority over all others as long as they are age eligible.

2. Families receiving public assistance, even if the family income exceeds the poverty line, is considered low income and are eligible for services under 45 CFR Part 1305. Children in foster care are also Head Start eligible, regardless of family income. A child who is looked after by a person (foster home) or agency (group home) other than the parent by an order of the court or any other authority, without formal adoption, is considered a foster child.

3. The period of time to be considered for eligibility is 12 months immediately proceeding the month in which the application or reapplication, for enrollment of a child in a Head Start program is made, or for the calendar year immediately proceeding the calendar year in which the application or reapplication is made. Whichever more accurately reflects the family's current income is used.

4. The CW-Administration will complete the Income Eligibility Worksheet identifying which of these statements was examined to determine eligibility. All documentation

will be maintained to verify that income verification has been made. A copy of the application, documents used to determine eligibility, and a copy of the Income Eligibility Worksheet will be filed at the Head Start administration office.

5. Children from low-income families that meet the funded level of enrollment and children from families over the federal income guidelines may be considered for enrollment. However, a minimum of 90% of the children enrolled in the program will be low income eligible families.

C. Children with Disabilities

At least 10% of the funded enrollment will be available to children who have an IEP with a diagnosed disability. Children who have an IEP will be accepted within the required age limitations and may also be considered for enrollment:

- If the family is over the income guidelines;
- If they are three (3) years of age and have a certified disability
- (But only after all four year old children with disabilities have been enrolled).

D. Additional Criteria

Families with the greatest need, based on the eligibility criteria form (see attached), which can benefit the most from Head Start services, are first priority for enrollment.

CW are to consider the following factors for determining enrollment priorities of children who have an equal number of points on the Child Plus program:

- Enroll the child with the highest points in the income section which may indicate a severe financial crisis
- Enroll the child with the highest points in the social services section which may indicate the family is unstable, vulnerable, homeless and/or in crisis
- Enroll the child with the oldest birth date
- Enroll the child of a family on Cal-Works/TANF which indicates a high level of social service need

Once the 10% is met, then enroll the child with the highest points .If 10% is not met, enroll all children with disabilities before other A-D.

NOTE: If a family does not qualify for Head Start, they will be referred to one of the other preschool programs within the district or community.

These policies comply with Head Start Performance Standards: 45 CFR Part 1305-Eligibility, Recruitment, Selection, Enrollment and Attendance in Head Start, 1305.4-Age of Children and Family Income Eligibility, 1305.6 Selection Process, 1305.7 Enrollment and Reenrollment, the Head Start Act 2007-2008, McKinney-Vento Homeless Student Act.

E. Over Income Determination

1. Over-income children will be placed on the waiting list following any income-

eligible children, and considered only if no income-eligible children are already on the waiting list. **The exception is if a child with a disability is over-income and SAUSD needs to fulfill the 10% disabilities mandate, then that child will take precedence over the income eligible child.** Additionally, children and families that have been identified as homeless will be given a priority regardless of income status from the previous year.

2. During initial registration and throughout the year as vacancies occur, the CW will send the application to the CW- Administration. If the child is deemed over income, the CW-Administration must check with the [SSM Head Start Coordinator](#) to be sure the agency has not reached its 10% over income capacity. Over income slots are reserved for children with disabilities.
3. The Head Start Coordinator and [SSM Social Services Manager](#) will check the monthly progress report and review the percentages of over income families currently enrolled.
4. If the [SSM Head Start Coordinator](#) determines that the agency is not at its 10% over income, the CW may enroll the family provided there are no other children on the waitlist who qualify with a higher eligibility rating.
5. If there are children who qualify with a higher eligibility rating, and/or have a disability, those children will take priority over the child who is over income. These children must have an active IEP at the time of enrollment.

Forms:

Eligibility Verification Form
Income Eligibility Worksheet



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Enrollment	SAPPP #:	ER-3
Part:	1305	Approval Date:	4/28/15 3/24/16
Subpart:	B. Eligibility, Recruitment, Selection, Enrollment, and Attendance in Head Start	Effective Date:	4/28/15 3/24/16
Section Title(s):	Eligibility, Recruitment, Selection, Enrollment, and Attendance	Last Reviewed Date:	3/19/15 2/18/16
Related Performance Standard(s):	1305.6, 1305.7	Lead Responsibility	Social Service Manager

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(A) Policy:

Head Start programs must consider all eligible applicants and have a formal process for establishing selection criteria for serving children and families.

(B) Rationale:

Santa Ana Unified School District will determine the selection criteria according to the Community Assessment and Recruitment Plan. All eligible families will be selected according to the point ranking system in Child Plus as vacancies occur.

(C) Responsibility:

Community workers (CW), Community Worker-Administration, Social Services Manager, Head Start Secretary, and Head Start Coordinator.

(D) Procedure:

CHILD PLUS TERMINOLOGY

Enrollment Date:

~~When the Community Worker (CW) meets with the family and the enrollment packet is completed. (Note: if a family completes the enrollment packet prior to the start of the program year, the enrollment date will be the first day of the program year (July 1, 201_).~~

The date the child has been accepted and attended at least one class or has received at least one direct service while pending completion of necessary documentation for attendance in the center based on state and local licensing requirements. This date will be entered into child plus when the child is assigned to a classroom by the community worker.

A direct service is defined as; conducting sensory or developmental screening conducting a home visit prior to entry, a face to face consultation with resources and a referral provided and documented follow up, a family attending orientation which includes pedestrian safety training , conducting an accommodation meeting with a parent, an FPA introduction with resources and referrals provided.

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Enrolled but Excluded:

A child who has completed the enrollment packet but is missing required documentation prior to participation in the program. The File Checklist will be placed in each child's file. If the child is unable to begin classes, the File Checklist will indicate what the child needs prior to beginning class.

(Note: See required documentation section in the Child Center File Checklist)

Non-Scheduled Days:

Any day an enrolled child is not expected to attend.

Entry Date: The date an enrolled child is on the class roster and scheduled to be in class for the first time. All developmental, health, and educational assessment timelines start from the **entry date**.

A. Selection and Enrollment:

The funded enrollment level for Head Start will be maintained throughout the program year. When a vacancy becomes available, the vacancy will be filled by the community worker within 30 calendar days. Santa Ana Unified School District Head Start elects to not fill vacancies when 60 calendar days or less remain in the program's enrollment year.

When an opening occurs, the community worker will take the following steps to ensure that the child with the highest priority is contacted and offered the program:

1. Check for enrolled children who wish to transfer into the center with the opening. (Enrolled children that want to transfer have priority). If an enrolled child wishes to transfer to another classroom or center, the CW will assist the guardian in completing the Guardian Request & Agreement to Transfer or Drop Their Child Form.
2. If there are no children that want to transfer, the CW is to run the priority wait list in Child Plus and identify the child with the highest priority points.
3. Once the child has been identified, the CW will make at least two attempts to contact the family via telephone within two business days.
4. If the family does not respond, the child will remain on the priority wait list for another selection cycle.
5. The CW will document the two phone calls on the enrollment notes section found in the enrollment tab of Child Plus ~~and the Service Delivery Documentation (SDD) Sheet. The SDD,~~ Child Plus enrollment notes, and copies of the Selection/Contact will be attached to the application and filed in the pending wait list file at the center.
6. When a family has accepted the program slot, the CW will document it in [the enrollment notes section of Child Plus](#) ~~the SDD~~ and schedule an appointment with the family. The CW will ask the family to bring the following enrollment documents to the appointment:
 - Physical Exam Form (if it wasn't submitted at the time of the application)
 - Allergies with medical proof.
 - Immunization/TB test (if it wasn't submitted at the time of the

- application)
- Dental exam (if it wasn't submitted at the time of the application).
7. During the appointment, the CW will complete the following forms with the parent:
 - Review Application
 - [Pediatric Health History](#)
 - Admissions Agreement
 - Acknowledgement of Forms required by Licensing
 - Parent Directory Form
 - Parent Interest Survey
 - Parent/Guardian Permission Form for Use of Child's Photograph
 - Early Childhood Development & Health Services Student Emergency Information Card
 - Volunteer Clearance Form
 - Notification of Parent's Rights
 - Consent for Emergency Medical Treatment
 - Personal Rights
 - Health History
 - Caregiver Background Check
 - ~~Enrollment and Attendance Polices~~
 - [Food Substitution and Physician Request](#)
 - [Required Dental Exam](#)
 8. The CW will inform and provide the parent of any missing documents needed to continue the enrollment process and document this conversation ~~on the SDD and into~~ Child Plus. If there is a health, nutrition, or disability issue, identified on the Health History form, the CW will put a post-it flag on the issue listed on the Health History form and mark the area with a concern on the ~~Enrollment File Checklist and Service Delivery Documentation (SDD)~~. Once the documents have been completed with the family, the CW will accept the child and enter the date, as well as any notes ~~into the SDD and~~ Child Plus.
 9. A temporary file will be created by the CW and labeled with child's name, date of birth (DOB), and the name of the center the child will be attending.
 10. The Enrollment File Cover sheet will be attached to the temporary file. ~~The temporary file-Health related documents~~ will be sent to the Nurse for review.
 11. Nurse will review the ~~health related documents- documents folder according to the concerns noted by CW~~. If a child has multiple concerns noted, ~~the file health documents~~ must go to the Head Start Coordinator to be discussed at case management after the ~~file health documents have has~~ been reviewed ~~by the nurse~~. ~~The file can be sent to the center and the child is able to enter the program.~~
 12. Once all the enrollment documents have been collected, with allergies and health concerns addressed by the nurse or Head Start Coordinator, the CW will verify receipt of all documents as they are completed using the Child's File Center Checklist.
 13. Once the Child's File Center Checklist has been completed the CW will inform the teacher/lead teacher letting them know the name of the child that has

been accepted.

14. CW-Administration stores all eligibility files at the Head Start administration office. An eligibility file contains the following:

- Eligibility Verification Form
- Income Eligibility Worksheet
- Application (page 1 & 2)
- Income document(s)
- Birth certificate for the child applying and other dependent children in the family birth certificates which are used to determine family size. A tax form reporting dependents by names can also be used to determine family size.
- Public Assistance recipient document (if applicable)
- Foster document (if applicable)
- McKinney-Vento Questionnaire (if applicable)
- IEP (if applicable)
- [Interview Certification](#)

15. CW will assign the child to a class and mark the child enrolled in Child Plus, using the enrollment date listed on the Child Center File Checklist.

16. The CW will review all documents in the enrollment folder to verify that all of the child's life-threatening health concerns have been addressed.

17. For students enrolled before the beginning of the school year, teachers will contact the family a minimum of two business days before the first day of school to notify them of their entry date and to schedule an orientation. For students enrolled during the school year, the [CW community worker](#) will communicate with the teachers to schedule the orientation and entry date for the parent on the earliest date they have available.

18. The CW will enter the child's entry date, [which is the day the child is expected to attend on the first day, into Child Plus.](#)

~~19. The CW will enter the day the child is expected to attend on the first day into Child Plus.~~

~~20.~~19. The CW will create the child center file.

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Forms

Service Delivery Documentation Sheet

Child Plus Enrollment Notes

Child Plus Participant Notes

Guardian Request & Agreement to Transfer or Drop Their Child



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Intake and Eligibility	SAPPP #:	ER-4
Part:	1305	Approval Date:	4/28/15
Subpart:	B	Effective Date:	4/28/15
Section Title(s):	Age of Children and Family Eligibility	Last Reviewed Date:	2/18/16 3/19/15
Related Performance Standard(s):	1305.4	Lead Responsibility	Social Services Manager

(A) Policy:	Intake and Eligibility Procedures will ensure that all eligible applicants are considered for Head Start services. This procedure identifies the children and families in Santa Ana Orange County that are in most need.
(B) Rationale:	Head Start eligibility will be determined based on age and income eligibility
(C) Responsibility:	Community workers (CW) , community worker administration, social services manager (SSM) , Heads Start coordinator
(D) Procedure:	<p>ChildPlus Related Terms and Definition:</p> <p>"New": A child whose information is entered into Child Plus before their eligibility information has been verified. A child will remain as "New" in Child Plus until the family's eligibility documents (proof of income and proof of birth) have been verified.</p> <p>"Wait List Date": When age and income eligibility has been verified, the child's enrollment priority is assessed and they are placed on the "Wait List."</p> <p>Intake Procedure: Eligible families with children ages 3-5 years must reside in Santa Ana, California. When a parent/guardian inquires about the Head Start program, the community Worker (CW) and/or any other staff member at the Head Start center or the Santa Ana Unified School District (SAUSD)-Head Start administration office will assist the parent in completing an Application.</p> <ol style="list-style-type: none"> Staff will inform the parent or guardian that they need to provide verification of the following information: <ul style="list-style-type: none"> • age • income • immunization record • family size • IEP, if applicable

2. Staff will inform parents that they have the option of bringing information (age, ~~and~~ income verification, immunization, family size, and applicable IEP) to the an SAUSD Head Start center, SAUSD-Head Start administration office, or a designated meeting location can be arranged if needed.

3. Staff will also provide ~~to~~ the parent or guardian with an application information sheet, that lists supporting documents that are need to be submitted along with an application, additional selection criteria and inform them that a CW will be able to assist them.

4. When a family comes to a center to submit an application and supporting documentation (aka application packet), the CW will copy all supporting documentation and attach it to the application. CW will store all materials into a cabinet.

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4.5. The CW will input application information on a daily basis into Child Plus creating "New" applicant entries within 2 working days after receiving an application packet from a parent. A copy of the application shall be kept in a separate file at the Head Start center and administration office.

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5.6. After the CW hasave entered the application into Child Plus, they will submit the application packet to the CW-Administration on a weekly basis at the Head Start administration office. Place the complete application packet in the accordion file, alphabetizing it by last name.

6.7. The following documents must be present for the CW-Administration to receive an application packet from a CW:

- Application
- Copy of the birth certificate
- Copies of birth certificates for all children in the family who are dependents or tax form reporting, by the name, the dependents.
- Copy of the immunization card
- Income verification
- Proof of homeless documentation (if applicable)
- Proof of foster care documentation (if applicable)
- IEP (if applicable)
- Interview Certification

7. The CW will drop off application packets to the CW-Administration at the Head Start administration office. The CW administration will sign the log verifying that the packet is complete.

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8. The assigned CW and the Social Services Manager will review all Child Plus New applicants daily through the Child Plus system. The CW administration Head Start administration office staff will contact all parents within 3 working days after eligibility is determined to notify them if their child was eligible or not for the program. of their child's entry as a new

~~applicant. The CW will immediately begin documentation of action steps, family contact notes, referrals and required follow up on the Service Delivery Documentation Form (SDD) at the Santa Ana Unified School Head Start administration office. Family contact notes will also be documented into Child Plus.~~

~~9. A copy of the eligibility application shall be kept in a separate file at the Head Start center and administration office. When a family comes to the center to deliver the requested documentation, the CW will copy all documentation and attach it to the application and stores all materials into a cabinet. The CW will drop off documentation once a week for review to the CW-Administration.~~

Eligibility Procedure:

The CW will review age and income documentation and enter data into Child Plus within 2 working days of receipt. The CW-Administration will determine age and income eligibility based on the following:

Age Eligibility:

To be eligible for Head Start, a child must be at least 3 years old at the time of enrollment and no older than five on or before the local minimum age for admittance to kindergarten or transitional kindergarten. Exception: If a child turns 5 years old during the local minimum admittance period to be kindergarten or transitional kindergarten eligible and he/she is deemed not fit to enter such a grade by a school district Individualized Education Plan (IEP) team. The IEP team is to recommend for the child to attend pre-school in order for that child to be eligible for Head Start.

Age verification of the child:

Staff must verify the age of the child by examining one of the following:

- Certified birth certificate
- Health Department certificate
- Other documentation may be acceptable with the approval of the Head Start Coordinator and Social Services Manager
- A copy of the verifying document will be attached to application and originals will be returned to parent or guardian.

Income Eligibility:

- a. When computing family income, CW-Administration will use the 12 month period immediately preceding the month in which application for enrollment in Head Start is made. For example, if the family is applying in July, the community worker administration will use the income from June of that year to June of the prior year. Alternatively, community worker administration can use the calendar year immediately preceding the calendar year in which the application is made.
- b. Calculation of income is to be completed by the CW-Administration on the Head Start Income Eligibility Work Sheet Form.

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- c. CW-Administration will check income against the current Head Start Income Guidelines. (Note: A family may exceed the Health and Human Services (HHS) Poverty Guidelines, yet be eligible for the program due to public assistance or foster care and adoption payments. A family may also exceed the HHS Poverty Guidelines and yet be eligible for the Head Start program, if a child has a current IEP according to the agency's recruitment plan. In addition, for purposes of determining eligibility to participate in Head Start programs, the income of same-sex spouses shall be considered part of a family's income and the same-sex spouse shall be included in the number of people in a household. Head Start recognizes marriages between individuals of the same sex who are lawfully married under the law of a state, territory, or foreign jurisdiction, as long as it would be recognized in at least one state, regardless of the state in which the couple resides.
- d. If child has an IEP, the CW-Administration will make a copy of the IEP and any other supporting documentation and will place copies in the disabilities/education coordinator's mailbox at the Head Start administration office for review. The Head Start Eligibility Verification Worksheet Form serves as proof of income eligibility and will be kept on file at the Head Start administration office. Copies of income verification documentation are to be kept.
- e. If an over income family does not meet any of the exception criteria, the CW or staff will refer them to another community preschool program.

Verification of Income:

As part of the application and selection process, the program must verify family income before determining the child is eligible. The CW will verify the income by examining any of the following:

- Individual Income Tax form 1040
- W-2 forms
- Pay stubs
- Written statements or employment verification forms from employers
- Documentation showing current status of public assistance
- Self-declaration (Note: Parents that are unable to provide any of the official documentation of income, such as day laborers, will be asked to complete a statement self-declaring income that is signed under penalty of perjury).

5. Additional Eligibility Factors:

Verification of the following information may influence the selection process based on the Head Start selection criteria matrix:

- Legal documents of custody or guardianship
- Referrals from other agencies e.g., MOU with Early Head Start, Regional Center, school districts, CCS, SSA, or CHDP.
- Documentation of receipt of assistance such as SSI or receipt of foster care

Priority Wait List:

1. When the child is determined to be eligible, the CW-Administration determines the selection criteria points based on the Head Start Selection Criteria Matrix. The criteria points will be entered into Child Plus and written on the application. The CW-Administration will change the status of the child from New to Waitlist in Child Plus. Child Plus will then rank the child on the Priority Wait List.
2. Once a child is wait listed, the CW-Administration, Head Start Secretary, or site clerk will call ~~and/or mail~~ the family ~~an Application Status Letter~~ regarding the status of their application within 2-3 working days of being placed on the Priority Wait List.

Note: If the family expresses an immediate need or emergency during the intake and eligibility process, center staff or CW will refer them to outside resources and/or refer them to in-house services immediately. All services provided will be documented on the SDD and in Child Plus.

Forms

Application
Eligibility Verification Form
Income Eligibility Verification Worksheet
Application Information Sheet
Self Declaration Income Certification
Employer or Job Training Verification Form
McKinney-Vento Questionnaire
Service Delivery Documentation (Pg 1)
Service Delivery Documentation (Pg 2)
Child Plus Participant Notes
Eligibility Verification Worksheet form
Head Start Selection Criteria
Application Status Letter
Child Plus Priority Wait List
[Interview Certification](#)

Enrollment Packet

SAUSD Center File Checklist
Physical Examination
Required Oral Examination Form
Parent & Personal Rights-English
Acknowledgement of Forms Required by Licensing
Parent Directory
Parent Guardian Permission Form for use of child's photograph
Immunization Record
California School Immunization Record (blue card)
Student Emergency Information Card
Admissions Agreement
Health history
Family Partnership Agreement Plan
Volunteer Clearance Form



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D. Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Attendance Monitoring	SAPPP #:	ER-5
Part:	1305	Approval Date:	4/28/15 3/24/16
Subpart:	B	Effective Date:	4/28/15 3/24/16
Section Title(s):	Age of Children and Income Eligibility	Last Reviewed Date:	2/18/16 3/19/15
Related Performance Standard(s):	1305.8 (a)(b)(c) 1308.4 (j)	Lead Responsibility	Social Services Manager

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(A) Policy:	Federal Performance Standards require Head Start programs to track daily attendance and analyze the causes of absenteeism when the monthly average daily attendance rate falls below 85%. Santa Ana Unified School District Head Start (SAUSD HS) strives to provide a consistent educational experience by ensuring required attendance.
(B) Rationale:	Children enrolled in Head Start programs are expected to attend school on a consistent basis. Teachers, community workers, and lead teachers are expected to encourage parents/guardians to bring their children to school at least 85% of the scheduled school days per month. Staff will provide support and resources when necessary to assist parents/guardians in bringing their child to school regularly.
(C) Responsibility:	Social services manager (<u>SSM</u>), coordinator, assistant coordinator of education and disabilities, secretary, lead teacher, teacher, and community worker (<u>CW</u>).
(D) Procedure:	<p>Parents must sign in and out on the Sign-In/Out sheet each day. They must also include the time that the child arrives and departs. The teacher in each class will monitor to ensure that parents/guardians sign in and out on a daily basis.</p> <ul style="list-style-type: none"> The parent/guardian is expected to call the <u>CW Community Worker (CW)</u> if the child cannot attend school and give a reason for the absence. The CW will record the specific reason for absence i.e., fever, ear infection, family illness etc., on the Child Plus Daily Attendance and Meals Worksheet. The Daily Attendance Sheets are turned into the CW-Administration at the Head Start administration office weekly. The Daily Attendance Sheets are reviewed daily by the CW. <p>Initial steps to follow in case of absence When a parent does not call in the absence a community worker will call the family, on the same day of the absence, to obtain the reason for the absence.</p>

If the parent is unable to be reached, the CW will continue to attempt phone contact for three consecutive school days. They will call numbers on the emergency card to attempt to locate the parent. The attempts to contact will be documented on the Daily Attendance and Meals Worksheet which the CW will store. The teacher or lead teacher shall inform the CW of any absences exceeding three days.

If contact is not made by the fourth day, the following steps will be taken:

1. The CW will ~~conduct make~~ a home visit to attempt to contact the family. If contact is made with the family, the CW will try to determine the reason(s) for the child not attending and offer assistance. ~~If necessary, the CW will provide support and resources to help improve the child's attendance. If a parent is not home, the CW will leave a Failure to Contact Letter requesting the parent contact them within 3 calendar days or otherwise, their child may be dropped from the program. The home visit contact and the~~ The specific reason for absence i.e. fevers, ear infection, family illness etc., will be documented on the Daily Attendance and Meals Worksheet, ~~Service-Delivery Documentation (SDD)~~, and Child Plus.
2. ~~The CW will conduct a home visit to families that have not contacted the center regarding children's absences of more than 3 consecutive days within one month to determine what barriers are preventing the family from bringing the child to school. The CW will provide support and resources to help improve the child's attendance. The home visit contact will be documented on the SDD in the child's file and Child Plus. All efforts to contact the family will be documented on the SDD and Child Plus.~~

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If contact through a home visit is not made by the 5th day, the following steps will be taken:

1. ~~The CW will send a letter to the family. The letter will ask the family to contact the center immediately. A deadline date will be specified in the letter notifying the parent/guardian that the child may be dropped from the program if contact is not made.~~

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If contact is not made by the ~~seventh tenth~~ day, the following steps will be taken:

1. The CW will notify the ~~Social Service Manager-SSM~~ of the intent to drop the child. ~~With approval, the-The SSM CW~~ will assign a drop date to the child and ~~the CW will~~ process the child's file as a termination.
2. The ~~SSM-CW~~ will enter the termination dates and reasons for termination into Child Plus within two working days.

If a child shows below 85% attendance for ~~one two consecutive months~~, the following steps will be taken:

1. The CW will generate an individual attendance report at the end of each month.
2. The teacher and/or CW will schedule a conference or home visit with the parent to discuss the importance of attendance for the child to benefit from the program. The home visit/conference contact will be documented ~~on the~~

~~SDD~~ into the child's file and Child Plus. Child Plus notes will be included in the file.

3. If the teacher and/or CW identify concerns or barriers that the parent is experiencing, the CW will attempt to assist the parent and document any assistance ~~into on the Service Delivery Documentation Sheet,~~ Child Plus, and/or Family Partnership Agreement. If applicable, the CW may make a referral request for services, as necessary. All community referrals will be documented on the FPA Assessment Timeline, ~~Service Delivery Documentation Sheet,~~ and Child Plus. The ~~CW community worker~~ will involve the Social Service Manager (~~SSM~~), as necessary for support and guidance.
4. If after a month, attendance still remains sporadic, the CW will notify the ~~SSM Social Service Manager~~. The ~~Social Service Manager will bring the family will be discussed at~~ a case management team meeting which will consist of appropriate managers, ~~and~~ coordinators, ~~and staff~~ to determine a plan for the family to improve the child's attendance.
5. If the family notifies the teacher or CW that the child will be absent for 10 days, consecutively, due to illness, vacation, parental visitation etc.:
 - The teacher/CW will notify the ~~SSM Social Services Manager~~ in order to obtain a determination if the child will remain enrolled.
 - The family will complete a Limited Leave Request.
 - Extensions beyond the 10 consecutive days must be submitted to the social services manager for review and approval.

Recording Attendance and Absences

The CW will submit the Daily Attendance Sheets on a weekly basis to the CW-administration who will input attendance and absences into the Child Plus Data Base Management System. The teachers are to complete attendance sheets daily and turn them in at the end of each month.

Entering attendance in Child Plus:

1. When you first log in, click on *Attendance*.
2. Click on *Individual Attendance & Meal Counts*.
3. Use the *Site* drop-down menu to select which site you wish to record attendance.
4. Use the *Classroom* drop-down menu to select which classroom you wish to record attendance.
5. Use the *Attendance For* drop-down menu to select which date you wish to record attendance.
6. Click *OK*.
7. All children enrolled in the class will appear. All children are defaulted as present. Record absences only. If there aren't any absences, go to step 12.
8. To record an absence, click on the child's name. The child's row will be highlighted in blue. Under the *Attendance* column, click on the drop-down menu for that child (next to the "P"). Click on *Absent*.
9. If the child is on a modified schedule and doesn't attend 5 days per week, click on *Not Scheduled* for the days the child is not scheduled to attend.
10. Under the *Absence* column, click on the drop-down menu to select the reason for the child's absence, if known.
11. Repeat steps 8-10 to enter attendance information for each absent child in

that class.

12. When you finish the attendance information for that class, click *Save*.

13. On holidays or non-student days, repeat steps 1-6. On the bottom right-hand corner, click on the *Classroom Status* drop-down menu to select the reason for "no class" on that day.

Attendance Monitoring

- For center-based programs, an Average Daily Attendance (ADA) Report will be generated from Child Plus and submitted to the Head Start coordinator for review and signature monthly. The Head Start coordinator will compare the Sign-In/Sign-Out sheets with the ADA report to verify accuracy on a monthly basis. The community worker-administration will generate a monthly ADA report for each center and give it to the social services manager/Head Start coordinator to verify ADA is at or above 85%.
- If a plan of action is necessary, the social services manager will involve all applicable managers/coordinators in the development and implementation of the action plan.
- On-going concerns are shared with the Head Start coordinator monthly for review and plan of action, if necessary.
The Monthly Progress Report, which includes ADA information, is shared with the governing bodies.

Attendance For Children With Disabilities

Children may spend part of the day in Head Start and part in a specialized program, such as, a special day class at the School District or Braille Institute. They may attend Head Start four days a week or on specific days of the week. The amount of time spent in the program is flexible and is determined by the needs of the child and the Individualized Education Plan (IEP).

Attendance options can be determined during the IEP. If the child enters with an IEP, and program staff was not in attendance for the IEP, a meeting will be held before or after enrollment as needed. The decision about attendance is based on what is in the best interest of the child and, as determined, by the IEP team. The decision on attendance days and time is documented and included in the child's center file.

Forms:

Daily Attendance Sheets
Daily Attendance and Meals Worksheet
Service Delivery Documentation Sheet
Child Plus Participant Notes
Family Partnerships Agreement Eng-Span
Limited Leave Request
Sign-in/Out Sheet
[Failure to Contact Letter](#)



Santa Ana Unified School District Head Start 2016-17 Head Start Selection Criteria (3 to 5yrs old)

INCOME OR CATEGORICAL ELIGIBILITY STATUS

Child Plus Code	CATEGORICALLY ELIGIBLE (If more than one category applies, highest points supersedes.) If a family is Categorically Eligible, income does not apply and should not be verified.		
	HMLS	400	Homeless
	FOST	135	Foster (i.e., Foster Group, Foster Home, SS Placement)
	PAR	100	Public Assistance Recipient (i.e., Cal WORKS-TANF, SSI)
	OR INCOME ELIGIBLE (Please select ONLY ONE alternative.)		
	-100%	60	Low income 75-100% below poverty guidelines
	-74%	50	Low income 50 – 74% below poverty guidelines
	-49%	40	Low income 25 – 49% below poverty guidelines
	-24%	30	Low income 0- 24% below poverty guidelines
	+24%	20	Mid-income 1- 24% of 130% poverty guidelines
	+49%	15	Mid-income 25- 49% of 130% poverty guidelines
	+74%	10	Mid-income 50-74% of 130% poverty guidelines
	+100%	5	Mid-income 75-100% of 130% poverty guidelines
	+101%	0	Over-income 101% and over poverty guidelines

PARENTAL STATUS

Child Plus Code	FOST GRP	50	Group Home (e.g., Olive Crest, Orangewood)
	FOST HOME	40	Foster Home
	RC	40	Relative Care (e.g., Grandparents)
	ONE	30	One Parent
	TWO	15	Two Parents

DISABILITY (Please select ONLY ONE alternative.)

Child Plus Code	IEP	75	Diagnosed Disability (Diagnosed with IEP)
	NON	0	No Disability

AGE (Please select ONLY ONE alternative)

Child Plus Code	EHS Trans	50	Transitioning EHS child (Including RCCC children)
	#yr#m	40	4 years, 6 months-compulsory school age (Dec. 3 rd)
	#yr#m	30	4 years, 0 months- 4 years, 5 months
	#yr#m	15	3 years, 6 months- 3 years, 11 months
	#yr#m	10	3 years, 0 months – 3 years, 5 months

ADDITIONAL FACTORS (If more than three apply, please select the three highest points.)

Child Plus Code	TP	50	Teen Parent (at application date)
	NI	40	No Income
	IHSSA	30	In-Home Care (Social Services Supervision)
	NEPC	20	Non-English Proficient Child
	LTDP	10	Long-term Disabled Parent
	SSR	10	Social Service Agency Referral

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Agreement between Princeton Review and Valley High School for March 28 through June 30, 2016**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement between Princeton Review and Valley High School for March 28 through June 30, 2016. This agreement will provide preparation for the SAT, American College Test (ACT), and the Advanced Placement (AP) test.

ITEM SUMMARY:

- Program starts March 28-June 30, 2016
- Total Cost: \$22,425
- 3rd year using the Princeton Review

RATIONALE:

The Princeton Review program is a leader in helping college and graduate school-bound students achieve their higher-education goals through their test-preparation services. Princeton Review practice tests are rigorous and predictive, and their programs are uniquely engineered to produce higher scores. The Princeton Review has a strong track record of helping students from all backgrounds succeed and attain their goal of attending college. Their knowledge and understanding of school communities, combined with years of collaboration with school leaders, will support Valley High School students to have higher SAT and ACT scores and better access to colleges or universities.

- 25 students maximum to participate
- 16 hours of instruction
- 2 tests

This agreement supports LCAP goal 2.11: “Establish partnerships that ensure student success.”

FUNDING:

Title I: \$22,425

RECOMMENDATION:

Approve the agreement between the Princeton Review and Valley High School for March 28 through June 30, 2016.

LP:sz



The Princeton Review Master Services Agreement for TPR-Led Classroom Course

This Master Services Agreement (hereafter referred to as "Agreement") is entered into between Valley High School (Santa Ana Unified School District) ("Organization") and TPR Education, LLC d/b/a The Princeton Review ("TPR"). TPR agrees to provide services to the students and/or teachers of Organization as set forth below ("Services") in accordance with the following terms and conditions, the attached Terms and Conditions - The Princeton Review Master Services Agreement, and any Addendums hereto.

Term of Agreement: 03-28-2016 to 06-30-16 (the "Term").

1. a. SAT and ACT Fundamentals courses (the "Course"):

Class to be led by:	The Princeton Review
Class size:	Maximum 25; Minimum N/A
Instructional hours:	Fifteen (15) Total instructional hours for each Class
Diagnostic tests (#):	Three (3) tests of 4.00 hours duration
Class fee:	\$7,475/Class x three (3) classes

Organization agrees to a minimum commitment of three Class sections of either SAT or ACT prep

Or Total contract fee: **\$22,425** (for three Fundamentals courses)

b. Resources Included:

Online Student Center: Yes, 120 days of Online Student Center access
 No

The Princeton Review Course materials: Copies of the following books for each Class participant.
Manual for the SAT or Manual for the ACT
1,460 ACT Practice Problems or 500 Practice Questions for the New SAT

Library Resources:	\$ / set.
Strategy or Administrator Sessions:	\$ / session.
Professional Development Sessions:	\$ / session.

2. Tutor.com Virtual Tutoring Services:

See attached Addendum to The Princeton Review Master Services Agreement for Virtual Tutoring Services which hereby is incorporated into this Agreement as if stated herein.

Primary Contacts:

Each of Organization and TPR shall provide the following primary contact for the Services (subject to change on notice to the other, which notice can be by email):

Organization Primary Contacts:	Name:	Rosemary Escalera, Site Coordinator Valley High School
	Address:	1801 South Greenville Street, Santa Ana, CA 92704
	Telephone:	(714) 714-8345
	Email:	Rosemary.Escalera@sausd.us

ADDENDUMS THERETO (SUCH AGREEMENT AND ADDENDUMS BEING HEREAFTER COLLECTIVELY REFERRED TO AS THE "AGREEMENT"). CAPITALIZED TERMS IN THESE TPR TERMS AND CONDITIONS SHALL HAVE THE MEANINGS ASSIGNED TO THEM IN THE AGREEMENT UNLESS OTHERWISE INDICATED.

1. **Classes Generally:** (a) The Organization will provide a coordinator for the Services. The Organization shall be solely responsible for providing to TPR (i) a roster of students enrolled for each of the Services, as applicable, preferably in an electronic format, no later than seven (7) calendar days before the start of the applicable Service each Course (the "Initial Roster"), and (ii) for Courses, a final roster of students (the "Final Roster") for each ongoing Course as of the later of (X) the last class following completion of the first 20% of the Course hours or (Y) the last class at the end of the Organization's add/drop period, as applicable. If the Organization fails to provide the Final Roster on a timely basis, then the Initial Roster will be deemed the Final Roster for purposes of these Terms and Conditions. Each of the Initial Roster and the Final Roster shall contain the following information for each enrolled student: first name, last name and email address. Any changes by Organization to the schedule for delivery of a Service under this Agreement must be notified to TPR no less than 24 hours in advance of change (except in the event of inclement weather or other Force Majeure event). (b) The Organization shall provide reasonable classroom facilities for delivery of the Services, where such Services are to be provided in-person rather than online, and, if available, security at no cost to TPR. The Organization also is responsible for providing necessary computer equipment for accessing online Services. (c) For TPR-led Courses, the Organization shall have each student and his or her parent or guardian sign TPR contracts regarding commitment to the class, which fully signed contracts the Organization must deliver to TPR no later than seven (7) days after the start of each Course. (d) With respect to the Courses, if the Organization has provided TPR with email addresses of all students (and, if applicable, teachers or administrators) who are authorized to access TPR's online resources for the Courses, then TPR shall be responsible for distributing online user ID and passwords to such authorized persons (e.g. students, teachers) for all online resources for the Courses. If the Organization has not provided TPR with email addresses of all persons authorized to access online Services and/or resources, the Organization shall be solely responsible for distributing online user ID and passwords to such authorized persons. The Organization shall (i) use its best efforts to ensure that each password is kept confidential and is not shared among individuals, (ii) comply with the terms of any reasonable instructions that TPR may issue from time to time with respect to the passwords, (iii) ensure that access to the Services is properly limited to Organization's authorized users under this Agreement, and (iv) notify TPR promptly if Organization becomes aware of any password being used by an unauthorized person. TPR may then cancel the password and assign a new one in its place. TPR may disable access to any online resource for any person who fails to comply with TPR rules and procedures applicable to the resource, such as the Terms of Use on TPR's website, and no credit or refund will be issued for such person. (e) TPR shall use commercially reasonable efforts to make online resources generally available 24 hours per day, seven days per week, subject to reasonable downtime for maintenance and related activities and loss or interruption due to causes beyond TPR's control. Except for emergencies, any such downtime for maintenance and related activities shall be scheduled at times that minimize the impact to the Organization.
2. **Fees; Payment Terms; Collection Fees:** Per student billing will be calculated based on the Final Roster; withdrawal of a student from a Service under the Agreement after delivery of the Final Roster will not result in a reduction of the calculated fee or a refund. TPR shall invoice the Organization on a periodic basis no more frequently than monthly in accordance with the Billing Terms indicated in the Agreement. The Organization shall make payment to TPR within thirty (30) days of invoice receipt. Prices set forth in the Agreement do not include sales tax. Sales tax, if applicable, will be included in the invoice sent by TPR to Organization, unless Organization provides evidence of tax exemption. Time is of the essence for all payments under this Agreement, and in the event any overdue payment is sent by TPR to a collection agency or an attorney for collection in accordance with TPR's standard collection procedures, Organization agrees to pay all costs of collection, including without limitation all court costs and reasonable attorneys' fees.
3. **Reporting Requirements:** TPR shall provide the Organization with final reports for Courses after completion of all classes of a Course. End-of-program reports will not be provided for other Services hereunder unless specifically provided in the applicable Addendum. The Organization shall provide TPR with periodic reports and information concerning the Courses as reasonably requested by TPR, including requests for information in electronic format where available. To the extent that individual student data is shared with TPR, as an agent of the Organization, TPR shall keep such information confidential and only use it to the extent necessary to provide educational and other services within the Organization in accordance with Sections 7 and 8 below. The Organization shall maintain such books and records as are necessary to substantiate amounts paid to TPR pursuant to this Agreement, which shall be made available to TPR for examination on request.
4. **Intellectual Property:** (a) The Organization acknowledges and agrees that (i) all right, title and interest in and to (A) TPR or its affiliates' written materials and content, including without limitation written and electronic materials, software programs, access to which is provided hereunder and materials and content available through TPR's and its affiliates' online resources, (B) if Virtual Tutoring Services are included in the Services, all aspects of the Virtual Tutoring Services, including but not limited to the look and feel of the template pages, session transcripts, survey data and usage information, (C) all updates, upgrades, enhancements, changes, additions, derivatives and modifications to the items listed in the foregoing subclauses (A) and (B), and (D) any and all patents, copyrights, trade secret rights, trademarks, trade names, moral rights, rights of priority, publicity rights and other proprietary rights embodied or associated with the foregoing items (A)-(C) (items (A) - (D) being collectively, the "TPR Intellectual Property"), are and will remain TPR's and its affiliates', and this Agreement in no way conveys any right, title or interest in the TPR Intellectual Property other than the limited licenses set forth in the Agreement and below, (ii) the Organization will not modify or alter the TPR Intellectual Property without the prior written consent of TPR, which consent may be withheld within TPR's sole discretion and (iii) the TPR Intellectual Property embodies valuable confidential and secret information of TPR and its affiliates, the development of which required the expenditure of considerable time and money. (b) Upon the expiration or termination of this Agreement for any reason, the Organization shall deliver to TPR any and all TPR-owned equipment and supplies and all TPR Intellectual Property, or copies thereof, in electronic format or otherwise, in the Organization's possession or under its control. Within ten (10) business days of a request by TPR, the Organization shall deliver to TPR an affidavit stating that to the best of its knowledge and information all TPR Intellectual Property required to be delivered under this Agreement have been delivered and copies that have not been delivered have been deleted or destroyed.
5. **Confidentiality:** (a) The Organization acknowledges that it has been informed that the TPR Intellectual Property, including without limitation its and its affiliates' trade secrets, documentation, specifications, and designs and its instructional methods, including its strategies, techniques and methodologies, are confidential (except such TPR Intellectual Property as are published and generally made available to the public by or on behalf of TPR or its affiliates) (the "Confidential Information"). The Organization (i) shall not divulge, and will prevent each of its employees, teachers and agents from divulging, directly or indirectly, any Confidential Information and (ii) shall not use or authorize anyone to use, and will prevent each of its employees, teachers and agents from using or authorizing anyone to use, any Confidential Information, except to teach a TPR-approved course for which the Organization pays a fee to TPR either for TPR to lead the course or for the course materials for Organization's TPR-trained instructor(s) to lead the course. TPR may revoke the certification of any TPR-certified Teacher: (i) who fails to maintain the confidentiality of the Confidential Information or (ii) who uses the Confidential Information, except to teach a TPR class for which TPR receives a fee. (b) The Organization agrees that any breach or threatened breach by it of this Section and any other provision related to protection of the Confidential Information will, because of the unique and proprietary nature of this information entrusted as aforesaid, cause irreparable harm to TPR and shall

entitle TPR, in addition to any other legal remedies available to it, to apply to any court of competent jurisdiction to enjoin such breach or threatened breach.

6. **Limited License:** TPR, on behalf of itself and its affiliates, hereby grants to the Organization a nonexclusive, non-transferable license (the "License") to use the TPR Intellectual Property solely in connection with the Services provided under the Agreement. The grant of the License is conditioned upon the following: (i) the Organization shall not copy, modify, alter, or excerpt, and shall prevent others from copying, modifying, altering, or excerpting the TPR Intellectual Property; (ii) the Organization shall not delete or in any manner alter the copyright, trademark or other proprietary notices of TPR or its affiliates, if any, appearing on the TPR Intellectual Property, and (iii) the Organization shall not use, and shall prevent others from using, the TPR Intellectual Property and other Confidential Information to teach any class or course or for any other purpose, except in connection with TPR-approved classes or courses or other services of TPR or its affiliates for which the Organization pays a fee to TPR. The Organization shall notify TPR promptly of any known or suspected infringement of the TPR Intellectual Property of which the Organization becomes aware.
7. **Confidentiality of Student Information; Privacy:** TPR agrees to exercise reasonable care to preserve the confidentiality of any and all student records containing personally identifiable information and shall not use or disclose any personal information of a student to a third party that would permit identification of a student except and to the extent such use or disclosure is reasonably necessary in connection with its performance of its obligations under this Agreement or if TPR believes that an immediate disclosure may be necessary to protect the student's or a third party's physical safety or if otherwise required by law (for example, by court order). The Organization acknowledges and agrees that for all student records containing personally identifiable information provided to or otherwise made available to TPR hereunder, the Organization is solely responsible for obtaining, and it has obtained, all of the necessary rights, permissions and consents (including, for example, parental consents if necessary), in accordance with all applicable laws, rules and regulations (including, without limitation, the Family Educational Rights and Privacy Act and the regulations thereunder) to provide the student records containing personally identifiable information to TPR, and for TPR to use such information for the purposes of providing services to the Organization under this Agreement. As used herein, "personally identifiable information" shall mean any information regarding or that identifies (or that could be used to identify) any individual, including, for example and without limitation, any individual student or parent name, address, personal identifiers such as Social Security numbers or school- or district-issued student identification numbers, and any other information or combination of information that would make the identity of the student or parent easily traceable.
8. **Student Data:** Student data collected by TPR in delivering services to the Organization under this Agreement will be the property of the Organization. Organization grants TPR a limited license to use such student data, including diagnostic and practice test scores and score improvements, (i) in connection with the performance by TPR of its obligations to Organization, (ii) to help TPR analyze the efficacy of its programs and (iii) for use in the marketing and promotion of TPR's programs; provided, that TPR will not disclose confidential information contained in such data at the individual student level and will otherwise use such data in compliance with TPR's confidentiality obligation set forth in Section 7 above. In addition, to the extent permitted by law, the Organization will cooperate with TPR to provide TPR with actual test scores of students for the tests prepared for under the Agreement solely for use by TPR in accordance with the immediately foregoing sentence. In the event that Virtual Tutoring Services are included in the Services, student data shall be deemed not to include transcripts of tutoring sessions with Organization students under the Virtual Tutoring Services Addendum that forms a part of the Agreement.
9. **Non-Solicitation of TPR Employees.** Organization agrees that during the term of this Agreement and for one year following the termination date of this Agreement, it will not recruit, solicit for employment, or employ, or help any other third party to recruit, solicit for employment or employ, any TPR employee provided by TPR to deliver services to Organization under this Master Services Agreement or with whom Organization had contact in connection with such services, including without limitation a TPR teacher or tutor or local TPR office employee. In the event that Organization violates the foregoing prohibition, it will pay immediately upon written demand by TPR, a fee in the amount of Ten Thousand Dollars (\$10,000.00) (the "Hiring Fee"). The parties intend that the Hiring Fee constitute compensation, not a penalty. The parties acknowledge and agree that TPR's harm caused by Organization's breach of the foregoing prohibition would be impossible or very difficult to actually estimate and that the Hiring Fee is a reasonable estimate of the anticipated or actual harm that might arise from such a breach. The Organization's payment of the Hiring Fee is the Organization's sole liability and entire obligation and TPR's exclusive remedy for any Organization breach of this section.
10. **Disclaimer; Limitation of Liability:** (a) EXCEPT AS EXPLICITLY SET FORTH IN THIS AGREEMENT, THE SERVICES ARE PROVIDED ON AN "AS IS" BASIS AND TPR, ON BEHALF OF ITSELF AND ITS AFFILIATES, HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, REPRESENTATIONS AND GUARANTIES, EXPRESS OR IMPLIED, WHETHER ARISING BY STATUTE OR OTHERWISE IN LAW OR FROM A COURSE OF DEALING OR USAGE OF TRADE, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF ACCURACY, COMPLETENESS, PERFORMANCE, CURRENCY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE AND ANY REPRESENTATION OF RESULTS FOR STUDENTS, SUCH AS ANY IMPROVEMENT IN TEST SCORES. SUCH RESULTS ARE DEPENDENT ON FACTORS OUTSIDE OF TPR'S CONTROL. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, TPR MAKES NO WARRANTY OR REPRESENTATION THAT THE SERVICES WILL MEET ORGANIZATION'S REQUIREMENTS OR WILL WORK IN COMBINATION WITH ANY HARDWARE OR APPLICATIONS PROVIDED BY THIRD PARTIES, THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE, THAT ANY SERVICE HEREUNDER OR THE SERVER THAT MAKES IT AVAILABLE IS FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS OR THAT ALL DEFECTS IN THE SERVICES WILL BE CORRECTED. TO THE FULL EXTENT ALLOWED BY LAW, THE FOREGOING WARRANTIES AND REMEDIES ARE EXCLUSIVE AND ARE IN LIEU OF ALL OTHER WARRANTIES, TERMS, OR CONDITIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE. THIS LIMITATION OF LIABILITY AND EXCLUSION OF CERTAIN DAMAGES SHALL APPLY REGARDLESS OF THE SUCCESS OR EFFECTIVENESS OF OTHER REMEDIES. (b) Neither TPR nor its affiliates shall be liable to the Organization or to any other person for any indirect, consequential, punitive or special damages, of any character, whether in an action in contract, tort or otherwise, arising out of or in connection with this Agreement, even if TPR or its affiliates had been advised of the possibility of such damages. TPR's and its affiliates' total aggregate liability arising from or related to this Agreement will not exceed the aggregate amount actually received by TPR from the Organization under this Agreement during the twelve (12) month period preceding a claim.
11. **Indemnification:** Except to the extent prohibited by the laws of the State in which the Organization is located, the Organization shall indemnify and defend TPR and its affiliates, and its and their directors, officers, employees and agents (collectively the "TPR Parties"), from and against any costs, fees, expenses (including reasonable attorneys' fees whether arising out of a third-party claim or in enforcing this indemnification), claims, liabilities, losses, judgments, settlements and damages (including all damages awarded to third parties payable by a TPR Party, but in all cases only a TPR Party's direct damages) arising out of, or related to: (i) the Organization's breach of any provision of this Agreement, (ii) any negligent act or omission or willful misconduct of the Organization or any of its officers, employees or agents, or (iii) TPR's receipt of, access to or use of any student records containing personally identifiable information hereunder from the Organization, provided that TPR uses such personally identifiable information only in accordance with this Agreement; provided, that TPR notifies Organization promptly of any claim.

TPR shall indemnify and defend the Organization, and its directors, officers, employees and agents (collectively, the "Organization Parties"), from and against any costs, fees, expenses (including reasonable attorneys' fees whether arising out of a third-party claim or in enforcing this

indemnification), claims, liabilities, losses, judgments, settlements and damages (including all damages awarded to third parties payable by an Organization Party, but in all cases only the Organization Party's direct damages) arising out of, or related to: (i) TPR's breach of any provision of this Agreement, or (ii) any negligent act or omission or willful misconduct of TPR or any of its officers, employees or agents; provided that Organization notifies TPR promptly of any such claim.

12. **Termination:** This Agreement (including any licenses) may be terminated on immediate notice thirty (30) days after the delivery by a party of a notice containing a description of a material breach of this Agreement by the other party, provided such breach is not cured within such thirty (30) days of notification of such breach.
13. **Under-enrollment:** TPR reserves the right to cancel any Course where fewer than the minimum number of students enrolls. In the event of a cancellation because of under-enrollment, TPR will not be deemed to have breached the terms of this Agreement and the Organization will in no way penalize TPR for such Course cancellation. For purposes of this section, the term "enroll" means an eligible student on the student roster for the Course as of, and in attendance (unless reported as absent from school for the day) at the first class of the Course; provided, that the TPR-provided teacher for the Course will remain in the classroom with the students for such first class notwithstanding that the Course may be under-enrolled.
14. **Force Majeure:** Neither party hereto shall be deemed to be in default for failure to comply with any provision hereof, if such failure results from acts or events beyond the reasonable control of such party, other than payment of money.
15. **Entire Agreement; Amendments; Order of Precedence:** The Agreement, including the TPR Terms and Conditions and any Addendums to the Agreement, contains the entire understanding between the parties with respect to the subject matter hereof and supersedes any prior agreement between such parties, whether written or oral, and may only be amended or waived in a writing signed by both parties. To the extent that the terms of this Agreement conflict with the terms of any purchase order or other agreement submitted by the Organization, the terms of this Agreement shall take precedence.
16. **Successors and Assigns:** This Agreement shall be binding upon and shall inure to the benefit of the respective successors and assigns of the parties hereto, provided that the Organization may not assign this Agreement, the License or the right to use the TPR Intellectual Property or any part thereof. The License shall not be assigned or made assignable, or become an asset of licensee in bankruptcy, whether by operation of law or any bankruptcy, insolvency or similar proceedings or otherwise.
17. **Governing Law; Jurisdiction/Waiver of Jury Trial:** This Agreement and any claim or dispute arising out of, relating to or in connection with this Agreement or the transactions contemplated hereby, whether in contract, tort or otherwise, shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts without giving effect to its conflicts of law principles. Each party irrevocably consents and agrees that any legal action, suit or proceeding against either of them arising out of, relating to or in connection with the transaction contemplated hereby or disputes relating hereto may be brought in the state or federal courts sitting in the Commonwealth of Massachusetts and hereby irrevocably accepts and submits to the exclusive jurisdiction of the aforesaid courts *in personam*, with respect to any such action, suit or proceeding. Each party waives to the fullest extent permitted by law any right to trial by jury in any action, suit or proceeding brought to enforce, defend or interpret any rights or remedies arising under, relating to or in connection with this Agreement.
18. **Designations and Notices:** Any notices or other communications hereunder, except as may otherwise be provided in this Agreement, will be deemed given and delivered when delivered personally, or on the date signed for, or rejected by, addressee if mailed by certified mail, return receipt requested, postage prepaid, or the next business day if sent by nationally recognized courier service providing for a signature on delivery, in each case, delivery prepaid, addressed to the Organization to the address provided on the execution page of this Agreement and to TPR to the attention of Legal Counsel at 24 Prime Parkway, Suite 201, Natick, MA 01760 or via fax to (508) 663-5115 or to such other address as either party shall designate by notice to the other, effective ten (10) days after such notice.
19. **Survival:** The rights and obligations arising relating to protection of TPR's Intellectual Property and other Confidential Information, and any other provisions of this Agreement that by their nature should survive, shall survive termination or expiration of this Agreement.
20. **Severability:** If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. In such a case, the parties shall replace the invalid provision with a legally admissible arrangement, which comes nearest to the intended purpose of the invalid provision.
21. **Headings:** The section headings contained in this Agreement are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Agreement.
22. **Counterparts, Electronic Transmissions and Facsimiles:** This Agreement may be signed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one instrument. Delivery of an executed page by facsimile or email transmission will constitute effective and binding execution and delivery and such signatures shall be considered original signatures.
23. **Authorized Signature:** Each party hereto hereby certifies that the individual signing this Agreement on its behalf has the authority to execute, deliver, and cause such party to perform its obligations under this Agreement.
24. **Compliance with Laws:** Each of the parties shall comply at its own expense with all applicable laws, ordinances, rules, regulations, codes and policies in connection with its performance under this Agreement.
If Teacher-to-Teacher services are included, the following also shall apply:
25. **Instructor Agreement:** Any Organization teacher to be certified to teach the TPR program must sign the standard TPR Teacher-to-Teacher Instructor Agreement.
26. **TPR Certified Instructors:** The Organization agrees that only teachers who have been certified by TPR to teach TPR's program will teach any TPR course being led by the Organization's teachers. TPR may revoke the certification of any Organization teacher: (i) who fails to maintain the confidentiality of the Confidential Information, or (ii) who uses the Confidential Information except to teach a TPR approved class or course specifically for which the Organization has purchased course materials from TPR.
27. **Termination of Certification:** Upon expiration or termination of the certification of any Organization teacher including if such teacher leaves the employ of the Organization, the Organization will collect from such teacher and deliver to TPR all Confidential Information and other property of TPR, whether in tangible or electronic format and including such teacher's notes and summaries of such Confidential Information.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Agreement with Public Works for Period of March 23, 2016 through September 30, 2019**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

PREPARED BY: **Nadia Hillman, Ed.D., Executive Director, Elementary Education**
Marjorie Cochran, Ed.D., Grant Writer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with Public Works for the period of March 23, 2016 through September 30, 2019. Public Works is the California Department of Education's (CDE) selected evaluator for the California Mathematics and Science Partnership (CaSMP) grant, Cohort 13.

ITEM SUMMARY

- Agreement Starts: March 23, 2016
- Agreement Ends: September 30, 2019
- This agreement is a State requirement included in the California Mathematics and Science Partnership grant

RATIONALE:

Public Works evaluation will be utilized to monitor program implementation, progress towards project goals, and the impact of professional development on science instruction. There are 117 teachers, grades 3 through 5, who will take part in the professional development, in order to build their competencies in providing effective Next Generation Science Standards instruction to their students.

Public Works services will include:

- Creating a local evaluation plan and providing technical assistance.
- Developing instruments, process, and report data.
- Administer and analyze the teacher content assessment.
- Provide local evaluation updates for year-to-date reports due to CDE.
- Providing an annual local evaluation report attachment for the Annual Performance Report (APR) due to CDE and the U.S. Department of Education.
- Assisting with completion of the APR related to the local evaluation.

LCAP Goal 1.1: Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to, high quality instruction, instructional materials, academic support and technology-based resources.

LCAP Goal 1.3: Maintain partnerships with institutes of higher education and community organizations that support desired student learning outcomes.

LCAP Goal 2.8: Provide professional development for teachers in implementation of the new State standards and technology integration.

FUNDING:

California Mathematics and Science Partnership grant: \$150,000 (over the next three years)

RECOMMENDATION:

Approve the agreement with Public Works for the period of March 23, 2016 through September 30, 2019.

AGREEMENT

This Agreement is made on the 23rd day of March 2016, between Public Works doing business at 90 North Daisy Avenue, Pasadena, California 91107 and Santa Ana Unified School District doing business at 1601 East Chestnut Ave., Santa Ana, CA 92701.

Scope of Services: Public Works agrees to perform and complete the services described in the Evaluation Scope of Work (Exhibit A) of this Agreement. Public Works warrants that it is qualified to perform the services requested by this Agreement.

Term of Contract: This Agreement shall be in effect from March 23, 2016 and shall conclude no later than September 30, 2019. Any changes made to the term of this Agreement must be in writing and signed by both parties.

Compensation: For services rendered under this Agreement, Santa Ana Unified School District shall pay Public Works an amount of \$50,000 for each of the three grant cycles awarded under the Cohort 13 California Mathematics and Science Partnership (CaMSP), for a not to exceed a total of \$150,000. Payments to be made according to attached Payment Schedule (Exhibit B).

Annual contract amount represents five percent (5%) of CDE approved grant award amount for evaluation services. Funding for subsequent years will follow the same funding formula.

Termination: Santa Ana Unified School District may terminate this Agreement by delivering written notice to Public Works at least 30 days before the date of termination and will be responsible for reimbursing Public Works for all un-invoiced services that have been satisfactorily performed by Public Works prior to the date on which Public Works receives a notice of termination from Santa Ana Unified School District pursuant to this section. Public Works shall submit a final invoice to Santa Ana Unified School District within 30 days from the termination date.

In the event Santa Ana Unified School District is notified that they will not receive funding for subsequent cycles, Santa Ana Unified School District will provide said notice to Public Works as evidence to terminate the contract.

Relationship of Parties: Public Works is not an agent or employee of Santa Ana Unified School District for any purpose. Employees of Public Works are not entitled to any benefits that Santa Ana Unified School District provides Santa Ana Unified School District employees. This is not an exclusive Agreement. Both parties are free to contract with other parties for similar services.

Entirety of Agreement: This document and the exhibit attached hereto constitute the full and complete terms of the Agreement between Santa Ana Unified School District and Public Works. No other provisions or requirements that are not incorporated into this

writing are valid. No amendments to this Agreement are effective unless made in writing and signed by both parties. Any condition, covenant, and obligation contained in this Agreement may be waived only by written Agreement signed by both parties.

Indemnification: Public Works expressly agrees to hold and save harmless and indemnify Santa Ana Unified School District, its officers, agents, servants and employees for liability of any nature related to the services provided under this Agreement, arising from any negligent or intentional act or omission of Public Works or of any employee of Public Works.

Severability: The provisions of this Agreement are severable. If any individual provision is found to be unenforceable, the remained shall remain in force.

This Agreement is executed by authorized representatives of Santa Ana Unified School District and Public Works.

Authorized Signature
Santa Ana Unified School District

Mikala L. Rahn, PhD – CEO
Public Works

Name: _____

Title: _____

Date

Date

Exhibit A
Public Works
Scope of Work

Public Works will serve as the state and local evaluator for CaMSP Cohort 13 Santa Ana Unified School District (Lead LEA) Partnership from March 23, 2016 to September 30, 2019, which encompasses three grant cycles for the CaMSP Cohort 13 grants. Public Works will support this partnership by:

Assisting with the Statewide evaluation including:

- Administration of the statewide partner and teacher survey
- Assist with setting up the attendance database and activities
- Assist with responding to data requests related to student outcome study

Conducting the local evaluation including:

- Create local evaluation plan and provide technical assistance
- Develop instruments, process and report data
- Administer and analyze the teacher content assessment
- Provide local evaluation updates for Year-to-Date (YTD) reports due to CDE
- Provide an annual local evaluation report for attachment to the Annual Performance Report (APR) due to CDE and the US Department of Ed
- Assisting with completion of the APR related to the local evaluation

Partnership is responsible for:

- Data collection per local evaluation plan including surveys, observations and interviews
- Support in administration of teacher content assessment and data requests
- Completion of the APR

Exhibit B
Public Works
Payment Schedule

Grant Cycle 1 (Mar 23, 2016 to Sep 30, 2017): \$50,000

Payment 1:	June 1, 2016	40%	\$ 20,000
Payment 2:	February 28, 2017	40%	\$ 20,000
Payment 3:	September 30, 2017	20%	\$ 10,000

Grant Cycle 2 (Oct 1, 2017 to Sep 30, 2018): \$50,000

Payment 4:	November 30, 2017	40%	\$ 20,000
Payment 5:	April 30, 2018	40%	\$ 20,000
Payment 6:	September 30, 2018	20%	\$ 10,000

Grant Cycle 3 (Oct 1, 2018 to Sep 30, 2019): \$50,000

Payment 7:	November 30, 2018	40%	\$ 20,000
Payment 8:	April 30, 2019	40%	\$ 20,000
Payment 9:	September 30, 2019	20%	\$ 10,000

TOTAL \$ 150,000

Deliverables included:

Grant Cycle 1 (March 23, 2016 to Sept 30, 2017)

Evaluation Plan (6/30/16)
Annual Performance Report & Profile (10/31/16)
Preliminary Evaluation Report (3/31/17)
Final Year 1 Evaluation Report (10/31/17)

Grant Cycle 2 (Oct 1, 2017 to Sept 30, 2018)

Preliminary Evaluation Report (3/31/18)
Final Year 2 Evaluation Report & APR (10/31/18)

Grant Cycle 3 (Oct 1, 2018 to Sept 30, 2019)

Preliminary Evaluation Report (3/31/19)
Final Year 3 Evaluation Report & APR (10/31/19)

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Agreement with WRiTE BRAiN WORLD for Period of March 23 through July 31, 2016

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Jennifer Cisneros, Director, Extended Learning Programs

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with WRiTE BRAiN WORLD for the period of March 23 through July 31, 2016.

RATIONALE:

Writing has been identified as a key barrier to reclassification of our English Learners. To support writing development, the WRiTE BRAiN WORLD curriculum will be offered to all K-8 students during the

Engage 360° summer program and serve as one of three rotations, enrichment. WRiTE BRAiN WORLD books are richly illustrated, textless books, with lines on the pages, ready for any writer's content. They are designed to ignite and inspire creativity and imagination in kids of all ages. WRiTE BRAiN WORLD books enable kids to write their own stories, publish copies, and build a personal library of self-authored books. The curriculum includes:

- WRiTE BRAiN WORLD Facilitator Guides: high-quality, printed copies of any desired grade levels - (comprises daily lessons & activities, pre & post surveys, graphic organizers, facilitator/student resources, etc.).
- Colorfully illustrated, wordless books: (one book for each group of students for collaborative segment – FIVE students per group - and one book for each student to author independently).
- Extra illustrated, wordless books.
- WRiTE BRAiN WORLD Story Mats - vibrant and colorful, 11x17 art posters with inspiring prompts for exciting writing activities.
- WRiTE BRAiN WORLD Story Builder Cards (single illustration, large format flash cards with 10 engaging writing games for groups & individuals).
- Official WRiTE BRAiN WORLD Author Certificates for all students.
- Lead-free pencils.
- Professionally published copies of students' co-authored group books for your classroom, school library, local hospital, shelter, etc. – one published copy per group.

ITEM SUMMARY

- Agreement Starts: March 23, 2016
- Agreement Ends: July 31, 2016
- Writing has been identified as a key barrier to reclassification of our English Learners. To support writing development, the WRiTE BRAiN WORLD curriculum will be offered to all K-8 students during the Engage 360° summer program

- Softcover, professionally published copies of all individually authored books - one published book per student (perfect bound with glossy cover).
- Opportunities for students to submit their stories for publication and sale through our publishing arm.
- Immediate support from our team at any point in the program.

Initially, students collaborate in groups to write, publish, and donate a co-authored book to their schools library, and then each student writes independently. The students will receive high-quality, professionally printed and bound copies of their self-authored books. Every student's self-esteem and test readiness elevates as vital academic and social skills develop.

Engage 360° staff will attend one of the three professional development opportunities provided by WRiTE BRAiN WORLD to ensure the program is implemented with fidelity. WRiTE BRAiN WORLD will capture the SAUSD student experience with a professional video

LCAP Goal 1.10: Support extended learning opportunities for low income pupils by providing early childhood education, before and after school programs and tutoring, academic summer school programs, and transportation services.

LCAP Goal 1.12: Provide EL student services including, but not limited to, newcomers programs and summer English Language Development (ELD) academy. Provide Long-term English Learner (LTEL) teacher training.

LCAP Goal 2.1: Ensure access to the core instructional program by providing highly qualified teachers at each site and ongoing professional development for all staff to ensure full implementation of the new CA State Standards and assessments.

FUNDING:

SES Title I CORE Set Aside Funds: \$108,830

RECOMMENDATION:

Approve the agreement with WRiTE BRAiN WORLD for the period of March 23 through July 31, 2016.

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and **Write Brain World, 554 North Larchmont Blvd., Los Angeles, CA 90004** hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Write Brain will be providing three 8-hour days of professional development for 65 Engage 360° staff on each day (195 total staff)

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **3/23/2016** and will diligently perform as required and complete performance by **6/30/2016**

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Two Thousand Five Hundred Dollars (\$2500)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A
CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of

CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance with Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment with Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not

be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Write Brain World
554 North Larchmont Blvd.
Los Angeles, CA 90004**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

THIS AGREEMENT IS ENTERED INTO THIS 23RD DAY OF MARCH 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business
Services

Title

3/22/2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.



SAUSD Purchase Quote

3,000 Students **without** printed hardcover group books

WRiTE BRAiN ALL-INCLUSIVE PUBLISHED AUTHORS PACKAGE 80 After School

(includes all WBB high-quality materials for 80 students, hardcopies of facilitator guides for desired grade levels, access to downloadable/printable PDFs of facilitator guides and ALL PUBLISHED student individually authored books)

Original Price Per Student w/o hardcover books: \$50.97

SAUSD Discount Price Per Student w/o hardcover books: **\$33.26**

Quantity: 3,000 Students

Total: \$99,780

WRiTE BRAiN Flat Rate Shipping

Price: \$6,550

(\$2.18 per student for shipping of all students' individual published books)

WRiTE BRAiN Training/Professional Development

3 Full Days

Price: \$5,100

SAUSD Discount Price: **\$2,500**

Professional video of SAUSD/WB experience for use by SAUSD to increase public relations, fund development, enrollment:

Price: \$7,200

SAUSD Price: **FREE**

WRiTE BRAiN support and materials to help produce culminating Young Authors Event for SAUSD (co-production efforts, event materials, event filming)

SAUSD Price: **FREE**

Grand Total: **\$108,830**

Total Savings with Training & Video: **\$74,930**

WRiTE BRAiN WORLD

554 North Larchmont Blvd
Los Angeles, California, 90004
8 5 5 . W B . W O R L D
info@WriteBrainWorld.com

Prepared for Jennifer Cisneros
Jennifer.Cisneros@SAUSD.US

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Consultant Agreement Increase for Natasha Adamo for 2015-16 School Year

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Darek Jaronczyk, Director, Special Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the consultant agreement increase for Natasha Adamo, to cover compensation for her independent assessment services for students with disabilities for the remainder of the 2015-16 school year.

RATIONALE:

At its May 26, 2015 meeting, the Board approved the Consultant Agreement for Natasha Adamo to provide Independent Educational Evaluations when requested by parents for special education students per students' IEPs. The increased cost will result in an annual total contract of \$8,900.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

FUNDING:

Special Education: \$ 4,900

RECOMMENDATION:

Approve the consultant agreement increase for Natasha Adamo for the 2015-16 school year.

ITEM SUMMARY:
<ul style="list-style-type: none"> • Contracts Start: <u>Per students' IEPs/ 2015-16 school year</u> • Contract Ends: <u>June 30, 2016</u> • Consultant agreement increase of <u>\$4,900</u> • Annual cost <u>\$ 8,900</u> • Required to comply with student IEPs when independent assessments are requested by parents.

Amendment # 1

Contract between Dr. Natasha Adamo and Santa Ana USD for Districtwide services for Special Education, original Board approval 5/26/2015, revised 3/22/2016

This **AMENDMENT** is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “**DISTRICT**” and **Dr. Natasha Adamo** hereinafter referred to as “**CONSULTANT.**”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree to amend the contract approved 5/26/2015 as follows:

1. **CONSULTANT:** Will continue to provide independent educational evaluation in psychological/educational areas for a special education student.
2. **Term.** CONSULTANT shall commence providing services under this amended AGREEMENT on 3/23/2016 and will diligently perform as required and complete performance by 6/30/2016.
3. **Compensation.** DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AMENDED AGREEMENT at total fee not to exceed \$8,900 amended from original approved amount of \$4,000.

DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.

All other terms of the initial AGREEMENT shall remain unchanged.

This AMENDED AGREEMENT is entered into this **23rd Day of March 2016.**

DISTRICT:

By:

Signature

Jonathan W. Geiszler

Printed Name

Director of Purchasing and Stores

Title

3/22/2016

Board Approval Date

Consultant:

By:

Signature

Dr. Natasha Adamo

Printed Name

Consultant

Title

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Sub-Award Agreement with California State University, Fullerton for the Period of March 23, 2016 through June 30, 2019

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Nadia Hillman, Ed.D., Executive Director, Elementary Education
 Marjorie Cochran, Ed.D., Grant Writer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the sub-award agreement with California State University, Fullerton (CSUF), for the period of March 23, 2016 through June 30, 2019 school years. This sub-award agreement addresses components of the work plan included in the California Mathematics and Science Partnership (CaSMP) grant, entitled Project Focused Outcomes via Science Training for Educational Revitalization (FOSTER). This sub-award agreement allocates \$246,129 (\$74,207 in year one, \$84,691 in year two, and \$87,231 in year three) of CaSMP funds, to CSUF over the three years of the grant, contingent upon continued funding. Services will include professional development design, workshops, and coaching services in order to provide professional development in Next Generation Science Standards (NGSS) aligned instructional content and practices.

ITEM SUMMARY

- Sub-award Agreement Starts: March 23, 2016
- Sub-award Agreement Ends: June 30, 2019
- Partnership will serve 117 third, fourth, and fifth grade teachers at 30 elementary schools

RATIONALE:

This sub-award addresses the expectations outlined in the Project FOSTER CaSMP grant work plan. CSUF has the expertise in NGSS professional development course development and delivery and science-based content subject matter which are crucial components of this project. 117 third, fourth, and fifth grade teachers from 30 elementary schools have committed to take part in 100 hours of professional development each year for the next three years in order to build their competencies in providing effective NGSS instruction to their students. In year one, teachers will build their content knowledge of the core disciplinary ideas of life science. In year two the focus will be Earth and space science, and in year three the focus will be physical science. CSUF will be providing presentations of NGSS content and learning experiences within teacher professional learning communities. Teachers who complete all Project FOSTER components will receive upper division science course credit at CSUF and will have the content

knowledge necessary to pursue a supplemental authorization for general science teacher credentialing. The resulting strong science knowledge base will support more effective science instruction that will have a positive impact on the academic achievement of approximately 3,500 students annually.

LCAP Goal 1.1: Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to, high quality instruction, instructional materials, academic support and technology-based resources.

LCAP Goal 1.3: Maintain partnerships with institutes of higher education and community organizations that support desired student learning outcomes.

LCAP Goal 2.8: Provide professional development for teachers in implementation of the new State standards and technology integration.

FUNDING:

California Mathematics and Science Partnership Grant Funds (State Title II Sub-Award):
\$246,129

RECOMMENDATION:

Approve the sub-award agreement with California State University, Fullerton (CSUF) for the period of March 23, 2016 through June 30, 2019 school years.

Sub-award Agreement Number:

Santa Ana Unified School District

AND

California State University, Fullerton

CONTRACT FOR
CONSULTING AND TRAINING SERVICES

This agreement is made and entered into between the Santa Ana Unified School District, a public educational agency, located at 1601 East Chestnut Ave., Santa Ana, CA 92701-6322, hereinafter referred to as "SAUSD", and

CSU Fullerton Auxiliary Services Corporation (CSUF ASC), a California non-profit corporation, which serves as the fiscal and administrative agent of the California State University, Fullerton (CSUF) having a place of business at 800 N State College Blvd. Fullerton, CA 92831-3137, hereinafter referred to as "Contractor." For purposes of this Agreement, a party to this Agreement is referred to individually as a "Party," while collectively both parties are referred to as "Parties." Both Parties mutually agree as follows:

1. PREMISES

- 1.1. SAUSD's Division of Curriculum & Instructional Services has determined that assistance is required to provide support with the implementation of California Mathematics and Science Partnership (CaMSP) grant implementation, as per Exhibit A - Scope of Work attached hereto, incorporated herein, and made a part hereof.
- 1.2. Contractor asserts that it has the required background, training and expertise to perform the work to be done and agrees to do so in accordance with the terms and conditions of this Contract. All work shall be coordinated with the SAUSD's project director who is Dr. Nadia Hillman.

2. BASIS OF CONTRACT AND SCOPE OF WORK

- 2.1. Scope of Work. The Contractor shall, in a manner satisfactory to SAUSD, completely perform the services set forth in Exhibit A. Any conflict with the requirements of Subsection 2.1 shall be referred for resolution to SAUSD, whose decisions in such matters shall be final and binding on both parties.
- 2.2. Additional Work. Any work performed by the Contractor beyond that authorized in Subsection 2.1, must be approved in advance and in writing by SAUSD, and such approved work shall be considered "Additional Work" under this Contract. Any such approval of Additional Work by SAUSD, as well as any other material change in the terms and conditions of this Contract, shall only be binding upon either party if confirmed in a written amendment to this Contract executed by both parties.

3. TERM OF CONTRACT

This Contract shall begin on **March 23, 2016** and continue in full force and effect through **June 30, 2019** unless early termination occurs in accordance with the terms of this Contract or extended by written amendment to this Contract.

4. PAYMENT AND MAXIMUM OBLIGATION

- 4.1. Payment. For the Contractor's full and complete performance of its obligations under this Contract, SAUSD shall pay Contractor an amount not to exceed two hundred and forty six thousand one hundred and thirty-two dollars (\$246,132) for work performed hereunder (\$74,207 between March 9, 2016 – June 30, 2017, \$84,691 between July 1, 2017 – June 30, 2018, and \$87,234 between July 1, 2018 and June 30, 2019). Payment shall be made upon completion and acceptance of the work performed and within thirty (30) days of receipt of an approved invoice to SAUSD.
- 4.2. Invoices. The Contractor shall submit invoices in duplicate to SAUSD, attention: Accounts Payable. Invoices may be submitted not more frequently than once per calendar month. The Contractor's invoices shall specify the following: (1) name of person(s) performing the work; (2) description of work and location where work was performed; (3) effort months dedicated to the project; (4) total amount due and payable; and (5) contract number.
- 4.3. Maximum Payment Obligation. Notwithstanding any other provision of this Contract to the contrary, the amount listed in Subsection 4.1 is SAUSD's maximum (cumulative) payment obligation to the Contractor under this Contract, including all amounts payable to the Contractor for its costs arising from, or due to termination of, this Contract.

5. INDEMNIFICATION

Contractor agrees to defend, indemnify, save, and hold harmless SAUSD from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of SAUSD. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

SAUSD agrees to defend, indemnify, save, and hold harmless Contractor and CSUF from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of Contractor. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

6. INSURANCE

Contractor shall maintain such general liability, property damage, workers' compensation, and auto insurance as is required to protect Contractor and SAUSD as their interests may appear.

7. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

To SAUSD:

Administrative Services Manager
Contracts Section
Santa Ana Unified School District
1601 East Chestnut Ave.
Santa Ana, CA 92701-6322

To Contractor:

CSU Fullerton Auxiliary Services Corporation
Attention: Denise Bell
800 N State College Blvd.
Fullerton, CA 92831

8-10. SECTIONS RESERVED (Intentionally left blank)

11. COVENANT AGAINST CONTINGENT FEES

Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by Contractor for the purpose of securing business. For breach or violation of this warranty, SAUSD shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. FINGERPRINTING

During the entire term of the Contract, Contractor, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1 when SAUSD determines that Contractor's employees and/or employees of subcontractors will have more than limited contact with SAUSD pupils in the performance of the work of the Contract.

13. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, Contractor is an Independent Contractor and not an officer, employee or agent of SAUSD. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of SAUSD. Contractor warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an Independent Contractor including, but not limited to, being hired on a temporary basis, having some discretion in scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment.

14. ASSIGNMENT

Contractor shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of SAUSD. If prior written consent is not given by SAUSD to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, Contractor shall not subcontract the work to be performed pursuant to this Contract without prior written approval of SAUSD. The names and qualifications of subcontractors or others whom Contractor intends to employ, other than those identified, shall be submitted to SAUSD for prior written approval.

15. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

16. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

17. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

18. SEVERABILITY / WAIVER

18.1. If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

18.2. No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

20. TERMINATION

The Contract may be terminated by the Parties upon giving the other Party ten (10) days written notification. If the agreement is terminated in whole or part by either Party for reasons of default by the other Party, an equitable adjustment in compensation shall be made for work deemed satisfactory and useable by both Parties, but no amount shall be allowed for unperformed services.

SAUSD will compensate the Contractor for all costs related to this project, including non-cancellable obligations, incurred through the date of termination.

21. FAILURE TO COMPLY

In the event Contractor fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, SAUSD and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

22. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

23. COMPLIANCE WITH LAW

Contractor shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. Contractor warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by SAUSD, provide evidence of same.

24. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended

as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Orange County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Orange County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

26. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

27. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

28. RECORD RETENTION AND INSPECTION

Contractor agrees that SAUSD shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by Contractor and made available to SAUSD during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by SAUSD.

29. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

30. SAUSD BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of SAUSD's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, SAUSD shall have no liability to pay any funds to Contractor under this agreement, and the Contractor shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, SAUSD shall have the option to either terminate this agreement with no liability occurring to SAUSD, or SAUSD may offer an amendment to this agreement to reflect the reduced availability of funds.

31. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agree to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

32. TOBACCO-FREE WORKPLACE

When at SAUSD-owned or SAUSD-leased buildings, both parties hereby agree to comply with the SAUSD's Board of Education's Policy which states: "It is the intention of the office (SAUSD) to provide a smoke-free workplace within all buildings owned or leased by the office (SAUSD) commencing June 30, 1995."

33. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the SAUSD Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

34. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, Contractor certifies to the best of its knowledge and belief that it and its principals:

- 34.1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 34.2. Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 34.3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,

34.4. Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

In such instances, particularly when partial funding remains available, SAUSD shall have the option to either terminate this agreement with no liability occurring to SAUSD, or SAUSD may offer an amendment to this agreement to reflect the reduced availability of funds.

35. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

Santa Ana Unified School District

CSU Fullerton Auxiliary Services

By

Stephanie Philips
CBO
Business Services Division

By

Frank A. Mumford
Executive Director

Date

Date

Federal I.D. No:
1-95-2081258-A2

EXHIBIT A – SCOPE OF WORK

Title:

California Mathematics and Science Partnership Professional Development Grant, Project Focused Outcomes via Science Training for Educational Revitalization (Project FOSTER)

Scope of Work:

Project Focused Outcomes via Science Training for Educational Revitalization (Project FOSTER) is a science-focused professional development program designed to increase academic achievement for elementary-level students in science and reduce the achievement gaps in science performance of diverse student populations. Elementary teachers from Santa Ana Unified School District (SAUSD) will partner with Faculty from both CSUF's College of Natural Sciences and Mathematics (NSM) and College of Education (COE) to develop Professional Learning Communities to improve elementary science teaching and learning with a focus on greater understanding of the Next Generation Science Standards, Science and Engineering

practices, problem-based learning and standard-aligned science content specifically focused on Life Sciences, Earth and Astronomical Science and Physical Sciences, including Chemistry and Physics.

CSUF NSM and COE faculty will be involved in developing, planning and leading Summer Institute and Professional Development workshops. CSUF faculty will develop content-rich, Next Generation Science Standards-aligned curriculum and coursework designed to refresh content knowledge for practicing elementary-level teachers and assist in curriculum development projects for the K-12 classroom. Each year of the project will emphasize a different discipline of the natural sciences (life science, earth and astronomical science and physical science) with a focus on Science and Engineering Practices and Cross-Cutting Concepts/Integrated science learning. In addition, CSUF faculty will assist teachers with understanding inquiry and developing project-based learning activities that incorporate key pedagogical strategies as well as curriculum content aligned with the Next Generation Science Standards and Science and Engineering Practices. CSUF Faculty will provide feedback to the Professional Learning Community participants for their discipline-based lesson planning, activities and assessments.

Senior Personnel from NSM and COE, along with the SAUSD Project Director, SAUSD Curriculum Specialists and the Director of Science@OC, will comprise the Project FOSTER Leadership Team. The Leadership Team will be responsible for the strategic planning of the Professional Development program, including budget, goals, outcomes and measures. The Professional Development program includes an initial NGSS Orientation Meeting, Summer Institute workshops (described above), follow-up “coaching” meetings with the Professional Learning Community participants and “Science in Action” momentum building workshop that emphasize both NGSS standards and pedagogical and differentiation strategies in the classroom. Senior Personnel from NSM and COE will be directly involved with the coordination, development and planning for each of these program activities. In addition, representatives of the Leadership Team will participate in the state and federal Math and Science Partnership conferences as specified by the California Department of Education.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Memorandum of Understanding with Casa de la Familia to Offer a Girls' Power Curriculum for 2015-16 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Heidi Cisneros, Executive Director, Pupil Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of a memorandum of understanding that would establish a pilot with Dr. Ana Nogales of Casa de la Familia. Dr. Nogales would offer a Girls' Power curriculum for twenty girls, in the 7th to 12th grade, at each of three schools – Santiago, Willard, and Santa Ana High School. The curriculum would be presented by Dr. Nogales' staff in a nine-session program for girls to explore the strengths they have inherited from their families' culture and then to develop and use these strengths as they visualize their future. The girls learn to set goals, confront troubling issues, reach out to mentors, and work toward achieving their dreams.

ITEM SUMMARY:

- Contract starts: March 23, 2016
- To promote responsible decision making by our female students, this MOU pilot would provide up to 60 students in grades 7-12 with the Girls Power Curriculum as provided by Dr. Ana Nogales.
- Annual Cost: \$10,477

RATIONALE:

The Girls' Power curriculum is based on LaTEENa Power, 7 Inner Strengths for Creating Success as a prevention program and empowerment program for youth to attain the success they deserve by developing their strengths, envisioning, and pursuing their goals. This social-emotional curriculum is appropriate for both traditional and alternative instructional settings. The sessions provide students practice in writing, research, technology, and communication skills and are aligned with the California Department of Education Standards.

As a part of their services, Casa de la Familia staff will provide an informational presentation to the parents and an experienced facilitator to deliver the curriculum in two hour sessions weekly over nine weeks. They will provide one on one crisis support and mental health services when needed for students under the California Victim Compensation Program (CalVCP).

The pilot will be evaluated by surveys from the participating parents and students.

LCAP Goal 3.5: Ensure access for low income pupils to the core instructional programs by including PBIS, restorative justice strategies expansion of dropout prevention and retention efforts, and mentoring.

Through the concentration and supplemental parts of LCAP, this goal also applies to English learners, foster youth, redesignated fluent English proficient students and students with disabilities.

FUNDING:

General Fund: \$10,477

RECOMMENDATION:

Approve the Memorandum of Understanding with Casa de la Familia to offer a Girls' Power Curriculum for the 2015-16 school year.

DL:HC:cvl

MEMORANDUM OF UNDERSTANDING

BETWEEN THE

**SANTA ANA UNIFIED SCHOOL DISTRICT
(SAUSD)**

AND

CASA de la FAMILIA (CDLF)

This Memorandum of Understanding (MOU) is made and entered between Santa Ana Unified School District (hereinafter "SAUSD") and Casa de la Familia (hereinafter "CDLF"). SAUSD and CDLF may be referred to herein individually as "Party" and collectively as "Parties". The purpose of this MOU is to establish the offering of a Girl Power curriculum based on LaTEENa Power, 7 Inner Strengths for Creating Success as a prevention programs by CDLF for SAUSD students in the following schools: Santiago Elementary School, Willard Intermediate School and Santa Ana High School.

LaTEENa Power, 7 Inner Strengths for Creating Success is an empowerment program for youth to attain the success they deserve by developing their strengths, envisioning, and pursuing their goals. This nine-session program invites participants to explore the 7 strengths they have inherited from their families culture and then to develop and use these strengths as they visualize their future, set desired goals, confront troubling issues, reach out to mentors, and work toward achieving their dreams. Appropriated for both traditional and alternative instructional settings, the sessions provide students practice in writing, research, technology, and communication skills. The curriculum is aligned with the California Department of Education Standards.

CDLF agree to participate in this agreement by coordinating and providing the following services:

- Provide an informational presentation of the curriculum to the parents
- Provider represents that the individuals and teams, as applicable, providing the Services are qualified to do so.

- a. All personnel assigned by Provider to deliver Services hereunder shall be appropriately licensed, credentialed, certified, or otherwise experienced or trained to provide such Services to public school students in the state of California.
- b. Provider will furnish to the District the names of the individuals and, upon request, copies of their certifications or licenses if applicable.
- c. Provider further represents that all employees or contractors providing Services under this MOU have signed statements indicating their understanding of and compliance with child abuse and neglect reporting requirements and patient confidentiality under applicable law. These requirements will be provided to Provider in writing by District upon request.
- d. Provider shall ensure that all employees or contractors who will have contact with Students have been cleared through a background check process with Orange County Department of Education or submitted to a volunteer clearance through Santa Ana School police and follow volunteer protocols and procedures per SAUSD.
- Program to be delivered once weekly in two hour sessions for 9 weeks at three schools
- Provide mental health services to the students and families of the SAUSD who have self-identified as victims of a crime (sexual abuse, domestic violence, teen dating violence, child abuse) under the California Victim Compensation Program (CalVCP).
- Provide one-on-one support to the students during a crisis after session for 1 hour.
- Statement of Agreement to Report Known or Suspected Child Abuse:
 - As a facilitator and provider of the curriculum, all involved parties are required to comply with the applicable legal requirements pertaining to the reporting of known or suspected child abuse. Child abuse herein includes physical abuse, sexual abuse, emotional abuse and neglect. Reporting any and all such instance of known or suspected child abuse shall be done immediately to the appropriate reporting agency in the County of suspected occurrences.
- Facilitators and providers of the curriculum will be required to have clearance through background and finger printing.

SAUSD agrees to participate in this agreement by coordinating and providing the following services:

- Host three parental group presentations (one per school)
- SAUSD will provide liaison between designated school sites and their administrators and Provider to facilitate communication and implementation in a timely manner
- Shall collaborate with Provider to schedule dates and location
- School administration shall refer students for inclusion in the Girls Power curriculum
- Shall provide appropriate and designated spaces, facilities, and personnel needed to implement programs at no-cost. This includes but is not limited to gymnasiums, multi-purpose rooms, open fields, classrooms and personnel such as custodians.
- Shall provide parking spaces for staff and volunteers.
- SAUSD shall collaborate with CDLF for location, dates and times

This MOU will be conducted pursuant to the following terms and conditions:

1. Either Party hereto shall disclose student or participant information except as is permissible under Federal and State law, including but not limited to the Family Education Right to Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA). Parents will be asked to sign consent forms in order to release the status of his or her enrollment between Parties
2. Cost:

Program Presentation to Parents	3 Schools	\$600
Curriculum Program Delivery	9 sessions, 3 school	\$6,480
Clinical Supervision		\$900
Subtotal for Program Delivery		\$7,980

Supplies and Materials	60 students	\$1,500
Indirect Cost		\$667
Total Cost		\$10,147

Subsequent to Board approval of this MOU, payment will be issued to Provider within 45 days of receipt of invoice by District personnel:

Casa de la Familia
1650 E. 4th Street
Santa Ana, CA 92701

3. Parties to this MOU agree to indemnify, and hold harmless the other, including its officers, employees, agents, and volunteers, from any and all claims, actions, losses, damages, and/or liability arising out of the performance of this MOU, or from any cause whatsoever, which may arise because of the negligence, of the other Party, including for any costs and expenses incurred by either Party on account of any claims therefore, except where such indemnification is prohibited by law.
4. This agreement shall be effective on March 23, 2016 and services will begin as soon as they are arranged by school administration and completed by June 10, 2016.
5. This MOU shall constitute the entire understanding between the Parties as it relates to the services provided herein. All prior proposals, offers, discussions, preliminary understandings, and other communications relative to this MOU, oral or written, shall be considered superseded and any such terms, conditions or provisions are effective only to the extent that they have been negotiated as part of this Memorandum of Understanding.

All communications shall be addressed to the appropriate Party at the address stated herein or such other address as the Parties hereto may designate by written notice from time to time in the manner aforesaid

a. Santa Ana Unified School District Representative:

Heidi Cisneros
1629 S. Center Street
Santa Ana, CA 92704
(714) 433-3484
Heidi.cisneros@sausd.us

b. CDLF:

Karina Palma-Rojas
1650 E. 4th Street Suite 101
Santa Ana, CA 92701
(714)667-5220
kpalma-rojas@casadelafamilia.org

Parties shall notify each other, in writing, within twenty-four (24) hours of becoming aware of any occurrence of a serious nature, which may expose either Party to liability. Such occurrences shall include, but not be limited to, accidents, injuries, or acts of negligence.

SANTA ANA UNIFIED SCHOOL DISTRICT

By: _____

Date: _____

Stefanie P. Phillips, Ed.D., CBO
Deputy Superintendent, Operations

CASA DE LA FAMILIA

By: _____

Date: _____

Ana Nogales, Ph.D
Clinical Director

Scope of Work

Responsible Partner	Description of Services
<p><u>Name of Organization:</u> CASA DE LA FAMILIA</p> <p><u>Name of Program:</u> <u>LaTEENa Power! & Girl Power</u></p> <p><u>Main Contacts:</u> Ana Nogales, Ph.D, Program Director</p> <p><u>Main Contact:</u> Karina Palma-Rojas</p>	<p><u>Name of Program:</u> LaTEENa Power! & Girl Power</p> <ul style="list-style-type: none"> • For kids entering their adolescent age— Teenagers- 7th-12th grade • Targets feeling identification and alternatives to violent behavior • Group will range from 10 - 20 female students per school • Service details: <ul style="list-style-type: none"> ○ Provide an informational presentation of the curriculum to the parents ○ Provide a trained experience facilitator to deliver the curriculum ○ Program to be delivered once weekly in 2 hour sessions over nine weeks ○ Records will be kept by use of attendance sheets at each session recording who participated and the service provided. ○ Curriculum will include the following topics: <ul style="list-style-type: none"> ▪ Confronting dating violence ▪ Honoring & respecting yourself ▪ Teen pregnancy ▪ Depression & suicide ▪ Parental expectations vs personal expectations ▪ Self-awareness ▪ Valuing education ▪ Successful role models ▪ Friendship & peer pressure <p><u>Additional:</u></p> <ul style="list-style-type: none"> • Pepperdine University will collect data using SEARS • Collection of data will be anonymous

	<ul style="list-style-type: none"> • Parental consent will be required for collection of data • Data will be collected during the course of the curriculum including some observations <p><i>Another part of the program above is parental involvement:</i></p> <ul style="list-style-type: none"> • 1 hour information presentation of the curriculum to the parents <ul style="list-style-type: none"> ○ Goal: <ul style="list-style-type: none"> ▪ Promotes healthy teen-caregiver relationships ▪ Provide insight to parents about their daughters struggles and successes ▪ Facilitate an open communication between parent and teenager
	<ul style="list-style-type: none"> • Services will be provided in a group setting
	<ul style="list-style-type: none"> • Host three parental group presentations (one per school) • SAUSD will provide liaison between designated school sites and their administrators and Provider to facilitate communication and implementation in a timely manner • Shall collaborate with Provider to schedule dates and location • School liaison shall make referral of students who will attend the curriculum • School liaison shall indicate the target of students attending the curriculum • Shall provide appropriate and designated spaces, facilities, and personnel needed to implement programs at no-cost. This includes but is not limited to gymnasiums, multi-purpose rooms, open fields, classrooms and personnel such as custodians. • Shall provide parking spaces for staff and volunteers. • Shall ensure all services and sites are mutually agreed upon by SAUSD and Provider.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval to Launch Free District Magazine for 2016–17 School Year

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to approve a partnership with EF Pages to produce a quarterly color magazine at no cost to the district for parents, employees, and community members in English and Spanish.

ITEM SUMMARY:
Approval of partnership with EF Pages to produce a quarterly color magazine at no cost to the district for parents, employees, and community members.

The magazine will support the district’s goal of engaging parents and community members while providing a platform for the district to highlight its successes and programs in an appealing, professional magazine at no cost to the district. The magazine will be branded with all Santa Ana Unified School District information, articles, and photos. The district approves all content including advertisements, articles, layout designs, and photos before final printing. EF Pages ships and covers the cost of 5,000 copies of the quarterly magazine to the district and provides an electronic file for the district to post on its website, social media, and to share electronically.

EF Pages is responsible for all cost related to the magazine. They are responsible for securing parent-friendly advertisements, and the district is not responsible or required in any fashion to assist them with securing advertisers. All advertisements are approved by the district.

RATIONALE:

In support of increasing engagement with parents and the community and branding the Santa Ana Unified School District as a premiere district to receive a high-quality education, partner with EF Pages to produce a quarterly color magazine at no cost to the district.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve partnership with EF Pages to support our continued goal of increasing parent communication and engagement.

SP/dp

PUBLISHING AGREEMENT

This PUBLISHING AGREEMENT (the “Agreement”) is entered into by and between EF Pages, LLC, a Texas limited liability company (“EFP”) and the Santa Ana Unified School District (“SAUSD”). EFP and SAUSD shall be referred to independently as a “Party” and jointly as the “Parties”.

FOR AND IN CONSIDERATION of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Publishing Services. EFP agrees to publish, on a bi-monthly basis, a print and electronic magazine to be known as Santa Ana Unified *School & Family* (the “Magazine”). EFP will provide completed outsourced publishing services to SAUSD, consisting of editorial, design, production, advertising sales, circulation, printing, distributing and mailing of the Magazine.

2. Content of the Magazine.

(a) The Magazine will be branded with the SAUSD logo and name.

(b) The page count for each issue of the Magazine will be determined by the page count of advertisements. The ratio of editorial content pages to advertising pages shall in no event be less than 1:1 (i.e. at least one-half of each issue of the Magazine, including the front cover of each issue, shall be editorial content). Each issue of the Magazine shall contain a minimum of sixteen (16) pages of editorial content. The maximum size of the Magazine shall be sixty (60) pages. The Parties acknowledge and agree that the Magazine is primarily a content magazine and not an advertising magazine.

(c) EFP shall be responsible for gathering all information, photos, stories and other content to include in each issue of the Magazine and designing the initial layout of each issue. SAUSD shall have final approval of the design, layout and content of each issue of the Magazine and shall have the absolute right to direct EFP to modify any copy, headlines, photos or other content. SAUSD may suggest topics for content and/or direct EFP to certain schools, departments, personnel and other entities affiliated with SAUSD in order to obtain editorial content for the Magazine.

(d) The digital version of the Magazine shall be interactive and will contain hyperlinks to school, advertiser and other websites as SAUSD may approve from time to time.

3. Advertising and Fees.

(a) EFP shall be exclusively responsible for securing all advertising. All advertisers and advertising content shall be subject to the express approval of SAUSD prior to publication of each issue of the Magazine. All advertisers and advertising content shall comply with the requirements of SAUSD.

(b) Within thirty (30) days of the execution of this Agreement, SAUSD shall provide EFP with lists maintained by SAUSD of prospective advertisers (if any).

(c) All advertising contracts and agreements shall be solely between EFP and the respective advertisers, and SAUSD shall not be a party thereto or have any obligation to any actual or prospective advertisers of the Magazine. All advertising rates shall be established by EFP.

(d) EFP shall be entitled to retain all advertising revenue in consideration of the services provided under this Agreement, and SAUSD shall not be entitled to any portion thereof.

(e) The Magazine shall be published and distributed without any cost or expense to SAUSD, and EFP shall not be entitled to any compensation or other remuneration from SAUSD in connection with its publication and distribution of the Magazine. EFP shall look solely to the advertising revenues generated by it in order to reimburse it for its costs incurred in connection with publishing and distributing the Magazine.

4. Publication and Distribution.

(a) The initial issue of the Magazine shall be finalized and ready for distribution by the _____ day of _____, and on the _____ day of each other month thereafter.

(b) EFP shall submit a proof of each issue of the Magazine to SAUSD no later than 14 days prior to the distribution date. SAUSD shall review the proof and submit its comments, revisions and modifications (if any) to such issue within seven (7) days. EFP shall promptly incorporate any comments, revisions or modifications received and proceed with preparing such issue for publication.

(c) Each issue of the Magazine shall be printed in super-high quality using at least a 100# glossy cover and 70# glossy interior pages.

(d) EFP shall distribute each issue of the Magazine to SAUSD's employees, students, parents, community leaders and other stakeholders as directed by SAUSD. At minimum, SAUSD shall cause the digital version of the Magazine to be distributed to all SAUSD student families for whom SAUSD has obtained valid e-mail addresses and who have consented to receive communications (such as the digital Magazine) from SAUSD, and to all SAUSD employees. EFP shall ship, without cost or expense to SAUSD, _____ printed copies of each issue of the Magazine to SAUSD Location of choice, for further distribution by SAUSD. Such printed copies shall be boxed or bundled by school, facility or other destination so they can be more easily distributed by SAUSD. SAUSD may also request that up to two hundred and fifty (250) printed copies of each issue be distributed via direct mail, at EFP's sole cost and expense, to businesses,

community leaders and other SAUSD stakeholders. Prior to distribution of the first issue, the Parties shall agree upon the plan for distribution, which may be modified by SAUSD from time to time upon reasonable notice to EFP. The Parties may increase the number of printed copies of the Magazine as they may mutually agree from time to time to account for increases in demand, special issues or otherwise.

5. Exclusivity. The Parties hereby agree that, during the Term hereof, the Magazine will be the primary print periodical publication for SAUSD, and that neither Party will publish or cause to be published any magazine or publication, which would compete with the Magazine, except as the Parties may otherwise mutually agree in writing. For the avoidance of doubt, EFP acknowledges that nothing herein shall be intended to restrict SAUSD, its schools or associated organizations from publishing yearbooks, annuals, programs or newsletters, as they may deem appropriate from time to time, and that the exclusivity granted by SAUSD hereunder is only with respect to a general interest, district-wide publication.

6. Term. The initial term of this Agreement shall be for a period of two (2) years from the date of publication of the initial issue of the Magazine. Thereafter, this Agreement shall automatically renew for additional one (1) year terms unless either Party gives written notice of its intent to terminate the Agreement at least ninety (90) days prior to the renewal thereof.

7. Termination. Either Party may terminate this Agreement in the event the other Party breaches any of its duties or obligations hereunder and fails to cure such breach within ninety (90) days after receiving written notice of such breach from the non-breaching Party.

8. Copyright. EFP hereby irrevocably assigns, transfers, conveys, and delivers to SAUSD any and all of EFP's right, title, and interest in or to all copyrights and rights in works of authorship with respect to the Magazine, including any and all of EFP's rights to sue for infringement, misappropriation, dilution, or other violation or wrongful use of such rights, including past infringement, misappropriation, dilution, or other violation or wrongful use, with the right to sue for, and collect the same for Assignee's own use and enjoyment. EFP expressly waives, to the maximum extent permitted under applicable law, any and all rights of attribution, paternity, integrity, or other so-called moral rights that EFP has or may have to all works of authorship with respect to the Magazine, including, without limitation, any rights EFP may have under 17 U.S.C. §106A.

9. Confidentiality. EFP acknowledges and agrees that it shall, at all times, maintain the confidentiality of any and all confidential or private information of SAUSD, its employees and/or its students, the disclosure of which to, or use by, third parties may be damaging to such persons and/or a violation of applicable law. EFP accordingly agrees to hold such material and information in strictest confidence, not to make sue thereof other than as is necessary for the performance of its obligations under this Agreement, and not to release or disclose any such information to any third-party except as may be required by law or expressly authorized by SAUSD. EFP acknowledges that confidential information includes, but is not limited to, employee data, educational records, information relating to health records, physician and provider notes, medical bills, claims and other written information of a personal nature, which is to be safeguarded to ensure that it is not improperly disclosed.

10. Taxes. EFP be wholly responsible for, and will timely pay, all taxes lawfully imposed upon EFP with respect to this Agreement.

11. Compliance with Laws. EFP shall, at its own expense, obtain all necessary permits, give all notices, pay all license fees and taxes, and comply with all applicable local, state and federal laws, ordinances, rules and regulations in connection with its performance under this contract including, without limitation, all laws, ordinances, rules, regulations and policies that may apply to public education in general and the operation of SAUSD in particular.

12. Independent Contractors. This Agreement is not intended by the parties to constitute or create a joint venture, pooling arrangement, partnership or formal business organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth herein. EFP shall be deemed an independent contractor, and the employees and agents of EFP shall not be deemed to be the employees or agents of SAUSD. SAUSD is not responsible for the payment of any taxes, insurance or benefits on behalf of EFP's employees.

13. Assignment. EFP shall not delegate, subcontract, assign or otherwise permit anyone other than EFP personnel to perform any of the work and/or provide any of the services required of EFP under this Agreement, or assign any of its rights or obligations hereunder, without the prior written consent of SAUSD, which consent may be withheld by SAUSD in its sole discretion. No subcontract, which EFP enters into with respect to the performance of work and/or provision of services under this Agreement shall in any way relieve EFP of any responsibility for any performance or obligation required of it by this Agreement. EFP hereby accepts responsibility for ensuring that all subcontractors who perform any of the services under this Agreement also comply with the terms and conditions of this Agreement, and EFP expressly agrees to indemnify and hold harmless SAUSD from any and all claims, demands, liabilities, losses, damages, costs and expenses which result from any failure by any such subcontractor to comply with any of the terms and conditions of this Agreement. EFP shall notify SAUSD immediately in writing by registered or certified mail of any claim, action or suit filed against Supplier by any subcontractor, and prompt notice of any claim made against EFP or any subcontractor, which may result in litigation, related in any way to this Agreement. EFP shall notify SAUSD, immediately upon SAUSD's written request, of all subcontractors used to fulfill this contract, including those contracted by their agents (such as delivery services). SAUSD reserves the right to require that a subcontractor be removed from the contract.

14. Severability. Any section, subsection, paragraph, term, condition, provision or other part of this Agreement which is held, found or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not void any other section, subsection, paragraph, term, condition, provision or part of this Agreement, and the remainder of this Agreement shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate or otherwise change any section, subsection, paragraph, term, condition, provision or other term of this Agreement shall not affect any other section, subsection, paragraph, term, condition, provision or part of the contract, and the remainder of this contract shall continue to be of full force and effect.

15. Waivers. The failure of either Party to assert any claim or right against the other Party regarding its obligations hereunder, in any one or more instances, shall not constitute a waiver of such claim or right with respect to future performance of such obligations and other obligations under this Agreement.

16. Amendments in Writing. No amendment of any term or condition contained in this Agreement shall be effective unless it is in writing and signed by duly authorized representatives of the Parties. No representation, request, instruction, directive or order, made or given by any official, employee or agent of SAUSD, whether verbal or written, shall be effective to amend this Agreement or excuse or modify performance hereunder unless reduced to a formal amendment and executed as set forth above. EFP shall not be entitled to rely on any such representation, request, instruction, directive or order and shall not, under any circumstances whatsoever, be entitled to additional compensation, delay in performance or other benefit claimed for relying upon or responding to any such representation, request, instruction, directive or order.

17. Choice of Law; Jurisdiction. This Agreement shall be governed and interpreted in all respects in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. Any lawsuit or other action based on claims arising from this Agreement shall be brought exclusively in the Superior Court of Tarrant County, Texas, and each of the Parties does hereby irrevocably consent to the jurisdiction and venue of such court and waive any objection they may have thereto.

18. Notices. All notices, consents, request, instructions, approvals and other communications authorized or required herein shall be validly given, made or serve, if in writing and delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, to the following address:

If to SAUSD: Santa Ana Unified School
Attn: _____
1601 East Chestnut Avenue
Santa Ana, CA 92701-6322

If to EFP: EF Pages, LLC
Attn: Jeffrey Levy
404 W. Kennedy Parkway
Kennedale, Texas 76060

Notice given by mail, as set forth above, shall be deemed delivered at the time and on the date the same is postmarked. Any Party may change its address for notices under this Agreement at any time by giving the other Parties notice of such change.

19. Entire Agreement. This Agreement constitutes the entire agreement between the Parties with respect to the transactions contemplated herein, supersedes and is full substitution for any and all prior agreements and understandings between or among them or any of them relating to such transactions and no Party shall be liable or bound to the other party in any manner with respect to such transactions by any warranties, representations, indemnities, covenants and agreements, except as specifically set forth herein or in an amendment hereto executed in accordance with Section 16.

IN WITNESS WHEREOF, EFP and SAUSD have entered into this Publishing Agreement as of the date and year first written above.

EFP:
EF PAGES, LLC

SAUSD:
Santa Ana Unified School

By: _____
Name: **Jeffrey Levy**
Title: **Owner**

By: _____
Name: _____
Title: _____

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of February 24, 2016 through March 8, 2016**

ITEM: **Consent**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

Board Policy 3300 and Education Code 17604 specifically authorizes the Board to delegate signature authority on behalf of the District to the District Superintendent. Such delegation of signature authority serves to expedite the implementation of financial transactions or any other contract.

ITEM SUMMARY:

- Snapshot of purchase orders issued between February 24, 2016 through March 8, 2016.
- Board Policy 3300
- Education Code 17604

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of February 24, 2016 through March 8, 2016. A detailed listing is also included. Purchase orders for contracts over \$5,000 have been previously approved by the Board through individual agenda items.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of all Purchase Orders for the period of February 24, 2016 through March 8, 2016.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: March 9, 2016

To: Richard L. Miller, Ph.D., Superintendent

From: Tina Douglas, Assistant Superintendent, Business Services

Subject: Purchase Order Summary: From 24-FEB-2016 through 8-MAR-2016

Fund 01	21st Century ASSETS (roll-up 4124)	\$ 14,187.32
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	\$ 8,762.55
Fund 01	California Career Pathways Trust	\$ 48,559.51
Fund 01	California Clean Energy Jobs Act (Prop 39)	\$ 46,600.00
Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	\$ 167.40
Fund 01	Department of Rehab: Workability II, Transition Partnership	\$ 290.06
Fund 01	Donations (Miscellaneous)	\$ 6,209.00
Fund 01	E-Business Academy [0473] CHS	\$ 2,857.28
Fund 01	Education Academy [0434] CHS	\$ 1,289.20
Fund 01	Fund 01 General Fund	\$ 28,012.23
Fund 01	Fundraiser (Non ASB-PTA Deposits)	\$ 3,433.68
Fund 01	Head Start	\$ 16,327.03
Fund 01	IASA: Title I Basic Grants Low-Income and Neglected, Part A	\$ 543,543.96
Fund 01	IASA: Title I Migrant Ed Regular Program	\$ 62,542.67
Fund 01	Kinder Readiness Program II	\$ 861.01
Fund 01	LCFF-Supplemental/Concentration	\$ 59,776.69
Fund 01	Lottery: Instructional Materials	\$ 682.99
Fund 01	Medi-Cal Billing Option	\$ 425.21
Fund 01	NCLB: Title I, School Improvement Grant QEIA	\$ 6,150.82
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	\$ 14,915.00
Fund 01	One-Time Discretionary Funds	\$ 127,255.15
Fund 01	Ongoing & Major Maintenance Account	\$ 144,082.27
Fund 01	Saturday Attendance Recovery Program (WIN)	\$ 4,061.70
Fund 01	Special Ed: Mental Health Services	\$ 479.45
Fund 01	Special Education	\$ 21,978.47
Fund 01	The California Wellness Foundation	\$ 3,579.00
Fund 01	Title II-Part A Improving Teacher Quality	\$ 1,327.13
Fund 01	Title III Limited English Proficiency LEP Student Program	\$ 37,147.49
Fund 01	Two-Way Digital ITFS Licensee Revenue	\$ 2,472.12
Fund 01	Unrestricted - CalSafe (6091/6092)	\$ 1,136.92
Fund 01	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	\$ 3,332.91
Fund 01	Unrestricted Discretionary Accounts	\$ 569,746.84
Fund 01	WASC (was FdRes 010031)	\$ 9,895.82
Grand Total:		\$ 1,792,088.88

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia "Ceci" Iglesias, Member

Fund 09	Fund 09 One-Time Funds	\$	16,075.43
		Grand Total:	\$ 16,075.43

Fund 12	Child Development: CA State Preschool Program	\$	155.41
Fund 12	Prekindergarten & Family Literacy Support	\$	4,646.46
		Grand Total:	\$ 4,801.87

Fund 13	Child Nutrition: School Programs	\$	20,809.53
		Grand Total:	\$ 20,809.53

Fund 14	Fund 14 Deferred Maintenance Fund	\$	65,398.09
		Grand Total:	\$ 65,398.09

Fund 24	Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$	2,394.27
		Grand Total:	\$ 2,394.27

Fund 29	Fund 29 Measure G Series E	\$	1,828.00
		Grand Total:	\$ 1,828.00

Fund 40	Emergency Repair Prgm-Williams Case	\$	730.00
Fund 40	Fund 40 Valley Sports Complex	\$	91,178.02
Fund 40	Fund 40 Special Reserve Fund	\$	2,933.00
		Grand Total:	\$ 94,841.02

Fund 68	Fund 68 Workers' Compensation	\$	450.00
		Grand Total:	\$ 450.00

Fund 81	Fund 81 Property & Liability	\$	11,211.40
		Grand Total:	\$ 11,211.40

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

PO Number: 338941		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	CENTURY HIGH SCHOOL	24-Feb-2016	\$ 185.17
				Grand Total:	\$ 185.17
PO Number: 338942		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PURCHASING DEPARTMENT	24-Feb-2016	\$ 101.46
				Grand Total:	\$ 101.46
PO Number: 338943		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	24-Feb-2016	\$ 79.47
				Grand Total:	\$ 79.47
PO Number: 338944		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	CENTURY HIGH SCHOOL	24-Feb-2016	\$ 19.43
				Grand Total:	\$ 19.43
PO Number: 338945		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ROOSEVELT ELEMENTARY SCHOOL	24-Feb-2016	\$ 647.96
				Grand Total:	\$ 647.96
PO Number: 338946		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	24-Feb-2016	\$ 66.48
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SANTA ANA HIGH SCHOOL	24-Feb-2016	\$ 38.82
				Grand Total:	\$ 105.30
PO Number: 338947		Supplier: CDW GOVERNMENT, INC.		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	24-Feb-2016	\$ 349.56
				Grand Total:	\$ 349.56
PO Number: 338948		Supplier: GOPHER		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ADAMS ELEMENTARY SCHOOL	24-Feb-2016	\$ 502.07
				Grand Total:	\$ 502.07
PO Number: 338949		Supplier: MAD SCIENCE OF WEST ORANGE COUNTY		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	JEFFERSON ELEMENTARY SCHOOL	24-Feb-2016	\$ 515.00
				Grand Total:	\$ 515.00
PO Number: 338950		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	24-Feb-2016	\$ 519.45
				Grand Total:	\$ 519.45
PO Number: 338951		Supplier: HOBY REGISTRATION		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Testing Dues & Participation Fees	CENTURY HIGH SCHOOL	24-Feb-2016	\$ 195.00
				Grand Total:	\$ 195.00

PO Number: 338952 Supplier: BARNES & NOBLE BOOKSELLERS, INC. Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Books and Other Reference Materials	VALLEY HIGH SCHOOL	24-Feb-2016	\$ 63.80
				Grand Total:	\$ 63.80

PO Number: 338953 Supplier: VITAL LINK ORANGE COUNTY Date PO 2/24/2016

Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)	REGIONAL OCCUPATIONAL PROGRAM	24-Feb-2016	\$ 325.00
				Grand Total:	\$ 325.00

PO Number: 338954 Supplier: VORT CORPORATION Date PO 2/24/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	24-Feb-2016	\$ 151.20
				Grand Total:	\$ 151.20

PO Number: 338955 Supplier: AVID CENTER Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	SADDLEBACK HIGH SCHOOL	24-Feb-2016	\$ 5,800.00
				Grand Total:	\$ 5,800.00

PO Number: 338956 Supplier: EDUCATIONAL TESTING SERVICE Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	RESEARCH AND EVALUATION	24-Feb-2016	\$ 21,600.00
				Grand Total:	\$ 21,600.00

PO Number: 338957 Supplier: CENGAGE LEARNING dba NATIONAL GEOGRAPHIC Date PO 2/24/2016
Created: 10:48:05 AM

Fund 01	California Career Pathways Trust	Books and Other Reference Materials	REGIONAL OCCUPATIONAL PROGRAM	24-Feb-2016	\$ 5,260.46
				Grand Total:	\$ 5,260.46

PO Number: 338958 Supplier: ANDERSON'S SCHOOL SPIRIT Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUPIL SUPPORT SERVICES	24-Feb-2016	\$ 595.33
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SEGERSTROM HIGH SCHOOL	24-Feb-2016	\$ 34.83
				Grand Total:	\$ 630.16

PO Number: 338959 Supplier: VEX ROBOTICS, INC. Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MCFADDEN INTERMEDIATE SCHOOL	24-Feb-2016	\$ 1,472.78
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	MCFADDEN INTERMEDIATE SCHOOL	24-Feb-2016	\$ 3,778.92
				Grand Total:	\$ 5,251.70

PO Number: 338960 Supplier: NICK RAIL MUSIC Date PO 2/24/2016

Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	24-Feb-2016	\$ 57,337.20
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	24-Feb-2016	\$ 8,726.40
				Grand Total:	\$ 66,063.60

PO Number: 338961 Supplier: SCHOOL DATE BOOKS Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MONTE VISTA ELEMENTARY SCHOOL	24-Feb-2016	\$ 543.53
				Grand Total:	\$ 543.53

PO Number: 338962		Supplier: THERAPRO		Date PO 2/24/2016	
Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	24-Feb-2016	\$ 78.25
				Grand Total:	\$ 78.25
PO Number: 338963		Supplier: FUN AND FUNCTION, LLC		Date PO 2/24/2016	
Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	24-Feb-2016	\$ 223.29
				Grand Total:	\$ 223.29
PO Number: 338964		Supplier: RAYMOND GEDDES AND COMPANY, INC.		Date PO 2/24/2016	
Fund 01	Donations (Miscellaneous)	Office Supplies	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	24-Feb-2016	\$ 151.15
				Grand Total:	\$ 151.15
PO Number: 338965		Supplier: FIRST BOOK		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WILLARD INTERMEDIATE SCHOOL	24-Feb-2016	\$ 153.00
				Grand Total:	\$ 153.00
PO Number: 338966		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MONROE ELEMENTARY SCHOOL	24-Feb-2016	\$ 38.97
				Grand Total:	\$ 38.97
PO Number: 338967		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LORIN GRISET ACADEMY	24-Feb-2016	\$ 371.45
				Grand Total:	\$ 371.45
PO Number: 338968		Supplier: BOWERS MUSEUM OF CULTURAL ART		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	MONROE ELEMENTARY SCHOOL	24-Feb-2016	\$ 56.00
				Grand Total:	\$ 56.00
PO Number: 338969		Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$ 900.00
				Grand Total:	\$ 900.00
PO Number: 338970		Supplier: NASCO MODESTO dba A DIVISION OF THE ARISTOTLE CORPORATION		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	24-Feb-2016	\$ 213.68
				Grand Total:	\$ 213.68
PO Number: 338971		Supplier: DIANNE MCVAY		Date PO 2/24/2016	
Fund 01	Title II-Part A Improving Teacher Quality	Materials & Supplies/Software	NONPUBLIC SCHOOLS	24-Feb-2016	\$ 281.13
				Grand Total:	\$ 281.13
PO Number: 338972		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Special Education	Office Supplies	SPEECH & LANGUAGE	24-Feb-2016	\$ 227.33
				Grand Total:	\$ 227.33

PO Number: 338973 Supplier: TURF STAR, INC. Date PO 2/24/2016

Fund 01	Ongoing & Major Maintenance Account	Equipment Maintenance Supplies	TRANSPORTATION DEPARTMENT	24-Feb-2016	\$	268.44
				Grand Total:	\$	268.44

PO Number: 338974 Supplier: TED MORENO dba JESUSMYROCK.COM Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MIDDLE COLLEGE HIGH SCHOOL	24-Feb-2016	\$	496.50
				Grand Total:	\$	496.50

PO Number: 338975 Supplier: OFFICE DEPOT Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	24-Feb-2016	\$	40.77
				Grand Total:	\$	40.77

PO Number: 338976 Supplier: PLAYERS CHOICE Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$	50.80
				Grand Total:	\$	50.80

PO Number: 338977 Supplier: SUPER DUPER PUBLICATIONS Date PO 2/24/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	24-Feb-2016	\$	1,061.49
				Grand Total:	\$	1,061.49

PO Number: 338978 Supplier: BILINGUAL FOUNDATION OF ARTS Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	SEGERSTROM HIGH SCHOOL	24-Feb-2016	\$	880.00
				Grand Total:	\$	880.00

PO Number: 338979 Supplier: SPEECH CORNER, LLC Date PO 2/24/2016

Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	24-Feb-2016	\$	142.42
				Grand Total:	\$	142.42

PO Number: 338980 Supplier: SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY BOARD Date PO 2/24/2016
Created: 11:59:42 AM

Fund 01	Special Education	Dues and Memberships	SPECIAL EDUCATION	24-Feb-2016	\$	200.00
				Grand Total:	\$	200.00

PO Number: 338981 Supplier: OFFICE DEPOT Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	24-Feb-2016	\$	72.34
				Grand Total:	\$	72.34

PO Number: 338982 Supplier: OFFICE DEPOT Date PO 2/24/2016

Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	24-Feb-2016	\$	756.08
				Grand Total:	\$	756.08

PO Number: 338983 Supplier: OFFICE DEPOT Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	24-Feb-2016	\$	459.92
				Grand Total:	\$	459.92

PO Number: 338984		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	24-Feb-2016	\$ 203.96
				Grand Total:	\$ 203.96
PO Number: 338985		Supplier: AVID REGION 9		Date PO 2/24/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$ 2,097.00
				Grand Total:	\$ 2,097.00
PO Number: 338986		Supplier: ACCREDITING COMMISSION FOR SCHOOLS		Date PO 2/24/2016	
Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$ 820.00
				Grand Total:	\$ 820.00
PO Number: 338987		Supplier: GOPHER		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	24-Feb-2016	\$ 271.27
				Grand Total:	\$ 271.27
PO Number: 338988		Supplier: GOPHER		Date PO 2/24/2016	
Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	24-Feb-2016	\$ 243.26
				Grand Total:	\$ 243.26
PO Number: 338989		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY		Date PO 2/24/2016	
Fund 01	Fund 01 General Fund	Stores	WAREHOUSE AND DELIVERY	24-Feb-2016	\$ 1,296.00
				Grand Total:	\$ 1,296.00
PO Number: 338990		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	24-Feb-2016	\$ 84.45
				Grand Total:	\$ 84.45
PO Number: 338991		Supplier: ACCREDITING COMMISSION FOR SCHOOLS		Date PO 2/24/2016	
Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$ 820.00
				Grand Total:	\$ 820.00
PO Number: 338992		Supplier: ACCREDITING COMMISSION FOR SCHOOLS		Date PO 2/24/2016	
Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$ 820.00
				Grand Total:	\$ 820.00
PO Number: 338993		Supplier: OFFICE DEPOT		Date PO 2/24/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SEGERSTROM HIGH SCHOOL	24-Feb-2016	\$ 127.28
				Grand Total:	\$ 127.28
PO Number: 338994		Supplier: ACCREDITING COMMISSION FOR SCHOOLS		Date PO 2/24/2016	
Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$ 820.00
				Grand Total:	\$ 820.00

PO Number: 338995 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	820.00
				Grand Total:	\$	820.00

PO Number: 338996 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	820.00
				Grand Total:	\$	820.00

PO Number: 338997 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	820.00
				Grand Total:	\$	820.00

PO Number: 338998 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	760.00
				Grand Total:	\$	760.00

PO Number: 338999 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	820.00
				Grand Total:	\$	820.00

PO Number: 339000 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	820.00
				Grand Total:	\$	820.00

PO Number: 339001 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	1,204.48
				Grand Total:	\$	1,204.48

PO Number: 339002 Supplier: ACCREDITING COMMISSION FOR SCHOOLS Date PO 2/24/2016

Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE	24-Feb-2016	\$	551.34
				Grand Total:	\$	551.34

PO Number: 339003 Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION
Created: 1:34:49 PM

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Testing Dues & Participation Fees	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$	2,385.00
				Grand Total:	\$	2,385.00

PO Number: 339004 Supplier: VERITIV OPERATING COMPANY Date PO 2/24/2016

Fund 01	Fund 01 General Fund	Stores	WAREHOUSE AND DELIVERY	24-Feb-2016	\$	23,460.19
				Grand Total:	\$	23,460.19

PO Number: 339005 Supplier: EAGLE SOFTWARE Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	CENTURY HIGH SCHOOL	24-Feb-2016	\$	2,325.00
				Grand Total:	\$	2,325.00

PO Number: 339006 Supplier: FREMONT MILLWORK COMPANY Date PO 2/24/2016

Fund 01	Special Education	Non-Capitalized Equipment	MITCHELL CHILD DEVELOPMENT CENTER	24-Feb-2016	\$ 7,800.00
Grand Total:				\$	7,800.00

PO Number: 339007 Supplier: AMERICAN LEGION 29TH DISTRICT - BOYS STATE Date PO 2/24/2016
 Created: 2:33:19 PM

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Testing Dues & Participation Fees	CENTURY HIGH SCHOOL	24-Feb-2016	\$ 110.00
Grand Total:				\$	110.00

PO Number: 339008 Supplier: VERITIV OPERATING COMPANY Date PO 2/24/2016

Fund 01	Fund 01 General Fund	Publication Inventory	PUBLICATIONS	24-Feb-2016	\$ 714.42
Grand Total:				\$	714.42

PO Number: 339009 Supplier: VIRCO, INC. Date PO 2/24/2016

Fund 13	Child Nutrition: School Programs	Other Expense Cafeteria	NUTRITION SERVICES	24-Feb-2016	\$ 2,585.30
Grand Total:				\$	2,585.30

PO Number: 339010 Supplier: VERITIV OPERATING COMPANY Date PO 2/24/2016

Fund 01	Fund 01 General Fund	Publication Inventory	PUBLICATIONS	24-Feb-2016	\$ 500.61
Grand Total:				\$	500.61

PO Number: 339011 Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING Date PO 2/24/2016
 Created: 2:45:35 PM

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	26-Feb-2016	\$ 197.80
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$ 2.00
Grand Total:				\$	199.80

PO Number: 339012 Supplier: AERIES SOFTWARE, INC. dba EAGLE SOFTWARE Date PO 2/24/2016
 Created: 2:54:11 PM

Fund 01	LCFF-Supplemental/Concentration	Travel Conference	COMMUNITY DAY HIGH SCHOOL	24-Feb-2016	\$ -
Grand Total:				\$	-

PO Number: 339013 Supplier: BEST WESTERN PLUS AIRPORT INN & SUITES Date PO 2/24/2016

Fund 01	E-Business Academy [0473] CHS	Travel Conference	CENTURY HIGH SCHOOL	24-Feb-2016	\$ 2,857.28
Grand Total:				\$	2,857.28

PO Number: 339014 Supplier: RILEY'S FARMS Date PO 2/24/2016

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$ 1,126.13
Grand Total:				\$	1,126.13

PO Number: 339015 Supplier: 1-STEP AHEAD Date PO 2/24/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	24-Feb-2016	\$ 2,083.55
Grand Total:				\$	2,083.55

PO Number: 339016 Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION Date PO Created: 2/24/2016 3:52:26 PM

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Testing Dues & Participation Fees	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	24-Feb-2016	\$ 700.00
				Grand Total:	\$ 700.00

PO Number: 339017 Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION Date PO Created: 2/24/2016 4:25:15 PM

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	24-Feb-2016	\$ 140.00
				Grand Total:	\$ 140.00

PO Number: 339018 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	25-Feb-2016	\$ 56.69
				Grand Total:	\$ 56.69

PO Number: 339019 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	25-Feb-2016	\$ 436.74
				Grand Total:	\$ 436.74

PO Number: 339020 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	25-Feb-2016	\$ 15,417.44
				Grand Total:	\$ 15,417.44

PO Number: 339021 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	EMPLOYEE BENEFITS ADMINISTRATION	25-Feb-2016	\$ 85.29
				Grand Total:	\$ 85.29

PO Number: 339022 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	25-Feb-2016	\$ 334.76
				Grand Total:	\$ 334.76

PO Number: 339023 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	25-Feb-2016	\$ 46.93
				Grand Total:	\$ 46.93

PO Number: 339024 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	25-Feb-2016	\$ 160.73
				Grand Total:	\$ 160.73

PO Number: 339025 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	25-Feb-2016	\$ 55.74
				Grand Total:	\$ 55.74

PO Number: 339026 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	25-Feb-2016	\$ 291.94
				Grand Total:	\$ 291.94

PO Number: 339027 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	WILSON ELEMENTARY SCHOOL	25-Feb-2016	\$ 1,006.45
Grand Total:				\$	1,006.45

PO Number: 339028 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	25-Feb-2016	\$ 332.19
Grand Total:				\$	332.19

PO Number: 339029 Supplier: OFFICE DEPOT Date PO 2/25/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	25-Feb-2016	\$ 223.11
Grand Total:				\$	223.11

PO Number: 339030 Supplier: WEST COAST FIRE & INTEGRATION, INC. Date PO 2/25/2016

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	25-Feb-2016	\$ 750.00
Grand Total:				\$	750.00

PO Number: 339031 Supplier: B&H PHOTO VIDEO Date PO 2/25/2016

Fund 01	Special Education	Office Supplies	SPECIAL EDUCATION	25-Feb-2016	\$ 142.25
Grand Total:				\$	142.25

PO Number: 339032 Supplier: A & R WHOLESALE DISTRIBUTORS Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food	LORIN GRISET ACADEMY	25-Feb-2016	\$ -
Grand Total:				\$	-

PO Number: 339033 Supplier: POINT EMBLEMS Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Police Operational Supplies	SCHOOL POLICE SERVICES	25-Feb-2016	\$ 2,535.00
Grand Total:				\$	2,535.00

PO Number: 339034 Supplier: A & R WHOLESALE DISTRIBUTORS Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food	LORIN GRISET ACADEMY	25-Feb-2016	\$ 400.00
Grand Total:				\$	400.00

PO Number: 339035 Supplier: PERMA BOUND BOOKS HERTZBERG NEW METHOD, INC. Date PO 2/25/2016
Created: 12:04:24 PM

Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	25-Feb-2016	\$ 682.99
Grand Total:				\$	682.99

PO Number: 339036 Supplier: JON K. TAKATA CORPORATION dba RESTORATION MANAGEMENT Date PO 2/25/2016
Created: 12:14:24 PM

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	25-Feb-2016	\$ 25,000.00
Grand Total:				\$	25,000.00

PO Number: 339037 Supplier: SCHOLASTIC, INC. Date PO 2/25/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	25-Feb-2016	\$ 315.70
Grand Total:				\$	315.70

PO Number: 339038 Supplier: PEARSON ASSESSMENTS Date PO 2/25/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	25-Feb-2016	\$ 100.44
Grand Total:				\$	100.44

PO Number: 339039 Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING Date PO 2/25/2016
 Created: 1:07:16 PM

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	LATHROP INTERMEDIATE SCHOOL	25-Feb-2016	\$ 221.40
Grand Total:				\$	221.40

PO Number: 339040 Supplier: CULVER NEWLIN, INC. Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	25-Feb-2016	\$ 727.92
Grand Total:				\$	727.92

PO Number: 339041 Supplier: BSN SPORTS Date PO 2/25/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	25-Feb-2016	\$ 1,609.30
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	29-Feb-2016	\$ 178.46
Grand Total:				\$	1,787.76

PO Number: 339042 Supplier: PRETEND CITY Date PO 2/26/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Sub-Agreements Transportation	HARVEY ELEMENTARY SCHOOL	26-Feb-2016	\$ 760.00
Grand Total:				\$	760.00

PO Number: 339043 Supplier: GST, INC. Date PO 2/26/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	26-Feb-2016	\$ 1,728.24
Grand Total:				\$	1,728.24

PO Number: 339044 Supplier: INTERLINE BRANDS, INC. dba SUPPLYWORKS Date PO 2/26/2016

Fund 01	Unrestricted Discretionary Accounts	Inventory Loss	WAREHOUSE AND DELIVERY	26-Feb-2016	\$ 481.21
Grand Total:				\$	481.21

PO Number: 339045 Supplier: SUPER DUPER PUBLICATIONS Date PO 2/26/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	26-Feb-2016	\$ 47.52
Grand Total:				\$	47.52

PO Number: 339046 Supplier: SUPER DUPER PUBLICATIONS Date PO 2/26/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	26-Feb-2016	\$ 440.54
Grand Total:				\$	440.54

PO Number: 339047 Supplier: PERFECTION LEARNING Date PO 2/26/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	26-Feb-2016	\$ 945.65
Grand Total:				\$	945.65

PO Number: 339048 Supplier: SCHOLASTIC, INC. Date PO 2/26/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	26-Feb-2016	\$ 927.05
Grand Total:				\$	927.05

PO Number: 339049 Supplier: SCHOLASTIC, INC. Date PO 2/26/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEPUVEDA ELEMENTARY SCHOOL	26-Feb-2016	\$ 758.12
Grand Total:					\$ 758.12

PO Number: 339050 Supplier: WALTERS WHOLESALE ELECTRIC Date PO 2/26/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	26-Feb-2016	\$ 1,450.29
Grand Total:					\$ 1,450.29

PO Number: 339051 Supplier: ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT PRODUCT Date PO 2/26/2016
SOLUTIONS Created: 1:51:38 PM

Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies	BUILDING SERVICES	26-Feb-2016	\$ 26.34
Grand Total:					\$ 26.34

PO Number: 339054 Supplier: CULVER NEWLIN, INC. Date PO 2/27/2016

Fund 01	NCLB:Title I, School Improvement Grant OEIA	Materials & Supplies/Software	VALLEY HIGH SCHOOL	27-Feb-2016	\$ 1,342.98
Grand Total:					\$ 1,342.98

PO Number: 339055 Supplier: REFRIGERATION CONTROL CO., INC. Date PO 2/27/2016

Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs	NUTRITION SERVICES	27-Feb-2016	\$ 1,650.00
Grand Total:					\$ 1,650.00

PO Number: 339056 Supplier: FERGUSON ENTERPRISES, INC. Date PO 2/27/2016

Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs	NUTRITION SERVICES	27-Feb-2016	\$ 200.12
Grand Total:					\$ 200.12

PO Number: 339057 Supplier: CIVIC CENTER LOCK AND SAFE Date PO 2/27/2016

Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs	NUTRITION SERVICES	27-Feb-2016	\$ 2,366.28
Grand Total:					\$ 2,366.28

PO Number: 339058 Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING Date PO 2/27/2016
OUTLET Created: 12:39:07 PM

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	27-Feb-2016	\$ 199.80
Grand Total:					\$ 199.80

PO Number: 339059 Supplier: ULINE SHIPPING SUPPLIES Date PO 2/27/2016

Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	SANTA ANA HIGH SCHOOL	27-Feb-2016	\$ 149.04
Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	SANTA ANA HIGH SCHOOL	02-Mar-2016	\$ 35.39
Grand Total:					\$ 184.43

PO Number: 339060 Supplier: CHEFS' TOYS Date PO 2/27/2016

Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	NUTRITION SERVICES	27-Feb-2016	\$ 646.38
Grand Total:					\$ 646.38

PO Number: 339061		Supplier: CHEFS' TOYS		Date PO 2/27/2016	
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment	NUTRITION SERVICES	27-Feb-2016	\$ 4,425.84
				Grand Total:	\$ 4,425.84
PO Number: 339062		Supplier: CHEFS' TOYS		Date PO 2/27/2016	
Fund 13	Child Nutrition: School Programs	Office Supplies	NUTRITION SERVICES	27-Feb-2016	\$ 829.44
				Grand Total:	\$ 829.44
PO Number: 339063		Supplier: BSN SPORTS		Date PO 2/29/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	29-Feb-2016	\$ 216.56
				Grand Total:	\$ 216.56
PO Number: 339064		Supplier: BEST BUY		Date PO 2/29/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	29-Feb-2016	\$ 172.18
				Grand Total:	\$ 172.18
PO Number: 339065		Supplier: ORIENTAL TRADING COMPANY, INC.		Date PO 2/29/2016	
Fund 01	Special Education	Materials & Supplies/Software	WILSON ELEMENTARY SCHOOL	29-Feb-2016	\$ 137.12
				Grand Total:	\$ 137.12
PO Number: 339066		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 01	Special Education	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	29-Feb-2016	\$ 82.06
				Grand Total:	\$ 82.06
PO Number: 339067		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 01	California Career Pathways Trust	Materials & Supplies/Software	CENTURY HIGH SCHOOL	29-Feb-2016	\$ 36.91
				Grand Total:	\$ 36.91
PO Number: 339068		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	29-Feb-2016	\$ 27.99
				Grand Total:	\$ 27.99
PO Number: 339069		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 01	Kinder Readiness Program II	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	29-Feb-2016	\$ 109.64
				Grand Total:	\$ 109.64
PO Number: 339070		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	29-Feb-2016	\$ 105.02
				Grand Total:	\$ 105.02
PO Number: 339072		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	29-Feb-2016	\$ 50.39
				Grand Total:	\$ 50.39

PO Number: 339073		Supplier: APPLE, INC.		Date PO 2/29/2016	
Fund 01	Unrestricted - CalSafe (6091/6092)	Non-Capitalized Equipment	EARLY CHILDHOOD EDUCATION	29-Feb-2016	\$ 1,136.92
				Grand Total:	\$ 1,136.92
PO Number: 339074		Supplier: APPLE, INC.		Date PO 2/29/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	JACKSON ELEMENTARY SCHOOL	29-Feb-2016	\$ 2,105.95
				Grand Total:	\$ 2,105.95
PO Number: 339075		Supplier: APPLE, INC.		Date PO 2/29/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	MCFADDEN INTERMEDIATE SCHOOL	29-Feb-2016	\$ 49,615.09
				Grand Total:	\$ 49,615.09
PO Number: 339076		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 01	Special Education	Office Supplies	SPECIAL EDUCATION	29-Feb-2016	\$ 75.95
				Grand Total:	\$ 75.95
PO Number: 339077		Supplier: CDW GOVERNMENT, INC.		Date PO 2/29/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	29-Feb-2016	\$ 1,603.67
				Grand Total:	\$ 1,603.67
PO Number: 339078		Supplier: OFFICE DEPOT		Date PO 2/29/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUPIL SUPPORT SERVICES	29-Feb-2016	\$ 184.65
				Grand Total:	\$ 184.65
PO Number: 339079		Supplier: B&H PHOTO VIDEO		Date PO 2/29/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	29-Feb-2016	\$ 1,814.40
				Grand Total:	\$ 1,814.40
PO Number: 339081		Supplier: AREY JONES EDUCATIONAL SOLUTIONS		Date PO 2/29/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	MCFADDEN INTERMEDIATE SCHOOL	29-Feb-2016	\$ 26,588.60
				Grand Total:	\$ 26,588.60
PO Number: 339082		Supplier: JK INTEGRATED, INC. dba GOLDEN STATE AUDIO		Date PO 2/29/2016	
		Created: 9:04:50 AM			
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	TECHNOLOGY INNOVATION SERVICES	29-Feb-2016	\$ 1,600.00
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	TECHNOLOGY INNOVATION SERVICES	29-Feb-2016	\$ 900.01
				Grand Total:	\$ 2,500.01
PO Number: 339084		Supplier: BEST BUY		Date PO 2/29/2016	
Fund 01	Unrestricted Discretionary Accounts	Health Supplies	ESQUEDA ELEMENTARY SCHOOL	29-Feb-2016	\$ 278.66
				Grand Total:	\$ 278.66
PO Number: 339086		Supplier: BEST BUY		Date PO 2/29/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	WILLARD INTERMEDIATE SCHOOL	29-Feb-2016	\$ 387.75
				Grand Total:	\$ 387.75

PO Number: 339087 Supplier: AT&T DATACOMM, INC. dba AT&T DATACOMM Date PO 2/29/2016
 Created: 10:51:52 AM

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (FAT, Catering, Uniform Cleaning)	DISTRICT-WIDE	29-Feb-2016	\$ 72,088.48
				Grand Total:	\$ 72,088.48

PO Number: 339088 Supplier: VAKILI & LEUS, LLP Date PO 2/29/2016

Fund 01	Unrestricted Discretionary Accounts	Legal Audit and Election Contracts	BUSINESS SERVICES DIVISION	29-Feb-2016	\$ 100,000.00
				Grand Total:	\$ 100,000.00

PO Number: 339089 Supplier: CDW GOVERNMENT, INC. Date PO 2/29/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	29-Feb-2016	\$ 412.69
				Grand Total:	\$ 412.69

PO Number: 339090 Supplier: FOLLETT SCHOOL SOLUTIONS, INC. Date PO 2/29/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Books and Other Reference Materials	FRANKLIN ELEMENTARY SCHOOL	29-Feb-2016	\$ 7,949.78
				Grand Total:	\$ 7,949.78

PO Number: 339091 Supplier: ULINE SHIPPING SUPPLIES Date PO 2/29/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	WAREHOUSE AND DELIVERY	29-Feb-2016	\$ 557.28
				Grand Total:	\$ 557.28

PO Number: 339092 Supplier: PRIEST CONSTRUCTION SERVICES, INC. Date PO 2/29/2016

Fund 29	Fund 29 Measure G Series E	Building Inspection	WILSON ELEMENTARY SCHOOL	29-Feb-2016	\$ 402.00
				Grand Total:	\$ 402.00

PO Number: 339093 Supplier: NINYO & MOORE GEOTECHNICAL & ENVIROMENTAL SCIENCE CONSULTANTS Date PO 2/29/2016
 Created: 1:38:34 PM

Fund 40	Fund 40 Special Reserve Fund	Building Inspection	CONSTRUCTION	29-Feb-2016	\$ 2,933.00
				Grand Total:	\$ 2,933.00

PO Number: 339094 Supplier: NINYO & MOORE GEOTECHNICAL & ENVIROMENTAL SCIENCE CONSULTANTS Date PO 2/29/2016
 Created: 1:41:20 PM

Fund 29	Fund 29 Measure G Series E	Building Inspection	WILSON ELEMENTARY SCHOOL	29-Feb-2016	\$ 1,426.00
				Grand Total:	\$ 1,426.00

PO Number: 339095 Supplier: OFFICE DEPOT Date PO 2/29/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	CONSTRUCTION	29-Feb-2016	\$ 91.25
				Grand Total:	\$ 91.25

PO Number: 339096 Supplier: WAXIE SANITARY SUPPLY Date PO 2/29/2016

Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	29-Feb-2016	\$ -
				Grand Total:	\$ -

PO Number: 339097 Supplier: SUNRISE HITEK GROUP, LLC Date PO 2/29/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	29-Feb-2016	\$ 64,680.00
				Grand Total:	\$ 64,680.00

PO Number: 339098 Supplier: CENTER FOR THE COLLABORATIVE CLASSROOM Date PO 2/29/2016
Created: 2:33:01 PM

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	29-Feb-2016	\$ 6,648.48
				Grand Total:	\$ 6,648.48

PO Number: 339099 Supplier: MARIA LUZ SANTOS ALBENO dba FIX IT 4 LESS GOLF Date PO 2/29/2016
Created: 3:29:33 PM

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	SIERRA PREPARATORY ACADEMY	29-Feb-2016	\$ 480.44
				Grand Total:	\$ 480.44

PO Number: 339100 Supplier: ULINE SHIPPING SUPPLIES Date PO 2/29/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL	29-Feb-2016	\$ 755.57
				Grand Total:	\$ 755.57

PO Number: 339101 Supplier: NATIONAL FRENCH CONTEST/LE GRAND CONCOURS Date PO 3/1/2016
Created: 7:33:00 AM

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	GODINEZ FUNDAMENTAL HIGH SCHOOL	01-Mar-2016	\$ 738.72
				Grand Total:	\$ 738.72

PO Number: 339102 Supplier: REHABMART, LLC Date PO 3/1/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Mar-2016	\$ 232.61
				Grand Total:	\$ 232.61

PO Number: 339103 Supplier: SUPER DUPER PUBLICATIONS Date PO 3/1/2016

Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	01-Mar-2016	\$ 282.79
				Grand Total:	\$ 282.79

PO Number: 339104 Supplier: MARATHON INK SCREENPRINTING AND EMBROIDERY Date PO 3/1/2016
Created: 7:40:13 AM

Fund 01	NCLB:Title I, School Improvement Grant OEIA	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Mar-2016	\$ 3,499.20
				Grand Total:	\$ 3,499.20

PO Number: 339105 Supplier: NASCO MODESTO dba A DIVISION OF THE ARISTOTLE CORPORATION Date PO 3/1/2016
Created: 7:42:04 AM

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Mar-2016	\$ 267.14
				Grand Total:	\$ 267.14

PO Number: 339106 Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY Date PO 3/1/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	K-12 SCHOOL PERFORMANCE AND CULTURE	01-Mar-2016	\$ 119.34
				Grand Total:	\$ 119.34

PO Number: 339107		Supplier: S AND S WORLDWIDE, INC.		Date PO	3/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	FREMONT ELEMENTARY SCHOOL	01-Mar-2016	\$	539.44	
				Grand Total:	\$	539.44	
PO Number: 339108		Supplier: GOPHER		Date PO	3/1/2016		
Fund 09	Fund 09 One-Time Funds	Materials & Supplies/Software	ADVANCED LEARNING ACADEMY	01-Mar-2016	\$	475.43	
				Grand Total:	\$	475.43	
PO Number: 339109		Supplier: PITSCO, INC.		Date PO	3/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Mar-2016	\$	382.50	
				Grand Total:	\$	382.50	
PO Number: 339110		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	01-Mar-2016	\$	211.09	
				Grand Total:	\$	211.09	
PO Number: 339111		Supplier: DELTA EDUCATION, INC.		Date PO	3/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	K-12 SCHOOL PERFORMANCE AND CULTURE	01-Mar-2016	\$	165.46	
				Grand Total:	\$	165.46	
PO Number: 339112		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	01-Mar-2016	\$	30.15	
				Grand Total:	\$	30.15	
PO Number: 339113		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	KENNEDY ELEMENTARY SCHOOL	01-Mar-2016	\$	586.35	
				Grand Total:	\$	586.35	
PO Number: 339114		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	01-Mar-2016	\$	311.02	
				Grand Total:	\$	311.02	
PO Number: 339115		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SEGERSTROM HIGH SCHOOL	01-Mar-2016	\$	140.11	
				Grand Total:	\$	140.11	
PO Number: 339116		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	01-Mar-2016	\$	125.27	
				Grand Total:	\$	125.27	
PO Number: 339117		Supplier: OFFICE DEPOT		Date PO	3/1/2016		
Fund 01	Special Education	Materials & Supplies/Software	REMINGTON ELEMENTARY SCHOOL	01-Mar-2016	\$	12.95	
				Grand Total:	\$	12.95	

PO Number: 339118		Supplier: SUPER DUPER PUBLICATIONS		Date PO	3/1/2016
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	01-Mar-2016	\$ 105.82
				Grand Total:	\$ 105.82
PO Number: 339119		Supplier: OFFICE DEPOT		Date PO	3/1/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL	01-Mar-2016	\$ 486.22
				Grand Total:	\$ 486.22
PO Number: 339120		Supplier: ECONO FENCE, INC.		Date PO	3/1/2016
Fund 40	Emergency Repair Prgm-Williams Case	Building Improvements	LINCOLN ELEMENTARY SCHOOL	01-Mar-2016	\$ 730.00
				Grand Total:	\$ 730.00
PO Number: 339121		Supplier: OFFICE DEPOT		Date PO	3/1/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	FREMONT ELEMENTARY SCHOOL	01-Mar-2016	\$ 250.85
				Grand Total:	\$ 250.85
PO Number: 339122		Supplier: COMWEST CONSTRUCTION		Date PO	3/1/2016
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Mar-2016	\$ 7,000.00
				Grand Total:	\$ 7,000.00
PO Number: 339123		Supplier: TOWNEPLACE SUITES BY MARRIOTT CAL EXPO		Date PO	3/1/2016
				Created:	9:17:54 AM
Fund 01	California Career Pathways Trust	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	01-Mar-2016	\$ -
Fund 01	California Career Pathways Trust	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	02-Mar-2016	\$ -
				Grand Total:	\$ -
PO Number: 339124		Supplier: THERMO FLUIDS, INC.		Date PO	3/1/2016
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Housekeeping Services All Other	REGIONAL OCCUPATIONAL PROGRAM	01-Mar-2016	\$ 1,000.00
				Grand Total:	\$ 1,000.00
PO Number: 339125		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	3/1/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ROOSEVELT ELEMENTARY SCHOOL	01-Mar-2016	\$ 290.83
				Grand Total:	\$ 290.83
PO Number: 339126		Supplier: ANDRADES VENTURES, INC. dba CARLOS ANDRADE		Date PO	3/1/2016
				Created:	9:24:32 AM
Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food	LORIN GRISET ACADEMY	01-Mar-2016	\$ 400.00
				Grand Total:	\$ 400.00
PO Number: 339127		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	3/1/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Mar-2016	\$ 38.66
				Grand Total:	\$ 38.66

PO Number: 339128		Supplier: GOVCONNECTION		Date PO 3/1/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	FACILITIES/GOVERNMENTAL RELATIONS	01-Mar-2016	\$ 479.42
				Grand Total:	\$ 479.42
PO Number: 339129		Supplier: HOME DEPOT, INC.		Date PO 3/1/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MCFADDEN INTERMEDIATE SCHOOL	01-Mar-2016	\$ 17.25
				Grand Total:	\$ 17.25
PO Number: 339130		Supplier: CALIFORNIA STAGE AND LIGHTING		Date PO 3/1/2016	
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	GODINEZ FUNDAMENTAL HIGH SCHOOL	01-Mar-2016	\$ 2,499.00
				Grand Total:	\$ 2,499.00
PO Number: 339131		Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION SUPERINTENDENT OF SCHOOLS		Date PO 3/1/2016 Created: 11:07:40 AM	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	01-Mar-2016	\$ 140.00
				Grand Total:	\$ 140.00
PO Number: 339132		Supplier: WORLD'S FINEST CHOCOLATE, INC.		Date PO 3/1/2016	
Fund 01	Fundraiser (Non ASB-PTA Deposits)	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	01-Mar-2016	\$ 2,130.00
				Grand Total:	\$ 2,130.00
PO Number: 339133		Supplier: COMMLINE, INC.		Date PO 3/1/2016	
Fund 81	Fund 81 Property & Liability	Materials & Supplies/Software	RISK MANAGEMENT	01-Mar-2016	\$ 14.00
Fund 81	Fund 81 Property & Liability	Non-Capitalized Equipment	RISK MANAGEMENT	01-Mar-2016	\$ 11,197.40
				Grand Total:	\$ 11,211.40
PO Number: 339134		Supplier: PADRES UNIDOS dba PATRICIA HUERTA		Date PO 3/1/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	PIO-PICO ELEMENTARY SCHOOL	01-Mar-2016	\$ 6,406.97
				Grand Total:	\$ 6,406.97
PO Number: 339135		Supplier: CORE DISTRICTS		Date PO 3/1/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	STUDENT ACHIEVEMENT	01-Mar-2016	\$ 12,800.00
				Grand Total:	\$ 12,800.00
PO Number: 339136		Supplier: FOCUS EDUUVATION, INC.		Date PO 3/1/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	STUDENT ACHIEVEMENT	01-Mar-2016	\$ 89,000.00
				Grand Total:	\$ 89,000.00
PO Number: 339137		Supplier: CALIFORNIA SCIENCE CENTER & IMAX THEATRE		Date PO 3/1/2016 Created: 11:52:06 AM	
Fund 01	Special Ed: Mental Health Services	Other Contracts (F4T, Catering, Uniform Cleaning)	GODINEZ FUNDAMENTAL HIGH SCHOOL	01-Mar-2016	\$ 479.45
				Grand Total:	\$ 479.45

PO Number: 339138		Supplier: JEFF DIXON dba OC GOLF CARTS		Date PO	3/1/2016
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	VALLEY HIGH SCHOOL	01-Mar-2016	\$ 558.75
				Grand Total:	\$ 558.75
PO Number: 339139		Supplier: OFFICE DEPOT		Date PO	3/1/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	01-Mar-2016	\$ 240.93
				Grand Total:	\$ 240.93
PO Number: 339140		Supplier: OFFICE DEPOT		Date PO	3/1/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	ROMERO-CRUZ ELEMENTARY SCHOOL	01-Mar-2016	\$ 137.46
				Grand Total:	\$ 137.46
PO Number: 339141		Supplier: SNAP ON INDUSTRIAL		Date PO	3/1/2016
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	01-Mar-2016	\$ 1,143.20
				Grand Total:	\$ 1,143.20
PO Number: 339142		Supplier: NEW MANAGEMENT, INC.		Date PO	3/1/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Mar-2016	\$ 1,247.40
				Grand Total:	\$ 1,247.40
PO Number: 339143		Supplier: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION		Date PO	3/1/2016
Created: 12:58:32 PM					
Fund 01	Ongoing & Major Maintenance Account	Travel Conference	BUILDING SERVICES	01-Mar-2016	\$ 100.00
				Grand Total:	\$ 100.00
PO Number: 339144		Supplier: JONES SCHOOL SUPPLY CO., INC.		Date PO	3/1/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	01-Mar-2016	\$ 207.69
				Grand Total:	\$ 207.69
PO Number: 339145		Supplier: CALIFORNIA HEAD START ASSOCIATION		Date PO	3/1/2016
Fund 01	Head Start	Travel Conference	CHILD DEVELOPMENT	01-Mar-2016	\$ 10,600.00
				Grand Total:	\$ 10,600.00
PO Number: 339146		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY		Date PO	3/1/2016
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	01-Mar-2016	\$ 40.71
				Grand Total:	\$ 40.71
PO Number: 339147		Supplier: DEMCO		Date PO	3/1/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	EDISON ELEMENTARY SCHOOL	01-Mar-2016	\$ 202.58
				Grand Total:	\$ 202.58
PO Number: 339148		Supplier: WEATHERITE CORPORATION		Date PO	3/1/2016
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Mar-2016	\$ 8,070.00
				Grand Total:	\$ 8,070.00

PO Number: 339149		Supplier: PRB CONSTRUCTION		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Mar-2016	\$ 14,964.19
				Grand Total:	\$ 14,964.19
PO Number: 339150		Supplier: GRAINGER		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	Non-Capitalized Equipment	BUILDING SERVICES	01-Mar-2016	\$ 879.84
				Grand Total:	\$ 879.84
PO Number: 339151		Supplier: GRAINGER		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	General Maintenance Supplies	BUILDING SERVICES	01-Mar-2016	\$ -
Fund 01	Ongoing & Major Maintenance Account	Non-Capitalized Equipment	BUILDING SERVICES	01-Mar-2016	\$ -
				Grand Total:	\$ -
PO Number: 339152		Supplier: GORLITZ SEWER & DRAIN, INC.		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	Plumbing Supplies	BUILDING SERVICES	01-Mar-2016	\$ 723.60
				Grand Total:	\$ 723.60
PO Number: 339153		Supplier: DIGI KEY CORPORATION		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	01-Mar-2016	\$ 231.95
				Grand Total:	\$ 231.95
PO Number: 339154		Supplier: PRB CONSTRUCTION		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Mar-2016	\$ 4,600.00
				Grand Total:	\$ 4,600.00
PO Number: 339155		Supplier: WHITE CAP CONSTRUCTION SUPPLY		Date PO 3/1/2016	
Fund 01	Ongoing & Major Maintenance Account	General Maintenance Supplies	BUILDING SERVICES	01-Mar-2016	\$ 307.41
				Grand Total:	\$ 307.41
PO Number: 339156		Supplier: DECKER, INC. dba DECKER EQUIPMENT/SCHOOL		Date PO 3/1/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Mar-2016	\$ 328.27
				Grand Total:	\$ 328.27
PO Number: 339157		Supplier: CATAPULT LEARNING WEST, LLC		Date PO 3/1/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	NONPUBLIC SCHOOLS	01-Mar-2016	\$ 71,421.67
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	STUDENT ACHIEVEMENT	01-Mar-2016	\$ 6,685.79
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Sub-Agreements for Services	NONPUBLIC SCHOOLS	01-Mar-2016	\$ 23,596.13
Fund 01	Title III Limited English Proficiency LEP Student Program	Consultants Instructional	NONPUBLIC SCHOOLS	01-Mar-2016	\$ 25,956.53
				Grand Total:	\$ 127,660.12
PO Number: 339158		Supplier: TJ JANCA CONSTRUCTION, INC.		Date PO 3/1/2016	
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Maintenance Contracts Repairs	REGIONAL OCCUPATIONAL PROGRAM	01-Mar-2016	\$ 14,915.00
				Grand Total:	\$ 14,915.00

PO Number: 339159		Supplier: NEW HORIZONS CONTRACTING, INC.		Date PO	3/1/2016
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Mar-2016	\$ 2,850.00
				Grand Total:	\$ 2,850.00
PO Number: 339160		Supplier: CHEM-AQUA, INC.		Date PO	3/1/2016
Fund 01	Ongoing & Major Maintenance Account	HVAC Supplies	BUILDING SERVICES	01-Mar-2016	\$ 376.92
				Grand Total:	\$ 376.92
PO Number: 339161		Supplier: MANLEY'S BOILER, INC.		Date PO	3/1/2016
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Mar-2016	\$ 2,548.33
				Grand Total:	\$ 2,548.33
PO Number: 339162		Supplier: DECKER, INC. dba DECKER EQUIPMENT/SCHOOL FIX		Date PO	3/1/2016
				Created:	3:16:37 PM
PO Number: 339163		Supplier: TOWNEPLACE SUITES BY MARRIOTT CAL EXPO		Date PO	3/2/2016
				Created:	7:40:34 AM
PO Number: 339164		Supplier: INFANT DEVELOPMENT ASSOCIATION OF CALIFORNIA (IDA)		Date PO	3/2/2016
				Created:	8:09:34 AM
Fund 01	Unrestricted Discretionary Accounts	Custodial Supplies	EDISON ELEMENTARY SCHOOL	01-Mar-2016	\$ 270.45
				Grand Total:	\$ 270.45
Fund 01	California Career Pathways Trust	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	02-Mar-2016	\$ 9,858.45
				Grand Total:	\$ 9,858.45
Fund 01	Special Education	Travel Conference	MITCHELL CHILD DEVELOPMENT CENTER	02-Mar-2016	\$ 620.00
				Grand Total:	\$ 620.00
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	02-Mar-2016	\$ 570.24
				Grand Total:	\$ 570.24
Fund 01	Unrestricted Discretionary Accounts	Legal Audit and Election Contracts	BUSINESS SERVICES DIVISION	02-Mar-2016	\$ 120,000.00
				Grand Total:	\$ 120,000.00
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	02-Mar-2016	\$ 771.44
				Grand Total:	\$ 771.44
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	02-Mar-2016	\$ 581.99
				Grand Total:	\$ 581.99

PO Number: 339169		Supplier: PEARSON ASSESSMENTS		Date PO	3/2/2016
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	02-Mar-2016	\$ 522.72
				Grand Total:	\$ 522.72
PO Number: 339170		Supplier: BMI EDUCATIONAL SERVICES		Date PO	3/2/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Books and Other Reference Materials	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	02-Mar-2016	\$ 4,495.15
				Grand Total:	\$ 4,495.15
PO Number: 339171		Supplier: WEST COAST FIRE & INTEGRATION, INC.		Date PO	3/2/2016
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 19,500.00
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	04-Mar-2016	\$ 10,750.00
				Grand Total:	\$ 30,250.00
PO Number: 339172		Supplier: BAUDVILLE, INC.		Date PO	3/2/2016
Fund 01	Education Academy [0434] CHS	Materials & Supplies/Software	CENTURY HIGH SCHOOL	02-Mar-2016	\$ 561.70
				Grand Total:	\$ 561.70
PO Number: 339174		Supplier: SUBLIME PROMOTIONS, LLC dba BUYSHADE.COM		Date PO	3/2/2016
		Created: 9:34:44 AM			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	LORIN GRISET ACADEMY	02-Mar-2016	\$ 3,188.44
				Grand Total:	\$ 3,188.44
PO Number: 339175		Supplier: B AND H PHOTO VIDEO		Date PO	3/2/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	02-Mar-2016	\$ 224.22
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	GODINEZ FUNDAMENTAL HIGH SCHOOL	02-Mar-2016	\$ 4,314.60
				Grand Total:	\$ 4,538.82
PO Number: 339176		Supplier: COMWEST CONSTRUCTION		Date PO	3/2/2016
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 8,372.90
				Grand Total:	\$ 8,372.90
PO Number: 339177		Supplier: MENTORING MINDS, L.P.		Date PO	3/2/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MONTE VISTA ELEMENTARY SCHOOL	02-Mar-2016	\$ 246.73
				Grand Total:	\$ 246.73
PO Number: 339178		Supplier: FLOYD, SKEREN & KELLY, LLP		Date PO	3/2/2016
Fund 68	Fund 68 Workers' Compensation	Travel Conference	RISK MANAGEMENT	02-Mar-2016	\$ 450.00
				Grand Total:	\$ 450.00
PO Number: 339179		Supplier: CDW GOVERNMENT, INC.		Date PO	3/2/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SPURGEON INTERMEDIATE SCHOOL	02-Mar-2016	\$ 34.12
				Grand Total:	\$ 34.12

PO Number: 339180		Supplier: SPECIALITY EQUIPMENT COMPANY		Date PO	3/2/2016			
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$	1,207.44		
				Grand Total:	\$	1,207.44		
PO Number: 339181		Supplier: OFFICE DEPOT		Date PO	3/2/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Office Supplies	STUDENT ACHIEVEMENT	02-Mar-2016	\$	15.65		
				Grand Total:	\$	15.65		
PO Number: 339182		Supplier: OFFICE DEPOT		Date PO	3/2/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	02-Mar-2016	\$	532.59		
				Grand Total:	\$	532.59		
PO Number: 339184		Supplier: CHEFS' TOYS		Date PO	3/2/2016			
Fund 13	Child Nutrition: School Programs	Other Equipment	SPURGEON INTERMEDIATE SCHOOL	02-Mar-2016	\$	6,480.00		
				Grand Total:	\$	6,480.00		
PO Number: 339185		Supplier: OFFICE DEPOT		Date PO	3/2/2016			
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	02-Mar-2016	\$	2,167.27		
				Grand Total:	\$	2,167.27		
PO Number: 339187		Supplier: KAPLAN COMPANIES		Date PO	3/2/2016			
Fund 01	Kinder Readiness Program II	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	02-Mar-2016	\$	-		
				Grand Total:	\$	-		
PO Number: 339188		Supplier: SCHOOL HEALTH CORPORATION		Date PO	3/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Health Supplies	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	02-Mar-2016	\$	38.18		
				Grand Total:	\$	38.18		
PO Number: 339189		Supplier: OFFICE DEPOT		Date PO	3/2/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	CARVER ELEMENTARY SCHOOL	02-Mar-2016	\$	108.43		
				Grand Total:	\$	108.43		
PO Number: 339190		Supplier: GBC		Date PO	3/2/2016			
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	02-Mar-2016	\$	246.58		
				Grand Total:	\$	246.58		
PO Number: 339191		Supplier: OFFICE DEPOT		Date PO	3/2/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	CARR INTERMEDIATE SCHOOL	02-Mar-2016	\$	539.09		
				Grand Total:	\$	539.09		
PO Number: 339192		Supplier: OFFICE DEPOT		Date PO	3/2/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Office Supplies	STUDENT ACHIEVEMENT	02-Mar-2016	\$	56.69		
				Grand Total:	\$	56.69		

PO Number: 339193		Supplier: OFFICE DEPOT		Date PO 3/2/2016	
Fund 01	Special Education	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	02-Mar-2016	\$ 188.98
				Grand Total:	\$ 188.98
PO Number: 339194		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO 3/2/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	02-Mar-2016	\$ 127.97
				Grand Total:	\$ 127.97
PO Number: 339195		Supplier: OFFICE DEPOT		Date PO 3/2/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	EDISON ELEMENTARY SCHOOL	02-Mar-2016	\$ 273.63
				Grand Total:	\$ 273.63
PO Number: 339196		Supplier: PLAK SMACKER		Date PO 3/2/2016	
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	02-Mar-2016	\$ 1,313.20
				Grand Total:	\$ 1,313.20
PO Number: 339197		Supplier: PRB CONSTRUCTION		Date PO 3/2/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 2,556.64
				Grand Total:	\$ 2,556.64
PO Number: 339198		Supplier: PRB CONSTRUCTION		Date PO 3/2/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 2,370.00
				Grand Total:	\$ 2,370.00
PO Number: 339199		Supplier: PRB CONSTRUCTION		Date PO 3/2/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 778.56
				Grand Total:	\$ 778.56
PO Number: 339200		Supplier: VERTICAL TRANSPORT, INC.		Date PO 3/2/2016	
Fund 14	Fund 14 Deferred Maintenance Fund	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 10,785.39
				Grand Total:	\$ 10,785.39
PO Number: 339201		Supplier: OFFICE DEPOT		Date PO 3/2/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SPURGEON INTERMEDIATE SCHOOL	02-Mar-2016	\$ 680.19
				Grand Total:	\$ 680.19
PO Number: 339202		Supplier: LEONARD CHAIDEZ TREE SERVICE		Date PO 3/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 1,560.00
				Grand Total:	\$ 1,560.00
PO Number: 339203		Supplier: LEONARD CHAIDEZ TREE SERVICE		Date PO 3/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$ 300.00
				Grand Total:	\$ 300.00

PO Number: 339204		Supplier: LEONARD CHAIDEZ TREE SERVICE		Date PO	3/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	BUILDING SERVICES	02-Mar-2016	\$	450.00	
		Grand Total:			\$	450.00	
PO Number: 339205		Supplier: US SCHOOL SUPPLY, INC.		Date PO	3/2/2016		
Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	02-Mar-2016	\$	250.02	
		Grand Total:			\$	250.02	
PO Number: 339206		Supplier: OFFICE DEPOT		Date PO	3/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Mar-2016	\$	76.81	
		Grand Total:			\$	76.81	
PO Number: 339207		Supplier: OFFICE DEPOT		Date PO	3/2/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL	02-Mar-2016	\$	492.84	
		Grand Total:			\$	492.84	
PO Number: 339208		Supplier: FULLERTON SCHOOL DISTRICT		Date PO	3/2/2016		
Fund 01	Head Start	Travel Conference	CHILD DEVELOPMENT	02-Mar-2016	\$	60.00	
		Grand Total:			\$	60.00	
PO Number: 339209		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO	3/2/2016		
Fund 01	LCFF-Supplemental/Concentration	Books and Other Reference Materials	COMMUNITY DAY HIGH SCHOOL	02-Mar-2016	\$	574.45	
		Grand Total:			\$	574.45	
PO Number: 339210		Supplier: CENTER FOR THE COLLABORATIVE CLASSROOM		Date PO	3/2/2016		
		Created: 1:45:43 PM					
PO Number: 339211		Supplier: CENTER FOR THE COLLABORATIVE CLASSROOM		Date PO	3/2/2016		
		Created: 1:52:56 PM					
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	MARTIN ELEMENTARY SCHOOL	02-Mar-2016	\$	638.00	
		Grand Total:			\$	638.00	
PO Number: 339213		Supplier: WESTERN PSYCHOLOGICAL SERVICES		Date PO	3/2/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	02-Mar-2016	\$	62.37	
		Grand Total:			\$	62.37	
PO Number: 339214		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO	3/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	02-Mar-2016	\$	465.91	
		Grand Total:			\$	465.91	
PO Number: 339215		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	02-Mar-2016	\$	219.16	
		Grand Total:			\$	219.16	

PO Number: 339217		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/2/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	02-Mar-2016	\$ 253.49
				Grand Total:	\$ 253.49
PO Number: 339218		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/2/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	02-Mar-2016	\$ 268.81
				Grand Total:	\$ 268.81
PO Number: 339219		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/2/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	02-Mar-2016	\$ 356.11
				Grand Total:	\$ 356.11
PO Number: 339220		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/2/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	02-Mar-2016	\$ 268.54
				Grand Total:	\$ 268.54
PO Number: 339221		Supplier: SANTA ANA COLLEGE, TESSMAN PLANETARIUM		Date PO	3/2/2016
		Created:		4:40:44 PM	
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	SANTIAGO ELEMENTARY SCHOOL	02-Mar-2016	\$ 456.00
				Grand Total:	\$ 456.00
PO Number: 339222		Supplier: SANTA ANA COLLEGE, TESSMAN PLANETARIUM		Date PO	3/2/2016
		Created:		4:44:21 PM	
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	SANTIAGO ELEMENTARY SCHOOL	02-Mar-2016	\$ 450.00
				Grand Total:	\$ 450.00
PO Number: 339223		Supplier: ABRAHAM MATIAS GOMEZ dba KOOLEMBROIDERY		Date PO	3/3/2016
		Created:		7:09:36 AM	
Fund 01	Donations (Miscellaneous)	Uniforms for Personnel/Students/Etc	CENTURY HIGH SCHOOL	03-Mar-2016	\$ 56.14
				Grand Total:	\$ 56.14
PO Number: 339224		Supplier: BIO CORPORATION dba BIO COMPANY, INC.		Date PO	3/3/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	03-Mar-2016	\$ 1,072.31
				Grand Total:	\$ 1,072.31
PO Number: 339225		Supplier: SCHOOL HEALTH CORPORATION		Date PO	3/3/2016
Fund 01	Unrestricted Discretionary Accounts	Health Supplies	DAVIS ELEMENTARY SCHOOL	03-Mar-2016	\$ 87.27
				Grand Total:	\$ 87.27
PO Number: 339226		Supplier: SCHOOL HEALTH CORPORATION		Date PO	3/3/2016
Fund 01	Unrestricted Discretionary Accounts	Health Supplies	SEGERSTROM HIGH SCHOOL	03-Mar-2016	\$ 228.09
				Grand Total:	\$ 228.09

PO Number: 339227		Supplier: GARCIA HERNANDEZ SAWHNEY, LLP		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Legal Audit and Election Contracts	HUMAN RESOURCES DIVISION	03-Mar-2016	\$	30,000.00	
				Grand Total:	\$	30,000.00	
PO Number: 339228		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	03-Mar-2016	\$	61.55	
				Grand Total:	\$	61.55	
PO Number: 339230		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	246.61	
				Grand Total:	\$	246.61	
PO Number: 339231		Supplier: OFFICE DEPOT		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL	03-Mar-2016	\$	183.16	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	ESQUEDA ELEMENTARY SCHOOL	03-Mar-2016	\$	346.79	
				Grand Total:	\$	529.95	
PO Number: 339232		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	259.99	
				Grand Total:	\$	259.99	
PO Number: 339233		Supplier: OFFICE DEPOT		Date PO	3/3/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	03-Mar-2016	\$	2,182.04	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	03-Mar-2016	\$	1,226.57	
				Grand Total:	\$	3,408.61	
PO Number: 339234		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	263.89	
				Grand Total:	\$	263.89	
PO Number: 339235		Supplier: OFFICE DEPOT		Date PO	3/3/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SPURGEON INTERMEDIATE SCHOOL	03-Mar-2016	\$	889.17	
				Grand Total:	\$	889.17	
PO Number: 339236		Supplier: OCDE/AP IN THE OC		Date PO	3/3/2016		
Fund 01	Title III Limited English Proficiency LEP Student Program	Travel Conference	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	03-Mar-2016	\$	500.00	
				Grand Total:	\$	500.00	
PO Number: 339237		Supplier: LAGUNA PLAYHOUSE		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Consultants Instructional	LINCOLN ELEMENTARY SCHOOL	03-Mar-2016	\$	100.00	
				Grand Total:	\$	100.00	
PO Number: 339238		Supplier: OFFICE DEPOT		Date PO	3/3/2016		
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	03-Mar-2016	\$	509.96	
				Grand Total:	\$	509.96	

PO Number: 339239		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	Kinder Readiness Program II	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	03-Mar-2016	\$ 233.79
				Grand Total:	\$ 233.79
PO Number: 339240		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	03-Mar-2016	\$ 316.90
				Grand Total:	\$ 316.90
PO Number: 339241		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	EDISON ELEMENTARY SCHOOL	03-Mar-2016	\$ 251.26
				Grand Total:	\$ 251.26
PO Number: 339242		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	03-Mar-2016	\$ 216.41
				Grand Total:	\$ 216.41
PO Number: 339243		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 269.69
				Grand Total:	\$ 269.69
PO Number: 339244		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MONROE ELEMENTARY SCHOOL	03-Mar-2016	\$ 173.24
				Grand Total:	\$ 173.24
PO Number: 339245		Supplier: ORANGE COUNTY OPERA, INC.		Date PO	3/3/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	FRANKLIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 875.00
				Grand Total:	\$ 875.00
PO Number: 339246		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL	03-Mar-2016	\$ 99.45
				Grand Total:	\$ 99.45
PO Number: 339247		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	Head Start	Materials & Supplies/Software	CHILD DEVELOPMENT	03-Mar-2016	\$ 464.65
				Grand Total:	\$ 464.65
PO Number: 339248		Supplier: HOPE WORLDWIDE		Date PO	3/3/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	HEROES ELEMENTARY SCHOOL	03-Mar-2016	\$ 0.01
				Grand Total:	\$ 0.01
PO Number: 339249		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	3/3/2016
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	03-Mar-2016	\$ 1,425.58
				Grand Total:	\$ 1,425.58

PO Number: 339250

Supplier: JK INTEGRATED, INC. dba GOLDEN STATE AUDIO

Date PO 3/3/2016

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Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	TECHNOLOGY INNOVATION SERVICES	03-Mar-2016	\$	1,600.00
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	TECHNOLOGY INNOVATION SERVICES	03-Mar-2016	\$	1,272.88
Grand Total:					\$	2,872.88

PO Number: 339251 Supplier: LAKESHORE LEARNING MATERIALS Date PO 3/3/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	03-Mar-2016	\$	246.20
Grand Total:					\$	246.20

PO Number: 339253 Supplier: FOLLETT SCHOOL SOLUTIONS, INC. Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	270.56
Grand Total:					\$	270.56

PO Number: 339254 Supplier: FOLLETT SCHOOL SOLUTIONS, INC. Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	270.01
Grand Total:					\$	270.01

PO Number: 339255 Supplier: LAKESHORE LEARNING MATERIALS Date PO 3/3/2016

Fund 01	Head Start	Materials & Supplies/Software	CHILD DEVELOPMENT	03-Mar-2016	\$	1,258.18
Grand Total:					\$	1,258.18

PO Number: 339256 Supplier: FOLLETT SCHOOL SOLUTIONS, INC. Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	269.48
Grand Total:					\$	269.48

PO Number: 339257 Supplier: FOLLETT SCHOOL SOLUTIONS, INC. Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	272.35
Grand Total:					\$	272.35

PO Number: 339258 Supplier: FOLLETT SCHOOL SOLUTIONS, INC. Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	269.89
Grand Total:					\$	269.89

PO Number: 339259 Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING Date PO 3/3/2016

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Fund 01	Head Start	Office Supplies	CHILD DEVELOPMENT	03-Mar-2016	\$	149.04
Grand Total:					\$	149.04

PO Number: 339260 Supplier: LAKESHORE LEARNING MATERIALS Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	03-Mar-2016	\$	420.59
Grand Total:					\$	420.59

PO Number: 339261		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO 3/3/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 269.33
				Grand Total:	\$ 269.33
PO Number: 339262		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO 3/3/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 272.18
				Grand Total:	\$ 272.18
PO Number: 339263		Supplier: OFFICE DEPOT		Date PO 3/3/2016	
Fund 01	Special Education	Office Supplies	SPECIAL EDUCATION	03-Mar-2016	\$ 308.14
				Grand Total:	\$ 308.14
PO Number: 339264		Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION		Date PO 3/3/2016 Created: 11:48:01 AM	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GARFIELD ELEMENTARY SCHOOL	03-Mar-2016	\$ 350.00
				Grand Total:	\$ 350.00
PO Number: 339265		Supplier: LAKESHORE LEARNING MATERIALS		Date PO 3/3/2016	
Fund 01	Head Start	Materials & Supplies/Software	CHILD DEVELOPMENT	03-Mar-2016	\$ 1,337.50
				Grand Total:	\$ 1,337.50
PO Number: 339266		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO 3/3/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 269.43
				Grand Total:	\$ 269.43
PO Number: 339267		Supplier: ULINE SHIPPING SUPPLIES		Date PO 3/3/2016	
Fund 01	Donations (Miscellaneous)	Custodial Supplies	CENTURY HIGH SCHOOL	03-Mar-2016	\$ 562.17
				Grand Total:	\$ 562.17
PO Number: 339268		Supplier: LAKESHORE LEARNING MATERIALS		Date PO 3/3/2016	
Fund 01	Head Start	Materials & Supplies/Software	CHILD DEVELOPMENT	03-Mar-2016	\$ 2,142.64
				Grand Total:	\$ 2,142.64
PO Number: 339269		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO 3/3/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 270.16
				Grand Total:	\$ 270.16
PO Number: 339270		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO 3/3/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	03-Mar-2016	\$ 155.20
				Grand Total:	\$ 155.20
PO Number: 339271		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO 3/3/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$ 270.77
				Grand Total:	\$ 270.77

PO Number: 339272		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	269.73	
				Grand Total:	\$	269.73	
PO Number: 339273		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	266.28	
				Grand Total:	\$	266.28	
PO Number: 339274		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	263.49	
				Grand Total:	\$	263.49	
PO Number: 339275		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	274.16	
				Grand Total:	\$	274.16	
PO Number: 339276		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	270.78	
				Grand Total:	\$	270.78	
PO Number: 339277		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	265.74	
				Grand Total:	\$	265.74	
PO Number: 339278		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	3/3/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	264.69	
				Grand Total:	\$	264.69	
PO Number: 339279		Supplier: PEARSON ASSESSMENTS		Date PO	3/3/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	03-Mar-2016	\$	228.96	
				Grand Total:	\$	228.96	
PO Number: 339280		Supplier: PEARSON ASSESSMENTS		Date PO	3/3/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	03-Mar-2016	\$	793.80	
				Grand Total:	\$	793.80	
PO Number: 339281		Supplier: PEARSON ASSESSMENTS		Date PO	3/3/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	03-Mar-2016	\$	62.64	
				Grand Total:	\$	62.64	
PO Number: 339282		Supplier: PEARSON ASSESSMENTS		Date PO	3/3/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	03-Mar-2016	\$	1,513.89	
				Grand Total:	\$	1,513.89	

PO Number: 339283 Supplier: BARNES & NOBLE BOOKSELLERS, INC. Date PO 3/3/2016

Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	03-Mar-2016	\$ 2,685.53
				Grand Total:	\$ 2,685.53

PO Number: 339284 Supplier: NAEA Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Travel Conference	VISUAL & PERFORMING ARTS	03-Mar-2016	\$ 165.00
				Grand Total:	\$ 165.00

PO Number: 339285 Supplier: ANDERSON'S SCHOOL SPIRIT Date PO 3/3/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	03-Mar-2016	\$ 4,704.75
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (F4T, Catering, Uniform Cleaning)	SEGERSTROM HIGH SCHOOL	03-Mar-2016	\$ 538.73
				Grand Total:	\$ 5,243.48

PO Number: 339286 Supplier: VERITIV OPERATING COMPANY Date PO 3/3/2016

Fund 01	Fund 01 General Fund	Publication Inventory	PUBLICATIONS	03-Mar-2016	\$ 2,041.01
				Grand Total:	\$ 2,041.01

PO Number: 339287 Supplier: PRO-ED Date PO 3/3/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	03-Mar-2016	\$ 236.41
				Grand Total:	\$ 236.41

PO Number: 339288 Supplier: EBERHARD EQUIPMENT Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	BUILDING SERVICES	03-Mar-2016	\$ 624.64
				Grand Total:	\$ 624.64

PO Number: 339289 Supplier: KAPLAN EARLY LEARNING COMPANY Date PO 3/3/2016

Fund 01	Kinder Readiness Program II	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	03-Mar-2016	\$ 312.38
				Grand Total:	\$ 312.38

PO Number: 339290 Supplier: SOUTHERN CALIFORNIA SCHOOL NUTRITION Date PO 3/3/2016
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Fund 13	Child Nutrition: School Programs	Travel Conference	NUTRITION SERVICES	03-Mar-2016	\$ 75.00
				Grand Total:	\$ 75.00

PO Number: 339291 Supplier: BRILLIANT BUSINESS CONCEPTS, LLC dba EMBROIDME COSTA Date PO 3/3/2016
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Fund 01	Unrestricted Discretionary Accounts	Office Supplies	K-12 SCHOOL PERFORMANCE AND CULTURE	03-Mar-2016	\$ 3,206.04
				Grand Total:	\$ 3,206.04

PO Number: 339292 Supplier: BSN SPORTS Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	VALLEY HIGH SCHOOL	03-Mar-2016	\$ 1,010.71
				Grand Total:	\$ 1,010.71

PO Number: 339293

Supplier: MARIO LUIS ONTIVEROS dba DAVES TROPHIES AND SHAKYCITY
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Date PO 3/3/2016
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Fund 01	Unrestricted Discretionary Accounts	Office Supplies	K-12 SCHOOL PERFORMANCE AND CULTURE	03-Mar-2016	\$	850.00
				Grand Total:	\$	850.00

PO Number: 339294 Supplier: BSN SPORTS Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	03-Mar-2016	\$	1,435.05
				Grand Total:	\$	1,435.05

PO Number: 339295 Supplier: BSN SPORTS Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	03-Mar-2016	\$	6,068.91
				Grand Total:	\$	6,068.91

PO Number: 339296 Supplier: COAST 2 COAST COACHING, LLC Date PO 3/3/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	LINCOLN ELEMENTARY SCHOOL	03-Mar-2016	\$	4,800.00
				Grand Total:	\$	4,800.00

PO Number: 339297 Supplier: COAST 2 COAST COACHING, LLC Date PO 3/3/2016

Fund 01	Unrestricted Discretionary Accounts	Consultants Instructional	SEPULVEDA ELEMENTARY SCHOOL	03-Mar-2016	\$	2,700.00
				Grand Total:	\$	2,700.00

PO Number: 339298 Supplier: COAST 2 COAST COACHING, LLC Date PO 3/3/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	MARTIN ELEMENTARY SCHOOL	03-Mar-2016	\$	3,600.00
				Grand Total:	\$	3,600.00

PO Number: 339299 Supplier: DISCIPLINA POSITIVA, INC. Date PO 3/3/2016

Fund 01	21st Century ASSETS (roll-up 4124)	Consultants Instructional	SADDLEBACK HIGH SCHOOL	03-Mar-2016	\$	8,000.00
				Grand Total:	\$	8,000.00

PO Number: 339301 Supplier: ROBERTO ZAVALA dba GALAXY PARTY RENTALS Date PO 3/3/2016

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Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	BUILDING SERVICES	03-Mar-2016	\$	260.00
				Grand Total:	\$	260.00

PO Number: 339302 Supplier: A NOISE WITHIN Date PO 3/4/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	SEGERSTROM HIGH SCHOOL	04-Mar-2016	\$	1,000.00
				Grand Total:	\$	1,000.00

PO Number: 339303 Supplier: LAKESHORE LEARNING MATERIALS Date PO 3/4/2016

Fund 12	Prekindergarten & Family Literacy Support	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	04-Mar-2016	\$	4,646.46
				Grand Total:	\$	4,646.46

PO Number: 339304 Supplier: LAKESHORE LEARNING MATERIALS Date PO 3/4/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	04-Mar-2016	\$	227.69
				Grand Total:	\$	227.69

PO Number: 339305		Supplier: LAKESHORE LEARNING MATERIALS		Date PO 3/4/2016	
Fund 01	Special Education	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	04-Mar-2016	\$ 2,614.91
Grand Total:				\$	2,614.91
PO Number: 339306		Supplier: PADRES UNIDOS dba PATRICIA HUERTA		Date PO 3/4/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	HARVEY ELEMENTARY SCHOOL	04-Mar-2016	\$ 11,634.00
Grand Total:				\$	11,634.00
PO Number: 339307		Supplier: DAVID KORY LOPEZ dba DKL CONSTRUCTION AND PROPERTY SERVICES		Date PO 3/4/2016 Created: 10:34:52 AM	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	04-Mar-2016	\$ 1,650.00
Grand Total:				\$	1,650.00
PO Number: 339308		Supplier: CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC. dba CORE		Date PO 3/4/2016 Created: 10:47:03 AM	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	STUDENT ACHIEVEMENT	04-Mar-2016	\$ 25,000.00
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Sub-Agreements for Services	STUDENT ACHIEVEMENT	04-Mar-2016	\$ 7,980.00
Grand Total:				\$	32,980.00
PO Number: 339309		Supplier: ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba SOLUTIONS		Date PO 3/4/2016 Created: 10:59:43 AM	
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	04-Mar-2016	\$ 160.96
Grand Total:				\$	160.96
PO Number: 339310		Supplier: PADRES UNIDOS dba PATRICIA HUERTA		Date PO 3/4/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	FRANKLIN ELEMENTARY SCHOOL	04-Mar-2016	\$ 9,889.00
Grand Total:				\$	9,889.00
PO Number: 339311		Supplier: AT&T DATACOMM, INC. dba AT&T DATACOMM		Date PO 3/4/2016 Created: 12:35:56 PM	
Fund 40	Fd 40 Valley Sports Complex	Building Improvements	VALLEY HIGH SCHOOL	04-Mar-2016	\$ 89,057.57
Grand Total:				\$	89,057.57
PO Number: 339312		Supplier: MICHELLE OROZCO 1		Date PO 3/4/2016	
Fund 01	LCFF-Supplemental/Concentration	Office Supplies	EDUCATIONAL SERVICES DIVISION	04-Mar-2016	\$ 360.00
Grand Total:				\$	360.00
PO Number: 339313		Supplier: PENSKE TRUCK LEASING CO, L.P.		Date PO 3/4/2016	
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	BUILDING SERVICES	04-Mar-2016	\$ 4,000.00
Grand Total:				\$	4,000.00
PO Number: 339314		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO 3/4/2016	
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	COMMUNITY DAY HIGH SCHOOL	04-Mar-2016	\$ 237.58
Grand Total:				\$	237.58

PO Number: 339315		Supplier: GRAINGER	Date PO	3/4/2016			
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	04-Mar-2016	\$	4,692.18	
				Grand Total:	\$	4,692.18	
PO Number: 339316		Supplier: OneOC	Date PO	3/4/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	HARVEY ELEMENTARY SCHOOL	04-Mar-2016	\$	2,750.00	
				Grand Total:	\$	2,750.00	
PO Number: 339317		Supplier: WESTLAKE PRO, INC.	Date PO	3/4/2016			
Fund 01	One-Time Discretionary Funds	Equipment	EDUCATIONAL SERVICES DIVISION	04-Mar-2016	\$	54,355.28	
Fund 01	One-Time Discretionary Funds	Equipment	EDUCATIONAL SERVICES DIVISION	08-Mar-2016	\$	1,619.87	
				Grand Total:	\$	55,975.15	
PO Number: 339318		Supplier: FERGUSON ENTERPRISES, INC.	Date PO	3/4/2016			
Fund 01	Ongoing & Major Maintenance Account	Plumbing Supplies	BUILDING SERVICES	04-Mar-2016	\$	3,798.87	
				Grand Total:	\$	3,798.87	
PO Number: 339319		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	3/4/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MADISON ELEMENTARY SCHOOL	04-Mar-2016	\$	160.78	
				Grand Total:	\$	160.78	
PO Number: 339320		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	3/4/2016			
Fund 01	Special Education	Materials & Supplies/Software	WALKER ELEMENTARY SCHOOL	04-Mar-2016	\$	157.54	
				Grand Total:	\$	157.54	
PO Number: 339321		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	3/4/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CHAVEZ CONTINUATION HIGH SCHOOL	04-Mar-2016	\$	118.52	
				Grand Total:	\$	118.52	
PO Number: 339322		Supplier: NICOLE MILLER & ASSOCIATES, INC.	Date PO	3/4/2016			
Fund 01	Unrestricted Discretionary Accounts	Legal Audit and Election Contracts	HUMAN RESOURCES DIVISION	04-Mar-2016	\$	4,500.00	
				Grand Total:	\$	4,500.00	
PO Number: 339323		Supplier: COMWEST CONSTRUCTION	Date PO	3/4/2016			
Fund 01	California Career Pathways Trust	Maintenance Contracts Repairs	REGIONAL OCCUPATIONAL PROGRAM	04-Mar-2016	\$	14,826.94	
				Grand Total:	\$	14,826.94	
PO Number: 339324		Supplier: COMWEST CONSTRUCTION	Date PO	3/4/2016			
Fund 01	California Career Pathways Trust	Maintenance Contracts Repairs	REGIONAL OCCUPATIONAL PROGRAM	04-Mar-2016	\$	8,184.55	
				Grand Total:	\$	8,184.55	
PO Number: 339325		Supplier: PRB CONSTRUCTION	Date PO	3/4/2016			
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	04-Mar-2016	\$	1,750.00	
				Grand Total:	\$	1,750.00	

PO Number: 339326		Supplier: APPLE, INC.		Date PO 3/4/2016	
Fund 01	Special Education	Non-Capitalized Equipment		SPECIAL EDUCATION	04-Mar-2016 \$ 1,081.92
				Grand Total:	\$ 1,081.92
PO Number: 339328		Supplier: APPLE, INC.		Date PO 3/4/2016	
Fund 01	Special Education	Non-Capitalized Equipment		SPECIAL EDUCATION	04-Mar-2016 \$ 820.32
				Grand Total:	\$ 820.32
PO Number: 339329		Supplier: ORANGE COUNTY PUMPING, INC.		Date PO 3/4/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	04-Mar-2016 \$ 594.00
				Grand Total:	\$ 594.00
PO Number: 339330		Supplier: CDW GOVERNMENT, INC.		Date PO 3/4/2016	
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment		MONTE VISTA ELEMENTARY SCHOOL	04-Mar-2016 \$ 1,102.12
				Grand Total:	\$ 1,102.12
PO Number: 339331		Supplier: CDW GOVERNMENT, INC.		Date PO 3/4/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		RESEARCH AND EVALUATION	04-Mar-2016 \$ 2,451.80
				Grand Total:	\$ 2,451.80
PO Number: 339332		Supplier: ORANGE COUNTY PUMPING, INC.		Date PO 3/4/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	04-Mar-2016 \$ 4,896.92
				Grand Total:	\$ 4,896.92
PO Number: 339333		Supplier: SIERRA SCHOOL EQUIPMENT COMPANY		Date PO 3/4/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		PUPIL SUPPORT SERVICES	04-Mar-2016 \$ 6,199.20
				Grand Total:	\$ 6,199.20
PO Number: 339334		Supplier: CDW GOVERNMENT, INC.		Date PO 3/4/2016	
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software		REGIONAL OCCUPATIONAL PROGRAM	04-Mar-2016 \$ 1,028.75
				Grand Total:	\$ 1,028.75
PO Number: 339335		Supplier: APPLE, INC.		Date PO 3/4/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software		SANTA ANA HIGH SCHOOL	04-Mar-2016 \$ 4,111.45
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment		SANTA ANA HIGH SCHOOL	04-Mar-2016 \$ 5,889.24
				Grand Total:	\$ 10,000.69
PO Number: 339336		Supplier: EPSON AMERICA, INC.		Date PO 3/4/2016	
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies		BUILDING SERVICES	04-Mar-2016 \$ 910.57
				Grand Total:	\$ 910.57
PO Number: 339337		Supplier: THOMPSON ENGINEERING		Date PO 3/4/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	04-Mar-2016 \$ 190.00
				Grand Total:	\$ 190.00

PO Number: 339338 Supplier: GOLD COAST FENCE, INC.

Date PO 3/4/2016

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	04-Mar-2016	\$ 1,105.00
Grand Total:				\$	1,105.00

PO Number: 339339 Supplier: APPLE, INC.

Date PO 3/4/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CHAVEZ CONTINUATION HIGH SCHOOL	04-Mar-2016	\$ 12.96
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	CHAVEZ CONTINUATION HIGH SCHOOL	04-Mar-2016	\$ 7,339.68
Grand Total:				\$	7,352.64

PO Number: 339340 Supplier: APPLE, INC.

Date PO 3/4/2016

Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	04-Mar-2016	\$ 107.89
Grand Total:				\$	107.89

PO Number: 339341 Supplier: APPLE, INC.

Date PO 3/4/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	04-Mar-2016	\$ 401.76
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	SANTA ANA HIGH SCHOOL	04-Mar-2016	\$ 2,589.84
Grand Total:				\$	2,991.60

PO Number: 339342 Supplier: MANLEY'S BOILER, INC.

Date PO 3/4/2016

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	04-Mar-2016	\$ 2,310.00
Grand Total:				\$	2,310.00

PO Number: 339343 Supplier: APPLE, INC.

Date PO 3/4/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SANTA ANA HIGH SCHOOL	04-Mar-2016	\$ 336.96
Grand Total:				\$	336.96

PO Number: 339344

Supplier: PROFESSIONAL PLUMBING & DRAIN CLEANING, INC.
 Date PO 3/4/2016
 Created: 4:20:48 PM

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	04-Mar-2016	\$ 418.00
Grand Total:				\$	418.00

PO Number: 339345 Supplier: APPLE, INC.

Date PO 3/4/2016

Fund 01	LCFF-Supplemental/Concentration	Non-Capitalized Equipment	COMMUNITY DAY HIGH SCHOOL	04-Mar-2016	\$ 34,927.20
Grand Total:				\$	34,927.20

PO Number: 339346 Supplier: APPLE, INC.

Date PO 3/4/2016

Fund 01	Unrestricted Discretionary Accounts	Equipment Maintenance Supplies	TECHNOLOGY INNOVATION SERVICES	04-Mar-2016	\$ 235.44
Grand Total:				\$	235.44

PO Number: 339347 Supplier: CULVER NEWLIN, INC.

Date PO 3/5/2016

Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	Materials & Supplies/Software	VOCATIONAL EDUCATION	05-Mar-2016	\$ 167.40
Grand Total:				\$	167.40

PO Number: 339348		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY		Date PO	3/5/2016
Fund 01	Kindergarten Program II	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	05-Mar-2016	\$ 205.20
				Grand Total:	\$ 205.20
PO Number: 339349		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING		Date PO	3/5/2016
		Created: 11:21:06 AM			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	RESEARCH AND EVALUATION	05-Mar-2016	\$ 599.40
				Grand Total:	\$ 599.40
PO Number: 339350		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING		Date PO	3/5/2016
		Created: 11:26:48 AM			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	LORIN GRISET ACADEMY	05-Mar-2016	\$ 1,107.00
				Grand Total:	\$ 1,107.00
PO Number: 339351		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING		Date PO	3/5/2016
		Created: 11:32:40 AM			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	05-Mar-2016	\$ 199.80
				Grand Total:	\$ 199.80
PO Number: 339352		Supplier: US SCHOOL SUPPLY, INC.		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUPIL SUPPORT SERVICES	07-Mar-2016	\$ 529.74
				Grand Total:	\$ 529.74
PO Number: 339353		Supplier: AARDVARK CLAY AND SUPPLIES, INC.		Date PO	3/7/2016
Fund 01	NCLB:Title I, School Improvement Grant OEIA	Non-Capitalized Equipment	VALLEY HIGH SCHOOL	07-Mar-2016	\$ 1,308.64
				Grand Total:	\$ 1,308.64
PO Number: 339354		Supplier: TOMARK SPORTS, INC.		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	SEGERSTROM HIGH SCHOOL	07-Mar-2016	\$ 1,038.96
				Grand Total:	\$ 1,038.96
PO Number: 339355		Supplier: ABNER ORTIZ dba IMAGE GRAFICS		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	07-Mar-2016	\$ 319.68
				Grand Total:	\$ 319.68
PO Number: 339356		Supplier: SARGENT WELCH SCIENTIFIC		Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	07-Mar-2016	\$ 1,065.64
				Grand Total:	\$ 1,065.64
PO Number: 339357		Supplier: FOUNTAIN VALLEY TESTING SERVICES, INC. dba ELITE EDUCATIONAL		Date PO	3/7/2016
		Created: 8:25:01 AM			
Fund 01	21st Century ASSETS (roll-up 4124)	Consultants Instructional	SADDLEBACK HIGH SCHOOL	07-Mar-2016	\$ 5,000.00
				Grand Total:	\$ 5,000.00

PO Number: 339358		Supplier: BIO CORPORATION dba BIO COMPANY, INC.		Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	07-Mar-2016	\$ 876.22
				Grand Total:	\$ 876.22
PO Number: 339359		Supplier: AT&T DATACOMM, INC. dba AT&T DATACOMM		Date PO	3/7/2016
		Created:		8:41:58 AM	
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (F&T, Catering, Uniform Cleaning)	DISTRICT-WIDE	07-Mar-2016	\$ 77,982.42
				Grand Total:	\$ 77,982.42
PO Number: 339360		Supplier: CDW GOVERNMENT, INC.		Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	SANTA ANA HIGH SCHOOL	07-Mar-2016	\$ 3,032.64
				Grand Total:	\$ 3,032.64
PO Number: 339361		Supplier: CDW GOVERNMENT, INC.		Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	GODINEZ FUNDAMENTAL HIGH SCHOOL	07-Mar-2016	\$ 9,017.05
				Grand Total:	\$ 9,017.05
PO Number: 339362		Supplier: CDW GOVERNMENT, INC.		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GARFIELD ELEMENTARY SCHOOL	07-Mar-2016	\$ 49.24
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	GARFIELD ELEMENTARY SCHOOL	07-Mar-2016	\$ 1,136.93
				Grand Total:	\$ 1,186.17
PO Number: 339363		Supplier: EMERALD DATA SOLUTIONS, INC.		Date PO	3/7/2016
Fund 09	Fund 09 One-Time Funds	Materials & Supplies/Software	ADVANCED LEARNING ACADEMY	07-Mar-2016	\$ 12,000.00
				Grand Total:	\$ 12,000.00
PO Number: 339364		Supplier: GOVCONNECTION		Date PO	3/7/2016
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	COMMUNITY DAY HIGH SCHOOL	07-Mar-2016	\$ 277.41
				Grand Total:	\$ 277.41
PO Number: 339365		Supplier: CDW GOVERNMENT, INC.		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MONTE VISTA ELEMENTARY SCHOOL	07-Mar-2016	\$ 1,020.60
				Grand Total:	\$ 1,020.60
PO Number: 339366		Supplier: EXPOSED SCREEN PRINTING, INC.		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	07-Mar-2016	\$ 233.28
				Grand Total:	\$ 233.28
PO Number: 339367		Supplier: CDW GOVERNMENT, INC.		Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MIDDLE COLLEGE HIGH SCHOOL	07-Mar-2016	\$ 235.80
				Grand Total:	\$ 235.80
PO Number: 339368		Supplier: DAVID NGUYEN dba DTNTech MARKETING		Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SEGERSTROM HIGH SCHOOL	07-Mar-2016	\$ 2,673.00
				Grand Total:	\$ 2,673.00

PO Number: 339369		Supplier: GOVCONNECTION	Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	07-Mar-2016 \$ 1,247.79
			Grand Total:	\$ 1,247.79
PO Number: 339370		Supplier: GOVCONNECTION	Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	COMMUNITY DAY HIGH SCHOOL	07-Mar-2016 \$ 1,258.77
			Grand Total:	\$ 1,258.77
PO Number: 339371		Supplier: S & S WORLDWIDE, INC.	Date PO	3/7/2016
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software	MIGRANT EDUCATION	07-Mar-2016 \$ 217.98
			Grand Total:	\$ 217.98
PO Number: 339372		Supplier: FRANKLIN COVEY	Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	EDISON ELEMENTARY SCHOOL	07-Mar-2016 \$ 1,500.00
			Grand Total:	\$ 1,500.00
PO Number: 339373		Supplier: WARD'S NATURAL SCIENCE	Date PO	3/7/2016
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	07-Mar-2016 \$ 135.52
			Grand Total:	\$ 135.52
PO Number: 339374		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CHAVEZ CONTINUATION HIGH SCHOOL	07-Mar-2016 \$ 80.45
			Grand Total:	\$ 80.45
PO Number: 339375		Supplier: OFFICE DEPOT	Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ROOSEVELT ELEMENTARY SCHOOL	07-Mar-2016 \$ 33.97
			Grand Total:	\$ 33.97
PO Number: 339376		Supplier: OFFICE DEPOT	Date PO	3/7/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MONROE ELEMENTARY SCHOOL	07-Mar-2016 \$ 38.91
			Grand Total:	\$ 38.91
PO Number: 339377		Supplier: OFFICE DEPOT	Date PO	3/7/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	WILLARD INTERMEDIATE SCHOOL	07-Mar-2016 \$ 816.44
			Grand Total:	\$ 816.44
PO Number: 339378		Supplier: OFFICE DEPOT	Date PO	3/7/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	07-Mar-2016 \$ 154.10
			Grand Total:	\$ 154.10
PO Number: 339379		Supplier: OFFICE DEPOT	Date PO	3/7/2016
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	07-Mar-2016 \$ 114.85
			Grand Total:	\$ 114.85

PO Number: 339380		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	07-Mar-2016	\$ 76.44
				Grand Total:	\$ 76.44
PO Number: 339381		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	Head Start	Office Supplies	CHILD DEVELOPMENT	07-Mar-2016	\$ 135.87
				Grand Total:	\$ 135.87
PO Number: 339382		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	Special Education	Office Supplies	MITCHELL CHILD DEVELOPMENT CENTER	07-Mar-2016	\$ 98.86
				Grand Total:	\$ 98.86
PO Number: 339383		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	LCFF-Supplemental/Concentration	Office Supplies	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	07-Mar-2016	\$ 70.12
				Grand Total:	\$ 70.12
PO Number: 339384		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	COMMUNITY DAY HIGH SCHOOL	07-Mar-2016	\$ 945.10
				Grand Total:	\$ 945.10
PO Number: 339385		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	07-Mar-2016	\$ 224.62
				Grand Total:	\$ 224.62
PO Number: 339386		Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION		Date PO 3/7/2016 Created: 11:44:30 AM	
Fund 01	Unrestricted Discretionary Accounts	Travel Conference	LORIN GRISET ACADEMY	07-Mar-2016	\$ 30.00
				Grand Total:	\$ 30.00
PO Number: 339387		Supplier: REGISTRATION FOR YOU		Date PO 3/7/2016	
Fund 01	California Career Pathways Trust	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	07-Mar-2016	\$ 435.00
				Grand Total:	\$ 435.00
PO Number: 339388		Supplier: SOUTHERN CALIFORNIA KINDERGARTEN CONFERENCE, INC.		Date PO 3/7/2016 Created: 11:51:02 AM	
Fund 01	Title II-Part A Improving Teacher Quality	Travel Conference	NONPUBLIC SCHOOLS	07-Mar-2016	\$ 1,046.00
				Grand Total:	\$ 1,046.00
PO Number: 339389		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	ADAMS ELEMENTARY SCHOOL	07-Mar-2016	\$ 59.39
				Grand Total:	\$ 59.39

PO Number: 339390 Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION Date PO: 3/7/2016 Created: 11:53:15 AM

Fund 01	Special Education	Travel Conference	SPECIAL EDUCATION	07-Mar-2016	\$	200.00
				Grand Total:	\$	200.00

PO Number: 339391 Supplier: CADA & CASL Date PO: 3/7/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	07-Mar-2016	\$	375.00
				Grand Total:	\$	375.00

PO Number: 339392 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	07-Mar-2016	\$	50.75
Fund 01	Special Education	Office Supplies	SPEECH & LANGUAGE	07-Mar-2016	\$	53.99
				Grand Total:	\$	104.74

PO Number: 339393 Supplier: CUE CONFERENCE REGISTRATION Date PO: 3/7/2016

Fund 01	Unrestricted Discretionary Accounts	Travel Conference	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	07-Mar-2016	\$	1,600.00
				Grand Total:	\$	1,600.00

PO Number: 339394 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	COMMUNITY DAY HIGH SCHOOL	07-Mar-2016	\$	933.93
				Grand Total:	\$	933.93

PO Number: 339395 Supplier: MEDIEVAL TIMES Date PO: 3/7/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	CARR INTERMEDIATE SCHOOL	07-Mar-2016	\$	12,660.00
				Grand Total:	\$	12,660.00

PO Number: 339396 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PAYROLL DEPARTMENT	07-Mar-2016	\$	37.47
				Grand Total:	\$	37.47

PO Number: 339397 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	07-Mar-2016	\$	536.82
				Grand Total:	\$	536.82

PO Number: 339398 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	BUDGET	07-Mar-2016	\$	539.97
				Grand Total:	\$	539.97

PO Number: 339399 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GARFIELD ELEMENTARY SCHOOL	07-Mar-2016	\$	148.52
				Grand Total:	\$	148.52

PO Number: 339400 Supplier: OFFICE DEPOT Date PO: 3/7/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	FRANKLIN ELEMENTARY SCHOOL	07-Mar-2016	\$	371.30
				Grand Total:	\$	371.30

PO Number: 339401		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	KENNEDY ELEMENTARY SCHOOL	07-Mar-2016	\$ 301.97
				Grand Total:	\$ 301.97
PO Number: 339402		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	07-Mar-2016	\$ 176.22
				Grand Total:	\$ 176.22
PO Number: 339403		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	07-Mar-2016	\$ 77.72
				Grand Total:	\$ 77.72
PO Number: 339404		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	07-Mar-2016	\$ 248.70
				Grand Total:	\$ 248.70
PO Number: 339405		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	07-Mar-2016	\$ 165.09
				Grand Total:	\$ 165.09
PO Number: 339406		Supplier: COMWEST CONSTRUCTION		Date PO 3/7/2016	
Fund 01	California Career Pathways Trust	Maintenance Contracts Repairs	REGIONAL OCCUPATIONAL PROGRAM	07-Mar-2016	\$ 3,948.20
				Grand Total:	\$ 3,948.20
PO Number: 339407		Supplier: B&H PHOTO VIDEO		Date PO 3/7/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	07-Mar-2016	\$ 1,280.06
				Grand Total:	\$ 1,280.06
PO Number: 339408		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY		Date PO 3/7/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	07-Mar-2016	\$ 141.10
				Grand Total:	\$ 141.10
PO Number: 339409		Supplier: CENGAGE LEARNING dba NATIONAL GEOGRAPHIC LEARNING		Date PO 3/7/2016 Created: 1:09:56 PM	
Fund 01	Title III Limited English Proficiency LEP Student Program	Materials & Supplies/Software	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	07-Mar-2016	\$ 5,498.96
				Grand Total:	\$ 5,498.96
PO Number: 339410		Supplier: OFFICE DEPOT		Date PO 3/7/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	07-Mar-2016	\$ 83.61
				Grand Total:	\$ 83.61
PO Number: 339411		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO 3/7/2016	
Fund 01	Two-Way Digital ITFS Licensee Revenue	Materials & Supplies/Software	TECHNOLOGY	07-Mar-2016	\$ 2,472.12
				Grand Total:	\$ 2,472.12

PO Number: 339412	Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	3/7/2016
Fund 01	Head Start	Health Supplies	CHILD DEVELOPMENT
			07-Mar-2016 \$ 179.15
Grand Total:			\$ 179.15

PO Number: 339413	Supplier: CUMMING CONSTRUCTION MANAGEMENT, INC.	Date PO	3/7/2016
		Created:	1:44:29 PM
Fund 01	California Clean Energy Jobs Act (Prop 39)	Building Improvements	VALLEY HIGH SCHOOL
			07-Mar-2016 \$ 35,600.00
Fund 01	California Clean Energy Jobs Act (Prop 39)	Plans All Other - Printing, etc.	VALLEY HIGH SCHOOL
			07-Mar-2016 \$ 11,000.00
Grand Total:			\$ 46,600.00

PO Number: 339414	Supplier: CALIFORNIA DEPARTMENT OF GENERAL SERVICES	Date PO	3/7/2016
		Created:	1:53:23 PM
Fund 24	Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	Building Fees Office of State Architect	REMINGTON ELEMENTARY SCHOOL
			07-Mar-2016 \$ 2,394.27
Grand Total:			\$ 2,394.27

PO Number: 339415	Supplier: DAKTRONICS, INC.	Date PO	3/7/2016
Fund 40	Fd 40 Valley Sports Complex	Building Improvements	VALLEY HIGH SCHOOL
			07-Mar-2016 \$ 2,120.45
Grand Total:			\$ 2,120.45

PO Number: 339418	Supplier: ULINE SHIPPING SUPPLIES	Date PO	3/7/2016
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	WILLARD INTERMEDIATE SCHOOL
			07-Mar-2016 \$ 72.24
Grand Total:			\$ 72.24

PO Number: 339419	Supplier: CDW GOVERNMENT, INC.	Date PO	3/7/2016
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	TECHNOLOGY
			07-Mar-2016 \$ 12,247.20
Grand Total:			\$ 12,247.20

PO Number: 339420	Supplier: GOVCONNECTION	Date PO	3/7/2016
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	TECHNOLOGY
			07-Mar-2016 \$ 7,192.80
Grand Total:			\$ 7,192.80

PO Number: 339421	Supplier: FASTENAL COMPANY	Date PO	3/7/2016
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL
			07-Mar-2016 \$ 1,079.78
Grand Total:			\$ 1,079.78

PO Number: 339422	Supplier: RIDDELL	Date PO	3/8/2016
Fund 01	Unrestricted Discretionary Accounts	Housekeeping Services All Other	SEGERSTROM HIGH SCHOOL
			08-Mar-2016 \$ 2,500.00
Grand Total:			\$ 2,500.00

PO Number: 339423	Supplier: PENSKE TRUCK LEASING CO, L.P.	Date PO	3/8/2016
Fund 01	Unrestricted Discretionary Accounts	Sub-Agreements Transportation	SANTA ANA HIGH SCHOOL
			08-Mar-2016 \$ 1,671.00
Grand Total:			\$ 1,671.00

PO Number: 339424		Supplier: NO EXCUSES UNIVERSITY		Date PO	3/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	JACKSON ELEMENTARY SCHOOL	08-Mar-2016	\$	993.81	
		Grand Total:			\$	993.81	
PO Number: 339425		Supplier: FAT BRAIN TOYS, LLC		Date PO	3/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	08-Mar-2016	\$	322.55	
		Grand Total:			\$	322.55	
PO Number: 339426		Supplier: VISION MARKING DEVICES		Date PO	3/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUPIL SUPPORT SERVICES	08-Mar-2016	\$	153.49	
		Grand Total:			\$	153.49	
PO Number: 339427		Supplier: VISION MARKING DEVICES		Date PO	3/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	FACILITIES/GOVERNMENTAL RELATIONS	08-Mar-2016	\$	20.08	
		Grand Total:			\$	20.08	
PO Number: 339428		Supplier: VISION MARKING DEVICES		Date PO	3/8/2016		
Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	CENTURY HIGH SCHOOL	08-Mar-2016	\$	34.92	
		Grand Total:			\$	34.92	
PO Number: 339429		Supplier: CM SCHOOL SUPPLY		Date PO	3/8/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	JACKSON ELEMENTARY SCHOOL	08-Mar-2016	\$	13.49	
		Grand Total:			\$	13.49	
PO Number: 339430		Supplier: DISCOUNT SCHOOL SUPPLY		Date PO	3/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	08-Mar-2016	\$	150.05	
		Grand Total:			\$	150.05	
PO Number: 339431		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY		Date PO	3/8/2016	Created: 9:57:29 AM	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LORIN GRISET ACADEMY	08-Mar-2016	\$	556.14	
		Grand Total:			\$	556.14	
PO Number: 339432		Supplier: DEMCO		Date PO	3/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	FRANKLIN ELEMENTARY SCHOOL	08-Mar-2016	\$	198.02	
		Grand Total:			\$	198.02	
PO Number: 339433		Supplier: R&D QUALITY FINISHING		Date PO	3/8/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	08-Mar-2016	\$	2,381.40	
		Grand Total:			\$	2,381.40	
PO Number: 339434		Supplier: INTERNATIONAL BACCALAUREATE ORGANIZATION		Date PO	3/8/2016	Created: 10:26:15 AM	
Fund 01	LCFF-Supplemental/Concentration	Travel Conference	EDUCATIONAL SERVICES DIVISION	08-Mar-2016	\$	2,956.00	
		Grand Total:			\$	2,956.00	

PO Number: 339435

Supplier: GREG T. WHICKER dba FACILITATION GRAPHICS BY GREG T. WHICKER

Date PO 3/8/2016
Created: 10:51:36 AM

Fund 01	Unrestricted Discretionary Accounts	Consultant Noninstructional	SANTA ANA HIGH SCHOOL	08-Mar-2016	\$	600.00
				Grand Total:	\$	600.00

PO Number: 339436 Supplier: INTERIOR MANAGEMENT, INC.

Date PO 3/8/2016

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	08-Mar-2016	\$	1,754.00
				Grand Total:	\$	1,754.00

PO Number: 339437 Supplier: WAXIE SANITARY SUPPLY

Date PO 3/8/2016

Fund 13	Child Nutrition: School Programs	Custodial Supplies	NUTRITION SERVICES	08-Mar-2016	\$	-
				Grand Total:	\$	-

PO Number: 339438 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	08-Mar-2016	\$	424.81
				Grand Total:	\$	424.81

PO Number: 339439 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	Special Education	Office Supplies	TRANSITION PROGRAMS	08-Mar-2016	\$	11.87
				Grand Total:	\$	11.87

PO Number: 339440 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	08-Mar-2016	\$	140.90
				Grand Total:	\$	140.90

PO Number: 339441 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	08-Mar-2016	\$	104.91
				Grand Total:	\$	104.91

PO Number: 339442 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	08-Mar-2016	\$	40.86
				Grand Total:	\$	40.86

PO Number: 339443 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	08-Mar-2016	\$	240.73
				Grand Total:	\$	240.73

PO Number: 339444 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	08-Mar-2016	\$	65.87
				Grand Total:	\$	65.87

PO Number: 339445 Supplier: OFFICE DEPOT

Date PO 3/8/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	DAVIS ELEMENTARY SCHOOL	08-Mar-2016	\$	269.99
				Grand Total:	\$	269.99

PO Number: 339446		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MONROE ELEMENTARY SCHOOL	08-Mar-2016	\$ 14.34
				Grand Total:	\$ 14.34
PO Number: 339447		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Special Education	Office Supplies	SPEECH & LANGUAGE	08-Mar-2016	\$ 111.23
				Grand Total:	\$ 111.23
PO Number: 339448		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	FRANKLIN ELEMENTARY SCHOOL	08-Mar-2016	\$ 715.87
				Grand Total:	\$ 715.87
PO Number: 339449		Supplier: ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT PRODUCT SOLUTIONS		Date PO 3/8/2016 Created: 12:59:02 PM	
Fund 13	Child Nutrition: School Programs	Custodial Supplies	NUTRITION SERVICES	08-Mar-2016	\$ 1,153.01
				Grand Total:	\$ 1,153.01
PO Number: 339450		Supplier: ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT PRODUCT SOLUTIONS		Date PO 3/8/2016 Created: 1:19:16 PM	
Fund 13	Child Nutrition: School Programs	Custodial Supplies	Roving Custodial Crew	08-Mar-2016	\$ 213.73
				Grand Total:	\$ 213.73
PO Number: 339451		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUPIL SUPPORT SERVICES	08-Mar-2016	\$ 221.43
				Grand Total:	\$ 221.43
PO Number: 339452		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	08-Mar-2016	\$ 215.91
				Grand Total:	\$ 215.91
PO Number: 339453		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	08-Mar-2016	\$ 86.39
				Grand Total:	\$ 86.39
PO Number: 339454		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ROOSEVELT ELEMENTARY SCHOOL	08-Mar-2016	\$ 133.92
				Grand Total:	\$ 133.92
PO Number: 339455		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	08-Mar-2016	\$ 109.15
				Grand Total:	\$ 109.15
PO Number: 339456		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PAYROLL DEPARTMENT	08-Mar-2016	\$ 47.23
				Grand Total:	\$ 47.23

PO Number: 339457		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	08-Mar-2016	\$ 135.94
				Grand Total:	\$ 135.94
PO Number: 339458		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	08-Mar-2016	\$ 28.06
				Grand Total:	\$ 28.06
PO Number: 339459		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	LORIN GRISET ACADEMY	08-Mar-2016	\$ 105.11
				Grand Total:	\$ 105.11
PO Number: 339460		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	08-Mar-2016	\$ 22.56
				Grand Total:	\$ 22.56
PO Number: 339461		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	08-Mar-2016	\$ 462.64
				Grand Total:	\$ 462.64
PO Number: 339462		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	08-Mar-2016	\$ 164.12
				Grand Total:	\$ 164.12
PO Number: 339463		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	08-Mar-2016	\$ 283.47
				Grand Total:	\$ 283.47
PO Number: 339464		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CHAVEZ CONTINUATION HIGH SCHOOL	08-Mar-2016	\$ 478.76
				Grand Total:	\$ 478.76
PO Number: 339465		Supplier: VIRCO, INC.		Date PO 3/8/2016	
Fund 14	Fund 14 Deferred Maintenance Fund	Non-Capitalized Equipment	DISTRICT-WIDE	08-Mar-2016	\$ 53,316.70
				Grand Total:	\$ 53,316.70
PO Number: 339466		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	08-Mar-2016	\$ 70.99
				Grand Total:	\$ 70.99
PO Number: 339467		Supplier: THE CALIFORNIA ENDOWMENT		Date PO 3/8/2016	
Fund 01	The California Wellness Foundation	A/P - Vendor Payables	Undefined	08-Mar-2016	\$ 3,579.00
				Grand Total:	\$ 3,579.00

PO Number: 339468		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Special Education	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	08-Mar-2016	\$ 319.06
				Grand Total:	\$ 319.06
PO Number: 339469		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	RESEARCH AND EVALUATION	08-Mar-2016	\$ 342.21
				Grand Total:	\$ 342.21
PO Number: 339470		Supplier: OCTA		Date PO 3/8/2016	
Fund 01	IASA:Title I Migrant Ed Regular Program	Transportation Contracts Other	MIGRANT EDUCATION	08-Mar-2016	\$ 17,765.00
				Grand Total:	\$ 17,765.00
PO Number: 339471		Supplier: APPLE, INC.		Date PO 3/8/2016	
Fund 01	One-Time Discretionary Funds	Equipment	EDUCATIONAL SERVICES DIVISION	08-Mar-2016	\$ 5,216.40
				Grand Total:	\$ 5,216.40
PO Number: 339472		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Special Education	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	08-Mar-2016	\$ 112.51
				Grand Total:	\$ 112.51
PO Number: 339473		Supplier: OFFICE DEPOT		Date PO 3/8/2016	
Fund 01	Department of Rehab: Workability II, Transition Partnership	Office Supplies	TRANSITION PROGRAMS	08-Mar-2016	\$ 290.06
				Grand Total:	\$ 290.06
PO Number: 339474		Supplier: FALLAS PAREDES		Date PO 3/8/2016	
Fund 01	IASA:Title I Migrant Ed Regular Program	Uniforms for Personnel/Students/Etc	MIGRANT EDUCATION	08-Mar-2016	\$ 21,000.00
				Grand Total:	\$ 21,000.00
PO Number: 339475		Supplier: VARIDESK, LLC		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	CHARTER/ATTENDANCE	08-Mar-2016	\$ 939.60
				Grand Total:	\$ 939.60
PO Number: 339476		Supplier: VARIDESK, LLC		Date PO 3/8/2016	
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	PAYROLL DEPARTMENT	08-Mar-2016	\$ 1,069.20
				Grand Total:	\$ 1,069.20
PO Number: 339477		Supplier: VITAL LINK ORANGE COUNTY		Date PO 3/8/2016	
Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)	REGIONAL OCCUPATIONAL PROGRAM	08-Mar-2016	\$ 2,842.00
				Grand Total:	\$ 2,842.00
PO Number: 339478		Supplier: VITAL LINK ORANGE COUNTY		Date PO 3/8/2016	
Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)	REGIONAL OCCUPATIONAL PROGRAM	08-Mar-2016	\$ 2,842.00
				Grand Total:	\$ 2,842.00

PO Number: 339479		Supplier: LEXIA LEARNING SYSTEMS		Date PO	3/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	SIERRA PREPARATORY ACADEMY	08-Mar-2016	\$	2,820.00	
				Grand Total:	\$	2,820.00	
PO Number: 339480		Supplier: ASSET GENIE, INC. dba AG PARTS WORLDWIDE		Date PO	3/8/2016		
		Created:		4:56:16 PM			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	08-Mar-2016	\$	3,841.66	
				Grand Total:	\$	3,841.66	
PO Number: 339481		Supplier: CULVER NEWLIN, INC.		Date PO	3/8/2016		
Fund 14	Fund 14 Deferred Maintenance Fund	Non-Capitalized Equipment	DISTRICT-WIDE	08-Mar-2016	\$	1,296.00	
				Grand Total:	\$	1,296.00	
PO Number: 339482		Supplier: SOFTCHOICE CORPORATION		Date PO	3/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	RESEARCH AND EVALUATION	08-Mar-2016	\$	7,513.05	
				Grand Total:	\$	7,513.05	
PO Number: 339483		Supplier: ROSETTA STONE, LTD.		Date PO	3/8/2016		
Fund 01	Title III Limited English Proficiency LEP Student Program	Other Contracts (Software Licensing, Physicals, etc)	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	08-Mar-2016	\$	5,192.00	
				Grand Total:	\$	5,192.00	
PO Number: 339484		Supplier: APPLE, INC.		Date PO	3/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	08-Mar-2016	\$	1,252.80	
				Grand Total:	\$	1,252.80	
PO Number: 339485		Supplier: THE WARE GROUP, INC.		Date PO	3/8/2016		
Fund 09	Fund 09 One-Time Funds	Materials & Supplies/Software	ADVANCED LEARNING ACADEMY	08-Mar-2016	\$	3,600.00	
				Grand Total:	\$	3,600.00	
PO Number: 339486		Supplier: CDW GOVERNMENT, INC.		Date PO	3/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	08-Mar-2016	\$	55.09	
				Grand Total:	\$	55.09	
PO Number: 339487		Supplier: APPLE, INC.		Date PO	3/8/2016		
Fund 01	Fundraiser (Non ASB-PTA Deposits)	Materials & Supplies/Software	HEROES ELEMENTARY SCHOOL	08-Mar-2016	\$	1,303.68	
				Grand Total:	\$	1,303.68	
PO Number: 339488		Supplier: AREY JONES EDUCATIONAL SOLUTIONS		Date PO	3/8/2016		
Fund 01	Saturday Attendance Recovery Program (WIN)	Materials & Supplies/Software	HEROES ELEMENTARY SCHOOL	08-Mar-2016	\$	4,061.70	
				Grand Total:	\$	4,061.70	

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of February 24, 2016 through March 8, 2016**

ITEM: **Consent**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Tina Douglas, Assistant Superintendent, Business Services**

BACKGROUND INFORMATION:

Warrants are payments of expenditures previously approved through prior Board action.

RATIONALE:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary Report and Detailed Warrant Listing Report of all payments over \$25,000 on a bi-monthly basis.

ITEM SUMMARY:

- Snapshot of all warrants issued for period of February 24, 2016 through March 8, 2016.
- All expenditures were previously approved through prior Board action.
- Board Policy 3300
- Required by Ed. Code 17604

The Expenditure Summary Report consists of all warrants created during the period of February 24, 2016 through March 8, 2016. The Detailed Warrant Listing Report of expenditures \$25,000 and over is also included. Expenditures are Board approved through prior Purchase Order Agenda submissions. The warrants listed reflect payments against these Purchase Orders.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrants issued over \$25,000 for the period of February 24, 2016 through March 8, 2016.

TD:jg:mm



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: March 8, 2016
To: Richard L. Miller, Ph.D., Superintendent
From: Tina Douglas, Assistant Superintendent, Business Services
Subject: Expenditures Summary: From 24-FEB-2016 through 8-March-2016

Fund 01 General Fund	\$2,554,940.47
Fund 12 Child Development	\$6,365.93
Fund 13 Cafeteria Fund	\$839,671.94
Fund 14 Deferred Maintenance Fund	\$59,574.77
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$500.00
Fund 25 Capital Facilities Fund	\$145,837.10
Fund 26 Measure G Bond	\$32,938.85
Fund 29 Measure G	\$9,284.41
Fund 35 County School Facilities Fund	\$1,001.90
Fund 40 Special Reserve Fund	\$1,930,143.80
Fund 68 Workers' Compensation	\$168,161.75
Fund 69 Health & Welfare	\$5,508,377.13
Fund 81 Property & Liability	\$14,882.88
Total Expenditures:	\$11,271,680.93

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

February 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84217182	CONSORTIUM ON REACHING EXCELLENCE IASA: Title I Basic Grants Low-Income and Neglected, Part A	STUDENT ACHIEVEMENT	\$46,190.00
84217207	ORANGE COUNTY SANITATION DISTRICT Unrestricted Discretionary Accounts	DISTRICTWIDE	\$129,286.05
84217219	VERITIV OPERATING COMPANY Fund 01 General Fund	PUBLICATIONS WAREHOUSE AND DELIVERY	\$27,673.91
84217223	XEROX CORPORATION Unrestricted Discretionary Accounts	DISTRICTWIDE	\$198,885.67
84217242	APPLE, INC. California Career Pathways Trust Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A One-Time Discretionary Funds Special Education Unrestricted Discretionary Accounts Unrestricted-GATE (7140)	CENTURY HIGH SCHOOL ACCOUNTING DEPARTMENT CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL KENNEDY ELEMENTARY SCHOOL MONROE ELEMENTARY SCHOOL SPECIAL EDUCATION FACILITIES/GOVERNMENTAL RELATIONS MIDDLE COLLEGE HIGH SCHOOL SEGERSTROM HIGH SCHOOL K-12 TEACHING AND LEARNING	\$36,180.70
84217292	APPROACH LEARNING AND ASSESSMENT CENTER, INC. Special Education	SPECIAL EDUCATION	\$44,350.22
84217298	BSN SPORTS Fund 01 General Fund One-Time Discretionary Funds	ACCOUNTING DEPARTMENT SADDLEBACK HIGH SCHOOL	\$37,068.46

SAUSD Board of Education Warrant Listing

February 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL SADDLEBACK HIGH SCHOOL VALLEY HIGH SCHOOL	
84217388	U.S. BANK - CAL CARD		\$152,133.27
	21st Century ASSETS (roll-up 4124)	SADDLEBACK HIGH SCHOOL	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	
	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	
	Carl D. Perkins Section 131 Career and Technical Education act of 1998	VOCATIONAL EDUCATION	
	Donations (Miscellaneous)	AFTER SCHOOL PROGRAMS HENINGER ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL LOWELL ELEMENTARY SCHOOL REMINGTON ELEMENTARY SCHOOL SANTIAGO ELEMENTARY SCHOOL VALLEY HIGH SCHOOL WILLARD INTERMEDIATE SCHOOL	
	E-Business Academy [0473] CHS	CENTURY HIGH SCHOOL	
	Fund 01 General Fund	PUBLICATIONS	
	Fundraiser (Non ASB-PTA Deposits)	ADAMS ELEMENTARY SCHOOL MADISON ELEMENTARY SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL CENTURY HIGH SCHOOL CHAVEZ CONTINUATION HIGH SCHOOL COMMUNITY DAY HIGH SCHOOL ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	

SAUSD Board of Education Warrant Listing

February 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		HEROES ELEMENTARY SCHOOL	
		HOOVER ELEMENTARY SCHOOL	
		KENNEDY ELEMENTARY SCHOOL	
		KING ELEMENTARY SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		LORIN GRISET ACADEMY	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		STUDENT ACHIEVEMENT	
	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	
	LCFF-Supplemental/Concentration	COMMUNITY DAY HIGH SCHOOL	
		EDUCATIONAL SERVICES DIVISION	
		K-12 TEACHING AND LEARNING	
	One-Time Discretionary Funds	FRANKLIN ELEMENTARY SCHOOL	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
		TRANSPORTATION DEPARTMENT	
	Recognition Programs	EDUCATIONAL SERVICES DIVISION	
	Saturday Attendance Recovery Program (WIN)	MADISON ELEMENTARY SCHOOL	
	Special Ed: Alternative Dispute Resolution	SPECIAL EDUCATION	
	Special Ed: Mental Health Services	SPECIAL EDUCATION	
	Special Education	SPECIAL EDUCATION	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted Discretionary Accounts	ACCOUNTING DEPARTMENT	
		BOARD OF EDUCATION	
		BUSINESS SERVICES DIVISION	

SAUSD Board of Education Warrant Listing

February 24, 2016

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Check #

Vendor

Location

Amount

BUILDING SERVICES
CARR INTERMEDIATE SCHOOL
CARVER ELEMENTARY SCHOOL
CENTURY HIGH SCHOOL
CHAVEZ CONTINUATION HIGH SCHOOL
COMMUNICATIONS OFFICE
COMMUNITY RELATIONS
CONSTRUCTION
DAVIS ELEMENTARY SCHOOL
EDUCATIONAL SERVICES DIVISION
FACILITIES/GOVERNMENTAL RELATIONS
FRANKLIN ELEMENTARY SCHOOL
GODINEZ FUNDAMENTAL HIGH SCHOOL
HEROES ELEMENTARY SCHOOL
HOOVER ELEMENTARY SCHOOL
HUMAN RESOURCES DIVISION
JEFFERSON ELEMENTARY SCHOOL
K-12 SCHOOL PERFORMANCE AND CULTURE
K-12 TEACHING AND LEARNING
LATHROP INTERMEDIATE SCHOOL
LINCOLN ELEMENTARY SCHOOL
LORIN GRISET ACADEMY
LOWELL ELEMENTARY SCHOOL
MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL
MARTIN ELEMENTARY SCHOOL
MCFADDEN INTERMEDIATE SCHOOL

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MIDDLE COLLEGE HIGH SCHOOL
MONROE ELEMENTARY SCHOOL
MONTE VISTA ELEMENTARY SCHOOL
MUIR FUNDAMENTAL ELEMENTARY SCHOOL
PAYROLL DEPARTMENT
PIO PICO ELEMENTARY SCHOOL
PUBLICATIONS
PUPIL SUPPORT SERVICES
PURCHASING DEPARTMENT
RESEARCH AND EVALUATION
ROMERO-CRUZ ELEMENTARY SCHOOL
SADDLEBACK HIGH SCHOOL
SANTA ANA HIGH SCHOOL
SANTIAGO ELEMENTARY SCHOOL
SCHOOL POLICE SERVICES
SEGERSTROM HIGH SCHOOL
SEPULVEDA ELEMENTARY SCHOOL
SIERRA PREPARATORY ACADEMY
SPURGEON INTERMEDIATE SCHOOL
STAFF DEVELOPMENT
SUPERINTENDENT'S OFFICE
TECHNOLOGY INNOVATION SERVICES
THORPE FUNDAMENTAL ELEMENTARY
SCHOOL
VALLEY HIGH SCHOOL
VILLA FUNDAMENTAL INTERMEDIATE SCHOOL
VISUAL & PERFORMING ARTS
WALKER ELEMENTARY SCHOOL

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	Visual & Performing Arts Professional Learning Community Grant	WAREHOUSE AND DELIVERY WASHINGTON ELEMENTARY SCHOOL WILSON ELEMENTARY SCHOOL VISUAL & PERFORMING ARTS	
84217173	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$49,170.88

Fund 13 Cafeteria Fund

84217446	NATIONAL FOOD GROUP, INC. Child Nutrition: School Programs	NUTRITION SERVICES	\$29,376.00
84217420	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES	\$52,458.10
84217422	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$52,196.34
84217432	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$55,533.74
84217441	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES SEGERSTROM HIGH SCHOOL	\$45,772.19
84217439	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES VALLEY HIGH SCHOOL	\$51,909.69

Fund 25 Capital Facilities Fund

84217465	PJHM ARCHITECTS, INC. Fund 25 Valley P2P	VALLEY HIGH SCHOOL	\$119,650.03
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Fund 40 Special Reserve Fund			
84217473	BALFOUR BEATTY CONSTRUCTION Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$167,166.81
84217476	ELITE EARTHWORKS & ENGINEERING Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$54,250.57
84217477	EMPYREAN PLUMBING, INC. Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$49,032.20
84217478	KYA SERVICES, LLC Fund 40 Valley Sports Complex	VALLEY HIGH SCHOOL	\$1,344,238.90
84217479	PCM3, INC. Emergency Repair Program-Williams Case	CENTURY HIGH SCHOOL DAVIS ELEMENTARY SCHOOL LATHROP INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL REMINGTON ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL	\$114,675.91
84217481	TJ JANCA CONSTRUCTION, INC. Fund 40 QZAB Solar Energy Savings 2012 (eff 2014-15)	SADDLEBACK HIGH SCHOOL	\$84,120.21
Fund 68 Workers' Compensation			
84217485	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$113,728.68

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Fund 69 Health & Welfare			
84217493	VISION SERVICE PLAN		\$36,230.46
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84217487	BLUE SHIELD OF CALIFORNIA		\$3,246,539.77
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84217488	DELTA DENTAL INSURANCE COMPANY		\$49,120.22
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84217490	KAISER FOUNDATION HEALTH PLAN		\$1,660,695.35
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
		Grand Total:	\$8,047,634.33

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Fund 01 General Fund			
84217624	APPLE, INC.		\$54,897.32
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
	Medi-Cal Billing Option	SPEECH & LANGUAGE	
	Special Education	SPECIAL EDUCATION	
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	CARR INTERMEDIATE SCHOOL	
		FACILITIES/GOVERNMENTAL RELATIONS	
		MONTE VISTA ELEMENTARY SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		TECHNOLOGY INNOVATION SERVICES	
84217501	ACTIVE LEARNING		\$30,000.00
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	
84217503	BEST CONTRACTING SERVICES, INC.		\$30,882.28
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
84217504	BRAINARD STRATEGY, INC.		\$27,400.00
	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	
84217506	CAL PERS SAFETY		\$44,758.23
	Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	
84217524	FOCUS EDUVATION, INC.		\$89,000.00
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	STUDENT ACHIEVEMENT	
84217526	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES		\$38,010.00
	LCFF-Supplemental/Concentration	K-12 SCHOOL PERFORMANCE AND CULTURE	
84217500	SOUTHERN CALIFORNIA EDISON		\$67,452.39
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84217545	VAKILI & LEUS, LLP Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	\$100,000.00
84217540	REVOLVING CASH FUND 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships Fund 01 General Fund Head Start IASA: Title I Basic Grants Low-Income and Neglected, Part A LCFF-Supplemental/Concentration Medi-Cal Billing Option NJROTC Special Ed: Alternative Dispute Resolution Special Ed: Mental Health Services Unrestricted Discretionary Accounts	AFTER SCHOOL PROGRAMS CASH ACCOUNT CHILD DEVELOPMENT HARVEY ELEMENTARY SCHOOL EDUCATIONAL SERVICES DIVISION SPEECH & LANGUAGE SANTA ANA HIGH SCHOOL SPECIAL EDUCATION SPECIAL EDUCATION CARR INTERMEDIATE SCHOOL CENTURY HIGH SCHOOL DISTRICT-WIDE GODINEZ FUNDAMENTAL HIGH SCHOOL HUMAN RESOURCES DIVISION MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL	\$56,674.45

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 13 Cafeteria Fund			
84217731	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$125,847.93
84217733	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$105,686.68
84217734	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$37,269.29
84217743	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$54,521.36
Fund 40 Special Reserve Fund			
84217775	KYA SERVICES, LLC Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$45,147.39
Fund 68 Workers' Compensation			
84217782	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$47,338.48
Fund 69 Health & Welfare			
84217784	SANTA ANA UNIFIED SCHOOL DISTRICT Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$500,000.00
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total:			\$1,454,885.80

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Eleven Deductive Change Orders for Projects at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of eleven Deductive Change Orders for the projects at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools. Savings generated from these deductive change orders will be used for additional allowable scopes of work at this school to avoid returning these funds to the State. Change orders must be processed and approved. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contracts occurred, which created a net deduction to the contracts. Change orders pertain to the following contacts:

Project Site	Bid Package	Original Bid Amount	Deductive Change Order	New Contract Amount	Contractor
Century HS - ORG	No. 17 – Bleachers, Lighting, and Restroom Building	\$4,804,632.00	(\$156,945.00)	\$4,647,687.00	Erickson-Hall Construction
Mitchell CDC Phase 2 -MOD	BP No. 1 - Demo and Abatement	\$293,000.00	(\$7,179.70)	\$285,820.30	Oceanstate Development, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 3 - Structural Steel	\$142,218.00	(\$650.00)	\$141,568.00	Columbia Steel, Inc.

ITEM SUMMARY:

- Contract Starts: Various
- Contract Ends: March 22, 2016
- Final net savings \$1,958,141.86
- Vendors served at Century High School, Mitchell CDC, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools.
- Necessary to improve the capital facility at these schools.

Mitchell CDC Phase 2 -MOD	BP No. 4 - Rough Carpentry	\$249,838.00	(\$1,760.45)	\$248,077.55	Rocky Coast Builders, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 6 - Roofing and Sheet Metal	\$89,269.00	(\$10,000.00)	\$79,269.00	Commercial Roofing Systems, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 9 - Glazing	\$46,280.00	(\$6,575.00)	\$39,705.00	Queen City Glass Co.
Mitchell CDC Phase 2 -MOD	BP No. 10 - Painting	\$23,955.00	(\$3,000.00)	\$20,955.00	AJ Fistes Corporation
Mitchell CDC Phase 2 -MOD	BP. No. 14 - HVAC	\$81,000.00	(\$8,000.00)	\$73,000.00	ACH Mechanical Contractors, Inc.
Mitchell CDC Phase 2 -MOD	BP. No. 16 - Fire Protection Sprinkler	\$32,000.00	(\$2,873.75)	\$29,126.25	JPI Development Group, Inc.
Mitchell CDC Phase 2 -MOD	BP. No. 17 - Electrical/Low Voltage	\$172,500.00	(\$1,476.19)	\$171,023.81	Construction Electric, Inc.
Energy Conservation Projects: Carr IS, Century HS, Heninger ES, MacArthur Fundamental IS, McFadden IS, Santa Ana HS, Segerstrom HS, Taft ES, Thorpe Fundamental ES, and Valley HS	Resolution No. 12/13-2950	\$23,659,126.00	(\$1,759,681.77)	\$21,899,444.23	SunPower Corporation Systems, Inc.
		\$29,593,818.00	(\$1,958,141.86)	\$27,635,676.14	

Supports LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

Supports LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

Supports LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

State School Facilities Program/Measure G/ Qualified Zone Academy Bonds/Fund 40

RECOMMENDATION:

Approve the Eleven Deductive Change Orders for the projects at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools in the total amount of \$1,958,141.86.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for Bid Package No. 17 – Bleachers, Lighting, and Restroom Building at Century High School**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 17 – Bleachers, Lighting, and Restroom Building at Century High School. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Century HS - ORG	BP No. 17 – Bleachers, Lighting, and Restroom Building	\$4,804,632.00	(\$156,945.00)	\$4,647,687.00	Erickson-Hall Construction
TOTAL SAVINGS:		<u>\$4,804,632.00</u>	<u>(\$156,945.00)</u>	<u>\$4,647,687.00</u>	

FUNDING:

State School Facilities Program/Measure G: Reduction of \$156,945.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 17 – Bleachers, Lighting, and Restroom Building at Century High School in the amount of \$156,945.00.

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Demo and Abatement for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 1 - Demo and Abatement for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No.1 – Demo and Abatement	\$293,000.00	(\$7,179.70)	\$285,820.30	Oceanstate Development, Inc.
TOTAL SAVINGS:		<u>\$293,000.00</u>	<u>(\$7,179.70)</u>	<u>\$285,820.30</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$7,179.70

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 1 – Demo and Abatement for Mitchell Child Development Center in the amount of \$7,179.70.

OW:rb

AGENDA ITEM BACKUP SHEET

March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 3 - Structural Steel for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 3 for Bid Package No. 3 - Structural Steel for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 3 – Columbia Steel	\$142,218.00	(\$650.00)	\$141,568.00	Columbia Steel, Inc.
TOTAL SAVINGS:		<u>\$142,218.00</u>	<u>(\$650.00)</u>	<u>\$141,568.00</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$650.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 3 – Structural Steel for Mitchell Child Development Center in the amount of \$650.00

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 4 -
 Rough Carpentry for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental
 Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 4 - Rough Carpentry for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 4 – Rough Carpentry	\$249,838.00	(\$1,760.45)	\$248,077.55	Rocky Coast Builders, Inc.
TOTAL SAVINGS:		<u>\$249,838.00</u>	<u>(\$1,760.45)</u>	<u>\$248,077.55</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$1,760.45

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 4 – Rough Carpentry for Mitchell Child Development Center in the amount of \$1,760.45

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for Bid Package No. 6 - Roofing and Sheet Metal for Mitchell Child Development Center**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 6 - Roofing and Sheet Metal for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 6 – Roofing and Sheet Metal	\$89,269.00	(\$10,000.00)	\$79,269.00	Commercial Roofing Systems, Inc.
TOTAL SAVINGS:		<u>\$89,269.00</u>	<u>(\$10,000.00)</u>	<u>\$79,269.00</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$10,000.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 6 – Roofing and Sheet Metal for Mitchell Child Development Center in the amount of \$10,000.00.

OW:rb

AGENDA ITEM BACKUP SHEET

March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 9 - Glazing for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 9 - Glazing for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 9 – Glazing	\$46,280.00	(\$6,575.00)	\$39,705.00	Queen City Glass, Co.
TOTAL SAVINGS:		<u>\$46,280.00</u>	<u>(\$6,575.00)</u>	<u>\$39,705.00</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$6,575.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 9 – Glazing for Mitchell Child Development Center in the amount of \$6,575.00

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for Bid Package No. 10 - Painting for Mitchell Child Development Center**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 10 - Painting for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 10 – Painting	\$23,955.00	(\$3,000.00)	\$20,955.00	AJ Fistes Corporation
TOTAL SAVINGS:		<u>\$23,955.00</u>	<u>(\$3,000.00)</u>	<u>\$20,955.00</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$3,000.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 10 – Painting for Mitchell Child Development Center in the amount of \$3,000.00

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 14 - HVAC for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 14 - HVAC for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 14 – HVAC	\$81,000.00	(\$8,000.00)	\$73,000.00	ACH Mechanical Contractors, Inc.
TOTAL SAVINGS:		<u>\$81,000.00</u>	<u>(\$8,000.00)</u>	<u>\$73,000.00</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$8,000.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 14 – HVAC for Mitchell Child Development Center in the amount of \$8,000.00.

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 16 – Fire Protection Sprinkler for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 16 - Fire Protection Sprinkler for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No.16 – Fire Protection Sprinkler	\$32,000.00	(\$2,873.75)	\$29,126.25	JPI Development, Inc.
TOTAL SAVINGS:		<u>\$32,000.00</u>	<u>(\$2,873.75)</u>	<u>\$29,126.25</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$2,873.75

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 16 – Fire Protection Sprinkler for Mitchell Child Development Center in the amount of \$2,873.75

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 17 - Electrical/Low Voltage for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 17 - Electrical/Low Voltage for Mitchell Child Development Center. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Mitchell CDC Phase 2 – MOD	BP No. 17 – Electrical/Low Voltage	\$172,500.00	(\$1,476.19)	\$171,023.81	Construction Electric, Inc.
TOTAL SAVINGS:		<u>\$172,500.00</u>	<u>(\$1,476.19)</u>	<u>\$171,023.81</u>	

FUNDING:

Critically Overcrowded School Savings: Reduction of \$1,476.19

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 17 – Electrical/Low Voltage for Mitchell Child Development Center in the amount of \$1,476.19

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley High Schools. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Change Order Amount	Revised Total Contract Amount	Contractor
Energy Conservation Services: Carr IS, Century HS, Heninger ES, MacArthur Fundamental IS, McFadden IS, Santa Ana HS, Segerstrom HS, Taft ES, Thorpe Fundamental ES, and Valley HS	Resolution No. 12/13-2950	\$23,659,126.00	(\$1,759,681.77)	\$21,899,444.23	SunPower Corporation Systems, Inc.
	TOTAL	\$23,659,126.00	(\$1,759,681.77)	\$21,899,444.23	

FUNDING:

Qualified Zone Academy Bonds/Fund 40: \$1,759,681.77

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools in the amount of \$1,759,681.77.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Fifteen Notices of Completion for Projects at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of fifteen Notices of Completion for the projects at Century High School, Mitchell Child Development Center, and Energy Conservation projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools. Acceptance authorizes release of retention funds to the contractors.

ITEM SUMMARY:

- Contract Starts: Various
- Contract Ends: March 22, 2016
- Final net cost of \$28,206,654.14
- Necessary to improve the capital facility at these schools.
- Approve the fifteen Notices of Completion and release of retention in the amount of \$1,410,332.46.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Century HS - ORG	No. 17 – Bleachers, Lighting, and Restroom Building	\$4,647,687.00	\$232,384.35	1	Erickson-Hall Construction
Mitchell CDC Phase 2 -MOD	BP No. 1 – Demo and Abatement	\$285,820.30	\$14,291.02	1	Oceanstate Development, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 2 – Concrete and Reinforcement	\$347,000.00	\$17,350.00	0	K.A.R Construction, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 3 – Structural Steel	\$141,568.00	\$7,078.40	1	Columbia Steel, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 4 - Rough Carpentry	\$248,077.55	\$12,403.88	1	Rocky Coast Builders, Inc.

Mitchell CDC Phase 2 -MOD	BP No. 6 – Roofing and Sheet Metal	\$79,269.00	\$3,963.45	1	Commercial Roofing Systems, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 7 – Lath and Plaster	\$115,585.00	\$5,779.25	0	Caston, Inc.
Mitchell CDC Phase 2 -MOD	BP No. 9 - Glazing	\$39,705.00	\$1,985.25	1	Queen City Glass Co.
Mitchell CDC Phase 2 -MOD	BP No. 10 – Painting	\$20,955.00	\$1,047.75	1	AJ Fistes Corpration
Mitchell CDC Phase 2 -MOD	BP. No. 13 – Ceramic Tile	\$21,908.00	\$1,095.40	0	Continental Marble and Tile Company
Mitchell CDC Phase 2 -MOD	BP. No. 14 - HVAC	\$73,000.00	\$3,650.00	1	ACH Mechanical Contractors, Inc.
Mitchell CDC Phase 2 -MOD	BP. No. 15 – Plumbing	\$86,485.00	\$4,324.00	0	Empyrean Plumbing, Inc.
Mitchell CDC Phase 2 -MOD	BP. No. 16 – Fire Protection Sprinkler	\$29,126.25	\$1,456.31	1	JPI Development Group, Inc.
Mitchell CDC Phase 2 -MOD	BP. No. 17 – Electrical/Low Voltage	\$171,023.81	\$8,551.19	1	Construction Electric, Inc.
Energy Conservation Services: Carr IS, Century HS, Heninger ES, MacArthur Fundamental IS, McFadden IS, Santa Ana HS, Segerstrom HS, Taft ES, Thorpe Fundamental ES, and Valley HS	Resolution No. 12/13-2950	\$21,899,444.23	\$1,094,972.21	1	SunPower Corporation Systems, Inc.
		\$28,206,654.14	\$1,410,332.46		

Supports LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

Supports LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

Supports LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

State School Facilities Program/Critically Overcrowded Schools Savings/Measure G/Qualified Zone Academy Bonds/Fund 40

RECOMMENDATION:

1. Accept the fifteen Notices of Completion at Century High School, Mitchell Child Development Center, and Energy Conservation Projects at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools as of March 22, 2016.
2. Authorize the release of retention payments in the amount of \$1,410,332.46 to the noted contractors.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 17 – Bleachers, Lighting, and Restroom Building at Century High School

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid No. 17 – Bleachers, Lighting, and Restroom Building at Century High School.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Century HS - ORG	BP No. 17 – Bleachers, Lighting, and Restroom Building	\$4,647,687.00	\$232,384.35	1	Erickson-Hall Construction

FUNDING:

State School Facilities Program/Measure G: \$232,384.35

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Erickson-Hall Construction for Bid No. 17 – Bleachers, Lighting, and Restroom Building at Century High School.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 1 – Demo and Abatement at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 – Demo and Abatement at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 1 - Demo and Abatement	\$285,820.30	\$14,291.02	1	Oceanstate Development, Inc.

FUNDING:

Critically Overcrowded Schools Savings: \$14,291.02

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Oceanstate Development, Inc. for Bid Package No. 1 – Demo and Abatement at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 2 – Concrete and Reinforcement at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 2 – Concrete and Reinforcement at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 2 - Concrete and Reinforcement	\$347,000.00	\$17,350.00	0	K.A.R Construction, Inc.

FUNDING:

Critically Overcrowded School Savings: \$17,350.00

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with K.A.R Construction, Inc. for Bid Package No. 2 – Concrete and Reinforcement at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 3 – Structural Steel at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 3 – Structural Steel at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 3 - Structural Steel	\$141,568.00	\$7,078.40	1	Columbia Steel, Inc.

FUNDING:

Critically Overcrowded School Savings: \$7,078.40

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Columbia Steel, Inc. for Bid Package No. 3 – Structural Steel at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 4 – Rough Carpentry at Mitchell Child Development Center**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 4 – Rough Carpentry at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 4 - Rough Carpentry	\$248,077.55	\$12,403.88	1	Rocky Coast Builders, Inc.

FUNDING:

Critically Overcrowded School Savings: \$12,403.88

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Rocky Coast Builders, Inc. for Bid Package No. 4 – Rough Carpentry at Mitchell Child Development Center.

OW:rb

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 6 – Roofing and Sheet Metal at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 6 – Roofing and Sheet Metal at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 6 - Roofing and Sheet Metal	\$79,269.00	\$3,963.45	1	Commercial Roofing Systems, Inc.

FUNDING:

Critically Overcrowded School Savings: \$3,963.45

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Commercial Roofing Systems, Inc. for Bid Package No. 6 – Roofing and Sheet Metal at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 7 – Lath and Plaster at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 7 – Lath and Plaster at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 7 - Lath and Plaster	\$115,585.00	\$5,779.25	0	Caston, Inc.

FUNDING:

Critically Overcrowded School Savings: \$5,779.25

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Caston, Inc. for Bid Package No. 7 – Lath and Plaster at Mitchell Child Development Center.

**AGENDA ITEM BACKUP SHEET
March 22, 2016**

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 9 – Glazing for Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 9 – Glazing for Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 9 - Glazing	\$39,705.00	\$1,985.25	1	Queen City Glass Co.

FUNDING:

Critically Overcrowded School Savings: \$1,985.25

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Queen City Glass Co. for Bid Package No. 9 – Glazing for Mitchell Child Development Center.

**AGENDA ITEM BACKUP SHEET
March 22, 2016**

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 10 – Painting at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 10 – Painting at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 10 - Painting	\$20,955.00	\$1,047.75	1	AJ Fistes Corporation

FUNDING:

Critically Overcrowded School Savings: \$1,047.75

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with AJ Fistes Corporation for Bid Package No. 10 – Painting at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 13 – Ceramic Tile at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 13 – Ceramic Tile at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 13 - Ceramic Tile	\$21,908.00	\$1,095.40	0	Continental Marble and Tile Company

FUNDING:

Critically Overcrowded School Savings: \$1,095.40

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Continental Marble and Tile Company for Bid Package No. 13 – Ceramic Tile at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 14 – HVAC at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 14 – HVAC at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 14 - HVAC	\$73,000.00	\$3,650.00	1	ACH Mechanical Contractors, Inc.

FUNDING:

Critically Overcrowded School Savings: \$3,650.00

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with ACH Mechanical Contractors, Inc. for Bid Package No. 14 – HVAC at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 15 – Plumbing at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 15 – Plumbing at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 15 - Plumbing	\$86,485.00	\$4,324.25	0	Empyrean Plumbing, Inc.

FUNDING:

Critically Overcrowded School Savings: \$4,324.25

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Empyrean Plumbing, Inc. for Bid Package No. 15 – Plumbing at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 16 – Fire Protection Sprinkler at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 16 – Fire Protection Sprinkler at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 16 - Fire Protection Sprinkler	\$29,126.25	\$1,456.31	1	JPI Development Group, Inc.

FUNDING:

Critically Overcrowded School Savings: \$1,456.31

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with JPI Development Group, Inc. for Bid Package No. 16 – Fire Protection Sprinkler at Mitchell Child Development Center.

**AGENDA ITEM BACKUP SHEET
March 22, 2016**

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 17 – Electrical/Low Voltage at Mitchell Child Development Center

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 17 – Electrical/Low Voltage at Mitchell Child Development Center.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Mitchell CDC Phase 2 - MOD	BP No. 17 - Electrical/Low Voltage	\$171,023.81	\$8,551.19	1	Construction Electric, Inc.

FUNDING:

Critically Overcrowded School Savings: \$8,551.19

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with Construction Electric, Inc. for Bid Package No. 17 – Electrical/Low Voltage at Mitchell Child Development Center.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley High Schools.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Energy Conservation Services: Carr IS, Century HS, Heninger ES, MacArthur Fundamental IS, McFadden IS, Santa Ana HS, Segerstrom HS, Taft ES, Thorpe Fundamental ES, and Valley HS	Resolution No. 12/13-2950	\$21,899,444.23	\$1,094,972.21	1	SunPower Corporation Systems, Inc.

FUNDING:

Qualified Zone Academy Bonds/Fund 40: \$1,094,972.21

RECOMMENDATION:

Accept the March 22, 2016, completion of contract with SunPower Corporation Systems, Inc. for Energy Conservation Services at: Carr, Century, Heninger, MacArthur Fundamental, McFadden, Santa Ana, Segerstrom, Taft, Thorpe Fundamental, and Valley Schools.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Adoption of Resolution No. 15/16-3102 - Proclaiming March, 2016 as Arts Education Month

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 15/16-3102 – proclaiming March, 2016 as Arts Education Month.

RATIONALE:

This annual event focuses on students’ participation in the arts which include activities such as; dance, music, theatre, and the visual arts. Each student should receive a high quality, comprehensive arts education program based on the adopted visual and performing arts curriculum.

This agreement supports LCAP goal 2.5: “Ensure equitable access to the core instructional program, including Visual and Performing Arts (VAPA), and physical education courses.”

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 15/16-3102 p proclaiming March, 2016 as Arts Education Month.

1 RESOLUTION NO. 15/16-3102

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 Proclamation Declaring March as Arts Education Month

7
8 WHEREAS, Arts Education, which includes dance, music, theatre, and the
9 visual arts, is an essential part of basic education for all students,
10 kindergarten through grade twelve, to provide for balanced learning and to develop
11 the full potential of their minds; and

12 WHEREAS, through well-planned instruction and activities in the arts,
13 children develop initiative, creative ability, self-expression, self-reflection,
14 thinking skills, discipline, a heightened appreciation of beauty and cross-
15 cultural understanding; and

16 WHEREAS, experience in the arts develops insights and abilities central to
17 the experience of life, and are collectively one of the most important
18 repositories of culture; and

19 WHEREAS, many national and state professional educational associates hold
20 celebrations in March focused on students' participation in the arts; and

21 WHEREAS, the California State Board of Education states in its Arts
22 Education Policy adopted in July 1989 that each student should receive a high
23 quality, comprehensive arts education program based on the adopted visual and
24 performing arts curriculum documents.

25 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
26 Board of Education declares March, 2016, as "Art Education Month" and encourages
27 all to celebrate the arts with meaningful student activities and programs that
28 demonstrate learning and understanding in the visual and performing arts.

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The foregoing Resolution was considered, passed, and adopted by this Board at its regular meeting of March 22, 2016.

BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT

By: _____
John Palacio
President of the Board of Education

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Adoption of Resolution No. 15/16-3100 – Authorization of Board Member's Absence from Board Meeting

ITEM: Consent

SUBMITTED BY: Rick Miller, Ph.D., Superintendent

PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 15/16-3100 authorizing the absence of Board Member Valerie Amezcua from Regular meeting of March 8, 2016, from which she was absent.

RATIONALE:

Education Code Section 35120(c) provides that "a member may be paid for any meeting when absent if the Board, by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was absent deemed acceptable by the Board."

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 15/16-3100 – Authorizing the absence of Valerie Amezcua from Regular meeting of March 8, 2016.

RM/cg

1 RESOLUTION NO. 15/16-3100

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Certification of a Board Members Absence from Board Meeting

6 Valerie Amezcua

7 **WHEREAS,** Education Code Section 35120(c) states that "a Board Member may be
8 paid for any meeting when absent if the Board by resolution duly adopted and
9 included in its minutes finds that at the time of the meeting he or she was
10 absent as deemed acceptable by the Board;" and

11 **WHEREAS,** The Board of Education does find that Board Member Valerie Amezcua
12 was absent from Board meeting held on March 8, 2016.

13 **NOW, THEREFORE, BE IT RESOLVED:** That the Board of Education authorizes
14 payment for Board Member Valerie Amezcua for the meeting of March 8, 2016, from
15 which she was absent.

16 Upon motion of member _____ and duly seconded, the foregoing
17 Resolution was adopted by the following vote:

18 AYES:

19 NOES:

20 ABSENT:

21 ABSTAIN:

22 STATE OF CALIFORNIA)

23)SS:
24 COUNTY OF ORANGE)

25 / / /
26
27
28

1 I, John Palacio, President to the Board of Education of the Santa Ana
2 Unified School District of Orange County, California, hereby certify that the
3 above and foregoing Resolution was duly adopted by the said Board at a Regular
4 meeting properly noticed and held on the 22th day of March and passed by a vote of
5 _____ of said Board.

6 IN WITNESS WHEREOF, I have hereunto set my hand this 22 day of March, 2015.

7
8 _____
9 John Palacio, President
10 Secretary Board of Education of the
11 Santa Ana Unified School District
12

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Ratification of Consultant Services Agreement with Hazard, Young, Attea & Associates - HYA Executive Search Firm**

ITEM: **Consent**

SUBMITTED BY: **Rick L. Miller, Ph.D. Superintendent of Schools**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of a consultant services agreement for the Santa Ana Unified School District with HYA Executive Search Firm.

ITEM SUMMARY

- Hazard, Young, Attea & Associates
HYA Executive Search Firm
- \$31,000

RATIONALE:

The Firm will provide continued work with the Board of Education in identifying priorities for the District in the selection of the highest qualified candidates for a superintendent of schools.

FUNDING:

General Fund: \$31,000

RECOMMENDATION:

Ratify the consultant services for the Santa Ana Unified School District with Hazard, Young, Attea & Associates - HYA Executive Search Firm.

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as “DISTRICT” and **Hazard, Young, Attea & Associates** hereinafter referred to as “CONSULTANT.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Recruitment and search services as provided in the proposal submitted to the Board of Education on March 15, 2016, and in the Letter of Agreement attached hereto and incorporated by this reference. If any terms and/or provisions contained in the attached Letter of Agreement are in conflict with this Consultant Agreement, the terms and/or provisions of the Consultant Agreement shall supercede and prevail over those included in the Letter of Agreement.**
2. Term. CONSULTANT shall commence providing services under this AGREEMENT on March 17, 2016 and will diligently perform as required and complete until appointment of the new Superintendent of Schools is approved by Board of Education
3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT at total fee not to exceed **thirty one thousand (\$31,000) unless mutually agreed upon, in writing, by the District and Consultant.**

DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative **consistent with the schedule referenced in the attached Letter of Agreement.**

4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as provided for in the attached Letter of Agreement.

5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT.

CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for (1) death or bodily injury to person. (2) Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its

officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy. **(Please check with DISTRICT's Risk Manager regarding any and all insurance provisions.)**

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or

agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701**

CONSULTANT:

**Hazard, Young, Attea & Associates
5600 North River Road
Rosemont, IL 60018**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions

will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this _____.

DISTRICT:

CONSULTANT:

By:

By:

Signature

Signature

Stefanie P. Phillips, Ed.D.

Printed Name

Printed Name

Deputy Superintendent, Operations

Title

Consultant

Title

Board Approval Date

Social Security or Taxpayer Identification



LETTER OF AGREEMENT

Purpose

The purpose of this Letter of Agreement (the “Agreement”) is to document the working arrangement between ECRA Group, Inc. and its Hazard, Young, Attea Executive Search Division (“HYA”), and Santa Ana Unified School District (the “District”) and its Board of Education (the “Board”). HYA will provide to the District the services outlined in the *Proposal and Description of Services* previously provided to the Board and incorporated in this Agreement by reference herein.

HYA Responsibilities

HYA shall provide the following services:

1. Based on the data from interviews with District and community representatives and other material made available to the consultants, HYA will provide the Board with a *Leadership Profile Report*, and will draft proposed criteria based on the *Report*.
2. At the Board’s request, HYA will make recommendations concerning the salary and fringe benefits to be offered to the candidates.
3. HYA will post the vacancy two Association of California School Administrators (ACSA) ads and one inclusion in the HYA bi-weekly print ad in Ed Week, along with online advertisements on the websites of the California Association of Latino Administrators and Superintendents (CALSA) and the California Association of African American School Administrators. Additional advertising will be determined by the Board.
4. The search will open and close according to a schedule determined by the Board. Initial screening and consultant interviews will be conducted shortly after the search closes and the consultants will present a select slate of candidates on a date agreeable to the Board. The number of candidates to be slated will be determined by the Board with a recommendation from HYA.
5. Throughout the search process the consultants will be available to counsel with the Board about the search. The consultants will assist the Board until the Board determines it has found the appropriate candidate for the position.

HYA Executive Search Division, ECRA Group, Inc.
847-318-0072 • hya@ecragroup.com

Home Office
1475 E. Woodfield Rd. • 14th Floor
Schaumburg, IL 60173

East Coast Regional Office
101 Hudson Street • Suite 2100
Jersey City, NJ 07302

West Coast Regional Office
530 Lytton Avenue • 2nd Floor
Palo Alto, CA 94301

6. At the close of the search and the appointment of the new superintendent, HYA will assist the Board in communicating with all unsuccessful candidates. HYA also will advise the Board in effecting a smooth transition of leadership, if necessary.

District/Board Responsibilities

The Board will conduct its interviews and site visit shortly after a slate is presented. The consultants will not be present at the Board interviews but will assist the Board in its preparation for the interviews. When presenting the slate, HYA will provide interview guidelines and protocols including suggested questions to ensure informative, effective interviews.

Guarantees

The superintendent appointed with HYA's assistance will not be presented to another Board as a candidate if it would result in the Superintendent leaving the District within five (5) years of employment unless the Board provides written authorization to HYA that they may do so.

If the Superintendent departs from the position during the first year under any circumstances or within two (2) years if majority of the Board is still in place, HYA will conduct a new search for the Board at no additional cost barring expenses.

Fees and Payment Schedule

In consideration for Services, the District will pay to ECRA Group, Inc.:

- \$31,000 for the consulting fee for the search. This fee is due in three installments:
 - 50% due at contract signing
 - 25% due when *Leadership Profile Report* is presented
 - 25% due when slate is presented
- The above consulting fee includes the following:
 - Advertising in two Association of California School Administrators (ACSA) ads and one inclusion in the HYA bi-weekly print ad in Ed Week, along with online advertisements on the websites of the California Association of Latino Administrators and Superintendents (CALSA) and the California Association of African American School Administrators
 - Consultant travel costs for the search process described in the proposal
- If the Board chooses to reimburse travel expenses of candidates invited for interview by the consultants or by the Board, the Board will be billed after the slate is presented and/or at conclusion of the search.
- Reimbursement for the costs of Baker-Eubanks background checks selected by the Board, which range between \$850 and \$1,500 per candidate.
- Should the Board choose to end the search before a superintendent is selected, the Board is responsible for the search fee and all expenses incurred prior to their decision – advertisements, candidate travel expenses, and consultant travel expenses.

The Board has the option of additional workshops and services described in the proposal. If and when selected, the workshop(s) costs will be added as addendum to this agreement.

If the Board wishes to secure additional services beyond those described in the proposal or to design customized workshops and services, these services can be discussed and defined with the consultants and added to the contract as an addendum.

Business Relationship

The District and HYA agree that HYA does not have the status of employee, shall not be entitled to any employee fringe benefits, and shall function as an independent contractor.

The District agrees that any and all Intellectual Property and technology designed, made or conceived by HYA (solely or jointly with others) arising from HYA's work for the District, is the sole property of HYA, without royalty or other consideration to the District.

All information, notes, interview sheets, lists, and other documents developed by HYA consultants shall remain the property of HYA until such time as specific information is given to the Board.

The District and the Board understands that it is unlawful for it to either disclose to any person outside of the District's employment or make any unauthorized use of HYA trade secrets or confidential information unless it can be shown that such information has become public knowledge through no act of the District.

Term and Termination

This Agreement shall become effective on the date the Agreement is signed by the District and will continue in effect until the search is completed and mutually terminated by both parties.

ECRA Group, Inc.:
HYA Executive Search Division

Santa Ana Unified School District:

Signature

Signature

Name

Name

Title

Title

Date

Date

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2015-16					
Le, Trina	Program Specialist	ROP	March 30, 2016		New Hire - Probationary I
RESIGNATIONS					
Caffrey, Matthew	Teacher	Visual and Performing Arts	June 17, 2016		Personal - 1 year
Edwards, Zachary	Teacher	Carr	June 17, 2016		Personal - 1 year
Pham, Jennifer	Teacher	Santa Ana	June 17, 2016		Family Responsibilities - 2 years
Seaver, Alison	Teacher	Pio Pico	June 17, 2016		Family Responsibilities, Personal - 12 years
EXPIRATION OF 39-MONTH REEMPLOYMENT					
Meade, David	Teacher	Godinez	February 26, 2016		
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Chapman, Shahin	Teacher	McFadden	March 8, 2016	March 15, 2016	Personal

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Leingang, Caryn	Teacher	Taft	August 1, 2016	June 30, 2017	Personal
EXTENSION OF LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Ferullo, Nicole	Teacher	Carr	August 1, 2016	June 30, 2017	Child Care
Morgan, Jeanette	Psychologist	Psychological Services	August 1, 2016	June 30, 2017	Professional Growth
Parrish, Brenda	Teacher	Alternative Education	August 1, 2016	June 30, 2017	Family Responsibilities
SPRING SPORTS 2015-16					
C'De Baca, Cooper	Assistant Coach	Godinez	2015-16		Track
Cortez, Heriberto	Head Coach	Godinez	2015-16		Tennis (Boys)
Fedele, Stephen	Assistant Coach	Godinez	2015-16		Baseball (Boys)
Koeler, James	Head Coach	Godinez	2015-16		Volleyball (Boys)
Lee, Torrence	Assistant Coach	Godinez	2015-16		Swimming
Mac Lennan, Luke	Head Coach	Godinez	2015-16		Baseball (Boys)
McCluskey, Kameron	Assistant Coach	Godinez	2015-16		Track
Morris, Jessica	Head Coach	Godinez	2015-16		Swimming
Parga, Regina	Assistant Coach	Godinez	2015-16		Tennis (Boys)
Pinto, Franklin	Assistant Coach	Godinez	2015-16		Baseball (Boys)
Pola, Kevin	Head Coach	Godinez	2015-16		Track
Watts, Matthew	Assistant Coach	Godinez	2015-16		Track

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SPRING SPORTS 2015-16 (Continued)					
Erikson, Tom	Assistant Coach	Santa Ana	2015-16		Tennis (Boys)
Gutierrez, David	Assistant Coach,				
	Assistant Coach	Santa Ana	2015-16		Track, Football
Hollingshead, Jason	Head Coach	Santa Ana	2015-16		Swimming
Lillie, Brian	Head Coach	Santa Ana	2015-16		Volleyball (Boys)
Ramirez, Robert	Assistant Coach	Santa Ana	2015-16		Tennis (Boys)
Tayco, Lance	Assistant Coach	Santa Ana	2015-16		Softball (Girls)
TeGantvoort, Charles	Assistant Coach,				
	Head Coach	Santa Ana	2015-16		Track, Football
Alonzo, Yvonne	Head Coach	Segerstrom	2015-16		Softball (Girls)
Caroompas, John III	Assistant Coach	Segerstrom	2015-16		Volleyball (Boys)
Chavez, Michael	Assistant Coach	Segerstrom	2015-16		Baseball (Boys)
Cohen, Jason	Head Coach	Segerstrom	2015-16		Volleyball (Boys)
Fairley, Megan	Assistant Coach	Segerstrom	2015-16		Tennis (Boys)
Fredericksen, Timothy	Assistant Coach	Segerstrom	2015-16		Swimming
Kimmons, Herbert III	Head Coach	Segerstrom	2015-16		Tennis (Boys)
Martinez, Carlos	Assistant Coach	Segerstrom	2015-16		Swimming
Mcmullen, Carrie	Head Coach	Segerstrom	2015-16		Track (Girls)
Salway, Andrew	Head Coach	Segerstrom	2015-16		Swimming
Stevenson, Neil	Assistant Coach	Segerstrom	2015-16		Track
Tagaloa, Joseph	Head Coach	Segerstrom	2015-16		Head Coach
Vu, Lan	Head Coach,				
	Assistant Coach	Segerstrom	2015-16		Track (Boys), Football
Wolfe, Michael	Assistant Coach	Segerstrom	2015-16		Track

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2015-16					
Ward, Paula	Substitute	Educational Services/ Special Project	February 1, 2016	June 16, 2016	Long Term Daily Rate
HOME TEACHERS 2015-16					
Kungl, Aimee	Home Teacher	Pupil Support Services	February 10, 2016	June 16, 2016	If and as needed basis
Vazques, Hugo	Home Teacher	Pupil Support Services	February 17, 2016	June 16, 2016	If and as needed basis
GRADE LEVEL LEADERS 2015-16					
Gomez, Graciela		King	2015-16		
Iasillo, Shirley		King	2015-16		
Luna, Araceli		King	2015-16		
Mocnik, Cynthia		King	2015-16		
Munoz, Amarilis		King	2015-16		
Santillan, Marcela		King	2015-16		
Valencia, Dorothy		King	2015-16		
Brimmer, Jill		Pio Pico	2015-16		
Eshthardi, Virginia		Pio Pico	2015-16		
Franco-Moore, Daniel		Pio Pico	2015-16		
Garcia, Cristina		Pio Pico	2015-16		

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Aguilar, Felipa	Fd. Svc. Wkr.	McFadden Nutrition	March 10, 2016			17 years, 11 months
Varela, Irene	Fd. Svc. Supvr. Elem. Svcs.		July 15, 2016			31 years, 10 months
RESIGNATIONS						
Columba, Daniel	HVAC Mechanic II	Bldg. Svcs.	April 1, 2016			Personal - 14 years
Gamboa, Epifania	Library Media Tech.	Carr	March 11, 2016			Personal - 4 years, 4 months
Ramos, Grace	Activity Supervisor	Esqueda After School Programs	February 22, 2016			Personal - 3 years, 6 months
Rodriguez, Liliana	After School IP	After School Programs	March 25, 2016			2 months - Classified Sub.
Sellers, Destinee	After School IP	After School Programs	March 4, 2016			Personal - 6 months
Singsay, Jennie	After School IP	After School Programs	February 23, 2016			Personal - 1 year
Vargas Rivera, Ruben	Fd. Svc. Wkr.	Nutrition Svcs.	March 4, 2016			Personal - 3 years, 4 months
Zuniga, Cynthia	Preschool Teacher	ECE	March 18, 2016			Personal - 10 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATION						
ID# 28739	Fd. Svc. Wkr.	Nutrition Svcs.	March 2, 2016			
ABSENCES (3 to 20 duty days) - Without Pay						
Herrera, Alma	Instr. Asst. Sev. Dis.	Mitchell	February 23, 2016	March 21, 2016		Personal
Tapia, Sandra	Instr. Asst. Sp. Ed.	Jackson	March 9, 2016	March 11, 2016		Personal
LEAVE (21 duty days or more) - Without Pay						
Rios, Sara	SSP Sp. Ed.	Hoover	March 9, 2016	June 16, 2016		Personal
NEW HIRES						
Alvarez-Ramirez, Maria	Activity Supervisor	Jackson	March 9, 2016		10/1	
Burnett, Steven	Storekeeper	Fairview Warehouse	March 28, 2016		28/1	Probation
Camero, Almendra	SSP Sp. Ed.	Carr	February 29, 2016		19/1	Probation
Cao, Joseph	Computer Technician	Spurgeon	March 1, 2016		28/1	Probation
Carrasco Magallon, Silvia	Activity Supervisor	Lincoln	March 4, 2016		10/1	
Cortes, Angelisa	Preschool Teacher	ECE	March 9, 2016		IIC/I	Probation
Diaz, Oscar	Instr. Asst. Computers	King	March 23, 2016		26/1	Probation

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Dimas, Anavil	SSP Sp. Ed. Classified Educational Research Analyst	Valley Research & Evaluation	March 7, 2016		19/1	Probation
Dorman, Joshua	SSP Sp. Ed. Activity Supervisor	Segerstrom Jackson	March 23, 2016		53/1	Probation
Farley, Kristina	SSP Sp. Ed.	Saddleback	March 14, 2016		19/1	Probation
Gutierrez, Claudia	SSP Sp. Ed.	PSS	March 2, 2016		10/1	Probation
Hassain, Khadija	Licensed Vocational Nurse	Santa Ana High School	March 1, 2016		19/1	Probation
Marin, Jaime	SSP Sp. Ed.	Transition Program	March 16, 2016		24/1	Probation
Melgarejo, Estela	Instr. Asst. Sev. Dis. Licensed Vocational Nurse	Jefferson	February 22, 2016		19/1	Probation
Morbley, Damion	Site Clerk	Santa Ana High School	March 21, 2016		20/1	Probation
Rosas Gonzalez, Victoria	Activity Supervisor	Godinez	March 7, 2016		24/1	Probation
Saenz, Nydia	Groundskeeper	After School Program	March 23, 2016		24/2	Probation
Silva, Miguel	After School IP		February 26, 2016		10/1	
Vargas, David			March 23, 2016		24/1	Probation
Victoria, Hernan			March 7, 2016		19/1	Probation

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ADDITIONAL ASSIGNMENT						
Manra, Brenda	Activity Supervisor	Segerstrom	March 7, 2016		10/1	
PROMOTIONAL APPOINTMENTS						
Benavidez, Jaime	Rv. Ld. Custodian	Bldg. Svcs.	March 9, 2016		From 23/6 + Diff. to 28/5 + Diff.	From Custodian
Miranda, Matias Jr.	Rv. Ld. Custodian	Bldg. Svcs.	March 9, 2016		From 23/6 + Diff. to 28/5 + Diff.	From Custodian
Perez, Samuel	Rv. Ld. Custodian	Bldg. Svcs.	March 9, 2016		From 23/3 + Diff. to 28/3 + Diff.	From Custodian
REASSIGNMENTS						
Bruner, Luci	Library Media Tech.	Mendez	April 11, 2016		25/1	From Lathrop
Burt, Jennifer	SSP Sp. Ed.	Washington	February 10, 2016		19/3	From Wilson
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Benavidez, Jaime	Int. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	25/6	
Galeana, Wendy	Site Coordinator	After School Programs	March 1, 2016	March 31, 2016	\$25	
Garcia, Alma	Sch. Off. Mgr. Elem.	Monte Vista	February 17, 2016	April 15, 2016	28/5 + Bil.	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 22, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Garcia, Maria	Sch. Off. Asst. Elem.	Monte Vista	February 17, 2016	April 15, 2016	24/2	
Guerrero, Elizabeth	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	March 3, 2016	March 7, 2016	13/6	
Hernandez, Patricia	Interpreter/Translator Sp. Ed.	Sp. Ed.	February 25, 2016	April 1, 2016	32/4	
Hill, Donald	Rv. Ld. Custodian	Bldg. Svcs. After School Programs	February 1, 2016	February 29, 2016	28/5	
Leal, Elsa	Site Coordinator	Nutrition Svcs.	March 1, 2016	March 4, 2016	\$25	
Mendoza, Angel	Business Analyst	Bldg. Svcs.	February 29, 2016	April 29, 2016	48/5	
Miranda, Matias	Rv. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	28/5 + Diff.	
Nieto, Cesar	Rv. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	28/5 + Diff.	
Perez, Juan	Plant Custodian H.S.	Bldg. Svcs.	February 1, 2016	February 29, 2016	35/2	
Perez, Samuel	Rv. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	28/2 + Diff.	
Peinado, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	March 1, 2016	March 30, 2016	13/6	
Pulido, Daniel	Int. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	25/6 + Diff.	
Putney, Andrew	Dir. of Bldg. Svcs.	Bldg. Svcs.	March 1, 2016	April 29, 2016	Level 52/1	
Portugal, Tommy	Mgr. of Maintenance Operations	Bldg. Svcs.	March 1, 2016	April 29, 2016	Level 34/1	
Rodriguez, Carlos	Int. Ld. Custodian	Bldg. Svcs.	February 1, 2016	February 29, 2016	25/6	
Sanchez, Erika	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	February 25, 2016	February 29, 2016	13/6	
Segura, Dolores	Department Spec.	Transition Programs	February 12, 2016	March 22, 2016	28/4	

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval to ReName Community Day School

ITEM: Public Hearing

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to rename Community Day School.

ITEM SUMMARY:
In accordance with Board Policy and Administrative Regulation 7310 a Public Hearing must be done to rename school.

RATIONALE:

The principal, Mr. Trucker Clark, is researching the possibility of rebranding the school. Mr. Trucker believes that this name change will provide students with a sense of pride during the time they are there as students. Mr. Clark has worked collaboratively with staff and students to find a name that truly reflects the objectives of the program. The school community has agreed on REACH Academy. REACH is an acronym which refers to the theme of Respectable Citizens, Effective Communicators, Active Learners, Critical Thinkers, and Healthy Individuals. The name will remind students each day of their objectives while they are in the school program.

This agreement supports LCAP goal 3.4: "Support school and District operations to create welcoming and productive school environments."

FUNDING:

Not Applicable

RECOMMENDATION:

Approve to rename Community Day School.



Notice of Public Hearing

In accordance with Board Policy and Administrative Regulation 7310, the call to re-name a school/facility, the request must be made to the public. The Board of Education hereby gives notice that a Public Hearing will be held as follows:

Topic of Hearing

Request made by Community Day School to re-name the school

Hearing Date: Tuesday, April 26, 2016
Time: 6:00 pm
Location: Santa Ana Unified School District
Board Room
1601 E. Chestnut Avenue
Santa Ana, CA 92701

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Public Disclosure of Tentative Agreement with Communications Workers of America**

ITEM: **Public Hearing**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Swandayani Singgih, Director, Budget**

BACKGROUND INFORMATION:

The purpose of this agenda is to conduct a public hearing for the Tentative Agreement reached with the Communications Workers of America. This agreement culminates a process that allowed both parties to address contractual concerns as listed in their respective initial proposals.

RATIONALE:

Under the provisions of Government Code Section 3547.5, local educational agencies are required to publicly disclose the provisions of all collectively-bargained agreements before entering into a written agreement.

In accordance with AB 1200 certification requirements, a copy of this Disclosure was filed and approved by OCDE. County Office approval is required prior to acceptance and approval by the local Board of Education. Under AB 2756/1200, the Superintendent and Chief Business Official are required to certify that costs incurred under the Tentative Agreement with California School Employees Association, Chapter 41 can be met during the term of agreement.

FUNDING:

Not Applicable

RECOMMENDATION:

For information only.

**Orange Count Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District: **SANTA ANA UNIFIED SCHOOL DISTRICT**

Name of Bargaining Unit: **Communications Workers of America**

Certificated, Classified, Other: **Certificated**

The proposed agreement covers the period beginning: **March 23, 2016** and ending: **June 30, 2017**
(date) (date)

The Governing Board will act upon this agreement on: **March 22, 2016**
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2015-16	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2015-16	Year 2 Increase/(Decrease) FY 2016-17	Year 3 Increase/(Decrease) FY 2017-18
1 Salary Schedule Increase (Decrease)	\$ 4,781,709	\$ 310,864	\$ 1,017,373	\$ 1,017,373
		6.50%	21.28%	21.28%
2 Step and Column Increase (Decrease)	\$ -	\$ -	\$ -	\$ -
3 Other Compensation Increase (Decrease) - Substitute teacher costs	\$ -	\$ -	\$ -	\$ -
Description of other compensation: Health & Welfare cost				
4 Statutory Benefits	\$ 863,099	\$ 56,111	\$ 202,457	\$ 221,279
		6.50%	23.46%	25.64%
5 Health/Welfare Plans	\$ -	\$ -	\$ -	\$ -
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 5,644,808	\$ 366,975	\$ 1,219,830	\$ 1,238,652
7 Total Number of Represented Employees (Use FTEs if appropriate)	0.00			
8 Total Compensation Average Cost per Employee	\$ -	n/a	n/a	n/a

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Yes. The annualized percentage increase for 2015-16 is estimated at 6.5%. The substitute daily rate increase will be effective the day after the ratification of both CWA and the Santa Ana Unified School Board.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No.

11. Please include comments and explanations as necessary.

Upon ratification of both CWA and the Santa Ana Unified School Board for 2015-16 and 2016-17 school years, the substitute daily rate will be as follows:

- 1. Day-to-day Substitution: Daily rate will increase from \$105 to \$121 for each full day of work. Upon completion of 60 days of substitute service within one school year, the daily rate shall increase to \$141 per day for the remainder of the school year.**
- 2. Long-Term Substitution: Daily rate will increase from \$120 to \$136 for each full day of work when the assignment exceeds 10 days. Upon completion of 60 days of substitute service within one school year, the daily rate shall increase to \$141 per day for the remainder of the school year.**
- 3. Retiree Substitutes: Daily rate will increase from \$120 to \$136 for each full day of work. Upon completion of 60 days of substitute service within one school year, the daily rate shall increase to \$156 per day for the remainder of the school year.**

The District shall provide a paid professional development day to all CWA Bargaining Unit Members. The professional development shall be completed within the first 60 days of the first student day or within 60 days of new hire. The content of the professional development shall be at the District's discretion.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

n/a

C. What are the specific impacts on instructional and support programs to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

n/a

- D. What contingency language is included in the proposed agreement?** Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

The compensation proposal is for the 2015-16 and 2016-17 school year, upon ratification of both CWA and Santa Ana Unified School Board.

- E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?** "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

No impact

- F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

n/a

- G. Source of Funding for Proposed Agreement**

1. Current Year

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

General Fund

**Orange Count Department of Education
District Fiscal Services**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **Communications Workers of America**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/8/16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 489,311,332	\$ -	\$ -	\$ 489,311,332
Remaining Revenues (8100-8799)	\$ 49,813,650	\$ -	\$ -	\$ 49,813,650
TOTAL REVENUES	\$ 539,124,982	\$ -	\$ -	\$ 539,124,982
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 221,274,943	\$ -	\$ -	\$ 221,274,943
Classified Salaries (2000-2999)	\$ 53,879,212	\$ -	\$ -	\$ 53,879,212
Employee Benefits (3000-3999)	\$ 84,103,193	\$ -	\$ -	\$ 84,103,193
Books and Supplies (4000-4999)	\$ 20,127,533	\$ -	\$ -	\$ 20,127,533
Services, Other Operating Expenses (5000-5999)	\$ 56,211,643	\$ -	\$ -	\$ 56,211,643
Capital Outlay (6000-6599)	\$ 2,050,618	\$ -	\$ -	\$ 2,050,618
Other Outgo (7100-7299) (7400-7499)	\$ 2,442,747	\$ -	\$ -	\$ 2,442,747
Direct Support/Indirect Cost (7300-7399)	\$ (6,592,783)	\$ -	\$ -	\$ (6,592,783)
Other Adjustments				
TOTAL EXPENDITURES	\$ 433,497,106	\$ -	\$ -	\$ 433,497,106
OPERATING SURPLUS (DEFICIT)	\$ 105,627,876	\$ -	\$ -	\$ 105,627,876
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 1,035	\$ -	\$ -	\$ 1,035
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 19,679,848	\$ -	\$ -	\$ 19,679,848
CONTRIBUTIONS (8980-8999)	\$ (78,087,156)	\$ -	\$ -	\$ (78,087,156)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 7,861,907	\$ *	\$ -	\$ 7,861,907
BEGINNING BALANCE	\$ 40,332,184			\$ 40,332,184
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 48,194,091	\$ -	\$ -	\$ 48,194,091
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 1,170,000	\$ -	\$ -	\$ 1,170,000
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ 7,547,582	\$ -	\$ -	\$ 7,547,582
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 26,257,190	\$ -	\$ -	\$ 26,257,190
Reserve for Economic Uncertainties (9789)	\$ 13,219,319	\$ -	\$ -	\$ 13,219,319
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

**Orange Count Department of Education
District Fiscal Services**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **Communications Workers of America**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/8/16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 129,839,133	\$ -	\$ -	\$ 129,839,133
TOTAL REVENUES	\$ 129,839,133	\$ -	\$ -	\$ 129,839,133
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 63,830,599	\$ -	\$ -	\$ 63,830,599
Classified Salaries (2000-2999)	\$ 37,262,393	\$ -	\$ -	\$ 37,262,393
Employee Benefits (3000-3999)	\$ 51,525,508	\$ -	\$ -	\$ 51,525,508
Books and Supplies (4000-4999)	\$ 17,117,855	\$ -	\$ -	\$ 17,117,855
Services, Other Operating Expenses (5000-5999)	\$ 24,517,096	\$ -	\$ -	\$ 24,517,096
Capital Outlay (6000-6599)	\$ 5,866,219	\$ -	\$ -	\$ 5,866,219
Other Outgo (7100-7299) (7400-7499)	\$ 2,954,619	\$ -	\$ -	\$ 2,954,619
Direct Support/Indirect Cost (7300-7399)	\$ 4,714,725	\$ -	\$ -	\$ 4,714,725
Other Adjustments				
TOTAL EXPENDITURES	\$ 207,789,014	\$ -	\$ -	\$ 207,789,014
OPERATING SURPLUS (DEFICIT)	\$ (77,949,881)	\$ -	\$ -	\$ (77,949,881)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 78,087,156	\$ -	\$ -	\$ 78,087,156
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 137,275	\$ -	\$ -	\$ 137,275
BEGINNING BALANCE	\$ 9,988,327			\$ 9,988,327
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 10,125,602	\$ -	\$ -	\$ 10,125,602
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 10,125,602	\$ -	\$ -	\$ 10,125,602
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

**Orange Count Department of Education
District Fiscal Services**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: **Communications Workers of America**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/8/16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 489,311,332	\$ -	\$ -	\$ 489,311,332
Remaining Revenues (8100-8799)	\$ 179,652,783	\$ -	\$ -	\$ 179,652,783
TOTAL REVENUES	\$ 668,964,115	\$ -	\$ -	\$ 668,964,115
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 285,105,542	\$ -	\$ -	\$ 285,105,542
Classified Salaries (2000-2999)	\$ 91,141,605	\$ -	\$ -	\$ 91,141,605
Employee Benefits (3000-3999)	\$ 135,628,701	\$ -	\$ -	\$ 135,628,701
Books and Supplies (4000-4999)	\$ 37,245,388	\$ -	\$ -	\$ 37,245,388
Services, Other Operating Expenses (5000-5999)	\$ 80,728,739	\$ -	\$ -	\$ 80,728,739
Capital Outlay (6000-6599)	\$ 7,916,837	\$ -	\$ -	\$ 7,916,837
Other Outgo (7100-7299) (7400-7499)	\$ 5,397,366	\$ -	\$ -	\$ 5,397,366
Direct Support/Indirect Cost (7300-7399)	\$ (1,878,058)	\$ -	\$ -	\$ (1,878,058)
Other Adjustments	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 641,286,120	\$ -	\$ -	\$ 641,286,120
OPERATING SURPLUS (DEFICIT)	\$ 27,677,995	\$ -	\$ -	\$ 27,677,995
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 1,035	\$ -	\$ -	\$ 1,035
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 19,679,848	\$ -	\$ -	\$ 19,679,848
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 7,999,182	\$ -	\$ -	\$ 7,999,182
BEGINNING BALANCE	\$ 50,320,511			\$ 50,320,511
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 58,319,693	\$ -	\$ -	\$ 58,319,693
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 1,170,000	\$ -	\$ -	\$ 1,170,000
Restricted Reserves (9740)	\$ 10,125,602	\$ -	\$ -	\$ 10,125,602
Stabilization Arrangements (9750)	\$ 7,547,582	\$ -	\$ -	\$ 7,547,582
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 26,257,190	\$ -	\$ -	\$ 26,257,190
Reserve for Economic Uncertainties (9789)	\$ 13,219,319	\$ -	\$ -	\$ 13,219,319
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

**Orange Count Department of Education
District Fiscal Services**

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **Communications Workers of America**

	2015-16	2016-17	2017-18
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$ 489,311,332	\$ 512,805,296	\$ 518,719,321
Remaining Revenues (8100-8799)	\$ 179,652,783	\$ 134,727,819	\$ 129,478,689
TOTAL REVENUES	\$ 668,964,115	\$ 647,533,115	\$ 648,198,010
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 285,105,542	\$ 282,791,068	\$ 284,160,420
Classified Salaries (2000-2999)	\$ 91,141,605	\$ 92,380,788	\$ 93,645,589
Employee Benefits (3000-3999)	\$ 135,628,701	\$ 144,555,866	\$ 156,485,654
Books and Supplies (4000-4999)	\$ 37,245,388	\$ 33,921,494	\$ 32,427,731
Services, Other Operating Expenses (5000-5999)	\$ 80,728,739	\$ 72,283,729	\$ 66,225,236
Capital Outlay (6000-6999)	\$ 7,916,837	\$ 4,738,026	\$ 4,730,372
Other Outgo (7100-7299) (7400-7499)	\$ 5,397,366	\$ 5,397,366	\$ 5,397,366
Direct Support/Indirect Cost (7300-7399)	\$ (1,878,058)	\$ (1,878,058)	\$ (1,878,058)
Other Adjustments: Proposed Cuts		\$ -	\$ -
Other Adjustments: Federal Sequestration		\$ -	\$ -
TOTAL EXPENDITURES	\$ 641,286,120	\$ 634,190,279	\$ 641,194,310
OPERATING SURPLUS (DEFICIT)	\$ 27,677,995	\$ 13,342,836	\$ 7,003,700
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 1,035	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 19,679,848	\$ 9,280,688	\$ 6,319,136
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 7,999,182	\$ 4,062,148	\$ 684,564
BEGINNING BALANCE	\$ 50,320,511	\$ 58,319,693	\$ 62,381,841
CURRENT-YEAR ENDING BALANCE	\$ 58,319,693	\$ 62,381,841	\$ 63,066,405
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 1,170,000	\$ 1,170,000	\$ 1,170,000
Restricted Reserves (9740)	\$ 10,125,602	\$ 8,918,936	\$ 6,926,746
Stabilization Arrangements (9750)	\$ 7,547,582	\$ 7,547,582	\$ 7,547,582
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 26,257,190	\$ 31,875,904	\$ 34,471,808
Reserve for Economic Uncertainties (9789)	\$ 13,219,319	\$ 12,869,419	\$ 12,950,269
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -

**Orange Count Department of Education
District Fiscal Services**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2015-16	2016-17	2017-18
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 660,965,968	\$ 643,470,967	\$ 647,513,446
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	2.00%	2.00%	2.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 13,219,319	\$ 12,869,419	\$ 12,950,269

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Stabilization Arrangements (9750)	\$ 7,547,582	\$ 7,547,582	\$ 7,547,582
b.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 13,219,319	\$ 12,869,419	\$ 12,950,269
c.	General Fund Budgeted Unrestricted Unassigned/Unappropriated (9790)			
d.	General Fund Negative Ending Balances in Restricted Resources	\$	\$	\$
e.	Special Reserve Fund (Fund 17) Budgeted Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
f.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)			
g.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -
h.	Total Available Reserves	\$ 20,766,901	\$ 20,417,001	\$ 20,497,851
i.	Total Available Reserves Percentage	3.14%	3.17%	3.17%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

**Orange Count Department of Education
District Fiscal Services**

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

n/a

6. Please include any additional comments and explanations of Page 4 as necessary:

n/a

**Orange Count Department of Education
District Fiscal Services**

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Santa Ana Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Communications Workers of America, during the term of the agreement from March 23, 2016 to June 30, 2017.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	Budget Adjustment Increase (Decrease)
Revenues/Other Financing Sources	-
Expenditures/Other Financing Uses	-
Ending Balance Increase (Decrease)	-

N/A (No budget revisions necessary)

**District Superintendent
(Signature)**

Date

**Chief Business Officer
(Signature)**

Date

**Orange Count Department of Education
District Fiscal Services**

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Date

President or Clerk of Governing Board
(Signature)

3/22/2016

Date

Swandayani Singgih

Contact Person

(714) 558-5895

Phone

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Agreement with CARDEA Services for Period of April 1 through May 15, 2016

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with CARDEA Services for the period of April 1 through May 15, 2016.

ITEM SUMMARY:

- Contract Starts: April 1, 2016
- Contract Ends: May 15, 2016
- CARDEA Services will provide training to staff on Positive Prevention Plus

RATIONALE:

AB329 the California Healthy Youth Act went into effect on January 1, 2016. Our current sexual health education curriculum is not compliant with the new law requiring comprehensive sexual health education for both middle and high school students. New content added in the law not currently covered are parenting, pre-natal care, anti- retroviral therapy, changing sexual transmitted diseases to sexually transmitted illnesses, “Yes means Yes”, and sex trafficking.

CARDEA Services will provide the new curriculum and hold four-days of training on Positive Prevention Plus to SAUSD 8th grade science teachers and high school biology teachers. Positive Prevention Plus was developed with the partnership of the American Red Cross, the California Department of Education, and the California Department of Public Health. As a result, SAUSD intermediate and high school teachers will receive completely aligned sexual health education instruction in accordance to the California Healthy Youth Act.

LCAP Goal 2.1: Ensure access to the core instructional program by providing highly qualified teachers at each site and ongoing professional development for all staff to ensure full implementation of the new CA State Standards and assessments.

FUNDING:

Title II Funds: \$30,000

RECOMMENDATION:

Approve the agreement with CARDEA Services for the period of April 1 through May 15, 2016.

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**Cardea Training, Organizational Development and Research Institute, 614 Grand Ave, Suite 400, Oakland, CA 94610**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:**

Cardea will provide the following services:

- Design and deliver two 2-day trainings on the topic of “Positive Prevention Plus.”
- Develop, print and order materials for a maximum of 35 participants per training.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **04/14/2016** and will diligently perform as required and complete performance by **04/29/2016**

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Seventy Five Hundred Dollars (\$7500). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: \$1500 for travel expenses

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A
CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used

without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents

from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopied matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance

evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Cardea Institute
614 Grand Ave, Suite 400
Oakland CA 94610**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Cardea Proposal dated 2/17/2016

THIS AGREEMENT IS ENTERED INTO THIS 23RD DAY OF MARCH, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

By:

Signature

Tina Douglas

Printed Name

Printed Name

Assistant Superintendent, Business
Services

Title

Title

3/22/2016

Board Approval Date

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

Assembly Bill No. 329

CHAPTER 398

An act to amend Sections 51930, 51931, 51932, 51933, 51934, 51935, 51936, 51937, 51938, and 51939 of, to amend the heading of Article 2 (commencing with Section 51933) of Chapter 5.6 of, to amend the heading of Chapter 5.6 (commencing with Section 51930) of, to amend and renumber the heading of Article 4 (commencing with Section 51935) of Chapter 5.6 of, to amend and renumber the heading of Article 5 (commencing with Section 51937) of Chapter 5.6 of, and to repeal the heading of Article 3 (commencing with Section 51934) of Chapter 5.6 of, Part 28 of Division 4 of Title 2 of, the Education Code, relating to pupil instruction.

[Approved by Governor October 01, 2015. Filed with Secretary of State
October 01, 2015.]

LEGISLATIVE COUNSEL'S DIGEST

AB 329, Weber. Pupil instruction: sexual health education.

- (1) Existing law, the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act, authorizes school districts to provide comprehensive sexual health education, consisting of age-appropriate instruction, in any of kindergarten and grades 1 to 12, inclusive, and requires school districts to ensure that all pupils in grades 7 to 12, inclusive, receive HIV/AIDS prevention education, as specified.

This bill would revise and recast these provisions to, among other things, integrate the instruction of comprehensive sexual health education and HIV prevention education. The bill would rename the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act the California Healthy Youth Act. The bill would specify additional purposes of the act. The bill would instead require school districts to ensure that all pupils in grades 7 to 12, inclusive, receive comprehensive sexual health education and HIV prevention education, as specified. By imposing additional requirements on school districts, this bill would impose a state-mandated local program.

- (2) Existing law provides that these provisions do not apply to description or illustration of human reproductive organs in certain textbooks, or to instruction or materials that discuss gender, sexual orientation, or family life and do not discuss human reproductive organs and their functions.

This bill would revise the types of textbooks, instructions, and materials for which those provisions are inapplicable.

- (3) This bill would also make conforming changes.
- (4) This bill would incorporate additional changes to Section 51938 of the Education Code proposed by AB 517 that would become operative if this bill and AB 517 are both enacted and this bill is enacted last.
- (5) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

Bill Text

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1: The heading of Chapter 5.6 (commencing with Section 51930) of Part 28 of Division 4 of Title 2 of the Education Code is amended to read:

CHAPTER 5.6. California Healthy Youth Act

SEC. 2: Section 51930 of the Education Code is amended to read:

51930

- (a) This chapter shall be known, and may be cited, as the California Healthy Youth Act.
- (b) The purposes of this chapter are as follows:
 - (1) To provide pupils with the knowledge and skills necessary to protect their sexual and reproductive health from HIV and other sexually transmitted infections and from unintended pregnancy.
 - (2) To provide pupils with the knowledge and skills they need to develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family.
 - (3) To promote understanding of sexuality as a normal part of human development.
 - (4) To ensure pupils receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction and provide educators with clear tools and guidance to accomplish that end.
 - (5) To provide pupils with the knowledge and skills necessary to have healthy, positive, and safe relationships and behaviors.

SEC. 3: Section 51931 of the Education Code is amended to read:

51931.

For the purposes of this chapter, the following definitions apply:

- (a) Age appropriate” refers to topics, messages, and teaching methods suitable to particular ages or age groups of children and adolescents, based on developing cognitive, emotional, and behavioral capacity typical for the age or age group.
- (b) Comprehensive sexual health education” means education regarding human development and sexuality, including education on pregnancy, contraception, and sexually transmitted infections.
- (c) English learner” means a pupil as described in subdivision (a) of Section 306.
- (d) HIV prevention education” means instruction on the nature of human immunodeficiency virus (HIV) and AIDS, methods of transmission, strategies to reduce the risk of HIV infection, and social and public health issues related to HIV and AIDS.
- (e) Instructors trained in the appropriate courses” means instructors with knowledge of the most recent medically accurate research on human sexuality, healthy relationships, pregnancy, and HIV and other sexually transmitted infections.
- (f) Medically accurate” means verified or supported by research conducted in compliance with scientific methods and published in peer-reviewed journals, where appropriate, and recognized as accurate and objective by professional organizations and agencies with expertise in the relevant field, such as the federal Centers for Disease Control and Prevention, the American Public Health Association, the American Academy of Pediatrics, and the American College of Obstetricians and Gynecologists.
- (g) School district” includes county boards of education, county superintendents of schools, the California School for the Deaf, and the California School for the Blind.

SEC. 4: Section 51932 of the Education Code is amended to read:

51932.

- (a) This chapter does not apply to description or illustration of human reproductive organs that may appear in a textbook, adopted pursuant to law, if the textbook does not include other elements of comprehensive sexual health education or HIV prevention education as defined in Section 51931.
- (b) This chapter does not apply to instruction, materials, presentations, or programming that discuss gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and do not discuss human reproductive organs and their functions.

SEC. 5: The heading of Article 2 (commencing with Section 51933) of Chapter 5.6 of Part 28 of Division 4 of Title 2 of the Education Code is amended to read:

Article 2. Required Comprehensive Sexual Health Education and HIV Prevention Education

SEC. 6: Section 51933 of the Education Code is amended to read:

51933.

All comprehensive sexual health education and HIV prevention education pursuant to Section 51934, whether taught or supplemented by school district personnel or by outside consultants or guest speakers pursuant to Section 51936, shall satisfy all of the following criteria:

- (a) Instruction and materials shall be age appropriate.
- (b) All factual information presented shall be medically accurate and objective.
- (c) All instruction and materials shall align with and support the purposes of this chapter as set forth in paragraphs (1) to (5), inclusive, of subdivision (b) of Section 51930 and may not be in conflict with them.
- (d) (1) Instruction and materials shall be appropriate for use with pupils of all races, genders, sexual orientations, and ethnic and cultural backgrounds, pupils with disabilities, and English learners.
- (2) Instruction and materials shall be made available on an equal basis to a pupil who is an English learner, consistent with the existing curriculum and alternative options for an English learner pupil as otherwise provided in this code.
- (3) Instruction and materials shall be accessible to pupils with disabilities, including, but not limited to, the provision of a modified curriculum, materials and instruction in alternative formats, and auxiliary aids.
- (4) Instruction and materials shall not reflect or promote bias against any person on the basis of any category protected by Section 220.
- (5) Instruction and materials shall affirmatively recognize that people have different sexual orientations and, when discussing or providing examples of relationships and couples, shall be inclusive of same-sex relationships.
- (6) Instruction and materials shall teach pupils about gender, gender expression, gender identity, and explore the harm of negative gender stereotypes.
- (e) Instruction and materials shall encourage a pupil to communicate with his or her parents, guardians, and other trusted adults about human sexuality and provide the knowledge and skills necessary to do so.
- (f) Instruction and materials shall teach the value of and prepare pupils to have and maintain committed relationships such as marriage.
- (g) Instruction and materials shall provide pupils with knowledge and skills they need to form healthy relationships that are based on mutual respect and affection, and are free from violence, coercion, and intimidation.

(h) Instruction and materials shall provide pupils with knowledge and skills for making and implementing healthy decisions about sexuality, including negotiation and refusal skills to assist pupils in overcoming peer pressure and using effective decision-making skills to avoid high-risk activities.

(i) Instruction and materials may not teach or promote religious doctrine.

SEC. 7: The heading of Article 3 (commencing with Section 51934) of Chapter 5.6 of Part 28 of Division 4 of Title 2 of the Education Code is repealed.

SEC. 8: Section 51934 of the Education Code is amended to read:

51934.

(a) Each school district shall ensure that all pupils in grades 7 to 12, inclusive, receive comprehensive sexual health education and HIV prevention education from instructors trained in the appropriate courses. Each pupil shall receive this instruction at least once in junior high or middle school and at least once in high school. This instruction shall include all of the following:

(1) Information on the nature of HIV, as well as other sexually transmitted infections, and their effects on the human body.

(2) Information on the manner in which HIV and other sexually transmitted infections are and are not transmitted, including information on the relative risk of infection according to specific behaviors, including sexual activities and injection drug use.

(3) Information that abstinence from sexual activity and injection drug use is the only certain way to prevent HIV and other sexually transmitted infections and abstinence from sexual intercourse is the only certain way to prevent unintended pregnancy. Instruction shall provide information about the value of delaying sexual activity while also providing medically accurate information on other methods of preventing HIV and other sexually transmitted infections and pregnancy.

(4) Information about the effectiveness and safety of all federal Food and Drug Administration (FDA) approved methods that prevent or reduce the risk of contracting HIV and other sexually transmitted infections, including use of antiretroviral medication, consistent with the federal Centers for Disease Control and Prevention.

(5) Information about the effectiveness and safety of reducing the risk of HIV transmission as a result of injection drug use by decreasing needle use and needle sharing.

(6) Information about the treatment of HIV and other sexually transmitted infections, including how antiretroviral therapy can dramatically prolong the lives of many people living with HIV and reduce the likelihood of transmitting HIV to others.

(7) Discussion about social views on HIV and AIDS, including addressing unfounded stereotypes and myths regarding HIV and AIDS and people living with HIV. This instruction shall emphasize that successfully treated HIV-positive individuals have a normal life expectancy, all people are at some risk of contracting HIV, and the only way to know if one is HIV-positive is to get tested.

(8) Information about local resources, how to access local resources, and pupils' legal rights to access local resources for sexual and reproductive health care such as testing and medical care for HIV and other sexually transmitted infections and pregnancy prevention and care, as well as local resources for assistance with sexual assault and intimate partner violence.

(9) Information about the effectiveness and safety of all FDA-approved contraceptive methods in preventing pregnancy, including, but not limited to, emergency contraception. Instruction on pregnancy shall include an objective discussion of all legally available pregnancy outcomes, including, but not limited to, all of the following:

(A) Parenting, adoption, and abortion.

(B) Information on the law on surrendering physical custody of a minor child 72 hours of age or younger, pursuant to Section 1255.7 of the Health and Safety Code and Section 271.5 of the Penal Code.

(C) The importance of prenatal care.

(10) Information about sexual harassment, sexual assault, adolescent relationship abuse, intimate partner violence, and sex trafficking.

(b) A school district may provide comprehensive sexual health education or HIV prevention education consisting of age-appropriate instruction earlier than grade 7 using instructors trained in the appropriate courses. A school district that elects to offer comprehensive sexual health education or HIV prevention education earlier than grade 7 may provide age appropriate and medically accurate information on any of the general topics contained in paragraphs (1) to (10), inclusive, of subdivision (a).

SEC. 9: The heading of Article 4 (commencing with Section 51935) of Chapter 5.6 of Part 28 of Division 4 of Title 2 of the Education Code is amended and renumbered to read:

Article 3. In-Service Training

SEC. 10: Section 51935 of the Education Code is amended to read:

51935.

(a) A school district shall cooperatively plan and conduct in-service training for all school district personnel that provide HIV prevention education, through regional planning, joint powers agreements, or contract services.

(b) In developing and providing in-service training, a school district shall cooperate and collaborate with the teachers of the district who provide HIV prevention education and with the department.

(c) In-service training shall be conducted periodically to enable school district personnel to learn new developments in the scientific understanding of HIV. In-service training shall be voluntary for school district personnel who have demonstrated expertise or received in-service training from the department or federal Centers for Disease Control and Prevention.

(d) A school district may expand HIV in-service training to cover the topic of comprehensive sexual health education in order for school district personnel who provide comprehensive sexual health education to learn new developments in the scientific understanding of sexual health.

SEC. 11: Section 51936 of the Education Code is amended to read:

51936.

School districts may contract with outside consultants or guest speakers, including those who have developed multilingual curricula or curricula accessible to persons with disabilities, to deliver comprehensive sexual health education and HIV prevention education or to provide training for school district personnel. All outside consultants and guest speakers shall have expertise in comprehensive sexual health education and HIV prevention education and have knowledge of the most recent medically accurate research on the relevant topic or topics covered in their instruction.

SEC. 12: The heading of Article 5 (commencing with Section 51937) of Chapter 5.6 of Part 28 of Division 4 of Title 2 of the Education Code is amended and renumbered to read:

Article 4. Notice and Parental Excuse

SEC. 13: Section 51937 of the Education Code is amended to read:

51937.

It is the intent of the Legislature to encourage pupils to communicate with their parents or guardians about human sexuality and HIV and to respect the rights of parents or guardians to supervise their children's education on these subjects. The Legislature intends to create a streamlined process to make it easier for parents and guardians to review materials and evaluation tools related to comprehensive sexual health education and HIV prevention education, and, if they wish, to excuse their children from participation in all or part of that instruction or evaluation. The Legislature recognizes that while parents and guardians overwhelmingly support medically accurate, comprehensive sex education, parents and guardians have the ultimate responsibility for imparting values regarding human sexuality to their children.

SEC. 14: Section 51938 of the Education Code is amended to read:

51938.

(a) A parent or guardian of a pupil has the right to excuse their child from all or part of comprehensive sexual health education, HIV prevention education, and assessments related to that education through a passive consent ("opt-out") process. A school district shall not require active parental consent ("opt-in") for comprehensive sexual health education and HIV prevention education.

(b) At the beginning of each school year, or, for a pupil who enrolls in a school after the beginning of the school year, at the time of that pupil's enrollment, each school district shall notify the parent or guardian of each pupil about instruction in comprehensive sexual health education and HIV

prevention education and research on pupil health behaviors and risks planned for the coming year. The notice shall do all of the following:

(1) Advise the parent or guardian that written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspection.

(2) Advise the parent or guardian whether the comprehensive sexual health education or HIV prevention education will be taught by school district personnel or by outside consultants. A school district may provide comprehensive sexual health education or HIV prevention education, to be taught by outside consultants, and may hold an assembly to deliver comprehensive sexual health education or HIV prevention education by guest speakers, but if it elects to provide comprehensive sexual health education or HIV prevention education in either of these manners, the notice shall include the date of the instruction, the name of the organization or affiliation of each guest speaker, and information stating the right of the parent or guardian to request a copy of this section, Section 51933, and Section 51934. If arrangements for this instruction are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.

(3) Include information explaining the parent's or guardian's right to request a copy of this chapter.

(4) Advise the parent or guardian that the parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education and that in order to excuse their child they must state their request in writing to the school district.

(c) Notwithstanding Section 51513, anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex, may be administered to any pupil in grades 7 to 12, inclusive. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a passive consent ("opt-out") process. A school district shall not require active parental consent ("opt-in") for these tests, questionnaires, or surveys in grades 7 to 12, inclusive. Parents or guardians shall be notified in writing that this test, questionnaire, or survey is to be administered, given the opportunity to review the test, questionnaire, or survey if they wish, notified of their right to excuse their child from the test, questionnaire, or survey, and informed that in order to excuse their child they must state their request in writing to the school district.

(d) The use of outside consultants or guest speakers as described in paragraph (2) of subdivision (b) is within the discretion of the school district.

SEC. 14.5: Section 51938 of the Education Code is amended to read:

51938.

(a) A parent or guardian of a pupil has the right to excuse his or her child from all or part of comprehensive sexual health education, HIV prevention education, and assessments related to that education through a passive consent ("opt-out") process. A school district shall not require active parental consent ("opt-in") for comprehensive sexual health education and HIV prevention education.

(b) At the beginning of each school year, or, for a pupil who enrolls in a school after the beginning of the school year, at the time of that pupil's enrollment, each school district shall notify the parent or guardian of each pupil about instruction in comprehensive sexual health education and HIV prevention education and research on pupil health behaviors and risks planned for the coming year. The notice shall do all of the following:

(1) Advise the parent or guardian that written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspection and that during this inspection a parent or guardian may make copies at the parent's or guardian's pupil's school of any written educational material that will be distributed to pupils, if it is not copyrighted and has been or will be presented by an outside consultant or guest speaker.

(2) Advise the parent or guardian whether the comprehensive sexual health education or HIV prevention education will be taught by school district personnel or by outside consultants. A school district may provide comprehensive sexual health education or HIV prevention education, to be taught by outside consultants, or may hold an assembly to deliver comprehensive sexual health education or HIV prevention education by guest speakers, but if the school district elects to provide comprehensive sexual health education or HIV prevention education in either of these manners, the notice shall include the date of the instruction, the name of the organization or affiliation of each outside consultant and guest speaker, the training in comprehensive sexual health education and HIV prevention education of each outside consultant and guest speaker, and information stating the right of the parent or guardian to request a copy of this section, Section 51933, and Section 51934. If arrangements for this instruction are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.

(3) Include information explaining the parent's or guardian's right to request a copy of this chapter.

(4) Advise the parent or guardian that the parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education and that in order to excuse their child they must state their request in writing to the school district.

(c) A school district shall allow a pupil's parent or guardian to inspect any written or audiovisual educational material used in comprehensive sexual health education and HIV prevention education. A parent or guardian may, during inspection, make copies at the parent's or guardian's pupil's school of any written educational material that will be distributed to pupils, if it is not copyrighted and has been or will be presented by an outside consultant or guest speaker. If a parent or guardian elects to make copies, the school may charge up to ten cents (\$0.10) per page.

(d) Notwithstanding Section 51513, anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex, may be administered to any pupil in grades 7 to 12, inclusive. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a passive consent ("opt-out") process. A school district shall not require active parental consent ("opt-in") for these tests, questionnaires, or surveys in grades 7 to 12, inclusive. Parents or guardians shall be notified in writing that this test, questionnaire, or survey is to be administered, given the opportunity to review the test, questionnaire, or survey if they wish, notified of their right to excuse their child

from the test, questionnaire, or survey, and informed that in order to excuse their child they must state their request in writing to the school district.

(e) The use of outside consultants or guest speakers as described in paragraph (2) of subdivision (b) is within the discretion of the school district.

SEC. 15: Section 51939 of the Education Code is amended to read:

51939.

(a) A pupil may not attend any class in comprehensive sexual health education or HIV prevention education, or participate in any anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks, if the school has received a written request from the pupil's parent or guardian excusing the pupil from participation.

(b) A pupil may not be subject to disciplinary action, academic penalty, or other sanction if the pupil's parent or guardian declines to permit the pupil to receive comprehensive sexual health education or HIV prevention education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks.

(c) While comprehensive sexual health education, HIV prevention education, or anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks is being administered, an alternative educational activity shall be made available to pupils whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey.

SEC. 16: Section 14.5 of this bill incorporates amendments to Section 51938 of the Education Code proposed by both this bill and Assembly Bill 517. It shall only become operative if (1) both bills are enacted and become effective on or before January 1, 2016, (2) each bill amends Section 51938 of the Education Code, and (3) this bill is enacted after Assembly Bill 517, in which case Section 14 of this bill shall not become operative.

SEC. 17: If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.



614 Grand Avenue
Suite 400
Oakland, CA 94610

510.835.3700
oakland@cardeaservices.org
www.cardeaservices.org

February 17, 2016

Terry Hsia, MA
High School Science Curriculum Specialist STEM/STEAM
Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701

Dear Ms. Hsia,

This LETTER OF AGREEMENT sets forth the terms under which Cardea Services will provide two 2-day Positive Prevention Plus trainings for the Santa Ana Unified School District. A final invoice for the training and curricula will be submitted to the Santa Ana Unified School District once the Purchase Order has been received by Cardea.

In conducting these training sessions, Cardea will provide the following services:

- ✓ Design and deliver **two 2-day trainings** on the topic of "Positive Prevention Plus."
- ✓ Develop, print and order materials for a **maximum of 35 participants per training**.


Santa Ana Unified School District will:

- ✓ Assist in content development by consulting with the trainer, Renee Marshall.
- ✓ Host the training session, including signing in participants and nametags, if needed.
- ✓ Provide the training space and audio-visual equipment, including a computer, projector and screen.
- ✓ Pay for **61 copies* of "Positive Prevention Plus" Curriculum @ \$279 each, (plus Shipping/Handling, and Sales Tax); estimated total of \$20,125.**

The sessions will be held on **April 14th – 15th and April 28th -29th 2016 from 8:00 AM to 3:00 PM (with a 30 minute lunch period; lunch will provided by the school district)** at the Santa Ana Unified District Office, located at **1601 E. Chestnut Avenue in Santa Ana, CA.**

Under this agreement, the Santa Ana Unified School District will pay Cardea Services to provide the above **training sessions for a fee of \$7500, plus \$1500 for travel and lodging for trainers.** Total payment to Cardea Services for training and curriculum is **not to exceed the amount of \$30,000.** The Santa Ana Unified School District will pay Cardea by May 31, 2016.

If these terms are agreeable, **please sign this Agreement; return one copy to Cardea.**

Executed by: 
April Pace, JD; President/CEO

Date: February 17, 2016

Executed by: _____
Terry Hsia, Education Services

Date: _____



Estimate

DATE: February 17, 2016

TO: Terry Hsia, MA
High School Science Curriculum Specialist STEM/STEAM
Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701

FOR: Positive Prevention Plus (PP+) Trainings
April 14-15, 2016
April 28-29, 2016
from 8:00 AM – 3:00 PM.
(Trainer on-site: 7:30 AM – 3:30 PM)

LOCATION: Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701

FEES: \$7,500.00
\$1,500.00 Travel and Lodging for Trainer (estimate; final amount subject to change)

Total fee not to exceed \$9,000.00

Please Make Check Payable To:

CARDEA SERVICES

**614 GRAND AVENUE, SUITE 400
OAKLAND, CA 94610-3523**

**PHONE: 510-835-3700
FAX: 510-625-9307**

FINAL INVOICE PAYABLE AND DUE UPON RECEIPT or 30 days AFTER TRAINING



CURRICULUM Quote

DATE: February 17, 2016

TO: Terry Hsia, MA
High School Science Curriculum Specialist STEM/STEAM
Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701

FOR: Positive Prevention Plus (PP+) Curriculum

Training: Positive Prevention Plus (PP+) Trainings
April 14-15, 2016
April 28-29, 2016
from 8:00 AM – 3:00 PM.
(Trainer on-site: 7:30 AM – 3:30 PM)

Quantity	Description	Unit Price	Total
35	HSSH PP+ Curriculum Package	\$279.00	\$9,765.00
26	MSSH PP+ Curriculum Package	\$279.00	\$7,254.00
	Subtotal		\$17,019.00
	Shipping & Handling		\$1,702.00
	Tax		\$1,404.00
	BALANCE DUE		\$20,125.00

Purchase Order #: PO from SAUSD must be received by Cardea PRIOR to Ordering Curriculum

Please Make Check Payable To:

CARDEA SERVICES
(TIN# 94-2401949)
614 Grand Avenue, Suite 400
Oakland, CA 94610-3523

Phone: 510-835-3700
Fax: 510-625-9307

FINAL INVOICE PAYABLE AND DUE UPON RECEIPT or 30 days AFTER TRAINING

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Academic Calendar for 2016-17 School Year
ITEM: Action
SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources
PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the academic calendar for the 2016-17 school year. The academic calendar reflects the 2016-17 school year, with one-week Thanksgiving Recess, three-weeks Winter Recess, and a one-week Spring Recess.

The one-year calendar for the 2016-17 school year, will provide benefits to the District, such as:

- K-12 instructional calendar
- Focuses on an academic calendar.
- Allows for preparation and implementation of summer school programs.
- Allows for a winter session intervention program
- 182 days of instruction for all schools

RATIONALE:

With the adoption of a Tentative Agreement with SAEA and the inclusion of a 3-week Winter Break for 2016-2017, the student calendar needed to be revised. In addition, the Tentative Agreement also included a defined period for a start date. Per Board request, parent input was collected for the start date of the 2016-2017 school year. The survey results focused on the start date for the 2016-2017 school year. The results indicated a very strong parent support for a first of September start date. The fourth week in August start date was a second preferred option, with a third week in August start date as the least favored option.

Attached are copies of the academic calendar for 2016-17:

Elementary	182 days*
Intermediate	182 days*
High School	182 days*

*There are an additional 5 days that are student free teacher duty days.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the academic calendar for the 2016-17 school year.



MAM:nr:ea

Santa Ana Unified School District **2016-2017** Academic School Calendar

JULY 2016					AUGUST 2016					SEPTEMBER 2016					OCTOBER 2016				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
				1	1	2	3	4	5				1	2	3	4	5	6	7
4	5	6	7	8	8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
11	12	13	14	15	15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
18	19	20	21	22	22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
25	26	27	28	29	29	30	31			26	27	28	29	30	31				
4 Holiday - Independence Day Instructional Days: 0					23 Duty Day - Student Free Day 24 First Day of Fall Instruction 31 Back to School Night: HS Instructional Days: 6					5 Holiday - Labor Day 30 6 Week Progress Reports (IS/HS) Back to School Night: ES: 9/1, & IS: 9/8 Modified Day: ES/HS: 9/2, & IS: 9/9 Instructional Days: 21					21 Duty Day - Student Free Day (K-12) 25 End of Trimester (ES-43 Days) 31 Duty Day - Student Free Day (ES/IS) Parent Conferences Instructional Days: ES/IS: 19, HS: 20				
NOVEMBER 2016					DECEMBER 2016					JANUARY 2017					FEBRUARY 2017				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2	3	4				1	2	2	3	4	5	6			1	2	3
7	8	9	10	11	5	6	7	8	9	9	10	11	12	13	6	7	8	9	10
14	15	16	17	18	12	13	14	15	16	16	17	18	19	20	13	14	15	16	17
21	22	23	24	25	19	20	21	22	23	23	24	25	26	27	20	21	22	23	24
28	29	30			26	27	28	29	30	30	31				27	28			
10 12 Week Progress Reports (IS/HS) 11 Holiday - Veterans Day Modified Day/Parent Conferences: ES: 11/1 - 11/4 Non-Instruction - Thanksgiving Recess Holiday - Thanksgiving Recess Instructional Days: 16					Non-Instruction - Winter Recess Holiday - Winter Recess Instructional Days: 17					2 Holiday - Winter Recess 16 Holiday - Martin Luther King, Jr. Day Non-Instruction - Winter Recess 31 Modified Day: IS/HS Instructional Days: 11					1 Modified Day: IS/HS 2 End of Semester/Modified Day (IS/HS) (93 Days) 3 Duty Day - Student Free Day (HS) 6 First Day of Spring Instruction 12 Holiday - Lincoln Day 20 Holiday - Washington Day Instructional Days: HS: 17, ES/IS: 18				
MARCH 2017					APRIL 2017					MAY 2017					JUNE 2017				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
		1	2	3	3	4	5	6	7	1	2	3	4	5				1	2
6	7	8	9	10	10	11	12	13	14	8	9	10	11	12	5	6	7	8	9
13	14	15	16	17	17	18	19	20	21	15	16	17	18	19	12	13	14	15	16
20	21	22	23	24	24	25	26	27	28	22	23	24	25	26	19	20	21	22	23
27	28	29	30	31						29	30	31			26	27	28	29	30
7 End of Trimester (ES-70 Days) 10 6 Week Progress Reports (IS/HS) 17 Duty Day - Student Free Day (K-12) 29 Open House: HS Modified Day/Parent Conferences: ES: 3/27 - 3/31, HS: 3/31 Instructional Days: 22					Non-Instruction - Spring Recess Open House: IS: 4/20, ES: 4/27 Modified Day: IS: 4/21, ES: 4/28 Instructional Days: 15					29 Holiday - Memorial Day Instructional Days: 22					21 Last Day of Instruction-End of Semester (IS/HS) 89 days / End of Trimester (ES-69 days) / Modified Day (K-12) 22 Duty Day - Student Free Day Modified Day: IS/HS: 6/19-6/20 Instructional Days: 15				

IMPORTANT INFORMATION	DAYS OF INSTRUCTION	Duty DAYS
1. First Day of Service: August 23, 2016 2. First Day of Instruction: August 24, 2016 3. Last Day of Service: June 22, 2017 Modified Wednesday ES/IS Modified Day (see legend)	1. Students attend school 182 days 2. Parent Conferences: Elementary School (ES): October 31 - November 4, 2016 Elementary School (ES): March 27-31, 2017 Intermediate School (IS): October 31, 2016	Teacher Duty Days: 187 (5 Student Free Duty Days) K-12: October 21, 2016 & March 17, 2017 Elementary/Intermediate: October 31, 2016 High School: February 3, 2017

PROPOSED CALENDAR

Conceptual Summary of the Intent of the Tentative Agreement
Between
Santa Ana Unified School District
And
Santa Ana Educators' Association

November 4, 2015

I. Compensation:

A. 5.5% salary increase from the 2014-15 salary schedule for all SAEA salary schedules retro-active to July 1, 2015.

B. 0.5% salary schedule adjustment from the 2014-15 salary schedules for all SAEA salary schedules retro-active to July 1, 2015 to off-set the increased cost of employee benefits per Article XV, sec. 5.6.A.4b.

C. 2% salary increase from the 2014-15 salary schedules for all SAEA salary schedules retro-active to July 1, 2015 for the following additional services for students:

1. Two (2) "flexible floating duty days" for 2015-16 only for the purposes of professional learning, collaboration and/or district initiative.

2. The two (2) report card release days will be eliminated to provide two (2) additional days of instructional time by the teacher of record within the 180 instructional days.

D. 1% salary increase from the 2014-15 salary schedule for two (2) additional instructional days (2016-17) effective after the close of business on June 30, 2016. The revised work year for 2016-17 shall be 187 days (including 182 days of student instruction).

E. All Extra-Service Assignments included in Article VII, sec. 6 shall be increased effective on December 1, 2015.

F. Effective July 1, 2015, the District shall provide BTSA training at no cost to unit members.

II. Health Benefits:

A. Incorporate the "Narrow Network" plan language from the MOU.

B. Apply Article XV, sec. 5.6.A.4b.

III. Calendar:

A. 2015-16 (180 instructional days; 2.5 staff development days; 3 duty days; 2 "flexible floating duty days")

B. 2016-17 (182 instructional days; 5 duty days).

Five (5) duty days:

-One (1) duty day before the 1st day of instruction with no more than 120 minutes of administratively called meetings or staff development;

-One (1) duty day at mid-year for parent conferences, assessments/report card preparation, teacher preparation with no administratively called meetings or staff development;

-One (1) duty day on the day after the last day of instruction with no more than 30 minutes of administratively called meetings;

-Two (2) duty days for data analysis, report card preparation, parent conferences, benchmark scoring, teacher collaboration, or as determined by the ILT. There will be no administratively called meetings on these days. One (1) duty day for data analysis shall be calendared two weeks before the fall elementary parent conferences; and one (1) duty day for data analysis shall be calendared two weeks before the spring elementary parent conferences (the exact placement of these days shall be determined by the joint-calendar committee as ratified by the Board of Education).

C. The school calendar shall be adjusted to begin five (5) days earlier to create a three (3) week Winter Break with five (5) voluntary days for student intervention/enrichment (scheduled the last week of the 3-week Winter Break in 2016-17). Unit members shall be allowed to voluntarily participate in providing student interventions/enrichments and shall be compensated at their per diem rate.

The terms of this agreement are subject to ratification by SAEA members and the SAUSD Board of Education.

This summary is comprehensive. Specific contract language implementing the provisions of this agreement shall be provided to both parties prior to the ratification of this agreement. This agreement concludes the negotiations for the 2015-16 school year.

			
Mark A. McKinney	Date	Barbara Pearson	Date

Associate Superintendent, HR
Santa Ana Unified School District

Bargaining Chair
Santa Ana Educators' Association

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Summer Extended Learning Programs for 2016-17 School Year

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Summer Extended Learning Programs for the 2016-17 school year.

RATIONALE:

The District will provide a variety of summer school programs:

- Summer Enrichment Program
- Engage 360° Summer Extended Learning Program
- Summer School Program

LCAP Goal 2.5: Ensure equitable to the core instructional program, including Visual and Performing Arts, foreign language, and physical education courses.

FUNDING:

Various Funding

RECOMMENDATION:

Approve the Summer Extended Learning Programs for the 2016-17 school year.

MR:ez

ITEM SUMMARY:

The District will provide the following summer school programs:

- Summer Enrichment Program
- Engage 360° Summer Extended Learning Program
- Summer School Program

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Engage 360° Summer Extended Learning Programs for 2016-17 School Year**

ITEM: **Action**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Engage 360° Summer Extended Learning programs for the 2016-17 school year. All open K-8 sites will be supported by both summer enrichment programs and extended school year for students with disabilities. The Engage 360° program will supplement summer extended learning attendance at each school up to 100 students.

ITEM SUMMARY:

The Engage 360° program will supplement summer extended learning attendance at each school up to 100 K-8 students.

RATIONALE:

To ensure students from all sites have access to high quality summer extended learning programs, current, trained Engage 360° staff will provide instructional support to students in the area of reading comprehension, mathematics, and enrichment.

LCAP Goal 2.5: Ensure equitable to the core instructional program, including Visual and Performing Arts, foreign language, and physical education courses.

FUNDING:

Title I Core Set Aside: \$440,584.58

ASES: \$150,959

RECOMMENDATION:

Approve the Engage 360° Summer Extended Learning programs for the 2016-17 school year.

MR:ez

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Summer Enrichment Programs for 2016-17 School Year

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Summer Enrichment Programs for the 2016-17 school year. The past three years, the District has used Title I CORE Set Aside funding to provide enrichment opportunities to students in grades kindergarten through 12 via teacher created proposals. The goal is to build off of the success of the 2015 Enrichment Programs and continue to provide teachers with unique opportunities to develop engaging and interactive summer enrichment programs to accelerate student achievement with their students.

ITEM SUMMARY:

Students need opportunities such as the summer enrichment programs to support their learning and increase motivation during the school year.

RATIONALE:

Teachers will submit their proposal through a competitive application process utilizing a collaborative scoring process between the District and Santa Ana Educators Association staff. Enrichment timing will mirror the other Summer School Programs and be held from June 21 to July 22, 2016. The enrichment programs will be similar to last year with approximately 8,000 students receiving enrichment.

Students need opportunities such as the summer enrichment programs to support their learning and increase motivation during the school year. During the enrichment programs, students have access to enrichment topics, field trips, project-based learning, hands-on activities, and expert speakers that they may not receive frequently during the school year.

LCAP Goal 2.10: Support student learning via science camps and experiential field trips, and offering summer enrichment programs for elementary and intermediate schools.

FUNDING:

Title I CORE Set Aside: \$2,000,000

RECOMMENDATION:

Approve the Summer Enrichment Programs for the 2016-17 school year.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Approval of Summer School Programs for 2016-17 School Year

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the summer school programs for the 2016-17 school year. In order to be fiscally sound and work within our current level of funding, a tightly focused program will target the six comprehensive and two continuation high schools. Special Education students will be served in the Extended School Year in accordance with their Individualized Educational Programs (IEPs). Summer session will occur over six weeks on the following dates:

ITEM SUMMARY:

- Summer School Starts: June 21, 2016
- Summer School Ends: July 27, 2016
- Summer programs will target six comprehensive and two continuation high schools. Special Education students will be served in the Extended School Year

Summer School Programs	Dates
High Schools	June 21 - July 27, 2016
Alternative Schools	June 21 - July 27, 2016
Community Day	June 20 - July 22, 2016
Extended School Year for Students with Disabilities:	
- Preschool	June 27 - July 28, 2016 (<i>19 days no school on Fridays</i>)
- Elementary/Intermediate/High schools	June 21 - July 25, 2016 (<i>19 days no school on Fridays</i>)
- Adult Transition Program	June 20 - July 15, 2016

RATIONALE:

The District will provide a variety of summer school programs for:

- Students who have not passed one or both parts of California High School Exit Exam (CAHSEE) who need opportunities for credit recovery or A-G completion.

- Students who, with additional support during the summer, could qualify for honors or Advanced Placement courses during the regular school year.
- Non-graduating seniors who need credit recovery opportunities in order to qualify for August graduation.
- Extended School Year cases of students with disabilities, the program shall be provided without regard to State funding.
- Santa Ana Regional Occupational Program will offer a program, as well as the Migrant Education Program pending funding allocations.

LCAP Goal 2.5: Ensure equitable to the core instructional program, including Visual and Performing Arts, foreign language, and physical education courses.

FUNDING:

Comprehensive and Alternative high schools – LCFF Funds:	\$1.2 million -
Special Education - Special Education Funds:	\$2 million -
Community Day School - ADA Funds:	No additional funding required

RECOMMENDATION:

Approve the Summer School Programs for the 2016-17 school year.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Extended Work Year for Less than 12 month Certificated Administrators**

ITEM: **Action**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the extended work year for less than 12 month Certificated Administrators.

<u>Position</u>	<u>Current Work Days</u>	<u>Additional 5 Work Days</u>
Elementary Principals	205	210
Elementary Assistant Principals	196	201
Intermediate Principals	205	210
Intermediate Assistant Principals	205	210
High School Principals	224	N/A
High School Assistant Principals	205	210

RATIONALE:

Board approval of the extended work year for less than 12 month Certificated Administrators will support the delivery of extended learning opportunities offered during school vacation periods by extending the work year for site supervisors.

LCAP Goals

- 1.6 – Provide equity of access to Advanced Placement (AP) course options, AP training for teachers, and AP summer boot camp, and implement an International Baccalaureate (IB) program.
- 1.10 – Support extended learning opportunities for low-income pupils by providing early childhood education, before and after school programs and tutoring, academic summer school programs, and transportation services.
- 1.11 – Ensure success for low-income pupils by providing transition support (bridge programs) from school-to-school (5th to 6th grade, 8th to 9th grade, and 12th grade to college/career).
- 1.12 – Provide EL student services including, but not limited to, newcomers programs and summer English Language Development (ELD) academy. Provide Long-term English Learner (LTEL) teacher training.

- 2.9 – Support and extend learning opportunities for low-income pupils by increasing library access (staffing and hours of operation) and access to computer resources on campus. Provide computer training for parents.
- 2.10 – Support student learning via science camps and experiential field trips, and offering summer enrichment programs for elementary and intermediate schools.

FUNDING:

General Funds:	37 Elementary Schools:	\$174,120
	9 Intermediate Schools:	\$ 92,915
	7 High Schools:	<u>\$ 71,668</u>
	Total:	\$338,703

RECOMMENDATION:

Approve the extended work year for less than 12 month Certificated Administrators.


MAM:nr

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Authorization to Award a Contract for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School

ITEM: Action

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

Submitted for Board consideration is the staff recommendation for approval to award a contract for new playground equipment and resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, as well as new fitness equipment at Community Day School.

RATIONALE:

Legal advertisement of notice calling for bids was placed in the *Orange County Register* on February 5, and 12, 2016. Eleven contractors requested plans. On February 18, 2016, staff received and opened six bids. JMJ Construction represents the lowest responsive, responsible bidder.

ITEM SUMMARY:

- Bid Amount: \$170,562.00
- Contract Start: March 30, 2016
- Contract End: May 1, 2016
- Utilizing General Fund
- Contractor selection is in compliance with Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

Contractor	Bid Amount
<i>Ortco, Inc. (Withdrew Bid)</i>	\$141,317.00
JMJ Construction	\$170,562.00
Pure Play	\$175,863.30
Allied e Corp.	\$196,800.00
Red Hawk Services	\$203,199.65
Norse Corporation	\$249,000.00

LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

General Fund: \$170,562.00

RECOMMENDATION:

Authorize staff to award a contract to JMJ Construction for new playground equipment and resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, as well as new fitness equipment at Community Day School.

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: **Approval of Budget and Scope of Work for New Construction of the Joint-Use Community Center at Roosevelt/Walker Elementary Schools**

ITEM: **Action**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Jessica Mears, Senior Facilities Planner**

BACKGROUND INFORMATION:

Staff recommends Board approval of the budget and scope of work for new construction of the joint-use Community Center at Roosevelt and Walker Elementary Schools.

RATIONALE:

In 2012, the City of Santa Ana was awarded \$5 million in Proposition 84 Grant funding for the construction of a joint-use Community Center at Roosevelt and Walker Elementary Schools. On March 12, 2013, the Board of Education approved the Joint-use Agreement and Reimbursement Agreement with the City of Santa Ana. The District's contribution to this joint-use project is the land and the in-house management and supervision of the construction, totaling approximately \$106,000 in staff salaries.

In collaboration with City of Santa Ana staff, District Facilities and Planning staff and the District's architect developed the design that has been approved by the Division of the State Architect. The project will be bid and brought to the Board for approval and award of contract. The project scope of work includes a new 10,000-square-foot building, half of which will contain four new District classrooms for the SAUSD preschool programs. The other half of the building will be a Community Center, along with basketball courts, fitness equipment, and playground, open to the public during school hours. A new turf and walking track will be installed at Walker Elementary School that will be used by the school during school hours, and open to the public after school.

Supports LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

Supports LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

ITEM SUMMARY:
<ul style="list-style-type: none"> • Constructed with City Proposition 84 funding of \$5 million • 4 permanent District classrooms to house our preschool programs • New 10,000-square-foot Community Center • New turf field and walking track • Anticipated to be bid May 2016 with an estimated completion date of March 2017

Supports LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

City Proposition 84 Grant Funding (Reimbursement): \$5 million (Refer to attached budget worksheet)

General Fund: \$106,000 in-kind salaries

RECOMMENDATION:

Approve the budget and scope of work for new construction of the joint-use Community Center at Roosevelt/Walker Elementary Schools.

Roosevelt Walker Joint-Use Community Center		
Budget		
Funding Sources		
Code	Category - Item	Budget
Local	Local	5,106,000
01	General Fund	106,000
	General Fund Salary for In-House CM	106,000
25	Capital Facilities Fund	5,000,000
	City of Santa Ana - Prop 84 Reimbursement	5,000,000
TOTAL FUNDING		5,106,000
Projected Project Costs		
Code	Category - Item	Budget
A	Site Costs	0
B	Planning Costs	475,142
6220	Architect / Engineering Fees	357,506
6240	DSA Fees	100,000
6235	Other Costs - Planning	17,636
C	Construction Costs	4,210,858
6210	Main Construction Contractor	4,004,858
6270	Construction Management Fees	106,000
	In-House CM	106,000
6295	Other Costs - Construction	100,000
D	Construction Testing Costs	100,000
6250	Construction Tests	100,000
	Soils Report	20,000
	Tests	80,000
E	Construction Inspection Costs	120,000
6230	Inspections	120,000
F¹	Furniture & Equipment Costs	0
G	Project Contingency	200,000
6280	Project Contingency	200,000
Total Budget		5,106,000

Notes:

¹Half of the furniture will be provided by the City of Santa Ana. Other half provided by Preschool. Preschool funding to be determined.

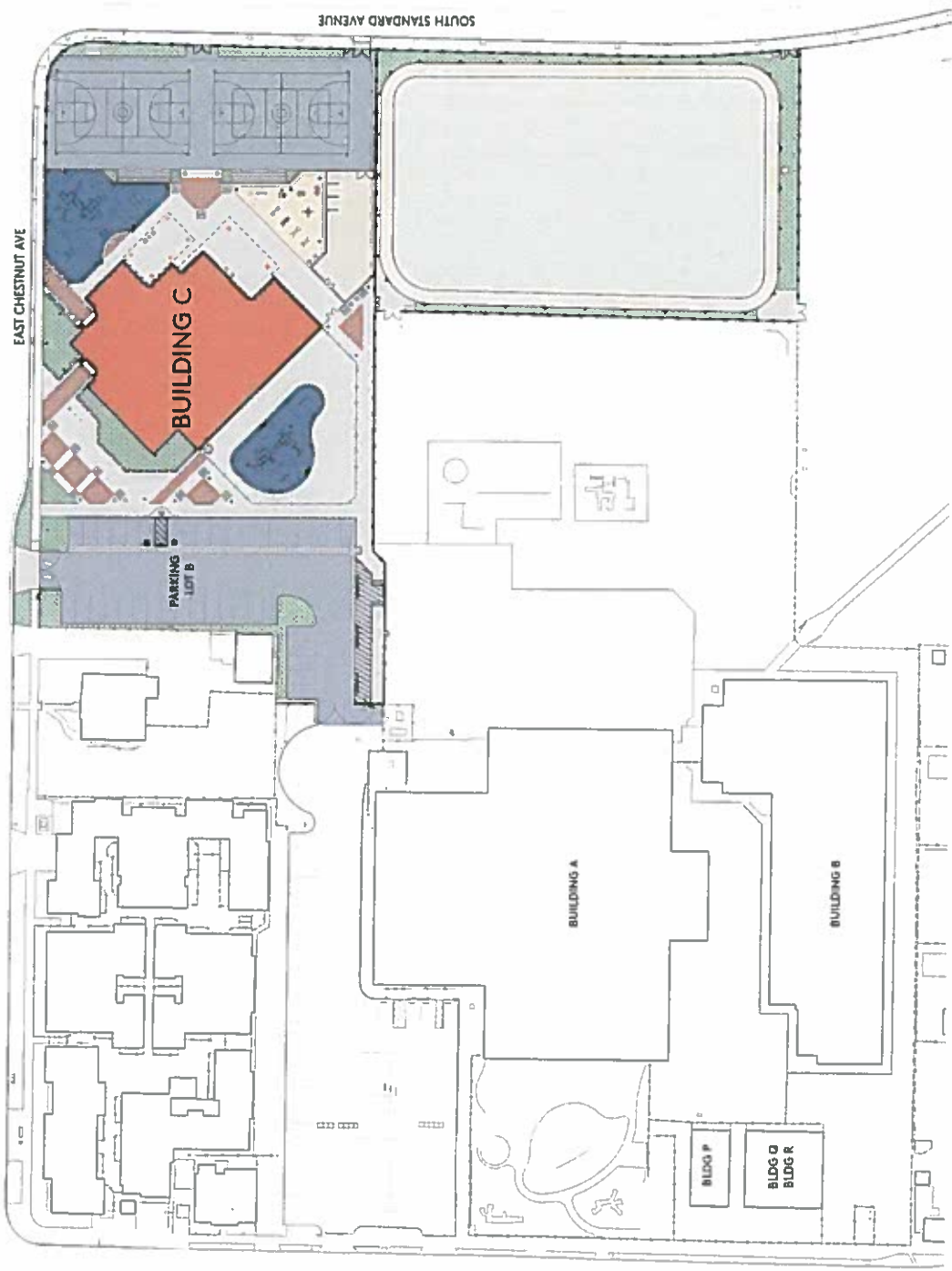


DATE: 11/04/17
 SHEET NO. 11
 PROJECT NO. 17-0001

**SANTA ANA UNITED SCHOOL DISTRICT
 ROOSEVELT-WALKER JOINT-USE
 COMMUNITY CENTER**

**A-1.1
 SITE PLAN**

- NEW BUILDING
- LANDSCAPE
- TURF
- AC PAVING
- CONCRETE
- RUBBERIZED SURFACE
- PAVERS
- DECOMPOSED GRANITE



AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Adoption of Resolution No. 15/16-3097 – California Uniform Public Construction Cost Accounting Act Program and Adoption of Resolution No. 15/16-3098 – Approval of Informal Bidding Procedures Pursuant to the California Uniform Public Construction Cost Accounting Act

ITEM: Action

SUBMITTED BY: Tina Douglas, Assistant Superintendent, Business Services
Orin Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Jonathan Geiszler, Director, Purchasing and Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 15/16-3097 for the acceptance of California Uniform Public Construction Cost Accounting Act (CUPCCAA) Program and Resolution No. 15/16-3098 for approval of informal bidding procedures pursuant to the California Uniform Public Construction Cost Accounting Act. CUPCCAA was created in 1983 through the addition of Public Contract Code Sections 22000-22045 and enables local agencies to perform public works projects through negotiated contracts, and informal bids up to \$175,000. The program is administered by the California Uniform Construction Cost Accounting Commission and the State of California Controllers Office.

ITEM SUMMARY:

- Authorizes participation in CUPCCAA program
- Public Contract Code 22000-22045 allows the District to participate in this program
- Action of the Board required for participation in the program
- Program participation approved by OCDE

RATIONALE:

To streamline construction and public works projects, the staff is seeking Board approval to participate in the State of California Uniform Public Construction Cost Act Program. The program allows the District to contract for capital-construction projects up to \$175,000 without having to solicit formal, competitive bids for each project. The current statutory limit for bidding is \$15,000. In lieu of a formal bid being issued for each project the District is required to annually advertise in newspapers and trade journals for construction services and develop a prequalified list of construction vendors from which the cost estimates may be solicited whenever there is a minor construction project to be accomplished. Under CUPCCAA any capital project over \$175,000 will still require a formal bid and award process.

Implementation of this program will allow for much greater efficiency, effectiveness and especially greater cost savings and time savings by allowing Purchasing and Facilities to proceed with construction projects much more quickly, and without the need for the cumbersome formal bidding process for minor construction projects. Currently 367 school districts in the state participate in this program and have found it to be advantageous, and provide cost and time savings on projects.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution numbers 15/16-3097 and 15/16-3098 – Authorizing Adoption of California Uniform Public Construction Cost Accounting Act Program and California Uniform Public Construction Cost Accounting Act Informal Bidding Rules.

TD:jg:mm

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NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT
FINDS, DECLARES, RESOLVES AND ORDERS AS FOLLOWS:

1. That the above recitals are true and correct.
2. The District hereby, pursuant to Public Contract Code 22030, elects to become subject to the uniform procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs District staff to notify the California State Controller of the election.
3. That this resolution shall take effect immediately upon its adoption.

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE)

I, Valerie Amezcua, the Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 22nd day of March, 2016, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 22nd day of March, 2016.

Valerie Amezcua
Clerk of the Board of Education

- 38 3. That the District shall develop and maintain a list of qualified
39 contractors, identified according to categories of work, in
40 accordance with the provisions of Public Contract Code 22034 and
41 criteria promulgated from time to time by the California Uniform
42 Public Construction Cost Accounting Commission.
- 43
44 4. That in the event the District undertakes a project that is subject
45 to Public Contract Code 22032(b), a notice inviting informal bids
46 shall be submitted to all contractors on the qualified contractors
47 list for the category of work being informally bid. If the product
48 or service sought by the District is proprietary in nature such that
49 it can be obtained only from a certain contractor or contractors,
50 the notice inviting informal bids may be sent exclusively to such
51 contractor or contractors.
- 52
53 5. That the notice inviting informal bids shall describe the projects
54 in general terms and explain how to obtain more detailed information
55 about the project, and state the time and place for the submission
56 of informal bids.
- 57
58 6. That the Superintendent or Superintendent's designee is authorized
59 to award informal contracts pursuant to this resolution.
- 60
61 7. That this resolution shall take effect immediately upon its
62 adoption.

63
64 AYES:

65 NOES:

66 ABSENT:

67 ABSTAIN:

68
69 STATE OF CALIFORNIA)

70) ss

71 COUNTY OF ORANGE)

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77 I, Valerie Amezcua, the Clerk of the Board of Education of the Santa Ana Unified
78 School District of Orange County, California, hereby certifies that the above
79 foregoing resolution was duly and regularly adopted by said District at a regular
80 meeting thereof held on the 22nd day of March, 2016, and passed by a _____
81 vote of said Board.

82
83 IN WITNESS WHEREOF I have hereunto set my hand and seal this 22nd day of March,
84 2016.

85
86 _____
87 Valerie Amezcua
88 Clerk of the Board of Education
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AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Adoption of Resolution No. 15/16-3099 – Authorizing the Closing of Various Inactive Funds and Transfer of Remaining Balance

ITEM: Action

SUBMITTED BY: Tina Douglas, Assistant Superintendent, Business Services

PREPARED BY: Tina Douglas, Assistant Superintendent, Business Services

BACKGROUND INFORMATION:

The District opens funds when they are required for special purposes to track revenue, expenses and balances related to various obligations. The Adult Education program in Fund 1111 has been discontinued by the California Department of Education and rolled into the Local Control Funding Formula under the General Fund. The projects financed by funds in Fund 21 and 30 (as listed below) have been completed and therefore are no longer in use by the District.

RATIONALE:

The purpose of this agenda item is to seek Board adoption of Resolution No. 15/16-3099 authorizing the closing of various funds that are no longer required for special purposes as set up by the District and transfer the remaining balances as noted below:

ITEM SUMMARY:

- Close funds no longer in use by the District.
- School districts should establish and maintain those funds required by law and sound financial administration.
- Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial

Fund Name	Fund Balance	Transfer To:
Fund 1111: Adult Education	\$0	Close Account
Fund 2122: GO Bonds Series 2002	\$.37	2121: Sub Fund
Fund 2123: GO Bonds Series 2002B	\$4.76	2121: Sub Fund
Fund 2130: GO Bonds Series 2008F	\$148.93	2121: Sub Fund
Fund 3033: State School Building	\$.05	2121: Sub Fund
Fund 3034: State School Building	\$0	Close Account
Fund 7171: Retiree Benefit Fund	\$0	Close Account

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 15/16-3099 authorizing the closing of various inactive funds and transfer of remaining balance.

TD:jg:mm

Resolution NO. 15/16-3099
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

**Closing of Various Inactive Funds and
Transfer of Remaining Balance**

WHEREAS, the District has determined that Fund 1111 (Adult Education); Fund 2122 (GO Bonds Series 2002); Fund 2123 (GO Bond Series 2002B); Fund 2130 (GO Bonds Series 2008F); Funds 3033 and 3034 (State School Building); and Fund 7171 (Retiree Benefit Fund) are no longer required for special purposes as set up by the District when the funds were established: and

NOW, THEREFORE, BE IT RESOLVED that the Santa Ana Unified School District inactive funds shall be closed and the remaining balance of \$154.11 be transferred into Sub-fund 2121 as of March 23, 2016

Upon motion of Member _____ and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT

STATE OF CALIFORNIA)
) SS:
COUNTY OF ORANGE)

I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 22nd day of March, 2016, and passed by a vote of _____ of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 22nd day of March, 2016.

Valerie Amezcua
Clerk of the Board of Education

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Board Policy (BP) 6152.1 – Placement in Mathematics Courses
(For Adoption)

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of the new Board Policy (BP) 6152.1 - Placement in Mathematics Courses, to begin the 2016-17 school year, the State requires a transparent placement process posted on the District website. The first reading took place at the March 8, 2016 Board meeting and is now being presented to the Board for adoption.

ITEM SUMMARY:

Revisions are proposed to align with current recommendations from the California School Board Association

RATIONALE:

Education Code 51224.7, approved on January 1, 2016, declared that placement in appropriate mathematics courses is critically important for a student in his/her middle and high school years, and that misplacement in the sequence of mathematics courses creates barriers for educational success, especially for students of color. According to a report released in 2013 by the Lawyers' Committee for Civil Rights of San Francisco Bay Area, Held Back: Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes, in many districts, high school freshmen who have successfully completed Algebra I in 8th grade are placed in 9th grade Algebra I class.

The BP 6152.1 contains revisions from the California School Board Association model policy. The revisions reflect new mandates to keep policies up to date and fully compliant.

LCAP Goal 1.1: Provide equitable student access to a rigorous, standard-based, instructional program that include, but not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for adoption of the new Board Policy (BP) 6152.1 - Placement in Mathematics Courses.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 6152.1(a)

Instruction

Placement in Mathematics Courses

The Governing Board believes that a sound educational program must include the study of subjects that prepare students for admission to higher education and/or a fulfilling career. To the extent possible, district students shall be provided an opportunity to complete a sequence of mathematics courses recommended for admission into the University of California and California State University systems. (cf. 6141.5 - Advanced Placement) (cf. 6142.92 - Mathematics Instruction) (cf. 6143 - Courses of Study) (cf. 6146.1 - High School Graduation Requirements)

The Superintendent or designee shall work with district teachers, counselors, and administrators and the representatives of feeder schools to develop consistent protocols for placing students in mathematics courses offered at district high schools. Such placement protocols shall systematically take into consideration multiple objective academic measures that may include, but are not limited to, interim and summative assessments, placement tests that are aligned to state-adopted content standards in mathematics, classroom assignment and grades, and report cards. (cf. 5121 - Grades/Evaluation of Student Achievement) (cf. 6162.5 - Student Assessment) (cf. 6162.51 - State Academic Achievement Tests)

Students shall be enrolled in mathematics courses based on the placement protocols. No student shall repeat a mathematics course which he/she has successfully completed based on the district's placement protocols.

When a student does not qualify to be enrolled in a higher level mathematics course based on a consideration of the objective measures specified in the placement protocols, he/she may nevertheless be admitted to the course based on the recommendation of a teacher or counselor who has personal knowledge of the student's academic ability.

The placement protocols shall specify a time within the first month of the school year when students shall be reevaluated to ensure that they are appropriately placed in mathematics courses and shall specify the criteria the district will use to make this determination. Any student found to be misplaced shall be promptly placed in the appropriate mathematics course.

Within 10 school days of an initial placement decision or a placement decision upon reevaluation, a student and his/her parent/guardian who disagree with the placement of the student may appeal the decision to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the appeal. The decision of the Superintendent or designee shall be final. (cf. 5123 - Promotion/Acceleration/Retention)

District staff shall implement the placement protocols uniformly and without regard to students' race, sex, gender, nationality, ethnicity, socioeconomic background, or other subjective or discriminatory consideration in making

placement decisions. (cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee shall ensure that all teachers, counselors, and other district staff responsible for determining students' placement in mathematics courses receive training on the placement protocols. (cf. 4131 - Staff Development)

Prior to the beginning of each school year, the Superintendent or designee shall communicate the district's commitment to providing students with the opportunity to complete mathematics courses recommended for college admission, including approved placement protocols and the appeal process, to parents/guardians, students, teachers, school counselors, and administrators.

This policy and the district's mathematics placement protocols shall be posted on the district's web site. (Education Code 51224.7) (cf. 1113 - District and School Web Sites)

Annually, the Board and the Superintendent or designee shall review student data related to placement and advancement in the mathematics courses offered at district high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not held back in a disproportionate manner on the basis of their race, ethnicity, gender, or socioeconomic background. The Board and Superintendent shall also consider appropriate recommendations for removing any identified barriers to students' access to mathematics courses. (cf. 0500 - Accountability)

(Legal Reference next page)

Legal Reference:

EDUCATION CODE

200-262.4	Prohibition of discrimination
48070.5	Promotion and retention; required policy
51220	Areas of study, grades 7-12
51224.5	Completion of Algebra I or Mathematics I
51224.7	California Mathematics Placement Act of 2015
51225.3	High school graduation requirements
51284	Financial literacy
60605	State-adopted content and performance standards in core curricular areas
60605.8	Common Core standards

Management Resources:

CSBA PUBLICATIONS

Math Misplacement, Governance Brief, September 2015
Governing to the Core, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Mathematics Framework for California Public Schools: Kindergarten through Grade Twelve, 2013
California Common Core State Standards: Mathematics, January 2013

COMMON CORE STATE STANDARDS INITIATIVE PUBLICATIONS

Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards

LAWYERS' COMMITTEE FOR CIVIL RIGHTS OF THE SAN FRANCISCO BAY AREA (LCCR)

Held Back - Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>
Common Core State Standards Initiative:
<http://www.corestandards.org/math>
Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR): <http://www.lccr.com>

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Board Policy (BP) 5145.4 – Anti-Bullying
(Revised: First Reading)

ITEM: Board Policy

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised first read of Board Policy 5145.4 – Anti-Bullying.

ITEM SUMMARY:

Board Policy 9311: Drafts or suggestions for new policy and policy revisions, when changes in law occur and when specific needs arise, are presented to the Board.
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RATIONALE:

Education Code 234.1 and federal law mandate that the governing board adopt policy prohibiting discrimination, harassment, intimidation, retaliation, and bullying based on specified characteristics.

This revised Board Policy 5145.4 has been drafted to address issues and concerns raised by the California Department of Education and the US Department of Education Office for Civil Rights – misconduct that falls under a district’s general anti-bullying policy may also trigger responsibilities under one or more federal anti-discrimination laws if the bullying is on the basis of race, color, national origin, sex, sexual orientation, gender identity or expression, age disability, and/or other legally protected category. In addition, bullying of students with disabilities points out that any bullying of any student with disabilities that results in the student not receiving a meaningful educational benefit constitutes a denial of a free appropriate public education and must be remedied under the federal Individuals with Disabilities Education Act.

This revised board policy supports LCAP goal 3.4: “Support school and district operations to create welcoming and productive school environments.”

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the revision for the first reading Board Policy 5145.4 – Anti-Bullying.

LP:sz

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 5145.4(a)

Students

Anti-Bullying

Introduction

~~The District believes every child is entitled to a safe school environment free from bullying and discrimination. Consistent with state and federal law, the District prohibits bullying and discrimination and provides a timely and effective complaint procedure for pupils who believe they have been the victim of bullying or discrimination. The District also is mindful that, at times, behavior that is rude or insensitive may nevertheless be constitutionally protected in the context of a public school environment. Such conduct can best be combatted and prevented with effective strategies that involve pupils, parents and school employees in collaborative efforts to teach tolerance and ensure equal educational opportunities for all.~~

Applicability

~~This policy applies to all of the District's students. This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the Santa Ana School District. (Education Code section 234.1(a))~~

~~This policy also reminds school personnel of their obligation to intervene when safe to do so as required by Education Code section 234.1(b)(1). (See Section VI below.)~~

Definitions

~~A. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Education Code sections 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:~~

~~(a) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.~~

~~(b) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.~~

~~(c) Causing a reasonable pupil to experience substantial interference with his or her academic performance.~~

~~(d) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.~~

~~While not an exhaustive list, examples of bullying/cyberbullying might include:~~

- ~~• direct physical contact, such as hitting or shoving;~~
- ~~• threats to harm another person;~~
- ~~• oral or written assaults, such as teasing or name-calling;~~
- ~~• social isolation or manipulation;~~
- ~~• posting harassing messages, direct threats, social cruelty or other harmful texts, sounds or images on the Internet, including social networking sites;~~
- ~~• posting or sharing false or defamatory information about another person;~~
- ~~• posting or sharing information about another person that is private;~~
- ~~• pretending to be another person on a social networking site or other electronic communication in order to damage that person's reputation or friendships;~~
- ~~• posting or sharing photographs of other people without their permission;~~
- ~~• spreading hurtful or demeaning materials created by another person (e.g., forwarding offensive e-mails or text messages); and~~
- ~~• retaliating against someone for complaining that they have been bullied.~~

~~B. "Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer or pager.~~

~~C. "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.~~

~~Prohibition Against Bullying~~

~~The District prohibits bullying as defined in this policy. This includes, but is not limited to, discrimination, harassment, intimidation and bullying based on the actual or perceived characteristics set forth in Penal Code section~~

~~422.55 and Education Code section 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. (Education Code section 234.1(a)) (Education Code 48900(r)) (cf. Board Policy 5145.3 - Nondiscrimination in District Programs and Activities) (cf. Board Policy 5145.7 - Sexual Harassment of Students)~~

~~In addition, the District prohibits retaliation against complainants.~~

~~Free Speech Protection~~

~~This policy shall not be construed to limit pupil rights to free speech as protected by the United States Constitution, the California Constitution, Education Code sections 48907 and 48950, and other applicable law.~~

~~Duties and Responsibilities of School Employees~~

~~If school personnel witness an act of discrimination, harassment, intimidation, or bullying, he or she shall take immediate steps to intervene when safe to do so. (Education Code section 234.1(b)(1))~~

~~Reporting and Investigating Complaints; Complaint Officer~~

~~Any employee who has knowledge of discrimination, harassment, intimidation or bullying shall inform the site administrator of the concern as soon as possible. The site administrator shall notify the District's Nondiscrimination Officer within 24 hours. Students who have knowledge of discrimination, harassment, intimidation or bullying are encouraged to inform a teacher or school administrator as soon as possible. Students and parents may make such complaints anonymously by calling the Nondiscrimination Officer at the number below. Anonymous reports must provide sufficient corroborating evidence to justify the commencement of an investigation. Because of the inability of investigators to interview anonymous complainants, it may be more difficult to evaluate the allegations and, therefore, less likely to cause an investigation to be initiated.~~

~~Formal complaints regarding violations of this policy shall be made pursuant to the District's Uniform Complaint Procedure, Board Policy/Administrative Regulation 1312.3.~~

~~The District's Nondiscrimination Officer is:~~

~~Executive Director, Pupil Support Services
1629 S. Center, Santa Ana, CA 92704
(714) 433-3484
pss@sausd.us~~

~~The Nondiscrimination Officer is responsible for ensuring the District's compliance with nondiscrimination laws impacting California public school districts. The Nondiscrimination Officer shall notify the parents of the reported victim and the alleged perpetrator of the complaint and, if appropriate, law enforcement officials. The Nondiscrimination Officer may refer the victim, perpetrator and others to counseling and mental and other health services, as appropriate. The Nondiscrimination Officer shall maintain documentation of complaints and their resolution for a minimum of one CPM review cycle. (Education Code section 234.1(e))~~

Confidentiality

~~The identity of a complainant alleging discrimination, harassment, intimidation, or bullying shall remain confidential as appropriate within the dual contexts of the District's legal obligation to ensure a learning environment free from discrimination, harassment, intimidation and bullying, and the right of the accused to be informed of the allegations. Some level of disclosure may be necessary to ensure a complete and fair investigation, although the District will comply with requests for confidentiality to the extent possible.~~

Disciplinary Consequences

~~Students who violate this policy may be subject to discipline, including suspension and expulsion pursuant to the District's discipline policies and procedures, Board Policy/Administrative Regulation 5144.~~

Notifications

~~The District shall publicize this policy, including information about the manner in which to file a complaint, to pupils, parents, employees, agents of the governing board and the general public. The information shall be translated pursuant to Education Code section 48985. This policy shall be posted in all schools and offices, including staff lounges and pupil government meeting rooms. (Education Code sections 234.1(c) and (d))~~

Anti-Bullying Education

~~The District has an affirmative obligation to combat racism, sexism, and other forms of bias, and a responsibility to provide equal educational opportunity. The District shall undertake educational activities to prevent bullying and counter discriminatory incidents that impact the school environment and, within constitutional bounds, to minimize and eliminate a hostile environment on school grounds that impairs the access of pupils to equal educational opportunity. (Education Code section 201(g))~~

~~As part of its Educational Technology plan and Acceptable/Responsible Use Policy, the District educates pupils about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. (Board Policy/Administrative Regulation 6163.4) The District also educates pupils and teachers on the appropriate and ethical use of information technology in the classroom and Internet safety.~~

~~Interdistrict Transfers~~

~~A pupil who has been determined by personnel of either the district of residence or the district of proposed enrollment to have been the victim of an act of bullying committed by a pupil of the district of residence shall, at the request of the person having legal custody of the pupil, be given priority for interdistrict attendance under any existing interdistrict attendance agreement or, in the absence of an agreement, be given additional consideration for the creation of an interdistrict attendance agreement. (Education Code section 46600(b)).~~

~~Legal Reference:~~

~~EDUCATION CODE~~

~~201 Legislative declaration and intent, Education equity~~

~~220 Prohibition of discrimination~~

~~234.1 Monitoring, review, and assessment of anti-harassment requirements~~

~~46600 Agreements for interdistrict attendance~~

~~48900 Grounds for suspensions and expulsions~~

~~48902 Notification of law enforcement~~

~~48907 Student exercise of free expression~~

~~48950 Student freedom of speech~~

~~PENAL CODE~~

~~422.55 Hate crime defined~~

Bullying

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel. (cf. 5131 - Conduct) (cf. 5136 - Gangs) (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) (cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. (cf. 5145 - Freedom of Speech/Expression)

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable District and school plans. (cf. 0420 - School Plans/Site Councils) (cf.0450 - Comprehensive Safety Plan) (cf. 0460 - Local Control and Accountability Plan) (cf.1220 - citizen advisory Committees) (cf.1400 - Relations Between Other Governmental Agencies and the Schools) (cf. 6020 - Parent Involvement)

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying. (cf. 1020 - Youth Services)

Bullying Prevention

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting

incidents, or threats and the consequences for engaging in bullying. (cf. 5137 - Positive School Climate)

As appropriate, the District shall provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior. (cf. 6142.8 - Comprehensive Health Education) (cf. 6142.94 - History-social Science Instruction) (cf. 6163.4 - Student Use of Technology)

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response. (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development) Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.0) (cf. 6164.2 - Guidance/Counseling Services)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report,

a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the District compliance officer identified in AR 1312.3 - Uniform Complaint Procedures. (cf. 1312.3 - Uniform Complaint Procedures)

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service, to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a District compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated, and if determined to be discriminatory, resolved in accordance with law and the District's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and if the behavior is severe or pervasive, as defined in Education Code 48900, may include suspension or expulsion in accordance with District policies and regulations. (cf. 5138 - Conflict Resolution/Peer Mediation) (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf.5144.2 - Suspension and Expulsion/Due Process) (Students with Disabilities) (cf.6159.4 - Behavioral Interventions for Special Education Students)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal. (cf. 4118 - Dismissal/Suspension/Disciplinary Action) (cf. 4119.21/4219.21/4319.21 - Professional Standards) (cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
 32282 Comprehensive safety plan
 32283.5 Bullying; online training
 35181 Governing board policy on responsibilities of students
 35291-35291.5 Rules
 44807 Duty concerning conduct of students
 48900-48925 Suspension or expulsion
 48985 Translation of notices
 52060-52077 Local control and accountability plan

PENAL CODE

422.55 Definition of hate crime
 647 Use of camera or other instrument to invade person's privacy; misdemeanor
 647.7 Use of camera or other instrument to invade person's privacy; punishment
 653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, Title 34

104.7 Designation of responsible employee for Section 504
 106.8 Designation of responsible employee for Title IX
 110.25 Notification of nondiscrimination on the basis of age

COURT DECISIONS

Wynar v. Douglas County School District, (2013) 728 F.3d 1062
 J.C. v. Beverly Hills Unified School district, (2010) 711 F.Supp.2d 1094
 Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012

Safe Schools; Strategies for Governing Boards to Ensure Student Success, 2011

Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Bullying at School, 2003

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter; Bullying of students with Disabilities, August 2013

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office:
<http://www.cde.ca.gov/ls/ss>

Common Sense Media: <http://www.commonsensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

ON (the) LINE, digital citizenship resources: <http://www.onthelineca.org>

U.S. Department of Education: <http://www.ed.gov>

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 5145.4(a)

Students

Bullying

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel. (cf. 5131 - Conduct) (cf. 5136 - Gangs) (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) (cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. (cf. 5145 - Freedom of Speech/Expression)

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable District and school plans. (cf. 0420 - School Plans/Site Councils) (cf.0450 - Comprehensive Safety Plan) (cf. 0460 - Local Control and Accountability Plan) (cf.1220 - citizen advisory Committees) (cf.1400 - Relations Between Other Governmental Agencies and the Schools) (cf. 6020 - Parent Involvement)

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying. (cf. 1020 - Youth Services)

Bullying Prevention

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district

and school rules related to bullying, mechanisms available for reporting incidents, or threats and the consequences for engaging in bullying. (cf. 5137 - Positive School Climate)

As appropriate, the District shall provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior. (cf. 6142.8 - Comprehensive Health Education) (cf. 6142.94 - History-social Science Instruction) (cf. 6163.4 - Student Use of Technology)

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response. (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development) Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.0) (cf. 6164.2 - Guidance/Counseling Services)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other

BP 5145.4(c)

available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the District compliance officer identified in AR 1312.3 - Uniform Complaint Procedures. (cf. 1312.3 - Uniform Complaint Procedures)

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service, to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a District compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated, and if determined to be discriminatory, resolved in accordance with law and the District's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and if the behavior is severe or pervasive, as defined in Education Code 48900, may include suspension or expulsion in accordance with District policies and regulations. (cf. 5138 - Conflict Resolution/Peer Mediation) (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf.5144.2 - Suspension and Expulsion/Due Process) (Students with Disabilities) (cf.6159.4 - Behavioral Interventions for Special Education Students)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal. (cf. 4118 - Dismissal/Suspension/Disciplinary Action) (cf. 4119.21/4219.21/4319.21 - Professional Standards) (cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
32282 Comprehensive safety plan
32283.5 Bullying; online training
35181 Governing board policy on responsibilities of students
35291-35291.5 Rules
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Common Sense Media: <http://www.common sense media.org>

National School Safety Center: <http://www.schoolsafety.us>

ON (the) LINE, digital citizenship resources: <http://www.onthelineca.org>

U.S. Department of Education: <http://www.ed.gov>

AGENDA ITEM BACKUP SHEET
March 22, 2016

Board Meeting

TITLE: Board Policy (BP) 5131 – Conduct
(Revised: First Reading)

ITEM: Board Policy

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised first read of Board Policy 5131 – Conduct.

ITEM SUMMARY:

Board Policy 9311: Drafts or suggestions for new policy and policy revisions, when changes in law occur and when specific needs arise, are presented to the Board.
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RATIONALE:

Education Code 234.1 and federal law mandate that the governing board adopt policy prohibiting discrimination, harassment, intimidation, retaliation, and bullying based on specified characteristics.

This revised Board Policy 5131 aides in the prevention of bullying. The District believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school, at school activities, or using District transportation.

This revised board policy supports LCAP goal 3.4: “Support school and district operations to create welcoming and productive school environments.”

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the revision for the first reading Board Policy 5131 – Conduct.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 5131 (a)

Students

Conduct

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school at school activities, or using District transportation. To maintain such an environment, students, parents/guardians, staff, and the Board all must understand and fulfill their responsibilities related to student conduct. (cf. 0450 - Comprehensive Safety Plan) (cf. 51311 - Bus Conduct) (cf. 5137 - Positive School Climate) (cf. 6145.2 - Athletic Competition)

~~The Board believes that it is important for students to understand that they have a choice to make regarding their actions and that appropriate conduct benefits both themselves and others. Students are encouraged to freely express their individuality as long as this expression does not infringe upon the rights of others or interfere with the instructional program. Behavior is considered appropriate when students are diligent in study, neat and clean, careful with school property, respectful towards their teachers and courteous to other students, staff, and volunteers. Students are expected to be punctual and regular in attendance and to remain on school premises in accordance with school rules. They are further expected to refrain from profane, vulgar or abusive language. (cf. 5137 - Positive School Climate) (cf. 5145.2 - Freedom of Speech/Expression: Publications Code) (cf. 5145.7 Sexual - Harassment)~~

~~Students shall receive regular instruction in district and school rules and regulations related to conduct. Students who violate these rules and regulations may be subject to discipline, suspension, expulsion, or transfer to alternative programs. (cf. 5131.71 - Zero Tolerance) (cf. 5144 - Discipline) (cf. 5144.1 - Suspension/Expulsion/Due Process)~~

The Superintendent or designee shall ensure that each school develops standards of conduct and discipline consistent with Board policies and administrative regulations. Students and parents/guardians shall be notified of District and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff or others, including but not limited to physical violence, possession of a firearm or other weapon, and terrorist threats. (cf. 5137 - Weapons and Dangerous Instruments) (cf. 5152 - Safety)
2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption (cf. 5131.2 - Bullying) (cf. 5145.3 -

Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) (cf. 5145.9 - Hate-Motivated Behavior)

3. Conduct that disrupts the orderly classroom or school environment. (cf. 5131.4 - Student Disturbances)

4. Willful defiance of staff's authority

5. Damage to or theft of property belonging to students, staff or the District (cf. 3515.4 - Recovery for Property Loss or Damage) (cf. 5131.5 - Vandalism and Graffiti)

The District shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.

6. Obscene acts or use of profane, vulgar, or abusive language. (cf. 5145.2 - Freedom of Speech/Expression)

7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs. (cf. 5131.6 - Alcohol and Other Drugs) (cf. 5131.62 - tobacco) (cf. 5131.63 - Steroids)

8. Possession or use of a laser pointer, unless for valid instruction or other school-related purpose. (Penal Code 417.27)

Prior to bringing a laser pointer on school premises, for a valid instructional or school-related purpose, a student shall obtain permission from the principal or designee.

9. Use of cellular/digital telephone, pager, or other mobile communications device during instructional time.

Such devices shall be turned off in class, except when being used for valid instruction or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a District employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

10. Plagiarism or dishonesty on school work or tests. (cf. 5131.9 - Academic Honesty) (cf. 6162.54 - Test Integrity/Test Preparation) (cf. 6162.6 - Use of

Copyrighted Materials)

11. Inappropriate attire. (cf. 5132 - Dress and Grooming)

12. Tardiness or unexcused absence from school. (cf. 5113 - Absences and Excuses)

13. Failure to remain on school premises in accordance with school rules. (cf. 5112.5 - Open/Closed Campus)

Employees are expected to provide appropriate supervision to enforce standards of conduct. If an employee observes or receives a report, of a violation of these standards, they are to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or an administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure. (cf. 5145.12 - Search and Seizure)

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or co-curricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate. (cf. 1020 - Youth Services) (cf. 1400 - Relations Between Other Governmental Agencies and the Schools) cf. 5020 - Parent Rights and Responsibilities). (cf. 5127 - Graduation Ceremonies and Activities) (cf. 5138 - Conflict Resolution/Peer Mediation) (cf. 5144.1 - suspension and Expulsion/due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process (Student with Disabilities)) (cf. 6020 - Parent Involvement) (cf. 6145 - Extracurricular and Co-curricular Activities) (cf. 6159.4 - Behavioral Interventions for Special Education Students) (cf. 6164.2 - Guidance/counseling Services) (cf. 6164.5 - Student Success Teams) (cf. 6184 - Continuation Education) (cf. 6185 - Community Day School)

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during non-school hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

~~Parent/Guardian Responsibilities~~

~~Parent/guardians are expected to comply with laws governing the conduct and education of their children and to cooperate with school authorities regarding their children's behavior.~~

~~California law holds parents/guardians liable for any willful student misconduct which results in the death or injury of any student or persons employed by or volunteering for the district. Parents/guardians are also liable for any defacement, injury, or loss of property belonging to the district or to a school employee. (E.C. 4890.4) (cf. 3515.4 - Recovery for Property Loss or Damage)~~

~~The Superintendent or designee shall ensure that parents/guardians are annually informed of their liability for death, personal injury, or district property, damage/loss, resulting from willful student misconduct.~~

~~Parents/guardians shall also be informed that the district will not be responsible for damage caused by any student to any item of personal property which another student brings to school.~~

~~District Responsibilities~~

~~The Board is responsible for prescribing behavioral and disciplinary guidelines for students. The Board shall give certificated staff all reasonable support with respect to student conduct and discipline. The Superintendent or designee shall establish procedures necessary to enforce the Board's conduct and discipline policies and shall notify parents/guardians of the availability of these policies and procedures at the beginning of each school year. (cf. 5145.6 - Notifications Required by Law)~~

~~The school principal shall establish and enforce school rules that conform with district procedures and that foster safety and good citizenship. He/she shall ensure that students are informed of these rules when they enroll and at the beginning of each school year.~~

~~Teachers shall establish and enforce classroom rules that facilitate safety and effective learning. They shall cooperate with other certificated staff in enforcing general school rules and helping students to understand the benefits of choosing behaviors that show respect for other people and property. (cf. 5131.1 - Bus Conduct) (cf. 5142 - Safety)~~

Legal Reference:

EDUCATION CODE

200-262.4	Prohibition of discrimination
32280-32289	Comprehensive safety plan
35181	Governing board policy on responsibilities of students
35291-35291.5	Rules
44807	Duty concerning conduct of students
48900-48925	Suspension or expulsion
48908	Duties of pupil's

48980-48981	Notification of parent or guardian
51512	Prohibition against electronic listening or recording device in classroom without permission
<u>CIVIL CODE</u>	
1714.1	Liability of parents and guardians for willful misconduct of minor
<u>PENAL CODE</u>	
288.2	Harmful matter with intent to seduce
313	Harmful matter
417.25-417.27	Laser scope or laser pointer
647	Use of camera or other instrument to invade person's privacy; misdemeanor
653.2	Electronic communication devices, threats to safety
<u>VEHICLE CODE</u>	
23123-23124	Prohibitions against use of electronic devices while driving
<u>CODE OF REGULATIONS, TITLE 5</u>	
300-307	Duties of pupils
<u>UNITED STATES CODE, TITLE 42</u>	
2000h-2 et seq.	Title IX, 1972 Education Act Amendments
<u>COURT DECISIONS</u>	
J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094	
LaVine v. Blaine School District, (2000, 9 th Cir.) 257 F.3d 981	
Emmett v. Kent School District No.415, (2000) 92 F. Supp. 1088	
Bethel School District no. 403 v. Fraser, (1986) 478 U.S. 675	
New Jersey v. T.L.O., (1985) 469 U.S. 325	
Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503	
<u>Management Resources</u>	
<u>CSBA PUBLICATIONS</u>	
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011	
Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010	
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Bullying at School, 2003	
<u>WEB SITES</u>	
CSBA; http://www.csba.org	
California Department of Education, Safe Schools Office: http://www.cde.ca.gov/lr/ss	
Center for Safe and Responsible Internet Use: http://cyberbully.org	
National School Boards Association: http://www.nsba.org	
National School safety Center; http://www.schoolsafety.us	
U.S. Department of Education: http://www.ed.gov	

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 5131 (a)

Students

Conduct

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school at school activities, or using District transportation. To maintain such an environment, students, parents/guardians, staff, and the Board all must understand and fulfill their responsibilities related to student conduct. (cf. 0450 - Comprehensive Safety Plan) (cf. 51311 - Bus Conduct) (cf. 5137 - Positive School Climate) (cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ensure that each school develops standards of conduct and discipline consistent with Board policies and administrative regulations. Students and parents/guardians shall be notified of District and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff or others, including but not limited to physical violence, possession of a firearm or other weapon, and terrorist threats. (cf. 5137 - Weapons and Dangerous Instruments) (cf. 5152 - Safety)
2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption. (cf. 5131.2 - Bullying) (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) (cf. 5145.9 - Hate-Motivated Behavior)
3. Conduct that disrupts the orderly classroom or school environment. (cf. 5131.4 - Student Disturbances)
4. Willful defiance of staff's authority
5. Damage to or theft of property belonging to students, staff or the District (cf. 3515.4 - Recovery for Property Loss or Damage) (cf. 5131.5 - Vandalism and Graffiti)

The District shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.

6. Obscene acts or use of profane, vulgar, or abusive language. (cf. 5145.2 - Freedom of Speech/Expression)

7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs. (cf. 5131.6 - Alcohol and Other Drugs) (cf. 5131.62 - tobacco) (cf. 5131.63 - Steroids)
8. Possession or use of a laser pointer, unless for valid instruction or other school-related purpose. (Penal Code 417.27)

Prior to bringing a laser pointer on school premises, for a valid instructional or school-related purpose, a student shall obtain permission from the principal or designee.

9. Use of cellular/digital telephone, pager, or other mobile communications device during instructional time.

Such devices shall be turned off in class, except when being used for valid instruction or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a District employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

10. Plagiarism or dishonesty on school work or tests. (cf. 5131.9 - Academic Honesty) (cf. 6162.54 - Test Integrity/Test Preparation) (cf. 6162.6 - Use of Copyrighted Materials)
11. Inappropriate attire. (cf. 5132 - Dress and Grooming)
12. Tardiness or unexcused absence from school. (cf. 5113 - Absences and Excuses)
13. Failure to remain on school premises in accordance with school rules. (cf. 5112.5 - Open/Closed Campus)

Employees are expected to provide appropriate supervision to enforce standards of conduct. If an employee observes or receives a report, of a violation of these standards, they are to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or an administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure. (cf. 5145.12 - Search and Seizure)

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or co-curricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate. (cf. 1020 - Youth Services) (cf. 1400 - Relations Between Other Governmental Agencies and the Schools) cf. 5020 - Parent Rights and Responsibilities). (cf. 5127 - Graduation Ceremonies and Activities) (cf. 5138 - Conflict Resolution/Peer Mediation) (cf. 5144.1 - suspension and Expulsion/due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process (Student with Disabilities)) (cf. 6020 - Parent Involvement) (cf. 6145 - Extracurricular and Co-curricular Activities) (cf. 6159.4 - Behavioral Interventions for Special Education Students) (cf. 6164.2 - Guidance/counseling Services) (cf. 6164.5 - Student Success Teams) (cf. 6184 - Continuation Education) (cf. 6185 - Community Day School)

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during non-school hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

Legal Reference:

EDUCATION CODE

200-262.4	Prohibition of discrimination
32280-32289	Comprehensive safety plan
35181	Governing board policy on responsibilities of students
35291-35291.5	Rules
44807	Duty concerning conduct of students
48900-48925	Suspension or expulsion
51512	Prohibition against electronic listening or recording device in classroom without permission

CIVIL CODE

1714.1	Liability of parents and guardians for willful misconduct of minor
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PENAL CODE

288.2 Harmful matter with intent to seduce
313 Harmful matter
417.25-417.27 Laser scope or laser pointer
647 Use of camera or other instrument to invade person's
privacy; misdemeanor
653.2 Electronic communication devices, threats to safety

VEHICLE CODE

23123-23124 Prohibitions against use of electronic devices while
driving

CODE OF REGULATIONS, TITLE 5

300-307 Duties of pupils

UNITED STATES CODE, TITLE 42

2000h-2 et seq. Title IX, 1972 Education Act Amendments

COURT DECISIONS

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
LaVine v. Blaine School District, (2000, 9th Cir.) 257 F.3d 981
Emmett v. Kent School District No.415, (2000) 92 F. Supp. 1088
Bethel School District no. 403 v. Fraser, (1986) 478 U.S. 675
New Jersey v. T.L.O., (1985) 469 U.S. 325
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